

CITY OF ANNAPOLIS
A SPECIAL MEETING OF THE CITY COUNCIL
Monday, September 24, 2012 6:00 p.m.

Call to Order

Mayor Cohen

Pledge of Allegiance

Mayor Cohen

Roll Call

City Clerk Watkins-Eldridge

BUSINESS AND MISCELLANEOUS

1. ***Proposed Closed Session - Pursuant to State Government Article § 10-508 (a) (7); to consult with counsel to obtain legal advice on a legal matters.***



City of Annapolis
Office of the City Clerk
93 Main Street, Suite 300
Annapolis, MD 21401-2535

RCEldridge@annapolis.gov · 410-263-7942 · Fax 410-280-1853 · TDD 410-263-7943 · www.annapolis.gov

MEMORANDUM

TO: Annapolis City Council

FROM: Regina C. Watkins-Eldridge, MMC
City Clerk

RE: Closed Meeting

A closed session of the City Council has been proposed for **Monday, September 24, 2012 at 6:00 p.m.** in the City Council Chamber, 160 Duke of Gloucester Street, 2nd Floor, Annapolis, Maryland 21401 in accordance with Maryland State Government Article Sections § 10-508 (a)(7):

To consult with counsel to obtain legal advice on a legal matters.

Topic of Discussion:

Quarterly Update on Litigation

The Council will convene in open session and move pursuant to Maryland State Government Article, Sections: 10-508 (a) (7) to go into closed session as indicated above.

cc: City Manager
Public Information Officer
Press

**CITY OF ANNAPOLIS
SPECIAL MEETING OF THE CITY COUNCIL**

September 24, 2012 7:00 p.m.

Call to Order
Invocation
Pledge of Allegiance
Roll Call

Mayor Cohen
Alderman Pfeiffer
Mayor Cohen
City Clerk Watkins-Eldridge

PETITIONS, REPORTS AND COMMUNICATIONS

Recognition of Richard McFeely
Recognition of Cpl. Duane Daniels
City Council Citation to Just Cruzin' Corvette Club
Reports by Committees
Comments by the General Public

Chief Pristoop
Chief Pristoop
Alderwoman Finlayson

A person appearing before the City Council with a petition, report or communication shall be limited to a presentation of not more than three minutes.

PUBLIC HEARING

CA-4-12 Designating Emergency Preparedness and Risk Management Responsibility to the City of Annapolis Fire Department – For the purpose of making the City Charter consistent with the City Code by designating emergency preparedness and risk management responsibility to the City of Annapolis Fire Department.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/23/12	9/24/12	9/14/12	10/19/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	7/23/12		

O-27-12 Removing the Requirement that a Certified Public Accountant Attest to Ratio Reports for Restaurants Renewing Their Alcoholic Beverage Licenses – For the purpose of removing the requirement that a certified public accountant attest to the ratio reports that restaurant class alcoholic beverage licensees must provide when renewing their licenses and instead allowing the owner to provide a sworn statement regarding the ratio of food and liquor sales.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/23/12	9/24/12	9/14/12	10/19/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	7/23/12		

- O-28-12 Amending the Procedures for the Sale and Rental of Moderately Priced Dwelling Units –** For the purpose of amending the procedures for the sale and rental of moderately priced dwelling units.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
7/23/12	9/24/12	9/14/12	1/21/13
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	7/23/12		
Planning Commission	7/23/12		

LEGISLATIVE ACTIONS

ORDINANCE and RESOLUTIONS – 2ND READING

- O-16-12 Distribution of Unsolicited Materials –** For the purpose of establishing Section 11.36.025 of the Code of the City of Annapolis regarding the distribution of unsolicited materials. *Alderman Arnett requested to be added as a co-sponsor on 2nd Reader.*

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
4/23/12	6/11/12	5/4/12	7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Public Safety	4/23/12	6/14/12 7/16/12 9/17/12	Favorable Recommends postponement

- R-34-12 Establishing a Fine for Violations of Distributing Unsolicited Materials –** For the purpose of establishing a fine for violations of distributing unsolicited materials.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12	N/A	7/17/12	10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	7/9/12	N/A	N/A
Public Safety	7/9/12	7/16/12 9/17/12	Recommends postponement

- R-41-12 Phelps Lane –** For the purpose of declaring that Middle Way shall be renamed “Phelps Lane” to honor the contributions of the Phelps Family to the City of Annapolis. *Alderman Silverman requested to be added as a co-sponsor on 2nd Reader.*

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/10/12	N/A	9/14/12	12/7/12
Referred to	Referral Date	Meeting Date	Action Taken
Public Safety	9/10/12	9/17/12	Favorable

CHARTER AMENDMENTS, ORDINANCES and RESOLUTIONS – 1st READING

CA-1-12

Non-Partisan Elections – For the purpose of amending the Charter of the City of Annapolis to provide for non-partisan elections for the offices of Mayor and Aldermen and Alderwomen; filling vacancies in these offices; and removing partisan consideration in the composition and membership of the Board of Supervisors of Elections.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	9/24/12		

CA-2-12

Municipal Elections Coinciding with State of Maryland Elections in 2018 and Onward – For the purpose of amending the Charter of the City of Annapolis to establish the dates of the primary and general elections to coincide with the State of Maryland in 2018 and extending the length of time in office for the incoming City Council in December 2013 an additional year to December 2018 in order to facilitate this transition period.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	9/24/12		

CA-3-12

City Finance Requirements – For the purpose of amending the Charter of the City of Annapolis to establish an unrestricted fund balance as part of the annual budget process, authorizing an Audit Committee; and setting a time line for the Finance Director to provide the Comprehensive Annual Financial Report to the City Council.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12

Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	9/24/12		

O-36-12 Permitted Hours of Sidewalk Cafes – For the purpose of authorizing permitted sidewalk cafes to remain open during the normal business hours governing such establishments.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

O-30-12 Parking and Storage of Automobiles, Motorcycles, Trailers, Motor Homes, Recreational Vehicles, Boats, and Personal Watercraft in Residential Zoning Districts – For the purpose of designating certain areas for parking and storage of automobiles, motorcycles, trailers, motor homes, recreational vehicles, boats, and personal watercraft in residential zoning districts.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

R-39-12 Fines Schedule Updated for Violations of Parking and Storage of Automobiles, Motorcycles, Trailers, Motor Homes, Recreational Vehicles, Boats, and Personal Watercraft in Undesignated Areas within Residential Zoning Districts – For the purpose of establishing a fine for parking and storage of automobiles, motorcycles, trailers, motor homes, recreational vehicles, boats, and personal watercraft in undesignated areas within residential zoning districts.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	9/24/12		

R-42-12 Colonel John Ripley Memorial 5K Race – For the purpose of authorizing City Council approval of the Colonel John Ripley Memorial 5K Race per R-14-12, implementing a

moratorium on administrative approvals for events at City Dock; and the reimbursement of full fees to the City for the cost associated with the event.

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

R-43-12 Eastport Yacht Club Lights Parade – For the purpose of authorizing City Council approval of the Eastport Yacht Club Lights Parade per R-14-12, implementing a moratorium on administrative approvals for events at City Dock and waiving the reimbursement of full fees to the City for the cost associated with the event on December 8, 2012.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	9/24/12		
Economic Matters	9/24/12		

R-44-12 TCS Annapolis Half Marathon – For the purpose of authorizing City Council approval of the TCS Annapolis Half Marathon per R-14-12, implementing a moratorium on administrative approvals for events at City Dock; designating Saturday, December 1, 2012 as a date for the sale of arts-related merchandise in the Historic District in conjunction with the event; and the reimbursement of full fees to the City for the cost associated with the event.

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

R-45-12 Abney Lane – For the purpose of declaring that South Bates Street in the College Creek Terrace Community shall be renamed “Abney Lane” to honor the contributions of the Abney Family to the City of Annapolis.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Public Safety	9/24/12		

BUSINESS and MISCELLANEOUS

1. Appointments and re-appointments

UPCOMING CITY COUNCIL EVENTS

Regular Meeting; Monday, October 8, 2012 7:00 p.m. City Council Chambers

Work Session; Thursday, October 18, 2012 1:30-4:30 p.m. City Council Chambers

Special Meeting; Monday, October 22, 2012 7:00 p.m. City Council Chambers

Jessica Cowles
Legislative and Policy Analyst
City of Annapolis Office of Law
E) JCCowles@annapolis.gov
P) 410-263-1184
F) 410-268-3916

September 19, 2012

TO: The Capital Legal Notices: legalad@capgaz.com
FROM: Jessica Cowles, Legislative and Policy Analyst
RE: Notice of Public Hearing
PUBLISH: Please publish on: **Sunday, September 23, 2012 and Monday, September 24, 2012**

Please send bill and certificate of publication to the City of Annapolis Office of Law, 93 Main Street, 3rd Floor, Annapolis, MD 21401.

NOTICE OF ANNAPOLIS CITY COUNCIL PUBLIC HEARING

Notice is hereby given that the Annapolis City Council will hold a public hearing on Monday, September 24, 2012 at 7:00 p.m., in City Council Chambers, 160 Duke of Gloucester Street, Annapolis, for a public hearing on:

- CA-4-12 Designating Emergency Preparedness and Risk Management Responsibility to the City of Annapolis Fire Department** – For the purpose of making the City Charter consistent with the City Code by designating emergency preparedness and risk management responsibility to the City of Annapolis Fire Department.
- O-27-12 Removing the Requirement that a Certified Public Accountant Attest to Ratio Reports for Restaurants Renewing Their Alcoholic Beverage Licenses** – For the purpose of removing the requirement that a certified public accountant attest to the ratio reports that restaurant class alcoholic beverage licensees must provide when renewing their licenses and instead allowing the owner to provide a sworn statement regarding the ratio of food and liquor sales.
- O-28-12 Amending the Procedures for the Sale and Rental of Moderately Priced Dwelling Units** – For the purpose of amending the procedures for the sale and rental of moderately priced dwelling units.

The above legislation on the City Council agenda for public hearing can be viewed on the City=s website at: <http://www.annapolis.gov/Government/Departments/LawOffice/PendingLegis.aspx>

1 **CITY COUNCIL OF THE**
2 **City of Annapolis**

3
4 **Charter Amendment No. CA-4-12**

5 **Introduced by: Mayor Cohen**
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7

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
Referred to	Referral Date	Meeting Date	Action Taken
7/23/12			10/19/12
Rules and City Gov't	7/23/12		

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9
10 **A CHARTER AMENDMENT** concerning

11 **Designating Emergency Preparedness and Risk Management Responsibility to the City**
12 **of Annapolis Fire Department**

13 **FOR** the purpose of making the City Charter consistent with the City Code by designating
14 emergency preparedness and risk management responsibility to the City of Annapolis
15 Fire Department.

16 **BY** amending the following portions of the City Charter:
17 Article IV, Section 4.
18

19 **WHEREAS,** the Annapolis City Council adopted O-14-12 on June 4, 2012 that authorized the
20 Office of Emergency Preparedness and Risk Management as part of the City of
21 Annapolis Fire Department with responsibility for emergency preparedness and
22 risk management functions within the City of Annapolis.

23
24 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
25 **COUNCIL** that the Charter of the City of Annapolis shall be amended to read as follows:

26 **ARTICLE IV - OPERATIONS**

27 **Sec. 4. - Fire department.**

28 (a) The fire department shall be commanded and administered by a director who shall be
29 known as the fire chief. The fire chief shall be appointed on the basis of his knowledge and
30 experience in fire prevention and suppression, in emergency services, and in public safety and
31 administration, at least three (3) years of which shall have been in an executive or supervisory
32 capacity.

33 (b) The fire department shall have the following powers and duties:

- 1 (1) To provide fire suppression and emergency services.
- 2 (2) To engage in programs of fire prevention.
- 3 (3) To enforce laws related to fire prevention.
- 4 (4) TO BE RESPONSIBLE FOR EMERGENCY PREPAREDNESS AND RISK
- 5 MANAGEMENT FUNCTIONS IN THE CITY OF ANNAPOLIS.

6
7 **SECTION II: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
8 **COUNCIL** that the date of adoption of this Resolution is _____, 2012, and the amendments of
9 the Charter of the City of Annapolis, hereby enacted shall become effective on _____, 2012,
10 unless a proper petition for referendum hereon shall be filed as permitted by law within 40 days
11 of adoption, provided a complete and exact copy of this Resolution shall be continuously posted
12 on the bulletin board in the City Hall until _____, 2012, and provided further that a copy of the
13 title of this Resolution shall be published in "The Capital", a newspaper of general circulation in
14 the City of Annapolis, or in any other newspaper of such general circulation, once in each of the
15 weeks on, _____, 2012, _____, 2012, _____, 2012, and _____, 2012.

16
17 **SECTION III: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
18 **COUNCIL** that the Mayor is hereby specifically commanded to carry out the provisions of
19 Section II hereof, and, as evidence of such compliance, the Mayor shall cause to be maintained
20 appropriate certificates of publication of the newspaper or newspapers in which the title of the
21 Resolution shall have been published and if a favorable referendum is held on the Charter
22 change, shall declare the Charter change hereby enacted to be effective on _____, 2012, by
23 affixing his signature hereto in the space provided on the effective date of change.

24
25 **SECTION IV: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
26 **COUNCIL** that as soon as the Charter Amendment hereby enacted shall become effective,
27 either as provided herein or following a referendum, the Mayor shall send to the Maryland
28 Department of Legislative Services a copy of this Resolution showing the number of Aldermen
29 and Alderwomen voting for and against it and a report on the votes cast for or against the
30 amendment hereby enacted at any referendum thereon and the date of such referendum.

31
32 The above Charter Amendment was enacted by the foregoing Resolution which was
33 passed at a Meeting of the Annapolis City Council on _____, 2012; _____ voting in the
34 affirmative, _____ voting in the negative, _____ abstaining and _____ absent and the said
35 Resolution becomes effective in accordance with law on the __ day of _____ 2012.

36
37 **ADOPTED** this _____ day of _____, _____.

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39 ATTEST: THE ANNAPOLIS CITY COUNCIL

BY _____
Regina C. Watkins-Eldridge, MMC, City Clerk
Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.
[brackets] indicate matter stricken from existing law.
Underlining indicates amendments.

1 **Policy Report**

2 **CA-4-12**

3
4 **Designating Emergency Preparedness and Risk Management Responsibility to**
5 **the City of Annapolis Fire Department**
6

7
8 Pursuant to O-14-12, adopted June 4, 2012, that designated emergency preparedness
9 and risk management responsibility to the Office of Emergency Preparedness and Risk
10 Management, under the City of Annapolis Fire Department, the proposed charter
11 amendment would make the City Charter consistent with the City Code.
12
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17 Prepared by Jessica Cowles, Legislative and Policy Analyst, Office of Law at
18 JCCowles@annapolis.gov or (410) 263-1184.
19

FISCAL IMPACT NOTE

Legislation No: CA-4-12

First Reader Date: 7-23-12

Note Date: 9-14-12

Legislation Title: **Charter Amendment concerning Designating Emergency Preparedness and Risk Management Responsibility to the City of Annapolis Fire Department**

Description: For the purpose of making the City Charter consistent with the City Code by designating emergency preparedness and risk management responsibility to the City of Annapolis Fire Department.

Analysis of Fiscal Impact:

This Charter Amendment produces no significant fiscal impact.

1 CITY COUNCIL OF THE
2 City of Annapolis

3 Ordinance No. O-27-12

4 Introduced by: Mayor Cohen
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LEGISLATIVE HISTORY			
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First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/23/12			10/19/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	7/23/12		

8
9 **AN ORDINANCE** concerning

10 **Removing the Requirement that a Certified Public Accountant Attest to Ratio Reports for**
11 **Restaurants Renewing Their Alcoholic Beverage Licenses**

12 **FOR** the purpose of removing the requirement that a certified public accountant attest to the
13 ratio reports that restaurant class alcoholic beverage licensees must provide when
14 renewing their licenses and instead allowing the owner to provide a sworn statement
15 regarding the ratio of food and liquor sales.

16 **BY** repealing and re-enacting with amendments the following portions of the Code of the
17 City of Annapolis, 2011 Edition
18 Section 7.12.230
19

20 **WHEREAS,** the July 2010 report from the Citizens Committee to Review Alcoholic Beverage
21 Laws (CCRABL) recommended that the restaurant licensee owner be allowed to
22 provide a sworn statement that the gross receipt from food sales in the restaurant
23 is at least equal to the required ratio, rather than requiring a certified public
24 accountant to attest to the ratio report.
25

26 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
27 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

28 **Chapter 7.12 – ALCOHOLIC BEVERAGES.**

29 **7.12.230 - Restaurants.**

30 A. This section applies to restaurants.

31 B. Holders of restaurant class licenses shall keep in bound book form complete records of
32 food purchases and food sales in their restaurants, as well as records of all purchases and
33 sales of alcoholic beverages. They also shall preserve for a period of at least four months the
34 original invoices or sales tickets of food and alcoholic beverages so purchased.

