



City of Annapolis
Department of Public Works
145 Gorman Street, 2nd Fl
Annapolis, MD 21401-2535

PWPermits@annapolis.gov • 410-263-7949 • Fax 410-263-3322 • TDD use MD Relay or 711 • www.annapolis.gov

Sidewalk Permit

City Code [Section 14.04.020](#).

Instructions

This permit, for repairs, replacement or new construction, is required to insure the public safety when blocking or diverting vehicular or pedestrian traffic in a public street, alley, sidewalk or assembly area.

1. Complete the upper portion of the form and be sure to include a site plan or sketch detailing the work area. Normally, you will be called the next business day by the Public Works Inspector.
2. If the work is in the Historic District, your application must be approved by a representative of the Historic District Commission.
3. A fee is required at the time the permit is issued. See current Fee Schedule on the Forms page.



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**Bureau of Engineering & Construction
Sidewalk Permit Application**

Application date _____

Applicant information

Name _____

Address _____

Phones, day _____

Contractor information

Name _____

Address _____

Phones, day _____

I hereby make application for a permit to _____ install a sidewalk _____ replace an existing sidewalk, or
repair an existing sidewalk at _____

Dimensions of work _____ (length) by _____ (width). Type of material _____ concrete _____ brick

Traffic Control (Vehicular and Pedestrian) shall be in accordance with the latest Manual on Uniform Traffic Control Devices (MUTCD). If within the Historic District, City Specification R8.0 may be required.

Work should begin on or about _____.

A sketch plan must be attached showing proposed work, street, driveway, building(s), property lines, etc. You may use a print of the Annapolis utility maps for this purpose.

Inspection requirements

The contractor doing the work must call the Public Works Inspector 24 hours prior to starting work. The work must be inspected before concrete is poured and a final inspection must be performed when the work is complete. Contact the Public Works Inspector, at above numbers between the hours of 8:30 - 9:00 a.m. or 4:00 - 4:30 p.m. daily to schedule inspections.

Signature _____ Date _____

Sidewalk Permit Application, continued

FOR CITY USE ONLY

Approved Yes No

Date issued _____ Fee _____ Permit No. _____

Signatures:

Public Works _____ Date _____

HDC if applicable _____ Date _____

Comments