1 C. Upon making application for renewal of a restaurant class license, the applicant shall
2 furnish a report [from a certified public accountant] stating the ratio of the daily receipts from the
3 sale of food to the combined daily receipts from the sale of food and from the sale of alcoholic
4 beverages. The daily receipts shall be averaged on a quarterly basis for the calendar year
5 preceding the year for which application for renewal of the restaurant class license is being
6 made.

7 D. Restaurant-class licenses are as follows:

8 1. Class B-1: Alcoholic beverages shall be served only with meals and sales shall be
9 only between the hours of six a.m. and twelve midnight, Monday through Saturday. The
10 premises shall not contain a bar open to the public.

11 2. Class B-1.X: Alcoholic beverages shall be served only with meals and sales shall be
12 only between the hours of six a.m. and two a.m., Monday through Saturday. The premises
13 shall not contain a bar open to the public.

14 3. Class B-2: Alcoholic beverages shall be served only with meals and sales shall be
15 only between the hours of six a.m. and twelve midnight, seven days a week. The premises
16 shall not contain a bar open to the public.

17 4. Class B-2.X: Alcoholic beverages shall be served only with meals and sales shall be
18 only between the hours of six a.m. and two a.m., seven days a week. The premises shall
19 not contain a bar open to the public.

20 5. Class B-3: Alcoholic beverages are restricted to on sale only and sales shall be only
21 between the hours of six a.m. and twelve midnight, Monday through Saturday.

22 6. Class B-3.X: Alcoholic beverages are restricted to on sale only and sales shall be
23 only between the hours of six a.m. and two a.m., Monday through Saturday.

24 7. Class B-4: Alcoholic beverages are restricted to on sale only and sales shall be only
25 between the hours of six a.m. and twelve midnight, seven days a week.

26 8. Class B-4.X: Alcoholic beverages are restricted to on sale only and sales shall be
27 only between the hours of six a.m. and two a.m., seven days a week.

28 9. Class B-3.a, class B-3.X.a, class B-4.a and class B-4.X.a: In addition to the on sale of
29 alcoholic beverages, off sale is permitted Monday through Saturday during authorized
30 hours.

31 10. Class B-4.a.b and class B-4.X.a.b: In addition to the on sale of alcoholic beverages
32 and off sale of alcoholic beverages Monday through Saturday, off sale is permitted on
33 Sunday during authorized hours.

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35 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
36 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its passage.

37

38 **ADOPTED** this _____ day of _____, _____.

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ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

Policy Report

O-27-12

Removing the Requirement that a Certified Public Accountant Attest to Ratio Reports for Restaurants Renewing Their Alcoholic Beverage Licenses

The proposed ordinance would enact the recommendation of the Citizens Committee to Review Alcoholic Beverage Laws (CCRABL) regarding the removal of the requirement that a certified public accountant attest to a restaurant class alcoholic beverage licensee's ratio report as part of the license renewal process. Instead, the owner would be allowed to submit a sworn statement regarding the ratio of food and liquor sales.

Prepared by Jessica Cowles, Legislative and Policy Analyst, Office of Law at JCCowles@annapolis.gov or (410) 263-1184.

FISCAL IMPACT NOTE

Legislation No: 0-27-12

First Reader Date:

7-23-12

Note Date:

9-14-12

Legislation Title: Removing the Requirement that a Certified Public Accountant Attest to Ratio Reports for Restaurants Renewing Their Alcoholic Beverage Licenses.

Description:

For the purpose of removing the requirement that a certified public accountant attest to the ratio reports that restaurant class alcoholic beverage licensees must provide when renewing their licenses and instead allowing the owner to provide a sworn statement regarding the ratio of food and liquor sales.

Analysis of Fiscal Impact:

This legislation produces no direct fiscal impact; however, the legislation eliminates the impartial third party's independent attestation.

1 CITY COUNCIL OF THE
2 City of Annapolis

3 Ordinance No. O-28-12

4 Introduced by: Mayor Cohen
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LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
Referred to	Referral Date	Meeting Date	Action Taken
7/23/12			1/21/13
Rules and City Gov't	7/23/12		
Planning Commission	7/23/12		

8
9 **AN ORDINANCE** concerning

10 **Amending the Procedures for the Sale and Rental of Moderately Priced Dwelling Units**

11 **FOR** the purpose of amending the procedures for the sale and rental of moderately priced
12 dwelling units.

13 **BY** repealing and re-enacting with amendments the following portions of the Code of the
14 City of Annapolis, 2011 Edition
15 Section 20.30.130
16

17 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
18 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

19 **CHAPTER 20.30 – MODERATELY PRICED DWELLING UNITS.**

20 **20.30.130 - Procedures for sale and rental of MPDUs.**

21 [A. Procedures for Sale or Rental of MPDUs.]

22 [1]A. Every MPDU required under this chapter [must] SHALL be [rented or] sold OR RENTED to
23 eligible persons to be used for his or her OR THEIR own residence.

24 [2]B. Before offering any MPDUs for sale or rent, the applicant [must] SHALL notify the
25 Department of Planning and Zoning of the proposed offering and the date on which the
26 applicant will be ready to begin marketing to eligible persons. The notice [must] SHALL include:

27 1. THE ADDRESS OF EACH MPDU OFFERED FOR SALE OR RENT; [a. Whether the units
28 will be sold or rented;]

29 2. IDENTIFICATION OF WHICH MPDUS SHALL BE SOLD AND WHICH SHALL BE
30 OFFERED FOR RENT;

- 1 [b. The number of units offered;]
- 2 [c]3. The number of bedrooms IN EACH MPDU OFFERED;
- 3 [d]4. The floor area for each [unit type] MPDU;
- 4 [e]5. A description of the amenities [offered] in each MPDU; [unit and a statement of the
5 availability of each unit for sale or rent;]
- 6 [f]6. A vicinity map of the offering; and
- 7 [g]7. Other information or documents as the Department of Planning and Zoning finds
8 necessary [to determine] FOR compliance with this chapter. [This notice by the Department of
9 Planning and Zoning shall be issued within thirty days of the date from which the applicant first
10 submitted its notice to commence marketing.]
- 11 [3]C. The Department of Planning and Zoning [will] SHALL maintain a list of eligible persons and
12 [must] SHALL SEND WRITTEN NOTICE TO [notify] eligible persons OF AN MPDU OFFERING
13 [by mail and by newspaper] prior to the start of the marketing period. THE NOTICE SHALL
14 INCLUDE A STATEMENT INDICATING THAT IF NO ELIGIBLE PERSON RESPONDS IN
15 WRITING TO THE NOTICE WITHIN FIFTEEN (15) BUSINESS DAYS AFTER THE DATE OF
16 THE NOTICE, OR IF ELIGIBLE PERSONS DO RESPOND WITHIN FIFTEEN (15) BUSINESS
17 DAYS AFTER THE DATE OF THE NOTICE BUT DO NOT QUALIFY FOR FINANCING OR
18 CANNOT PURCHASE THE MPDU FOR ANY OTHER REASON, OR IF NO ELIGIBLE
19 PERSON HAS ENTERED INTO A CONTRACT OF SALE FOR THE MPDU WITHIN NINETY
20 (90) DAYS AFTER THE START OF THE MARKETING PERIOD, THE CITY MAY PURCHASE
21 THE MPDU AT THE PURCHASE PRICE ESTABLISHED FOR THE MPDU, BUT THAT IF THE
22 CITY DOES NOT OPT TO PURCHASE THE MPDU, THE DEPARTMENT OF PLANNING AND
23 ZONING INTENDS TO ISSUE A WRITTEN NOTICE TO THE APPLICANT AUTHORIZING
24 THE APPLICANT TO OFFER THE MPDU TO THE GENERAL PUBLIC FOR SALE. THE
25 DEPARTMENT OF PLANNING AND ZONING SHALL NOT BE REQUIRED TO ISSUE ANY
26 FURTHER NOTICE TO ELIGIBLE PERSONS BEFORE AUTHORIZING THE APPLICANT TO
27 OFFER THE MPDU FOR SALE TO THE GENERAL PUBLIC.
- 28 [4]D. An applicant [must] SHALL not sell or rent any [unit] MPDU to aN ELIGIBLE [qualified]
29 person as defined in this chapter] until such person has obtained a certificate of eligibility issued
30 by the Department of Planning and Zoning. [from the buyer or lessee. A copy of each certificate
31 must be maintained on file by the Department of Planning and Zoning.]
- 32 [5]E. IF NO ELIGIBLE PERSON HAS ENTERED INTO A CONTRACT OF SALE FOR ANY
33 MPDU OFFERED FOR SALE WITHIN ninety (90) days after the start of a marketing period,
34 THE CITY [Department of Planning and Zoning] may purchase THE MPDU AT THE
35 PURCHASE PRICE ESTABLISHED FOR THE MPDU [a for sale MPDU if no eligible person
36 has entered into a purchase agreement or contracted to buy that MPDU]. IF THE CITY
37 PURCHASES AN MPDU UNDER THESE CIRCUMSTANCES, THE STATUS OF THE MPDU
38 AS A FOR SALE MPDU SHALL NOT CHANGE. THE CITY [The Department of Planning and
39 Zoning] shall only [rent or] sell the CITY OWNED MPDU to an eligible person AND THE CITY
40 OWNED MPDU SHALL BE SUBJECT TO THE PROVISIONS OF THIS CHAPTER.
- 41 F. IF THE CITY OPTS NOT TO PURCHASE AN MPDU FOR WHICH NO ELIGIBLE PERSON
42 HAS ENTERED INTO A CONTRACT OF SALE WITHIN THE NINETY (90)
43 DAY MARKETING PERIOD TO ELIGIBLE PERSONS, THE DEPARTMENT OF PLANNING
44 AND ZONING SHALL PROVIDE WRITTEN NOTICE TO THE APPLICANT CONTAINING AN

1 AUTHORIZATION TO MARKET THE MPDU TO THE GENERAL PUBLIC FOR SALE AT THE
2 APPROVED PURCHASE PRICE. THE DEPARTMENT OF PLANNING AND ZONING SHALL
3 NOT ISSUE AN AUTHORIZATION TO MARKET TO THE GENERAL PUBLIC UNLESS ALL
4 REQUIREMENTS OF THIS CHAPTER HAVE BEEN SATISFIED. THE STATUS OF AN MPDU
5 FOR SALE SHALL NOT CHANGE AS A RESULT OF AN OFFERING TO THE GENERAL
6 PUBLIC, AND ALL MPDUS THAT ARE SOLD TO THE GENERAL PUBLIC SHALL BE
7 SUBJECT TO MPDU INCOME REQUIREMENTS AND SHALL BE OFFERED TO RESIDENTS
8 OF ANNE ARUNDEL COUNTY.

9 [6]G. The deposit required with the sales contract for the purchase of an MPDU shall not exceed
10 one thousand dollars.

11 [7]H. Every buyer or renter of an MPDU, INCLUDING THOSE MPDUS BOUGHT OR LEASED
12 BY MEMBERS OF THE GENERAL PUBLIC UNDER THE PROVISIONS OF THIS CHAPTER,
13 [must] SHALL occupy the [unit] MPDU as his or her OR THEIR primary residence during the
14 [control] OCCUPANCY period. [Each] EVERY buyer and renter [must] SHALL certify before
15 taking occupancy that he or she OR THEY SHALL [will] occupy the [unit] MPDU as his or her
16 primary residence during [the] ANY occupancy period. The Director of Planning and Zoning may
17 require an MPDU owner who does not occupy the [unit] MPDU as [his or her] A primary
18 residence to offer the unit for resale [to an eligible person] under the [resale] provisions of THIS
19 CHAPTER [Section 20.30.140] OR MAY REQUIRE A RENTER WHO IS NOT AN ELIGIBLE
20 PERSON TO VACATE. [Every MPDU required under this chapter must be offered to the
21 general public for sale or rental to a good-faith purchaser or renter to be used for his or her own
22 primary residence, except units offered for sale or rent to a non-profit corporation, whose
23 purpose is to provide housing for persons of moderate income.]

24 [8]I. An owner of an MPDU [may] SHALL not rent the [unit] MPDU unless the renter is an
25 eligible person, and the rental is approved in writing by the Department of Planning and Zoning
26 annually. ALL ANNUAL RENTAL RENEWALS SHALL BE GOVERNED BY TITLE 17 OF THE
27 ANNAPOLIS CITY CODE.

28 [9]J. ANY MPDU OWNER WHO RENTS AN MPDU TO AN INELIGIBLE PERSON [Any rent
29 obtained for a MPDU that is rented to an ineligible person must] SHALL [be paid] PAY ALL
30 SUCH RENT into the CITY'S Homeownership Assistance Trust Fund [by the owner within
31 ninety] THIRTY (30) days after the Department of Planning and Zoning notifies the owner of the
32 rental violation. THE DEPARTMENT OF PLANNING AND ZONING MAY ASSESS THE
33 OWNER [Any amount unpaid after ninety days is grounds for the Department of Planning and
34 Zoning to assess] a monthly fee that is equal to the HUD fair market rent for the MPDU[."] FOR
35 EACH MONTH THAT RENT WAS CHARGED AND RECEIVED IN VIOLATION OF THIS
36 CHAPTER.
37

38 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
39 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its passage.

40
41 **ADOPTED** this _____ day of _____, _____.

42
43 ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY _____

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

1 **Policy Report**

2
3 **O-28-12**

4
5 **Amending the Procedures for the Sale and Rental**
6 **of Moderately Priced Dwelling Units**

7
8 The proposed ordinance would amend the procedures for the sale and rental of
9 moderately priced dwelling units (MPDU). Specifically, if the City opts not to purchase
10 an MPDU for which no eligible person has entered into a contract of sale within the 90
11 day marketing period to eligible persons, the Department of Planning and Zoning shall
12 provide written notice to the applicant containing an authorization to market the MPDU
13 to the general public for sale at the approved purchase price. The Department of
14 Planning and Zoning shall not issue an authorization to market to the general public
15 unless all requirements of Chapter 20.30 of the City Code have been satisfied. The
16 status of an MPDU for sale shall not change as a result of an offering to the general
17 public and all MPDUs that are sold to the general public shall be subject to MPDU
18 income requirements and shall be offered to residents of Anne Arundel County.

19
20 Any MPDU owner who rents an MPDU to an ineligible person shall pay all such rent into
21 the City's Homeownership Assistance Trust Fund 30 days after the Department of
22 Planning and Zoning notifies the owner of the rental violation. The Department of
23 Planning and Zoning may assess the owner a monthly fee that is equal to the HUD fair
24 market rent for the MPDU for each month that rent was charged and received in
25 violation of this chapter.

26
27 Prepared by Jessica Cowles, Legislative and Policy Analyst, Office of Law at
28 JCCowles@annapolis.gov or (410) 263-1184.
29

FISCAL IMPACT NOTE

Legislation No: O-28-12

First Reader Date: 7-23-12

Note Date: 9-14-12

Legislation Title: Amending the Procedures for the Sale and Rental of Moderately Priced Dwelling Units

Description: For the purpose of amending the procedures for the sale and rental of moderately priced dwelling units.

Analysis of Fiscal Impact:

This legislation produces no significant fiscal impact.

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**CITY COUNCIL OF THE
City of Annapolis**

Ordinance No. O-16-12

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
4/23/12			7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Public Safety	4/23/12		

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AN ORDINANCE concerning

10

Distribution of Unsolicited Materials

11
12

FOR the purpose of establishing Section 11.36.025 of the Code of the City of Annapolis regarding the distribution of unsolicited materials.

13
14
15

BY repealing and re-enacting with amendments the following portions of the Code of the City of Annapolis, 2011 Edition
Section 11.36.010

16
17
18
19

BY adding to the following portions of the Code of the City of Annapolis, 2011 Edition
Section 11.36.025

20
21

SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the Code of the City of Annapolis shall be amended to read as follows:

22

CHAPTER 11.36 – OFFENSES AGAINST PROPERTY.

23
24
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11.36.010 - Advertising—Distribution in streets.
No person shall distribute, or cause to be distributed, any pamphlets, dodgers, papers or other advertising matter upon or about the streets or alleys, or fasten, or cause to be fastened, the advertising matter to poles, or place, or cause them to be placed in or on automobiles. [This section does not restrict the distribution of advertising matter from house to house; provided, that it is so distributed that it will not be blown or cast into the street.]

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11.36.025 – LITTERING – UNSOLICITED MATERIALS.
NO PERSON SHALL DISTRIBUTE, OR CAUSE TO BE DISTRIBUTED, ANY UNSOLICITED MATERIALS UPON OR ABOUT THE STREETS, ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY. THIS SECTION DOES NOT RESTRICT THE DISTRIBUTION OF UNSOLICITED MATERIALS (A) DELIVERED THROUGH THE U.S. POSTAL SERVICE, (B) DEPOSITED ON RESIDENTIAL OR COMMERCIAL DOOR STEPS, PORCHES, STOOPS OR (C) SECURED OR FASTENED THROUGH THE USE OF A DOOR

1 HANGER SO THAT THE MATERIALS WILL NOT BE BLOWN OR CAST INTO THE STREETS,
2 ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY.
3

4 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
5 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its passage.
6

7 **ADOPTED** this _____ day of _____, _____.
8
9

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

Policy Report

O-16-12

Distribution of Unsolicited Materials

The proposed ordinance would prohibit the distribution of unsolicited materials upon or about the streets, alleys, residential or commercial property, or public rights of way. The proposed ordinance would not restrict the distribution of unsolicited materials (a) delivered through the U.S. Postal Service, (b) deposited on residential or commercial door steps, porches, stoops or (c) secured or fastened through the use of a door hanger so that the materials will not be blown or cast into the streets, alleys, residential or commercial property, or public rights of way.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

**Amendment to O-16-12
Distribution of Unsolicited Materials**

Amendment #1 – *in the nature of a substitution:*

Strike from Page 1, Line 31 through Page 2, Line 2:

[NO PERSON SHALL DISTRIBUTE, OR CAUSE TO BE DISTRIBUTED, ANY UNSOLICITED MATERIALS UPON OR ABOUT THE STREETS, ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY. THIS SECTION DOES NOT RESTRICT THE DISTRIBUTION OF UNSOLICITED MATERIALS (A) DELIVERED THROUGH THE U.S. POSTAL SERVICE, (B) DEPOSITED ON RESIDENTIAL OR COMMERCIAL DOOR STEPS, PORCHES, STOOPS OR (C) SECURED OR FASTENED THROUGH THE USE OF A DOOR HANGER SO THAT THE MATERIALS WILL NOT BE BLOWN OR CAST INTO THE STREETS, ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY.]

Insert on Page 1, Line 31:

UNSOLICITED MATERIALS MAY BE DISTRIBUTED TO RESIDENTIAL OR COMMERCIAL PROPERTY ONLY IF SUCH UNSOLICITED MATERIALS ARE: (A) DELIVERED THROUGH THE U.S. POSTAL SERVICE, (B) DEPOSITED ON DOOR STEPS, PORCHES, OR STOOPS PROVIDED THAT THE MATERIALS WILL NOT BE BLOWN OR CAST INTO STREETS, ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY OR (C) SECURED OR FASTENED TO A DOOR, HANDLE, OR ENTRANCE GATE.

Amendment #2

Page 2, Line 3: insert “A PERSON WHO VIOLATES THIS SECTION IS GUILTY OF A MUNICIPAL INFRACTION AND IS SUBJECT TO A FINE AS ESTABLISHED BY RESOLUTION OF THE CITY COUNCIL.”

FISCAL IMPACT NOTE

Legislation No: O-16-12

First Reader Date: 4-23-12

Note Date: 5-4-12

Legislation Title: **Distribution of Unsolicited Materials**

Description: For the purpose of establishing Section 11.36.025 of the Code of the City of Annapolis regarding the distribution of unsolicited materials.

Analysis of Fiscal Impact:

This legislation produces no significant fiscal impact.



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 6/14/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Public Safety Committee has reviewed 0-16-12 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Finlayson, Chair yes

Ald. Paone Recused

Ald. Silverman JLS

Meeting Date 6/14/12

Signature of Chair Sheila M. Finlayson



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 7/16/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Public Safety Committee has reviewed 0-16-12 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other Postpone to September 24. Request the Law department work with the papers to create a MOU.

Comments:

Roll Call Vote:

Ald. Finlayson, Chair yes

Ald. Paone N/A

Ald. Silverman yes

Meeting Date 7/16/12

Signature of Chair Chela M. Finlayson



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 9/17/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Public Safety Committee has reviewed B-16-12 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other Postpone, request postponement by full Council

Comments:

Roll Call Vote:

Ald. Finlayson, Chair yes

Ald. Paone yes Ald. Silverman yes

Meeting Date 9/17/12

Signature of Chair Sheila M. Finlayson

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**CITY COUNCIL OF THE
City of Annapolis**

Resolution No. R-34-12

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	7/9/12		
Public Safety	7/9/12		

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A RESOLUTION concerning

Establishing a Fine for Violations of Distributing Unsolicited Materials

FOR the purpose of establishing a fine for violations of distributing unsolicited materials.

13

WHEREAS, proposed ordinance O-16-12 amends the Code of the City of Annapolis by regulating litter caused by the distribution of unsolicited materials; and

16

WHEREAS, O-16-12 authorizes the City Council to establish a fine for violating the ordinance.

18

NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that that the Fines Schedule is hereby amended as follows:

21

Section in Code	Section Name	Fine for Initial Offense	Fine for Repeat or Continuous Violations
11.36.025	LITTERING – UNSOLICITED MATERIALS	\$250 PER VIOLATION PER DAY.	\$250 PER VIOLATION PER DAY.

22
23

AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL that this resolution shall take effect on the date of adoption.

26
27

ADOPTED this _____ day of _____, _____.

28
29
30

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

Policy Report

R-34-12

Establishing a Fine for Violations of Distributing Unsolicited Materials

The proposed resolution would establish a fine for violations of distributing unsolicited materials. Proposed ordinance O-16-12 amends the Code of the City of Annapolis by regulating litter caused by the distribution of unsolicited materials and O-16-12 authorizes the City Council to establish a fine for violating the ordinance.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

FISCAL IMPACT NOTE

Legislation No: R-34-12

First Reader Date:

7-9-12

Note Date:

7-17-12

Legislation Title: Establishing a Fine for Violations of Distributing Unsolicited Materials

Description:

For the purpose of establishing a fine for violations of distributing unsolicited materials.

Analysis of Fiscal Impact:

This legislation provides for a fine of \$250 per violation per day for the initial offense and \$250 per violation per day for repeat or continuous violations of proposed O-16-12 which prohibits the distribution of unsolicited materials. The positive fiscal impact will depend on the number of violations.



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 7/16/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Public Safety Committee has reviewed R-34-12 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other Postpone to September 24

Comments:

Roll Call Vote:

Ald. Finlayson, Chair yes

Ald. Paone N/A

Ald. Silverman yes

Meeting Date _____

Signature of Chair Heila M. Finlayson



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 9/17/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Public Safety Committee has reviewed R-34-12 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other Postpone, request that fall council postpone

Comments:

Roll Call Vote:

Ald. Finlayson, Chair yes

Ald. Paone yes

Ald. Silverman yes

Meeting Date 9/17/12

Signature of Chair Sheila M. Finlayson

1 CITY COUNCIL OF THE
2 City of Annapolis

3
4 Resolution No. R-41-12

5 Introduced by: Mayor Cohen, Alderman Pfeiffer, Alderwoman Finlayson, Alderman
6 Paone, Alderman Kirby, Alderwoman Hoyle, and Alderman Israel
7
8

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/10/12			12/7/12
Referred to	Referral Date	Meeting Date	Action Taken
Public Safety	9/10/12		

9
10 **A RESOLUTION** concerning

11 **Phelps Lane**

12 **FOR** the purpose of declaring that Middle Way shall be renamed "Phelps Lane" to honor the
13 contributions of the Phelps Family to the City of Annapolis.

14 **WHEREAS,** George Phelps, Jr. was part of what has become known as "the Greatest
15 Generation" who won the peace during World War II; and

16
17 **WHEREAS,** George Phelps, Jr. returned to his native Annapolis after the War and became
18 the first sworn African American law enforcement officer in Anne Arundel
19 County, appointed by then Anne Arundel County Sheriff Joseph Alton; and

20
21 **WHEREAS,** Mr. Phelps mustered and trained a force of about 200 special deputy sheriffs –
22 all of them African American – starting in 1952 that maintained order for years
23 during concerts at Carr's Beach Club, the segregated beach in Eastport where
24 African Americans by the thousands from Baltimore and Washington would
25 converge in summers for performances by such stars as James Brown and
26 Jackie Wilson; and

27
28 **WHEREAS,** George Phelps, Jr., because of his renowned expertise in crowd control and
29 surveillance was asked to and did provide technical assistance and material
30 support for the security contingent at the historic 1963 March on Washington
31 led by the late Reverend Dr. Martin Luther King, Jr.; and

32
33 **WHEREAS,** George and his wife Marian gave the money to establish the Opportunities
34 Industrialization Center (OIC) in Annapolis, the longest running established job
35 training and instruction in life skills program that helps place Annapolitans with
36 few skills and prospects into jobs; and

37
38 **WHEREAS,** George Phelps, Jr. has been a mentor and friend to countless politicians from
39 all stripes who welcome and actively seek his help and advice on how to make

1 Annapolis and Anne Arundel County a better place to live, work and raise a
2 family; and
3

4 **WHEREAS,** George Phelps, by his words and actions has demonstrated that he is a true
5 living legend and someone that Annapolitans have come to admire as part of
6 "living history";
7

8 **WHEREAS,** the renaming of Middle Way to "Phelps Lane" is a fitting honor for these
9 accomplishments;
10

11 **WHEREAS,** the renaming of this street does not conflict with any other City street names
12 nor Anne Arundel County street names in the Annapolis area.
13

14
15 **NOW, THEREFORE, BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that Middle
16 Way shall be renamed "Phelps Lane" in honor of the Phelps family.
17

18 **AND BT IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that all
19 "Phelps Lane" street signage shall bear the former designation of Middle Way, as is the custom
20 on other street signs in the City of Annapolis.
21

22 **AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that a copy of this
23 resolution shall be provided to the Phelps family.
24

25 **ADOPTED** this _____ day of _____, _____.
26
27

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

Policy Report

R-41-12

Phelps Lane

The proposed resolution would rename Middle Way to Phelps Lane to honor the Phelps family's contributions to the City of Annapolis.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

FISCAL IMPACT NOTE

Legislation No: R-41-12

First Reader Date:

9-10-12

Note Date:

9-14-12

Legislation Title: Phelps Lane

Description:

For the purpose of declaring that Middle Way shall be renamed "Phelps Lane" to honor the contributions of the Phelps Family to the City of Annapolis.

Analysis of Fiscal Impact:

Other than the cost of signage, this legislation produces no significant fiscal impact.



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 9/17/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Public Safety Committee has reviewed R-41-12 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

*Please add Ald. Silverman
as co-sponsor*

Roll Call Vote:

Ald. Finlayson, Chair yes

Ald. Paone yes

Ald. Silverman yes

Meeting Date 9/17/12

Signature of Chair *Sheila M. Finlayson*

1 CITY COUNCIL OF THE
2 City of Annapolis

3 Charter Amendment No. CA-1-12

4 Introduced by: Alderman Pfeiffer at the Request of the Charter Revision Commission
5
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7

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	9/24/12		

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10 **A CHARTER AMENDMENT** concerning

11 **Non-Partisan Elections**

12 **FOR** the purpose of amending the Charter of the City of Annapolis to provide for non-partisan
13 elections for the offices of Mayor and Aldermen and Alderwomen; filling vacancies in
14 these offices; and removing partisan consideration in the composition and membership
15 of the Board of Supervisors of Elections.

16 **BY** repealing and re-enacting with amendments the following portions of the City Charter:
17 Article II, Section 5
18 Article II, Section 6
19 Article II, Section 7
20

21 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
22 **COUNCIL** that the Charter of the City of Annapolis shall be amended to read as follows:

23
24 **Sec. 5. - Primary election dates; municipal election dates; term dates.**

25 Nomination for a mayor [and] SHALL BE MADE BY FILING WITH THE BOARD OF
26 SUPERVISORS OF ELECTION A CERTIFICATE EXECUTED BY NO FEWER THAT TWO-
27 HUNDRED FIFTY QUALIFIED VOTERS OF THE CITY, WITH NOT LESS THAN THIRTY
28 SIGNATURES BEING THOSE OF REGISTERED VOTERS FROM EACH OF THE CITY'S
29 WARDS. NOMINATION for one (1) alderman from each ward in the city shall be made by
30 [direct vote of the respective political parties at] FILING WITH THE BOARD OF SUPERVISORS
31 OF ELECTION A CERTIFICATE EXECUTED BY NO FEWER THAN FIFTY QUALIFIED
32 VOTERS THAT ARE RESIDENTS OF THAT WARD. ALL CITY ELECTIONS SHALL BE NON-
33 PARTISAN AND NO INDICATION OF PARTY AFFILIATION SHALL BE PLACED BESIDE THE
34 CANDIDATES' NAMES ON ANY BALLOT.
35

36 P[p]rimary elections [to] SHALL be held in the city for the several candidates for mayor and, in
37 each ward of the city, for the several candidates for aldermen, on the third Tuesday of

1 September in each year in which municipal elections in the city are to be held. Municipal
2 elections shall be held on the first Tuesday after the first Monday in November in every fourth
3 year, beginning with the year 1985. However, in the event an election will occur on the same
4 day as the public observance of a religious holiday, or in case of severe weather, the board of
5 supervisors of elections shall have the authority to reschedule the election to a day within one
6 week of the day prescribed by this section. The mayor and aldermen elected at each municipal
7 election shall qualify in the manner prescribed by Article II, Section 3 of this Charter, and shall
8 take office on the first Monday in December of the year in which they are elected and shall hold
9 office until the first Monday in December in the fourth year following, or until their successors
10 are elected and qualify.

11
12 **Sec. 6. - Board of supervisors of elections.**

13 (a) There is a board of supervisors of elections of the City of Annapolis, consisting of three (3)
14 residents in and voters of the city[, two (2) of whom shall always be selected from the leading
15 political parties of the state, one (1) from each of such parties. The third member may be
16 selected from either of the leading political parties of the state or from any other political party.]
17 The members shall be persons of approved integrity and capacity, and may not hold elective
18 office, nor be candidates for elective office during their terms of office. Members shall serve
19 without compensation.

20 (b) Members of the Board of Supervisors of Elections shall be appointed by the City Council
21 for a term that begins on the second Monday of March following the General City Election in the
22 preceding November and ends four years later on the second Monday in March. In the event of
23 a vacancy, the City Council shall immediately fill the vacancy only for the remainder of the four
24 year term. A member must be reappointed for a new term in order to serve beyond any four
25 year term. A chair of the Board of Supervisors of Elections shall be chosen annually by its
26 members.

27 [(c) Before appointing any supervisors of election, the city council shall request the city central
28 committees representing the two (2) leading political parties of the state in the city each to
29 designate at least four (4) eligible candidates for the position to be filled, by the second Monday
30 in March. If a city central committee fails to nominate the required number of candidates as
31 provided herein, the mayor shall submit a list of nominees to the city council in addition to the
32 central committee's list by the first Monday in April. The city council shall appoint the supervisors
33 by the second Monday in April.]

34
35 **Sec. 7. - Vacancies.**

36 (a) The following procedure for the filling of vacancies shall apply whenever a vacancy shall
37 occur with less than fifteen months remaining until the next general election at which members
38 of the city council shall be elected.

39 (1) In case of the death, resignation, refusal to serve, disqualification of the mayor or of any
40 alderman, or removal out of the city by the mayor, or out of the ward, by any alderman, the
41 mayor or acting mayor shall give written notice of the vacancy, within five (5) business
42 days, to the [chairman of the city central committee of the political party to which the
43 person vacating was registered with the board of supervisors of elections at the time of
44 election] ALDERMEN AND ALDERWOMEN.

45 (2) Not more than five (5) business days after being notified by the mayor or acting mayor,
46 the [central committee] ALDERMEN AND ALDERWOMEN shall announce the time and

1 place of a public hearing to be held for the purpose of selecting candidates to fill the
2 vacancy. [Such] THE announcement shall consist of, but not be limited to, a prominent
3 notice in a local daily newspaper. The hearing shall be held not less than ten (10) business
4 days, nor more than fifteen (15) business days, from the date the announcement first
5 appears in the newspaper.

6 (3) [Not less than five (5) business days before the hearing date, the central committee
7 shall announce the qualified candidates of its political affiliation to be considered at the
8 hearing. If any otherwise qualified person is not selected by the central committee, that]
9 ANY QUALIFIED person shall be considered at the hearing upon presentation of a petition,
10 in the case of a vacancy in the office of alderman, signed by at least fifty (50) registered
11 voters [of the appropriate political party] who live in the affected ward. If the vacancy is in
12 the office of mayor, the petition shall bear the signatures of at least two hundred fifty (250)
13 registered voters [of the appropriate political party], with not less than thirty (30) signatures
14 being those of registered voters from each of the city's wards.

15 (4) At the hearing, each qualified candidate shall have an opportunity to address the
16 [central committee] MAYOR AND ALDERMEN AND ALDERWOMEN. [After all candidates
17 have been heard, the central committee shall select one (1) candidate and the chairman of
18 the committee shall notify the mayor or acting mayor, in writing, of the choice, not more
19 than three (3) business days after the hearing.]

20 (5) At the next regularly scheduled meeting of the city council, or at a special session
21 convened before then by the mayor or acting mayor for the purpose of filling the vacancy,
22 THE MAYOR AND ALDERMEN AND ALDERWOMEN SHALL SELECT ONE OF THE
23 CANDIDATES TO FILL THE VACANCY AND the selected candidate shall be sworn in and
24 seated immediately.

25 [(6) If the person vacating office was not registered in a political party at the time of
26 election, the city council shall follow as closely as possible the candidate selection and
27 election procedure above prescribed for a central committee to follow, but without regard to
28 the political affiliation of any candidate.]

29 (b) The following procedure for the filling of vacancies shall apply whenever a vacancy shall
30 occur with fifteen months or more remaining until the next general election at which members of
31 the city council shall be elected.

32 (1) In case of the death, resignation, refusal to serve, disqualification of the mayor or of any
33 alderman, or removal out of the city by the mayor, or out of the ward by any alderman, the
34 mayor or acting mayor shall issue a proclamation directing that a special primary election
35 and a special general election be held to fill the vacancy. The mayor or acting mayor shall
36 issue this proclamation within five (5) days after the vacancy occurs.

37 (2) The proclamation shall specify the date for the special primary election and special
38 general election, provided that the special primary election shall be held on any weekday
39 other than a state or religious holiday which is at least twenty-three (23) days but no longer
40 than thirty (30) days from the date of the proclamation and that the special general election
41 shall be held on any weekday other than a state or religious holiday which is at least
42 twenty-one (21) days but not longer than thirty days from the date of the special primary
43 election.

44 (3) Except as otherwise specifically provided herein, and except where such construction

1 would be unreasonable, the provisions of this Charter and of Title 4 of the Code of the City
2 of Annapolis shall be applicable to the special elections provided for herein and the city
3 shall annually budget an amount for that purpose.

4 (4) Certificates of candidacy shall be filed with the office of the board of supervisors of
5 elections not later than 9:00 p.m. on the Monday which is three (3) weeks before the day
6 on which the special primary election is scheduled to be conducted. If the filing date occurs
7 on a legal holiday, the certificates shall be filed not later than 9:00 p.m. on the next regular
8 business day which is not a legal holiday.

9 (5) The candidate who has been declared elected by the board of supervisors of elections
10 shall be sworn in and seated at the next regular or special meeting of the city council
11 following the special general election.
12

13 **SECTION II: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
14 **COUNCIL** that the date of adoption of this Resolution is _____, 2012, and the amendments of
15 the Charter of the City of Annapolis, hereby enacted shall become effective on _____, 2012,
16 unless a proper petition for referendum hereon shall be filed as permitted by law within 40 days
17 of adoption, provided a complete and exact copy of this Resolution shall be continuously posted
18 on the bulletin board in the City Hall until _____, 2012, and provided further that a copy of the
19 title of this Resolution shall be published in "The Capital", a newspaper of general circulation in
20 the City of Annapolis, or in any other newspaper of such general circulation, once in each of the
21 weeks on, _____, 2012, _____, 2012, _____, 2012, and _____, 2012.
22

23 **SECTION III: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
24 **COUNCIL** that the Mayor is hereby specifically commanded to carry out the provisions of
25 Section II hereof, and, as evidence of such compliance, the Mayor shall cause to be maintained
26 appropriate certificates of publication of the newspaper or newspapers in which the title of the
27 Resolution shall have been published and if a favorable referendum is held on the Charter
28 change, shall declare the Charter change hereby enacted to be effective on _____, 2012, by
29 affixing his signature hereto in the space provided on the effective date of change.
30

31 **SECTION IV: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
32 **COUNCIL** that as soon as the Charter Amendment hereby enacted shall become effective,
33 either as provided herein or following a referendum, the Mayor shall send to the Maryland
34 Department of Legislative Services a copy of this Resolution showing the number of Aldermen
35 and Alderwomen voting for and against it and a report on the votes cast for or against the
36 amendment hereby enacted at any referendum thereon and the date of such referendum.
37

38 The above Charter Amendment was enacted by the foregoing Resolution which was
39 passed at a Meeting of the Annapolis City Council on _____, 2012; _____ voting in the
40 affirmative, _____ voting in the negative, _____ abstaining and _____ absent and the said
41 Resolution becomes effective in accordance with law on the ___ day of _____ 2012.
42

43 **ADOPTED** this _____ day of _____, _____.
44
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ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

1 **Policy Report**

2 **CA-1-12**

3 **Non-Partisan Elections**

4
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6
7 The proposed charter amendment would render elections in the City of Annapolis as
8 non-partisan, meaning no affiliation with a political party. The proposed charter
9 amendment is based on the recent report from the 2011 Annapolis Charter Revision
10 Commission, although their report notes this, too, was a recommendation from the 1996
11 and 2002 Charter Revision Commissions:

12
13 “Political parties, which play a distinctive role nationally and in state governments,
14 and have grown exceedingly polarized, have very little, if any, relevance to the
15 management and governing of local municipalities like Annapolis. Most cities in
16 Maryland, excluding only Frederick, Baltimore and Annapolis, now have non-
17 partisan elections.”

18
19 The proposed charter amendment would remove political affiliation for nominations for
20 the office of Mayor and Aldermen and Alderwomen and for filling vacancies in these
21 offices. Additionally, the proposed charter amendment would remove partisan
22 considerations in the composition and membership of the Board of Supervisors of
23 Elections.

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29 Prepared by Jessica Cowles, Legislative and Policy Analyst, Office of Law at
30 JCCowles@annapolis.gov or (410) 263-1184.

1 CITY COUNCIL OF THE
2 City of Annapolis

3 Charter Amendment No. CA-2-12

4 Introduced by: Alderman Pfeiffer at the Request of the Charter Revision Commission
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LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
Referred to	Referral Date	Meeting Date	Action Taken
9/24/12			12/21/12
Rules and City Gov't	9/24/12		

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9
10 **A CHARTER AMENDMENT** concerning

11 **Municipal Elections Coinciding with State of Maryland Elections in 2018 and Onward**

12 **FOR** the purpose of amending the Charter of the City of Annapolis to establish the dates of
13 the primary and general elections to coincide with the State of Maryland in 2018 and
14 extending the length of time in office for the incoming City Council in December 2013 an
15 additional year to December 2018 in order to facilitate this transition period.

16 **BY** repealing and re-enacting with amendments the following portions of the City Charter:
17 Article II, Section 2
18 Article II, Section 5
19

20 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
21 **COUNCIL** that the Charter of the City of Annapolis shall be amended to read as follows:

22 **Sec. 2. - General election dates.**

23 The citizens and residents of the City of Annapolis qualified to vote for members of the General
24 Assembly of Maryland, and otherwise qualified by the registration and election laws for such
25 cases made and provided, shall elect by ballot, every four (4) years, beginning in [1985] 2018,
26 on the first Tuesday after the first Monday in November OR AS MAY BE DETERMINED BY
27 THE STATE OF MARYLAND BOARD OF ELECTIONS, a mayor; and the qualified voters, in
28 each ward shall at the same time elect by ballot one (1) resident of the ward as alderman.
29

30 **Sec. 5. - Primary election dates; municipal election dates; term dates.**

31 Nomination for a mayor and for one (1) alderman from each ward in the city shall be made by
32 direct vote of the respective political parties at primary elections to be held in the city for the
33 several candidates for mayor and, in each ward of the city, for the several candidates for
34 aldermen, on the third Tuesday of September in each year in which municipal elections in the
35 city are to be held OR AS MAY BE DETERMINED BY THE STATE OF MARYLAND BOARD
36 OF ELECTIONS. Municipal elections shall be held on the first Tuesday after the first Monday in
37 November in every fourth year, beginning with the year [1985] 2018 OR AS MAY BE

1 DETERMINED BY THE STATE OF MARYLAND BOARD OF ELECTIONS. However, in the
2 event an election will occur on the same day as the public observance of a religious holiday, or
3 in case of severe weather, the board of supervisors of elections shall have the authority to
4 reschedule the election to a day within one week of the day prescribed by this section OR AS
5 MAY BE DETERMINED BY THE STATE OF MARYLAND BOARD OF ELECTIONS. The mayor
6 and aldermen elected at each municipal election shall qualify in the manner prescribed by
7 Article II, Section 3 of this Charter, and shall take office on the first Monday in December of the
8 year in which they are elected and shall hold office until the first Monday in December in the
9 fourth year following, or until their successors are elected and qualify. IN ORDER FOR
10 MUNICIPAL ELECTIONS TO COINCIDE WITH STATE OF MARYLAND ELECTIONS, THE
11 CITY COUNCIL TERM FOR THE CITY COUNCIL BEGINNING ON THE FIRST MONDAY OF
12 DECEMBER 2013 WILL EXTEND AN ADDITIONAL YEAR TO THE FIRST MONDAY OF
13 DECEMBER 2018.

14
15 **SECTION II: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
16 **COUNCIL** that the date of adoption of this Resolution is _____, 2012, and the amendments of
17 the Charter of the City of Annapolis, hereby enacted shall become effective on _____, 2012,
18 unless a proper petition for referendum hereon shall be filed as permitted by law within 40 days
19 of adoption, provided a complete and exact copy of this Resolution shall be continuously posted
20 on the bulletin board in the City Hall until _____, 2012, and provided further that a copy of the
21 title of this Resolution shall be published in "The Capital", a newspaper of general circulation in
22 the City of Annapolis, or in any other newspaper of such general circulation, once in each of the
23 weeks on, _____, 2012, _____, 2012, _____, 2012, and _____, 2012.
24

25 **SECTION III: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
26 **COUNCIL** that the Mayor is hereby specifically commanded to carry out the provisions of
27 Section II hereof, and, as evidence of such compliance, the Mayor shall cause to be maintained
28 appropriate certificates of publication of the newspaper or newspapers in which the title of the
29 Resolution shall have been published and if a favorable referendum is held on the Charter
30 change, shall declare the Charter change hereby enacted to be effective on _____, 2012, by
31 affixing his signature hereto in the space provided on the effective date of change.
32

33 **SECTION IV: AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY**
34 **COUNCIL** that as soon as the Charter Amendment hereby enacted shall become effective,
35 either as provided herein or following a referendum, the Mayor shall send to the Maryland
36 Department of Legislative Services a copy of this Resolution showing the number of Aldermen
37 and Alderwomen voting for and against it and a report on the votes cast for or against the
38 amendment hereby enacted at any referendum thereon and the date of such referendum.
39

40 The above Charter Amendment was enacted by the foregoing Resolution which was
41 passed at a Meeting of the Annapolis City Council on _____, 2012; _____ voting in the
42 affirmative, _____ voting in the negative, _____ abstaining and _____ absent and the said
43 Resolution becomes effective in accordance with law on the ___ day of _____ 2012.
44

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48 **ADOPTED** this _____ day of _____, _____.

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ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.
[brackets] indicate matter stricken from existing law.
Underlining indicates amendments.

1 **Policy Report**

2 **CA-2-12**

3 **Municipal Elections Coinciding with State of Maryland Elections in 2018**
4 **and Onward**

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8 The proposed charter amendment would amend the Charter of the City of Annapolis to
9 establish the dates of the primary and general elections to coincide with the State of
10 Maryland in 2018 and extend the length of time in office for the incoming City Council in
11 December 2013 an additional year to December 2018 in order to facilitate this transition
12 period.

13 The proposed charter amendment is based on the recommendation of the 2011
14 Annapolis Charter Revision Commission that reported:

15 “City elections should be moved to coincide with state elections. There are two
16 primary reasons for doing this. First, it saves the City money to piggyback on the
17 state elections. Second, it will almost certainly improve voter turnout, which is
18 now embarrassingly low in City elections.”

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25 Prepared by Jessica Cowles, Legislative and Policy Analyst, Office of Law at
26 JCCowles@annapolis.gov or (410) 263-1184.
27

1 **CITY COUNCIL OF THE**
2 **City of Annapolis**

3
4 **Charter Amendment No. CA-3-12**

5 **Introduced by: Alderman Pfeiffer at the Request of the Charter Revision Commission**
6
7

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
Referred to	Referral Date	Meeting Date	Action Taken
9/24/12			12/21/12
Rules and City Gov't	9/24/12		

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9
10 **A CHARTER AMENDMENT** concerning

11 **City Finance Requirements**

12 **FOR** the purpose of amending the Charter of the City of Annapolis to establish an unrestricted
13 fund balance as part of the annual budget process, authorizing an Audit Committee; and
14 setting a time line for the Finance Director to provide the Comprehensive Annual
15 Financial Report to the City Council.

16 **BY** adding to the following portions of the City Charter:
17 Article VII, Section 12
18

19 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
20 **COUNCIL** that the Charter of the City of Annapolis shall be amended to read as follows:

21 **ARTICLE VII FINANCES, SECTION 12 – REQUIREMENTS.**

22 A. AS PART OF THE ANNUAL BUDGET PROCESS, THE CITY COUNCIL SHALL
23 ESTABLISH AN UNRESTRICTED FUND BALANCE AT A RATE IN LINE WITH BEST
24 PRACTICES FOR MUNICIPAL CORPORATIONS WITH THE GOAL OF SECURING A TRIPLE
25 A BOND RATING FROM THE CREDIT RATING AGENCIES.

26 B. THE CITY COUNCIL SHALL AUTHORIZE THE ESTABLISHMENT OF AN AUDIT
27 COMMITTEE CONSISTING OF THE MAYOR, CITY MANAGER, ALDERMEN AND
28 ALDERWOMEN, FINANCE DIRECTOR AND CITY RESIDENT REPRESENTATIVE(S) WITH
29 RESPONSIBILITY FOR IMPLEMENTING INDUSTRY-WIDE BEST FINANCIAL
30 MANAGEMENT PRACTICES.

31 C. THE FINANCE DIRECTOR SHALL REPORT THE COMPREHENSIVE ANNUAL
32 FINANCIAL REPORT TO THE CITY COUNCIL BY JANUARY 31 OF EACH YEAR.

33

1 **Policy Report**

2
3 **CA-3-12**

4
5 **City Finance Requirements**

6
7 The proposed charter amendment would amend the Charter of the City of Annapolis to
8 establish an unrestricted fund balance as part of the annual budget process, authorize
9 the establishment of an Audit Committee, and set a time line of January 31 for the
10 Finance Director to provide the Comprehensive Annual Financial Report to the City
11 Council.

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13 Prepared by Jessica Cowles, Legislative and Policy Analyst, Office of Law at
14 JCCowles@annapolis.gov or (410) 263-1184.

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**CITY COUNCIL OF THE
City of Annapolis**

Ordinance No. O-36-12

Introduced by: Mayor Cohen and Alderman Arnett

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

8

9 **AN ORDINANCE** concerning

10 **Permitted Hours of Sidewalk Cafes**

11 **FOR** the purpose of authorizing permitted sidewalk cafes to remain open during the normal
12 business hours governing such establishments.

13 **BY** repealing and re-enacting with amendments the following portions of the Code of the
14 City of Annapolis, 2011 Edition
15 Chapter 7.42
16

17 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
18 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

19 **Chapter 7.42 – Sidewalk Cafes**

20 **7.42.010 - Sidewalk café—Defined—Permit required.**

21 A. A person shall not construct, maintain, use or operate a sidewalk café without first
22 obtaining a permit as provided in this chapter.

23 B. An application for a sidewalk café permit shall be made to the City Clerk on forms provided
24 by the City Clerk. The application shall be made by the operating establishment.

25 C. A sidewalk café permit shall be for one year from May 1st in each year until the following
26 April 30th, except that, for the 1996-1997 term, the permit shall be valid from the date on which
27 the permit is issued, even if prior to May 1, 1996. The holder of a permit shall pay an annual fee
28 as established by resolution of the City Council. The annual fee shall be paid with the original
29 permit application and with the request for renewal of the permit.

30 D. For purposes of this chapter, "sidewalk café" means any area situated on a public sidewalk
31 where food, refreshments, and/or beverages are sold by a restaurant, delicatessen, ice cream
32 shop or coffee shop (hereinafter "operating establishment") for public consumption at tables or
33 counters located on the sidewalk fronting the operating establishment. Sidewalk cafés shall

1 operate only as authorized pursuant to this chapter.

2

3 **7.42.020 - Standards.**

4 A. No part of a sidewalk café area shall encroach upon any part of the sidewalk frontage of
5 any adjacent premises, right-of-way or alley.

6 B. A sidewalk café must leave a minimum six-foot unobstructed passageway for pedestrians
7 along the length of the café. For operating establishments adjacent to sidewalks less than ten
8 feet wide at the location of the proposed sidewalk café, the City Clerk, with the consent of the
9 Department of Public Works, may reduce the unobstructed passageway to not less than that
10 required by the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) or its successors.

11 C. The holder of a sidewalk café permit shall fully insure, indemnify, defend and hold
12 harmless the City and in their capacity as such, the officers, agents and employees thereof from
13 and against any and all claims and damages in any way arising out of or through the acts or
14 omissions of the permit holder or its employees in the construction, operation, maintenance,
15 use, placement or condition of the sidewalk café. An applicant for sidewalk café shall provide
16 proof of such insurance before a permit may be issued or renewed under this chapter.

17 D. A sidewalk café shall close and all café seating shall be removed from the café area no
18 later than [eleven p.m.] THE PERMITTED CLOSING TIME OF THE OPERATING
19 ESTABLISHMENT. The café area shall be cleared of all other furniture (excepting any furniture
20 approved pursuant to Section 21.08.060(C) to remain in the café area overnight), debris and
21 obstructions to the sidewalk no later than [midnight] THE PERMITTED CLOSING TIME OF
22 THE OPERATING ESTABLISHMENT.

23 E. An operating establishment shall not sell, serve or allow consumption of alcoholic
24 beverages on its sidewalk café without obtaining the required license from the Alcoholic
25 Beverage Control Board. Alcoholic beverages shall be served on the sidewalk café only in
26 conjunction with the service of food. Notwithstanding any contrary or different hours of operation
27 in its alcoholic beverages license, an operating establishment shall not sell, serve or allow
28 consumption of alcoholic beverages on its sidewalk café after the [sidewalk café's]
29 OPERATING ESTABLISHMENT'S PERMITTED closing time.

30 F. Sidewalk café furniture shall comply with any and all guidelines adopted pursuant to
31 Section 21.08.060(C) of this code. Except as otherwise provided pursuant to Section
32 21.08.060(C), all sidewalk café furniture shall be readily moveable and shall be stored indoors
33 when not in use. No permanent structures or improvements shall be installed in or near the café
34 area.

35 G. The following are prohibited in the café area: cooking of food; unshielded trash or refuse
36 storage; advertisements (exclusive of menus intended to be read from café); outdoor
37 entertainment, music, speakers, or public address system; exclusively carry-out transactions.

38 H. A sidewalk café shall comply with all applicable building, health, safety, fire, zoning and
39 environmental standards.

1

2 **7.42.030 - Existing sidewalk cafés.**

3 Sidewalk cafés in existence in the C2 district as of November 13, 1995 under authority of a
4 lease agreement with the City, may, at the option of the lessee, continue to operate pursuant to
5 either the existing terms of such lease agreement or the terms of this chapter.

6

7 **7.42.040 - Sidewalk café violation.**

8 The provisions of this chapter shall be enforced by the Department of Public Works. A person
9 who continues to violate this chapter after a written request to take corrective action is guilty of a
10 municipal infraction and shall be fined for each violation as established by resolution of the City
11 Council plus costs. In addition, the City Council may revoke or suspend a permit issued
12 pursuant to this chapter upon a second or subsequent conviction under this section in any
13 twelve month period.

14

15

16 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
17 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its passage.

18

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ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

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O-36-12

Permitted Hours of Sidewalk Cafes

Policy Report

The proposed ordinance would authorize permitted sidewalk cafes to remain open during the operating hours of such establishments. For permitted sidewalk cafes, the operating hours for such establishments are authorized generally in the zoning code or may be subject to a special exception or restrictions from the Alcoholic Beverage Control Board (ABCB). If there is a discrepancy in operating hours between a special exception or ABCB restrictions, the special exception operating hours prevail.

Prepared by: Jessica Cowles, City of Annapolis Office of Law, JCCowles@annapolis.gov or (410) 263-1184.

**CITY COUNCIL OF THE
City of Annapolis**

Ordinance No. O-30-12

Introduced by: Alderman Arnett

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

AN ORDINANCE concerning

Parking and Storage of Automobiles, Motorcycles, Trailers, Motor Homes, Recreational Vehicles, Boats, and Personal Watercraft in Residential Zoning Districts

FOR the purpose of designating certain areas for parking and storage of automobiles, motorcycles, trailers, motor homes, recreational vehicles, boats, and personal watercraft in residential zoning districts.

BY repealing and re-enacting with amendments the following portions of the Code of the City of Annapolis, 2011 Edition

SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the Code of the City of Annapolis shall be amended to read as follows:

Chapter 17.40 – RESIDENTIAL PROPERTY MAINTENANCE CODE

Article I - Definitions.

17.40.265 - Property Maintenance Code.

A. The International Property Maintenance Code, 2012 Edition, as published by the International Code Council, Inc., a copy of which is on file in the Department of Neighborhood and Environmental Programs, is adopted as the Property Maintenance Code of the City of Annapolis in the State of Maryland for the control of buildings and structures with the following amendments:

1. In Section 101.1 for "[NAME OF JURISDICTION]" insert "City of Annapolis"
2. In Section 103.5 for "[APPROPRIATE SCHEDULE]" insert "Fees established by resolution of the City Council"
3. In Section 304.14 for "[DATES IN TWO LOCATIONS]" insert "April 15th - October 31st"

1 4. In Section 602.3 for "[DATES IN TWO LOCATIONS]" insert "April 15th - October
2 31st"

3 5. In Section 602.4 for "[DATES IN TWO LOCATIONS]" insert "April 15th - October
4 31st"

5 6. Strike the entire Section 404.5 Overcrowding and substitute Section 17.40.460 of the
6 Code of the City of Annapolis.

7 7. AMEND SECTION 302.8 TO READ AS FOLLOWS:

8 **302.8 Motor vehicles.**

9 **302.8.1 MAINTENANCE.** Except as provided for in other regulations, no inoperative or
10 unlicensed motor vehicle shall be parked, kept or stored on any premises, and no vehicle
11 shall at any time be in a state of major disassembly, disrepair, or in the process of being
12 stripped or dismantled. Painting of vehicles is prohibited unless conducted inside
13 an approved spray booth.

14 **Exception:** A vehicle of any type is permitted to undergo major overhaul, including body
15 work, provided that such work is performed inside a structure or similarly enclosed area
16 designed and approved for such purposes.

17 **302.8.2 STORAGE.** RESIDENT STORING OR PARKING OF, OR ALLOWING ANY
18 OTHER PERSON TO STORE OR PARK, ANY AUTOMOBILE, MOTORCYCLE,
19 TRAILER, MOTOR HOME, RECREATIONAL VEHICLE, BOAT, PERSONAL
20 WATERCRAFT, OR ANY OTHER MOTOR VEHICLE SHALL BE LIMITED TO GARAGES,
21 STREETS, OR CITY AUTHORIZED DRIVEWAYS OR PARKING LOTS WITHIN A
22 RESIDENTIAL ZONING DISTRICT. STORAGE OR PARKING IS NOT ALLOWED ON
23 YARDS OR OTHER UNPAVED AREAS.

24 B. In the event of any inconsistencies between the provisions of the International Property
25 Maintenance Code and the City Code, the more stringent shall govern.

26 Appendix A - Boarding standard shall be adopted as the City of Annapolis standard.
27

28 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
29 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its passage.
30

31 **ADOPTED** this _____ day of _____, _____.
32

ATTEST: THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION
CAPITAL LETTERS indicate matter added to existing law.
[brackets] indicate matter stricken from existing law.
Underlining indicates amendments.

O-30-12

Designating Certain Areas for Parking and Storage of Automobiles, Motorcycles, Trailers, Motor Homes, Recreational Vehicles, Boats, and Personal Watercraft in Residential Zoning Districts

R-39-12

Fines Schedule Updated for Violations of Parking and Storage of Automobiles, Motorcycles, Trailers, Motor Homes, Recreational Vehicles, Boats, and Personal Watercraft in Undesignated Areas within Residential Zoning Districts

Policy Report

The proposed ordinance would designate garages, driveways, parking lots, and streets as the only areas for parking and storage of automobiles, motorcycles, trailers, motor homes, recreational vehicles, boats, personal watercraft, or other motor vehicles in the 12 residential zoning districts. The residential zoning districts include all districts beginning with an "R" and C1, Conservation Residence, and C1-A, Special Conservation Residence.

The fine for violating this provision would be \$25 for the first violation and \$25 per violation per day for repeat or continuous violations.

Prepared by: Jessica Cowles, City of Annapolis Office of Law, JCCowles@annapolis.gov or (410) 263-1184.

**CITY COUNCIL OF THE
City of Annapolis**

Resolution No. R-39-12

Introduced by: Alderman Arnett

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

A RESOLUTION concerning

Fines Schedule Updated for Violations of Parking and Storage of Automobiles, Motorcycles, Trailers, Motor Homes, Recreational Vehicles, Boats, and Personal Watercraft in Undesignated Areas within Residential Zoning Districts

FOR the purpose of establishing a fine for parking and storage of automobiles, motorcycles, trailers, motor homes, recreational vehicles, boats, and personal watercraft in undesignated areas within residential zoning districts.

WHEREAS, Pending ordinance O-30-12 authorizes designated areas within residential zoning districts for parking and storage of automobiles, motorcycles, trailers, motor homes, recreational vehicles, boats, and personal watercraft as garages, driveways, parking lots, and streets; and

WHEREAS, R-39-12 establishes the fine for violations of O-30-12.

NOW, THEREFORE, BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that the Fines Schedule is hereby amended as follows:

Section in Code	Section Name	Fine for Initial Offense	Fine for Repeat or Continuous Violations
17.40.265	RESIDENTIAL PROPERTY MAINTENANCE CODE – PARKING IN UNDESIGNATED AREAS	\$25 PER VIOLATION	\$25 PER VIOLATION PER DAY

AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL that this Resolution shall take effect from the date of its passage.

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ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

1 CITY COUNCIL OF THE
2 City of Annapolis

3
4 Resolution No. R-42-12

5 Introduced by: Mayor Cohen
6
7

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

8
9 A RESOLUTION concerning

10 Colonel John Ripley Memorial 5K Race

11 FOR the purpose of authorizing City Council approval of the Colonel John Ripley Memorial 5K
12 Race on November 4, 2012 per R-14-12, implementing a moratorium on administrative
13 approvals for events at City Dock; and the reimbursement of full fees to the City for the
14 cost associated with the event.

15 WHEREAS, the Semper Fi Fund seeks the City's approval through the City's Special Event
16 Application to hold an event on November 4, 2012 in Ward 2 and the City Dock
17 area based on the following:

- 18
- 19 • Location: Ward 2 and the City Dock area (see attached route race map).
 - 20 • The Semper Fi Fund, or its designee, is required to obtain all necessary
21 City permits and comply with the terms of the Special Event Application for
22 the safe execution of the event.
- 23
24

25 WHEREAS, Section 6.04.210 of the City Code states that "whenever a person leases, uses
26 or occupies a City facility, the person shall be charged and pay a minimum of
27 full fees for the use of the facility." Examples of City facilities include public
28 spaces, grounds, parks, athletic facilities, fields, docks, piers, wet slips,
29 moorings, developable waters, buildings, motor vehicles, equipment,
30 structures, rooms or other parts of public buildings. Examples of City services
31 include traffic control, crowd control, public safety support (police or fire), trash
32 removal, sanitary services, recycling, bulk pick-up, the provision of water,
33 sewer, electricity, communications or other utilities, transportation, and labor.
34 Full fees "means the value of the right to lease, use or occupy the City facility
35 as determined by the Finance Director in a fiscal impact note, plus all costs
36 incurred by the City... including but not limited to utility costs and costs
37 associated with municipal services (public safety, public works, custodial,
38 renovations, repairs, maintenance, transportation and parking)..."
39

40 NOW THEREFORE, BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that the City
41 Council authorizes this special event.

1
2 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that there shall be
3 no waiver of full fees. However, notwithstanding any other provision of law, the Director of
4 Finance shall determine the full fees incurred by the City government and the organizers of the
5 event shall reimburse the City for full fees.

6
7 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that a
8 representative of the City will be present to resolve matters relating to this special event and
9 his/her cell phone number shall be posted on the City's website during the hours the event is
10 open to the public.

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13 **ADOPTED** this _____ day of _____, ____.

14
15 ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

16
17 **EXPLANATION**

18 CAPITAL LETTERS indicate matter added to existing law.

19 [brackets] indicate matter stricken from existing law.

20 Underlining indicates amendments.

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Route Race Map

Ripley Race 2012

www.ripleyrace.com
November 4, 2012, 9:00am at Navy Stadium

Navy-Marine Corps Memorial Stadium
(Start/Finish and Parking)

Park Here
(Use Gate 5 entrance from Taylor Ave.)

Volunteer Positions – 0800 Depart for positions, 0830 put out cones

- (1) – Race start intx with Taylor
- 3 Mile A-Frame Sign
- 60 cones
- (2) – Intx Rowe Blvd & Taylor Ave
- help with #1 cones, 4 cones Grauls lot
- (3) – Intx Rowe Blvd & College Ave
- 1 Mile A-Frame Sign
- (4) – Intx College Ave with Church Circle
- 5 cones to block School St.
- (5) – Intx Main St. and Conduit St.
- (6) – Bottom of Main St. at Green St. and City Dock (on center island)
- (7) – Intx Dock St. @ Stevens Hardware
- (8) – Intx Randall St. and Prince George St.
- (9) – Intx Gate 1 and King George St.
- (10) – Intx King George and Martin St.
- (11) – Intx King George and Maryland Ave
- 2 Mile A-Frame Sign
- (12 – 16) – Top of King George to Taylor Ave
- 18 cones, plus help with #1 cones

Fado Irish Pub @ Park Place
(Post Party – Music – Festivities)

United States Naval Academy

Downtown Annapolis

Police Positions ■ **Route Volunteers**

Outside lane remains open,
Cones along center double line

Both lanes of 450 open along this portion
Gate 8 traffic not impacted

3

Staff Report

R-42-12

Colonel John Ripley Memorial 5K Race

The proposed resolution would authorize City Council approval of the Colonel John Ripley Memorial 5K Race on November 4, 2012 per R-14-12, implementing a moratorium on administrative approvals for events at City Dock; and the reimbursement of full fees to the City for the cost associated with the event.

Prepared by Michelle LeFurge, Special Events Coordinator at mmlefurge@annapolis.gov and Jessica Cowles, Legislative and Policy Analyst in the Office of Law at JCCowles@annapolis.gov

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**CITY COUNCIL OF THE
City of Annapolis**

Resolution No. R-43-12

Introduced by: Mayor Cohen and Alderman Arnett

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	9/24/12		
Economic Matters	9/24/12		

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A RESOLUTION concerning

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Eastport Yacht Club Lights Parade

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FOR the purpose of authorizing City Council approval of the Eastport Yacht Club Lights Parade per R-14-12, implementing a moratorium on administrative approvals for events at City Dock and waiving the reimbursement of full fees to the City for the cost associated with the event on December 8, 2012.

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WHEREAS, the Eastport Yacht Club seeks the City's approval through the City's Special Event Application to hold a parade on Spa Creek based on the following:

- Time of activities: 5:00 p.m. to 9:00 p.m.
- Event is open to the public free of charge.
- Location: Spa Creek and Susan Campbell Park.
- The Eastport Yacht Association, or its designee, is required to obtain all necessary City permits and comply with the terms of the Special Event Application for the safe execution of the event.

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WHEREAS, Section 6.04.210 of the City Code states that "whenever a person leases, uses or occupies a City facility, the person shall be charged and pay a minimum of full fees for the use of the facility." Examples of City facilities include public spaces, grounds, parks, athletic facilities, fields, docks, piers, wet slips, moorings, developable waters, buildings, motor vehicles, equipment, structures, rooms or other parts of public buildings. Examples of City services include traffic control, crowd control, public safety support (police or fire), trash removal, sanitary services, recycling, bulk pick-up, the provision of water, sewer, electricity, communications or other utilities, transportation, and labor. Full fees "means the value of the right to lease, use or occupy the City facility as determined by the Finance Director in a fiscal impact note, plus all costs incurred by the City... including but not limited to utility costs and costs

1 associated with municipal services (public safety, public works, custodial,
2 renovations, repairs, maintenance, transportation and parking)..."

3
4 **NOW THEREFORE, BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the City
5 Council authorizes this special event.

6
7 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that there shall be
8 a waiver of full fees.

9
10 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that a
11 representative of the City will be present to resolve matters relating to this special event and
12 his/her cell phone number shall be posted on the City's website during the hours the event is
13 open to the public.

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16 **ADOPTED** this ____ day of _____, _____.

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ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

19
20 **EXPLANATION**

21 CAPITAL LETTERS indicate matter added to existing law.

22 [brackets] indicate matter stricken from existing law.

23 Underlining indicates amendments.
24

Staff Report

R-43-12

Eastport Yacht Club Lights Parade

The proposed resolution would authorize City Council approval of the Eastport Yacht Club Lights Parade per R-14-12, implementing a moratorium on administrative approvals for events at City Dock and waiving the reimbursement of full fees to the City for the cost associated with the event on December 8, 2012.

Prepared by Michelle LeFurge, Special Events Coordinator at mmlefurge@annapolis.gov and Jessica Cowles, Legislative and Policy Analyst in the Office of Law at JCCowles@annapolis.gov

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**CITY COUNCIL OF THE
City of Annapolis**

Resolution No. R-44-12

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	9/24/12		

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A RESOLUTION concerning

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TCS Annapolis Half Marathon

11 **FOR** the purpose of authorizing City Council approval of the TCS Annapolis Half Marathon
12 per R-14-12, implementing a moratorium on administrative approvals for events at City
13 Dock; designating Saturday, December 1, 2012 as a date for the sale of arts-related
14 merchandise in the Historic District in conjunction with the event; and the reimbursement
15 of full fees to the City for the cost associated with the event.

16 **WHEREAS,** the TCS Half Marathon seeks the City's approval through the City's Special
17 Event Application to hold an event on December 1, 2012 in Ward 1 and the
18 City Dock area based on the following:

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- Location: Ward 1 and the City Dock area.
- The TCS Half Marathon (Second Wind Productions), or its designee, is required to obtain all necessary City permits and comply with the terms of the Special Event Application for the safe execution of the event.
- Vendors will be located in consultation with the Special Events Coordinator; each vendor must obtain a City vendor's permit and must post applicable business licenses.

28 **WHEREAS,** Section 7.40.090 of the City Code allows the City Council to designate certain
29 days when peddlers, hawkers and itinerant merchants may sell in the Historic
30 District or a nonresidential area; and

31

32 **WHEREAS,** Section 6.04.210 of the City Code states that "whenever a person leases, uses
33 or occupies a City facility, the person shall be charged and pay a minimum of
34 full fees for the use of the facility." Examples of City facilities include public
35 spaces, grounds, parks, athletic facilities, fields, docks, piers, wet slips,
36 moorings, developable waters, buildings, motor vehicles, equipment,
37 structures, rooms or other parts of public buildings. Examples of City services
38 include traffic control, crowd control, public safety support (police or fire), trash
39 removal, sanitary services, recycling, bulk pick-up, the provision of water,
40 sewer, electricity, communications or other utilities, transportation, and labor.

1 Full fees “means the value of the right to lease, use or occupy the City facility
2 as determined by the Finance Director in a fiscal impact note, plus all costs
3 incurred by the City... including but not limited to utility costs and costs
4 associated with municipal services (public safety, public works, custodial,
5 renovations, repairs, maintenance, transportation and parking)...”
6

7 **NOW THEREFORE, BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the City
8 Council authorizes this special event.
9

10 **NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that sales of
11 merchandise may be sold in conjunction with the TCS Annapolis Half Marathon event on
12 December 1, 2012.
13

14 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that there shall be
15 no waiver of full fees. However, notwithstanding any other provision of law, the Director of
16 Finance shall determine the full fees incurred by the City government and the organizers of the
17 event shall reimburse the City for full fees.
18

19 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that a
20 representative of the City will be present to resolve matters relating to this special event and
21 his/her cell phone number shall be posted on the City’s website during the hours the event is
22 open to the public.
23

24 **ADOPTED** this _____ day of _____, _____.
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ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

28 **EXPLANATION**

29 CAPITAL LETTERS indicate matter added to existing law.

30 [brackets] indicate matter stricken from existing law.

31 Underlining indicates amendments.
32

Staff Report

R-44-12

TCS Annapolis Half Marathon

The proposed resolution would authorize City Council approval of the TCS Annapolis Half Marathon per R-14-12, implementing a moratorium on administrative approvals for events at City Dock; designate Saturday, December 1, 2012 as a date for the sale of arts-related merchandise in the Historic District in conjunction with the event; and the reimbursement of full fees to the City for the cost associated with the event.

Prepared by Michelle LeFurge, Special Events Coordinator at mmlefurge@annapolis.gov and Jessica Cowles, Legislative and Policy Analyst in the Office of Law at JCCowles@annapolis.gov

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**CITY COUNCIL OF THE
City of Annapolis**

Resolution No. R-45-12

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
9/24/12			12/21/12
Referred to	Referral Date	Meeting Date	Action Taken
Public Safety	9/24/12		

A RESOLUTION concerning

Abney Lane

FOR the purpose of declaring that South Bates Street in the College Creek Terrace Community shall be renamed "Abney Lane" to honor the contributions of the Abney Family to the City of Annapolis.

WHEREAS, The Housing Authority of the City of Annapolis (HACA) has been dedicating buildings, streets, and communities after individuals who have given their time and energy to the advancement of public housing residents; and

WHEREAS, the newly renovated College Creek Terrace Community is about to be leased for low income housing stewards; and

WHEREAS, HACA has recommended renaming South Bates Street in the College Creek Terrace Community after the Abney Family, the first family to reside in low income housing in the State of Maryland; and

WHEREAS, the April 17, 1940 *Evening Capital* stated that "The Housing Authority considers the Abneys a good example of the type of young family which low rent housing is designed to benefit: industrious and thrifty;" and

WHEREAS, since the Abney family has served the City of Annapolis and the stewards of public housing for over 42 years, renaming South Bates Street where they once resided is a fitting honor; and

WHEREAS, the renaming of this street does not conflict with any other City street names nor Anne Arundel County street names in the Annapolis area.

NOW, THEREFORE, BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that South Bates Street in the College Creek Terrace Community shall be renamed "Abney Lane" in honor of the Abney family.

1 **AND BT IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that all
2 “Abney Lane” street signage shall bear the former designation of South Bates Street, as is the
3 custom on other street signs in the City of Annapolis.
4

5 **AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that a copy of this
6 resolution shall be provided to the Abney family.
7

8 **ADOPTED** this _____ day of _____, _____.
9

10 ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

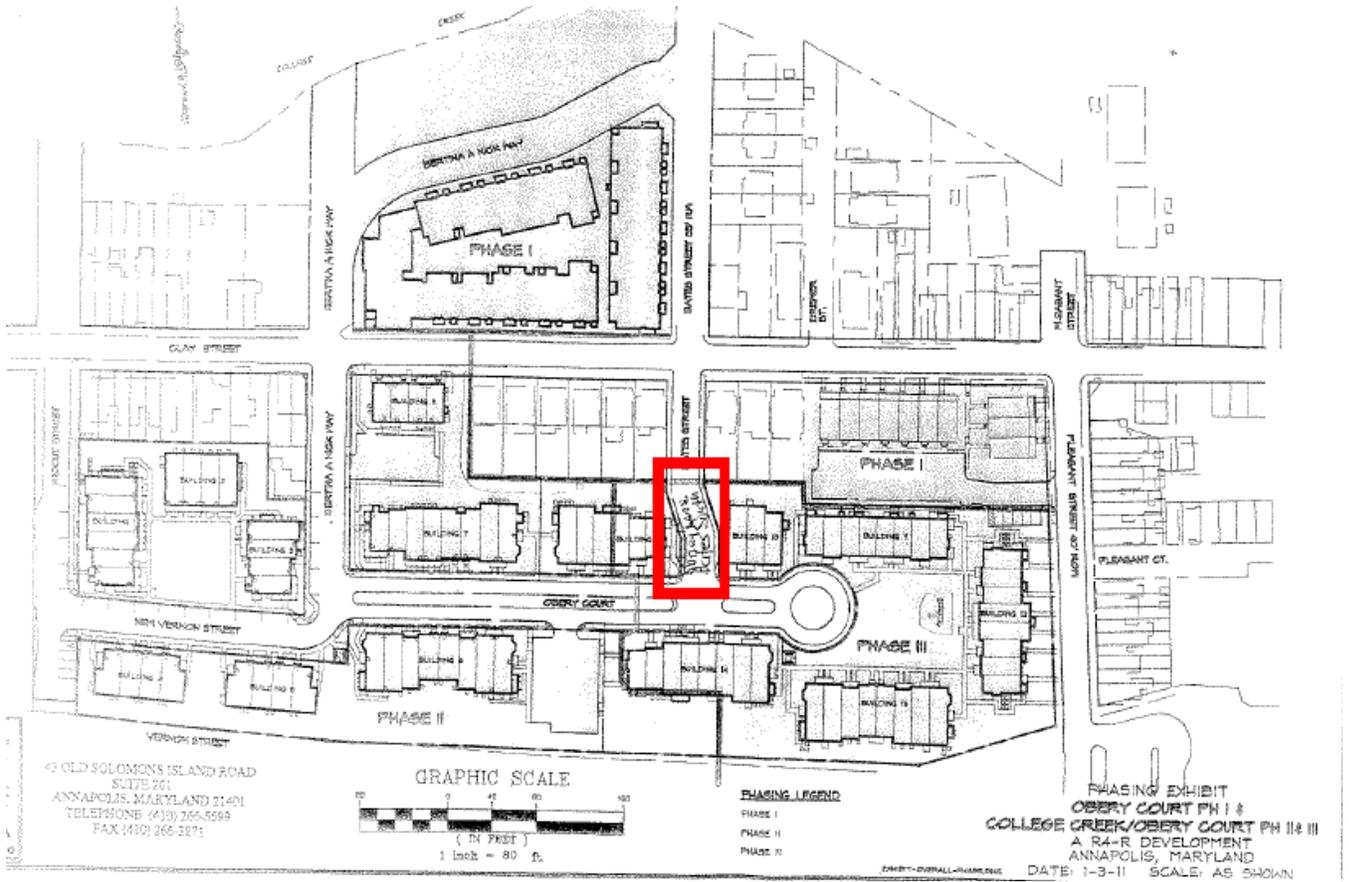
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16 **EXPLANATION**

17 CAPITAL LETTERS indicate matter added to existing law.

18 [brackets] indicate matter stricken from existing law.

19 Underlining indicates amendments.
20

Map of Proposed Street Name Change: South Bates Street to Abney Lane



Policy Report

R-45-12

Abney Lane

The proposed resolution would rename South Bates Street in the College Creek Terrace Community to Abney Lane to honor the Abney family's contributions to the City of Annapolis.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

Boards and Commissions Appointments and Reappointments

September 24, 2012

New Appointments

- Reverend Johnny Calhoun Economic Development Corporation
- Mr. Mike Miron Alcoholic Beverage Control Board

Reappointments

- Mr. Randall Adams Port Wardens
- Mr. Gene Godley (Chair) Port Wardens
- Mr. Willie Sampson Port Wardens
- Mr. Lawrence Littig Port Wardens

- Ms. Christina Aist Recreation Advisory Board
- Ms. Patricia Moyer Recreation Advisory Board
- Ms. Virginia Rankin Recreation Advisory Board
- Mr. John Rodger Moyer Recreation Advisory Board
- Mr. Frank Montgomery Recreation Advisory Board
- Mr. Raymond Lowman Recreation Advisory Board



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

September 13, 2012

To: Alderpersons, City Of Annapolis

From: Mayor Joshua J. Cohen

Re: Economic Development Corporation Board of Directors

I respectfully submit for your approval the appointment of Mr. Johnny R. Calhoun to the Board of Directors of the Annapolis Economic Development Corporation. Attached you will find Mr. Calhoun's resume.

Johnny R Calhoun
410 Fox Hollow Lane
Annapolis, MD 21403
(410) 269-7527
jrcalhoun1124@gmail.com

Thank You.

JJC/hrr

Reviewed by: <u>Economic Matters Committee</u>	
<input checked="" type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
<u>Federick M. Dore</u>	<u>9/7/12</u>
Committee Chair	Date

PROFILE A native of Washington, D.C. Married 24 years to Rev. Patricia Calhoun and a father of three: Nile, Nia and Nubia. Pastored four churches (3 in NC) over the last 26 years and served in various sales and marketing positions in several Fortune 500 corporations.

EXPERIENCE

PASTOR/CHAIRMAN 1999- Present
Mount Olive AME Church, Annapolis, MD
 Serves as the shepherd and spiritual leader for a 600 member congregation. Along with leading worship services, provides priestly and pastoral support. Manages various boards and ministries, while serving as the chief executive officer. Lead the church in \$1.5 million dollar renovation and growth in membership and outreach. Organized the Annapolis Drum & Bugle Corp, Annapolis Interdenominational Ministerial Alliance (AIMA) and the AIMA City Wide Men's Ministry (100+)

CHAIRMAN/EXECUTIVE DIRECTOR 2001-Present
Mount Olive Community Development Corporation, Annapolis MD
 Founded and established for the purpose of providing resources to address community economic development, as well as social enhancement and quality of life improvement for the greater Parole community. Directed the acquisition of over \$800,000 in grant funding. Established a faith based, public/private partnership to construct a \$3 million community center.

SENIOR MARKETING REPRESENTATIVE 1988-1992
Honeywell, Minneapolis MN
 Marketed energy and hvac controls in NC & SC territory. Several million dollar territory. Led the mid-atlantic region in sales performance.

ACCOUNT REPRESENTATIVE 1986-1988
Control Data Corporation, Charlotte NC
 Marketed computer based education systems, and other systems software: inventory control, employee satisfaction, manufacturing control, etc.

PRODUCT MANAGER 1984-1986
Commercial Credit Corporation, Baltimore MD
 Managed marketing management product lines for national small business development network. Trained and managed twelve member national sales force. Identified new products and developed strategic plans for product development

SENIOR ACCOUNT REPRESENTATIVE 1979 - 1984
Service Bureau Corporation (Former IBM subsidiary), Baltimore MD
 Marketed computer access and software to Fortune 500 executives. Identified and assessed management information challenges and established computer timesharing solutions. Taught middle managers database, financial management/simulation and other systems software. Developed installation and implementation plans. Exceeded 100% performance every year. President of Sales School Class.

SALES REPRESENTATIVE 1977-1979
Procter & Gamble, Valley Forge PA
 Marketed paper product lines in Philadelphia. Managed distribution and promotion of \$2 million territory. Developed multi-division marketing campaigns and led region in sales performance.

EDUCATION

ST. MARY'S SEMINARY & ECUMENICAL INSTITUTE
Baltimore, MD Masters in Theology 1985

MORGAN STATE UNIVERSITY
Baltimore, MD Bachelor of Science, Accounting/Marketing 1977

SKILLS Served on several boards, including: United Way of Hanover County, Community Action Agency - Wilmington NC, Housing & Community Development Committee of Annapolis MD. Ordained Minister. Microsoft Office proficient, desktop publishing, grant writing and pastoral counseling. President SGA - High School & College

REFERRALS Provided upon request



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

September 12, 2012

To: Alderpersons, City Of Annapolis

From: Mayor Joshua J. Cohen

Re: Alcoholic Beverage Control Board

I respectfully submit for your approval the appointment of Mr. Mike Miron to the Alcoholic Beverage Control Board. Mr. Miron is a resident of Ward 8 and this appointment fills a vacancy on the Commission. His resume is attached.

Mike Miron
531 Sixth Street
Annapolis, Maryland 21403
Phone 410-268-2689
spacreek@aol.com

Thank You.

JJC/hrr

Reviewed by: <u>Rules and City Government</u>
<input checked="" type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable
<u>Frederick M. Paine</u> <u>9/17/12</u>
Committee Chair Date

531 Sixth Street
Annapolis, Maryland 21403
September 6, 2012

The Honorable Joshua Cohen
Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

Dear Mayor Cohen:

I wish to apply for the vacant position on the City of Annapolis Liquor Board. It is my understanding the position can be filled immediately and has a three-year term of service.

I have included a resume of my past experience both as a volunteer and as a successful business person, as well as a former city department director.

I believe my experience working with community associations, citywide business groups and as a former planning commission chair as well as a city department head qualify me to be a valuable member of the liquor board.

My unique background has provided me valuable knowledge that I can bring to this position.

I look forward, once again, to serve the City of Annapolis.

Sincerely,



Michael Miron

Michael F. Miron

Summary of qualifications

Mr. Miron possesses a highly diversified background in business management, organizational expertise, land-use planning, legislative and community association advocacy, as well as communication and writing skills.

He has the unique ability to gather data from various sources, assimilate and organize the information, identify conclusions and develop a consensus course of action.

Education

1968 – 1971 University of Maryland, College Park, Maryland

Graduate Studies, Department of Business and Economics

1963 – 1967 St. Leo University Dade City, Florida

BA, Economics and Mathematics

Professional experience

Current SpaCreekAssociates LLC Annapolis, Maryland

President & CEO

SCA is an association of professionals that provides a diversity of consulting services to the government, business and non-profit community.

2001 – 2009

Director, Department of Economic Affairs. City of Annapolis

Performed highly visible, technical, representational and supervisory tasks to: recruit new businesses and employers to the City, retain existing businesses and assist them in their changing needs and growth, and advised the administration and the Economic Affairs Commission on issues pertaining to economic development and growth.

1971 - 1999 Mirko Inc. Annapolis, Maryland

President

Owner/operator of two automotive service stations in Annapolis. Responsibilities included management of 15 employees, preparation all federal, state and municipal accounting for tax returns, and oversaw a budget and fiscal operation that generated more than \$3.5 million annually

1969 – 1971 University of Maryland College Park, Maryland
Area Coordinator, University Housing, University of Maryland

Supervised 1500 undergraduate students and 30 graduate staff members in the on-campus university housing system. Responsibilities included management of all maintenance and support personnel; provided career and counseling services to the students; reported directly to the Vice-President of Student Affairs and the Director of University Housing on all aspects of residential student life.

Additional professional activities

- 1993 – 1995 President, Eastport Business Association (150 members), Annapolis, Maryland
- 1983 – 1985 Legislative Chairperson and Lobbyist, Service Station Dealers of Maryland

Professional memberships

- International Economic Development Council
- Annapolis and Anne Arundel County Chamber of Commerce

Community activities

- 1995 – 2001 Historian and Grants Coordinator, Annapolis Maritime Museum, Annapolis, Maryland
- 1998 – 2009 Board Member, Annapolis & Anne Arundel County Conference and Visitors Center Bureau
- 1998 – 2001 Board Member, Friends of St. Johns College, Annapolis, Maryland
- 1985 – 1990 Member, City of Annapolis Planning and Zoning Commission and liaison to Maryland Critical Areas Commission
- 1985- 1987 Chairperson, City of Annapolis Planning and Zoning Commission
- 1985 – 1986 Member, City of Annapolis Comprehensive Plan Commission
- 1983 – 1985 Member, City of Annapolis Environmental Commission

Additional Qualification

Mr. Miron has successfully owned and operated other small businesses in Annapolis. These include a restaurant and a retail/wholesale bakery operation.

Mr. Miron is also a freelance writer and researcher whose focus is regional maritime history. As historian for the Annapolis Maritime Museum in Annapolis, Mr. Miron has written numerous articles for *Inside Annapolis* magazine, a former local monthly publication with a circulation of more than 20,000 copies.

Additionally, Mr. Miron was a regular columnist with the Capital-Gazette newspaper in Annapolis and Anne Arundel County. His column related stories and commentary regarding citywide issues and local history.

In June 2000, his article about the John Trumpy & Sons Boatyard in Annapolis was featured in *Rudder* magazine, the national publication of the Antique and Classic Boat Society.

Mr. Miron has lectured on the topic of maritime history at the Historic Annapolis Foundation, the Maryland Hall for the Creative Arts and the Chesapeake Bay Maritime Museum.

Mr. Miron is also a professional grant writer. He has successfully written federal, state, local and private grants for clients in the non-profit, government and business community that totaled more than \$250,000. In addition to the grant-writing process, he has coordinated the management of grant functions that include project management, budget management, reports, and payment scheduling.

Mr. Miron also professionally curated a number of museum exhibits including:

- The Eastport Historic Walking Tour, Annapolis, 1998
- The Historic Boatyards of Annapolis - A One-Hundred Year History, Annapolis, 1998
- The African American Roots of Eastport, Annapolis, 1999
- A Tribute to Darrell Fish: Visionary Boat Designer, Chesapeake Bay Maritime Museum, 2000

Additionally, Mr. Miron developed a comprehensive master plan for the Board of Directors of the Annapolis Maritime Museum to initiate funding for \$1.5 million adaptive reuse capital project in Annapolis. This plan formed the foundation for a \$150,000 state bond bill that the Maryland General Assembly awarded the museum. Additionally, the plan identified a \$100,000 match, which the City of Annapolis will fund. Mr. Miron worked effectively with City of Annapolis officials and key legislators in both the Maryland House and Senate to ensure the success of the bond bill. It was the only bond – there were five others – awarded in Anne Arundel County that had no matching funds at the time the bill was passed by the General Assembly in April 2001. Mr. Miron was able to shepherd the bond bill through the legislative process both locally and at the state level to ensure its successful outcome.

Mr. Miron has been recognized by numerous public and private organizations for his professional and volunteer work. Some of these include: Maryland House of Delegates, Anne Arundel County Government, City of Annapolis, Historic Annapolis Foundation, Maryland Historical Trust, Anne Arundel County Trust for Preservation, Small Museum Association of Maryland, the Eastport Business Association and the Eastport Civic Association.



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

July 6, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen 

Re: Port Wardens reappointment

Pending your approval, I would like to reappoint Mr. Randall W. Adams to the Port Wardens. Mr. Adams has served on this commission since 2006.

Mr. Adams's term will expire on 8/31/2015. A copy of his resume is attached.

Thank You.

JJC/hr

Randall W. Adams
3 Bristol Drive
Annapolis, MD 21401
410-271-9246
randall.w.adams@verizon.net

Reviewed by: <u>Economic Matters</u>	
<input checked="" type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
<u>Frederick M. Paine</u>	<u>9/17/12</u>
Committee Chair	Date

CONTACT INFORMATION

Randall W. Adams
3 Bristol Dr.
Annapolis, MD 21401

randall.w.adams@verizon.net

Home: 410-263-8806
Cell: 410-271-9246

RESUME

Objective: Civic-minded retiree with interest in helping the City make best use of its waterways seeks appointment to Annapolis Board of Port Wardens.

Experience:

9/1999 – present	Retired
9/1973 – 9/1999	Federal Energy Regulatory Commission Washington, DC Public Utility Specialist

Expert witness on issues of public utility cost of service, rate design, and tariff provisions.

Education:

5/1973	Franklin College of Indiana Bachelor's Degree in Economics
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Military:

12/1964-12/1968	US Army Security Agency NCO
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Affiliations:

Arundel Habitat for Humanity	Past Volunteer Crew Leader
Admiral Heights Improvement Association	Board Member
Ad hoc committee to save West Street Library	Member

**Relevant Interests:
& Skills** 27 years residency on Weems Creek waterfront. 31 years boating on City waters. 26 years experience understanding and applying complex statutory and regulatory requirements in administrative law proceedings.



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

July 6, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Port Wardens reappointment

Pending your approval, I would like to reappoint Mr. Gene Edwin Godley to the Port Wardens. Mr. Godley has served on this commission since 1994 and currently serves as Chair.

Mr. Godley's term will expire on 8/31/2015. A copy of his resume is attached.

Thank You.

JJC/hr

Gene Edwin Godley
703 Warren Drive
Annapolis, MD 21403
410-267-9750
gene.godley@bgllp.com

Reviewed by: <u>Economic Matters</u>
<input checked="" type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable
<u>Richard M. Pave</u> <u>9/17/12</u>
Committee Chair Date

GENE E. GODLEY
 Bracewell & Patterson, L.L.P.
 Partner, Washington, D.C.

PRACTICE AREA

Mr. Godley's practice includes the areas of legislation, trade, tax, financial services, energy, regulatory affairs and international economic and transactional matters. He is certified as an arbitrator by the International Centers for Arbitration.

In the private sector, Mr. Godley has been a Management Consultant for Booz Allen Hamilton and has been in the general practice of law for corporate business clients with Bracewell & Patterson. He has also served as a Director on the Boards of banks and corporations.

Mr. Godley is currently the Chairman of the Board of Merchant Energy Group of the Americas (MEGA), a subsidiary of Gener, S.A. in Santiago, Chile. MEGA has a focus on wholesale trading and origination of energy as well as developing asset positions.

In the public sector, Mr. Godley has served in various management and legal positions, including Administrative Assistant to Senators Ralph Yarborough of Texas and Tom Eagleton of Missouri and as General Counsel of two United States Senate Committees. In 1976, Mr. Godley was nominated by President Carter and confirmed by the U.S. Senate as Assistant Secretary of the United States Treasury Department for Legislative Affairs, where he managed that Department's legislative program and received the Alexander Hamilton Award, the highest award of the U.S. Treasury.

Mr. Godley has been the Chairman for six years of the Technical Advisory Group (TAG) of the Energy Sector Management Assistant Program (ESMAP) of the joint United Nations Development Programme/World Bank. TAG serves as an oversight board of this program for assistance in the energy sector.

Mr. Godley has served on the House of Representatives Trade Advisory Task Force of the Trade and Competitiveness Committee at the request of the Majority Leader.

Mr. Godley was appointed by the Mayor and City Council of Annapolis to a second three-year term as a Member of the Board of Port Wardens. The Board is a quasi-judicial body charged with the control and regulation of the City's waters, including navigation, structures, pollution and marine life.

Mr. Godley was appointed by United States Trade Representative Mickey Kantor and Secretary of Commerce Ron Brown to the Industry Sector Advisory Committee on Energy for Trade Policy Matters where he has served for two terms. The 15-member Committee provides advice to the two Cabinet members on the concerns and interests of the private energy sector in regard to U.S. trade objectives.

PROFESSIONAL AFFILIATIONS

District of Columbia, Texas and Massachusetts Bar Associations
 Former Board of Director, Government Institutes, Century National Bank

EDUCATION

B.A., Southern Methodist University, 1960
 J.D., University of Chicago School of Law, 1963



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

July 6, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Port Wardens reappointment

Pending your approval, I would like to reappoint Mr. Willie Sampson to the Port Wardens. Mr. Sampson has served on this commission since 2001.

Mr. Sampson's term will expire on 8/31/2015. A copy of his resume is attached.

Thank You.

JJC/hr

Willie Sampson
68 Silopanna Road
Annapolis, MD 21403
410-268-2307
willesa@aol.com

Reviewed by: <u>Economic Matters</u>
<input checked="" type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable
<u>Gabriel M. Pave</u> <u>9/17/12</u>
Committee Chair Date

Willie Sampson
68 Silopanna Road
Annapolis, MD 21403
(410) 268-2307

Experience:

2000 – Current *Absolute Fire Protection, 836 Ritchie Hwy, Suite 6, Severna Park, MD 21146*

- Conduct Hydro and Annual inspections on sprinkled buildings
- Attain permits from various counties
- Prepare drawings for sprinkler plans

1973 – 1999 *City of Annapolis Fire Department*

1990 – 1999 *Inspector in the Fire Marshal's Office*

- Conducted Fire Safety programs for residents of Senior Citizen buildings and nursing homes
- Performed Code Enforcement and Life Safety Inspections on Schools, Health Care, Day Care Homes and Centers, Commercial buildings, above and underground storage tanks, marinas, one and two family dwellings, sprinkled and non-sprinkled buildings.
- Arson Detection
- Trained children about Fire Safety

1973 – 1989 *Suppression*

- Fire Fighter
- Driver Operator
- Fire Department Dive Team



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

July 6, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Port Wardens reappointment

Pending your approval, I would like to reappoint Mr. Lawrence W. Littig to the Port Wardens. Mr. Littig has served on this commission since 1994.

Mr. Littig's term will expire on 8/31/2015. A copy of his resume is attached.

Thank You.

JJC/hr

Lawrence W. Littig
2 Wells Landing
Annapolis, MD 21403
410-263-2074
llittig@comcast.net

Reviewed by: Economic Matters

Favorable Unfavorable

Committee Chair

9/12/12
Date

Curriculum Vitae

Name: Lawrence W. Littig

Address: *2 Wells Landing, Annapolis, MD, 21403*
~~7011 Meadow Lane, Chevy Chase, Maryland, 20815~~

Marital Status: Married to Iris Mark, M.S.W., three children

Degrees:

B.S. (Psychology), University of Wisconsin-Madison
M.S. (Anthropology), University of Wisconsin-Madison
M.S. (Psychology), University of Wisconsin-Madison
Ph.D. (Social Psychology), University of Michigan, Ann Arbor

Experience:

- 1952-53: Teaching Assistant, Department of Anthropology, University of Wisconsin
- 1953-55: Research Assistant, Department of Psychology, University of Wisconsin
- 1955-58: Teaching Fellow, Department of Psychology, University of Michigan
- 1957-59: Lecturer in Psychology, University of Michigan Extension Division
- 1958-59: Instructor and Research Associate, Department of Psychology, University of Michigan
- 1959-62: Assistant Professor, Department of Psychology, University of Buffalo (on leave, 1961-62)
- 1961-62: Fulbright Professor, University of Nottingham, England
- 1962-63: Assistant Program Director for Behavioral Sciences, Office of Institutional Programs, National Science Foundation
- 1963-65: Social psychologist, W.E. Upjohn Institute for Employment Research, Washington, D.C.
- 1963-65: Adjunct Associate Professor, Department of Psychology, George Washington University
- 1965- : Associate Professor to Professor, Department of Psychology, Howard University
- 1968- : Consultant, Government Studies Program, The Brookings Institution
- 1968- : Consultant, Office of Manpower Research, U.S. Department of Labor

- 1969-74: Consulting Editor, Journal of Cross-Cultural Psychology
- 1970 : Visiting Professor, Department of Psychology, University of Wisconsin-Madison (Summer)
- 1971-72: Visiting Scholar, Department of Psychology, University of London Institute of Education
- 1974 : American Psychological Association-National Science Foundation Visiting Scientist
- 1975-77: Consultant, National Center for Black Aged
- 1977- : Editorial Consultant, Journal of Personality and Social Psychology
- 1977- : Editorial Consultant, Journal of Educational Psychology
- 1978- : Editorial Consultant, Humboldt Journal of Social Relations

Professional and Honorary Societies:

- American Psychological Association (Fellow)
- British Psychological Society
- Psychonomic Society
- American Psychological Society (Fellow)
- International Association of Applied Psychology
- International Association of Cross-Cultural Psychology
- Society for the Psychological Study of Social Issues (Fellow)
- American Association for the Advancement of Science (Fellow)
- Eastern Psychological Association
- Sigma Xi
- Psi Chi

Clubs:

- Cosmos Club (Washington, D.C.)
- Maryland Capital Yacht Club (Annapolis)
- Eastport Yacht Club (Annapolis)
- Amateur Fencing Society (London)
- Royal Yachting Association (London)

Need for affiliation, self-esteem, and social distance of black Americans. Motivation and Emotion, 1978, 2, 369-375 (with C. Williams).

1979

Motivational correlates of real and ideal occupational aspiration shifts among black and white men and women. Bulletin of the Psychonomic Society, 1979, 13, 227-229.

Locus of control and persistence: Effects of skill and chance sets on session and post-session indices. Bulletin of the Psychonomic Society, 1979, 13, 387-389 (with J.A. Sanders).

Occupational aspirations and success expectancies of black and white college women. JSAS Catalog of Selected Documents in Psychology, 1979, 9, 19.

Motivational correlates of social distance of black American men. Paper presented at the meeting of the Eastern Psychological Association, Philadelphia, April, 1979.

A psycho-social study of family size intentions of young English men and women. In V. Kochar and C.H. Edwards (Eds.), Proceedings of the Human Ecology Forum on Population Perspectives. Washington: Howard University, 1979.

1980

Locus of control, historical context, and black physical self-perception. Journal of Research in Personality, 1980, 14, 40-48 (with J. Allen and Y. Briggs).

Social structure and motivational determinants of occupational goals: A cross-national analysis. 22nd International Congress of Psychology, Leipzig, GDR, July, 1980.

1982

Observer attribution for socioeconomic mobility: A nontypical outcome. British Journal of Social Psychology, 1982, 21, 83-85 (with K.R. Charles).

Review of Research directions of black psychologists by A.W. Boykin et al. (Eds.), Urban Education, 1982, 16, 497-498.

1983

Social psychology and common sense: A comment. Bulletin of the British Psychological Society, 1983, 36, 260-261.

1984

Effects of sex ratios on occupational prestige and desirability among black and white university students. Social Behavior and Personality, 1984, 12, 115-119.

1985

A Typology of leadership style: Examining gender and race effects. Bulletin of the Psychonomic Society, 1985, 23, 132-134 (with V. C. Thomas).

1988

Motivational determinants of occupational mobility: A longitudinal study. 24th International Congress of Psychology, Sydney, Australia, August, 1988.

1990

Motivation and class mobility in England: Longitudinal evidence of a causal relationship. Social Behavior and Personality, 1990, 18, 81-86.

1993

Exposure frequencies and sensation-seeking: No novelty effect but an unexpected experimenter-subject sex interaction. Social Behavior and Personality, 1993, 21, 25-32.



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

June 26, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Recreation Advisory Board Reappointment

Pending your approval, I would like to reappoint Ms. Christina Aist to the Recreation Advisory Board. Ms. Aist has served on this board since 2000.

Christina Aist
8 Heritage Court
Annapolis, MD 21401
410-280-0154
caist@mayerbrownrowe.com

Ms. Aist's term will expire on 6/30/15. A copy of her resume is attached.

Thank You.

JJC/hr

Reviewed by: <u>Economic Matters Committee</u>	
<input checked="" type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
<u>Frederick M. Paine</u>	<u>9/17/12</u>
Committee Chair	Date

**Christina Aist
8 Heritage Court
Annapolis, Maryland 21401
(410) 280-0154**

OBJECTIVE:

To secure a volunteer position with the Annapolis Recreation and Parks Advisory Board.

EXPERIENCE:

**3/99
to present** **Law Firm of Mayer, Brown & Platt
1909 K Street, N.W.
Washington, D.C. 20006-1101**

Legal Secretary for attorneys, Kathryn A. Kusske and David B. Finnegan, specializing in the areas of international regulatory law. Responsibilities include: billing, document production, travel arrangements, filing, mail and telephone support.

**4/96
to 3/99** **Law Office of Hollie S. Cutler, Esq.
77 West Street, Suite 310
Annapolis, Maryland 21401**

Legal Secretary for Hollie S. Cutler, specializing in the areas of family law, criminal, personal injury, and DWI. Responsibilities included: billing, bookkeeping, preparation of letters and documents (dictaphone), scheduling appointments and hearings, filing and telephone support.

**12/94
to 4/96** **Manis, Canning & Associates
2 Francis Street, P.O. Box 511
Annapolis, Maryland 21401
Individuals: Michael F. Canning, APR
George M. Manis, Esq.**

Administrative Assistant for partners specializing in government relations/public relations. Duties included: working with administrative staff during the legislation session of the Maryland General Assembly, organizing conferences, meetings and training seminars, dictaphone, preparation of documents, agendas, scheduling travel arrangements, daily calendar of hearings and appointments, telephone and filing.

**8/93
to 12/95** **Law Office of Paula J. Peters, P.A.
1919 West Street
Annapolis, Maryland 21401
Individuals: Paula J. Peters, Esq.
Sharon M. Grosfeld, Esq.
Lindsay M. Barranco, Esq.**

Legal Secretary to three attorneys, specializing in the areas of divorce and child custody. In addition, Ms. Peters is a Masters Judge for uncontested divorces for the Circuit Court for Anne Arundel County. Responsibilities included: billing systems, preparation of correspondence, pleadings, and Master's Reports for hearings, scheduling appointments, hearings and trials, filing and mail and telephone support for clients.

6/81
to 3/93

Blumenthal, Wayson, Offutt, Klos & Delavan
121 Cathedral Street
Annapolis, Maryland 21401
Individuals: M. Willson Offutt, IV, Esq.
Christopher F. Drummond, Esq.
Neil S. Kurlander, Esq.

Legal Secretary to several partners and associates in various specialty areas, including corporate and general practice, litigation, trust and estate planning. These positions included the spectrum of clerical assignments, preparation of pleadings, dictaphone, billing, filing, and notary public. Significant interaction with clients was required, as well as with internal staff and other firms. (Note: During period of 9/86 through 5/89 worked part-time for Annapolis Recreation and Parks Department).

9/71 to 5/81
& 9/86 to 5/89

Annapolis Recreation and Parks Department
9 St. Mary's Street
Annapolis, Maryland 21401
Individual: Richard B. Callahan, Superintendent

Positions:

- Ballet & Tumbling Instructor, Winter, 1975-1980 and returned 1986-1989
- Arts & Crafts Instructor, Winter, 1971-1973, and Summer Day Camp, 1988
- Adult Exercise Gym Class assisted with Ula Collison, Winter, 1977-1978
- Tuesday Night Adult Open Volleyball, assisted Fred Kramer, Winter, 1977-1978
- Tennis Tournaments, assistant to Ula Collison, Summer, 1977
- Womens' Slimnastics Program, instructor, Winter, 1976-1977
- Summer Playground Director at Newtowne 20, West Annapolis Elementary School, and Georgetown East, 1975-1979
- Afterschool Recreation Programs at Newtowne 20 and Eastport Terrace, Winters, 1974-1976
- Saturday Ballet Class, Stanton Center, Winter, 1974-1976

9/71 to 8/73

Y.W.C.A.
40 State Circle
Annapolis, Maryland 21401
Supervisor: Barbara Hale

Youth Director and Director of Tobacco-Prise House, an afterschool/summer recreation program for elementary school children located in a small historic building donated by Maryland Historical Trust for use by Y.W.C.A. Responsible for supervision, hiring, planning, coordinating and scheduling of activities.

Assisted with organizing and staffing the Children's Reading Room/Library at Stanton Center.

Director of Teen Girls Program. Activities for girls ages 12 to 15 included sewing, cooking, arts & crafts, jewelry making, and day trips.

EDUCATION:

B.S. Degree, Art Teacher Education, Bowie State College, May, 1977
(Completed student teaching at Annapolis Elementary School and Eastport Elementary School, Spring, 1977)
Anne Arundel Community College, 1971-1974
High School Diploma, Annapolis Senior High School, 1964

REFERENCES:

Richard B. Callahan
(former Supt. Of Annapolis Recreation
& Parks Department)
155 Acton Road
Annapolis, Maryland 21403

Honorable Ellen O. Moyer
Alderman, City of Annapolis
35 Eastern Avenue
Annapolis, Maryland 21403

Marysabel Rodriguez-Nanney, Esq.
(Legal Counsel, OHLA)
77 West Street, Suite 310
Annapolis, Maryland 21401

Maria Taylor, President
Organization of Hispanic/Latin Americans
of Anne Arundel County, Inc. (OHLA)
77 West Street, Suite 310
Annapolis, Maryland 21401

Barbara Hale, Executive Director
Y.W.C.A.
1517 Ritchie Highway
Arnold, Maryland 21015

Honorable Sharon M. Grosfeld
House of Delegates
1919 West Street
Annapolis, Maryland 21401



Chartered 1704

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

June 26, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Recreation Advisory Board Reappointment

Pending your approval, I would like to reappoint Ms. Patricia Dawn Moyer to the Recreation Advisory Board. Ms. Moyer has served on this board since 2000.

Patricia Dawn Moyer
1814 Bay Ridge Road
Annapolis, MD 21403
410-263-8701
dawnads@yahoo.com

Ms. Moyer's term will expire on 6/30/15. A copy of her resume is attached.

Thank You.

JJC/hr

Reviewed by: Economic Matters Committee

Favorable Unfavorable

Committee Chair

9/17/12

Date

P. Dawn Moyer



1814 Bay Ridge Avenue ◆ Annapolis, Md. 21403
Home Phone 410-263-8701 ◆ Email pmoyerd@cs.com

EMPLOYMENT EXPERIENCE

STEWART ENTERPRISES, Baltimore, Md. 6/01-current
SENIOR FAMILY SERVICE COUNSELOR
Assist families with pre-need and at -need estate-planning. Developed leads through telemarketing and working through customer database. Assist in training new counselors as needed. Assist families with financing and contract loans. Collect Monies due as necessary. Assist in reconciling Monies received.
Awarded "Top performer of the Quarter" for last quarter.

BALTIMORE SUN FOR ANNE ARUNDEL, Pasadena, Md. 2/01-6/01
ADVERTISING ACCOUNT EXECUTIVE
Service new and existing advertising accounts. Solicit new business on a daily basis in Anne Arundel county and surrounding areas. Collect delinquent payments on accounts as needed. Adjust accounts with credits when required. Worked with special task force to increase readership in Annapolis Area.

CAPITAL GAZETTE NEWSPAPERS, Annapolis, Md. 8/98-Dec 00
CUSTOMER SERVICE MANAGER
Recruit, select, train and supervise staff of 37 employees in various customer service activities (includes phone coverage, customer account reconciliation, office pay conversion, sales and customer retention).
Establish and supervise Retention Dept in sales to telephone prospective customers. (Dept. averaged 20% more sales than existing telemarketing dept.)
Manage technical services dept to ensure criteria is being met.
Also responsible for overseeing budget to cover customer service staff at sister companies. (Responsible for saving an overall 10% on last 2 years budget).
Responsible for assigning area coverage for 50,000 net paid circulation.

CAPITAL GAZETTE NEWSPAPERS, Annapolis, Md. 8/92-8/98
SENIOR DISTRICT SALES MANAGER
Manage all operations pertinent to a geographical district which includes more than 4,600 accounts for daily publication.
Conduct the recruitment, selection, training and supervision of more than 60 sales professionals and new hires on an ongoing basis.
Interface continuously with salespersons to ensure expedient customer relations, conflict resolution and implementation of community initiatives.
Manage individual account reconciliation including salaries, premiums and sales programs. Surpassed target incentives by achieving more than 131% of standards, receiving top awards. Recognized new business development opportunities and devised proposals to increase revenues.

SECOND NATIONAL FEDERAL SAVINGS BANK, Annapolis, Md. 1/84-12/88
ASSISTANT VICE-PRESIDENT/BRANCH MANAGER
Directly supervised 10 employees and their subsequent performance.
Implemented proper and timely safeguards to mitigate bank risk.
Reviewed credit worthiness of consumers relative to mortgages, autos, and other consumer loans.
Marketed and cross-sold banks products and services to a wide range of clientele.
Managed and audited cash and related monetary inventories.

EDUCATION



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

June 26, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Recreation Advisory Board Reappointment

Pending your approval, I would like to reappoint Ms. Virginia M. Rankin to the Recreation Advisory Board. Ms. Rankin has served on this board since 2009.

Virginia M. Rankin
7 Wardour Street
Annapolis, MD 21401
410-263-1261
Ginger.rankin@yahoo.com

Ms. Rankin's term will expire on 6/30/15. A copy of her resume is attached.

Thank You.

JJC/hr

Reviewed by: Economic Matters Committee

Favorable Unfavorable

Committee Chair

9/12/12
Date

Virginia M Rankin
7 Wardour Drive
Annapolis, Maryland 21401
ginger.rankin@yahoo.com

April 6, 2009

Dear Mayor Moyer,

I would like to be considered for the Board of Recreation for the City of Annapolis. I am interested in the health and vitality of the city and believe that I can make a meaningful contribution to our community in this role.

Sincerely,

Virginia M Rankin
410-263-1261



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

June 26, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Recreation Advisory Board Reappointment

Pending your approval, I would like to reappoint Mr. John Rodger Moyer to the Recreation Advisory Board. Mr. Moyer has served on this board since 2009.

John Rodger Moyer
527 Second Street
Annapolis, MD 21403
410-263-6528

Mr. Moyer's term will expire on 6/30/15. A copy of his resume is attached.

Thank You.

JJC/hr

Reviewed by: <u>Economic Matters Committee</u>	
<input checked="" type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
<u></u>	<u>8/17/12</u>
Committee Chair	Date

John Roger Moyer
527 Second Street
Annapolis, MD 21403
Phone # 410 – 263 – 6528

Mr. Moyer, 45 years old, is an Annapolis native. He's a businessman, married and the father of two sons. Long interested in recreation, he is seeking appointment to the Recreation Advisory Board. He is anxious to expand the Winter Sports opportunities for children. He's also interested in providing more athletic opportunities for the underprivileged. He's very qualified and willing to serve.

Submitted by James W. Clark, Coordinator of Commissions



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

June 26, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Recreation Advisory Board Reappointment

Pending your approval, I would like to reappoint Mr. Frank P. Montgomery to the Recreation Advisory Board. Mr. Montgomery has served on this board since 2005.

Frank P. Montgomery
1120 Tyler Avenue
Annapolis, MD 21403
410-993-2855

Mr. Montgomery's term will expire on 6/30/15. A copy of his resume is attached.

Thank You.

JJC/hr

Reviewed by: <u>Economic Matters Committee</u>	
<input checked="" type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
<u>Frederick M. Paine</u>	<u>9/17/12</u>
Committee Chair	Date

Frank P Montgomery

1120 Tyler Ave • Annapolis, MD 21403-1912 • Day: 410-993-2855
 Fax: 410-981-2643 • Email: frank.montgomery@ngc.com

Objective	To be closer to the City's Recreational activities and agenda through serving as a member of the Annapolis Recreation Advisory Board. Work towards a common goal of enhancing our community through outdoor/indoor recreation and sports activities.
Employment	<p>1983 - Present Northrop Grumman Corp. Linthicum, MD</p> <p>Auditing</p> <ul style="list-style-type: none"> ▪ 4/2005 – Present: Two year rotational assignment with Internal Audit to gain an in-depth perspective of auditing, gain cross sector exposure, to provide knowledge transfer from vast prior experience to current Auditors, and to develop a more rounded business knowledge for future increased responsibility. <p>Estimating and Pricing</p> <ul style="list-style-type: none"> ▪ 6/1996 – 03/2005: Held several increasingly responsible positions within the Homeroom/Central location of Estimating and Pricing beginning as a Material Estimating Analyst, moving through a shared dual Material Estimating Lead and a single Lead role overseeing over a thousand proposals per year. Concluding with the Business Partner lead role for the implementation of an SAP Estimating System. <p>Business Management</p> <ul style="list-style-type: none"> ▪ 8/1983 – 05/1996: Held several increasingly responsible positions within the Oceanic Division's Business Management Department concluding with the Rates and Budgets Department's lead role.
Education	<p>1979 - 1983 Shippensburg University Shippensburg, PA</p> <p>BSBA - Accounting</p> <ul style="list-style-type: none"> ▪ Bachelor of Science, Business Administration Accounting degree from an AACSB, International Association for Management Education Accredited University ▪ Graduated Summa Cum Laude
References	Personal and professional references are available upon request.
Volunteer experience	<ul style="list-style-type: none"> ▪ Special Olympics, Volleyball Referee & Scorekeeper: 2002 and 2004 ▪ Senior Games, Volleyball Scorekeeper: 2000 ▪ Seafood Festival, Volleyball Tournament & Canine Disc Demo: 1992 – 2005 ▪ Annapolis Canine Disc Competition, Organizer & Promoter: 1996 – 2005 ▪ Youth Disc Competitions, Organizer and Promoter: 2002 -2005
Awards & Recognition received	<ul style="list-style-type: none"> ▪ Nominated and selected candidate for a new 2 year rotational assignment with Northrop Grumman Internal Audit ▪ Multiple Northrop Grumman Presidential Leadership Award Recipient ▪ Multiple Annapolis Recreations and Parks Department Award Recipient



Chartered 1708

Joshua J. Cohen, Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

June 26, 2012

To: Alderpersons, City of Annapolis

From: Mayor Joshua J. Cohen

Re: Recreation Advisory Board Reappointment

Pending your approval, I would like to reappoint Mr. Raymond A. Lowman to the Recreation Advisory Board. Mr. Lowman has served on this board since 2005.

Raymond A. Lowman
1120 Tyler Ave.
Annapolis, MD 21403
410-263-7128

Mr. Lowman's term will expire on 6/30/15. A copy of his resume is attached.

Thank You.

JJC/hr

Reviewed by: <u>Economic Matters Committee</u>	
<input checked="" type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
<u>Daniel M. Paine</u>	<u>9/17/12</u>
Committee Chair	Date

Raymond A. Lowman

1120 Tyler Ave • Annapolis, MD 21403-1912 • Day: 410-263-7128
 Fax: 410-263-7128 • Email: H2okoiboi@aol.com

Objective	To be closer to the City's Recreational activities and agenda through serving as a member of the Annapolis Recreation Advisory Board. Work towards a common goal of enhancing our community through outdoor/indoor recreation and sports activities.
Employment	<p>1961-1966– Full Cry Farm Glenmoore, PA. And St. Louis, MO. Training horses and showing Hunter and Jumpers. Giving riding lesson to children and adults. Work as a Whipper-in for several Hunt Clubs in PA and MO.</p> <p>1966-1967- returned to Maryland to be with my sick mother for several months.</p> <p>1967-1971 –Moved to Denver, CO to work for the Atwell Gilman family on Clearview Farm. I was incharge of the farm and the complete riding program. Travel to horse shows from Colorado to Mexico and California. Started a United States Pony Club for young people.</p> <p>1971 – President of the Washington Bridle Club</p> <p>1971-1980- Moved back to Maryland and ran several Horse Farms in the area. Willow Glenn in Davidsonville, Maryland and Woodland Horse Farm in Spencerville, Maryland. At both farms had many students that travel to many horse shows in the Mid-Atlantic states. Traveled with a team of eight junior riders representing the state of Maryland in Pre-dvilles and Pre-de-states in jumper classed from Ohio to New York and south to Virginia. We placed first in ever event we were in.</p> <p>1980 until closed- work at my families business (Rookies Market) until we closed.</p> <p>1991- to date- Started my Water Garden business, building ponds and maintaining them.</p>
Education	1961-Annapolis High School
References	Personal and professional references are available upon request.
Volunteer experience	<p>Special Olympics, Volleyball Referee: 2000 - 2004</p> <ul style="list-style-type: none"> ▪ Senior Games, Volleyball Head Referee: 2000 – 2004 ▪ Senior Olympic Games (Florida) Volleyball Head Referee: 2000 ▪ Seafood Festival, Volleyball Tournament & Canine Disc Demo: 1992 – 2005 ▪ Annapolis Canine Disc Competition, Organizer & Promoter: 1996 – 2005 ▪ Youth Disc Competitions, Organizer and Promoter: 2002 –2005 ▪ 1992-present - Referee Assignor for the Chesapeake Region Volleyball Ass. ▪ 1985- Have work with the Parks and Recreation Department to bring many sports and activities to the Annapolis area. Have brought the Northeast Skyhoundz/Hyperflite Regional to the area three times in the passed four years and will bring it back again for 2006 at Truxtun Park.

**Awards &
Recognition
received**

- Received many awards from the United States Pony Club for working with the children around the United States.
- Multiple Annapolis Recreations and Parks Department Award Recipient