

**CITY OF ANNAPOLIS
REGULAR MEETING OF THE CITY COUNCIL**

July 9, 2012 7:30 p.m.

Call to Order
Invocation
Pledge of Allegiance
Roll Call
Approval of Agenda

Mayor Cohen
Alderwoman Finlayson
Mayor Cohen
City Clerk Watkins-Eldridge

HONORARY MAYORAL CITATIONS

Martha Wood Leadership Award
City Council Citation to Richard Callahan

Mayor Cohen
Mayor Cohen

PETITIONS, REPORTS AND COMMUNICATIONS

Approval of Journal of Proceedings

Special Meeting June 4, 2012
Regular Meeting June 11, 2012
Special Meeting June 18, 2012

Reports by Committees
Comments by the General Public

A person appearing before the City Council with a petition, report or communication shall be limited to a presentation of not more than three minutes.

PUBLIC HEARING

O-25-12 The Time for Beginning Regular Meetings of the City Council – For the purpose of changing the beginning time for regular meetings of the City Council from 7:30 p.m. to 7:00 p.m.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
6/18/12	7/9/12	6/20/12	9/14/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	6/18/12		

LEGISLATIVE ACTION

ORDINANCES and RESOLUTIONS – 2nd READER

O-51-11 Use and Redevelopment of Property in C2 Zoning Districts – For the purpose of adding certain provisions governing use and redevelopment of property located in a C2 Zoning District. *For the purposes of considering amendments only.*

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
11/14/11	4/23/12	11/27/11	5/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	11/14/11	5/31/12	Unfavorable
Economic Matters	11/14/11	5/31/12	Favorable

Planning Commission	11/14/11 1/23/12	7/21/11	Favorable
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- O-52-11 Rezoning Parcels 1244 and 1255, Grid 20, Tax Map 52A** – For the purpose of rezoning parcels 1244 and 1255, Grid 20, Tax Map 52A to C2, “Conservation Business” Zoning District. *For the purposes of considering amendments only.*

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
11/14/11	4/23/12	11/27/11	5/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov’t	11/14/11	5/31/12	Unfavorable
Economic Matters	11/14/11	5/31/12	Favorable
Planning Commission	11/14/11	7/21/11	Favorable

- O-7-12 Variances for Subdivisions** – For the purpose of moving the authority for granting subdivision variances from the Planning Commission to the Board of Appeals to comply with the Annotated Code of Maryland and a recent court decision; and all matters relating to variances for subdivisions.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council’s adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
2/27/12	6/11/12	5/4/12	8/24/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov’t	2/27/12	6/14/12	Favorable
Planning Commission	2/27/12	4/5/12	Favorable w/ amd.

- O-16-12 Distribution of Unsolicited Materials** – For the purpose of establishing Section 11.36.025 of the Code of the City of Annapolis regarding the distribution of unsolicited materials. *Alderman Arnett requested to be added as a co-sponsor on 2nd Reader.*

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council’s adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
4/23/12	6/11/12	5/4/12	7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Public Safety	4/23/12	6/14/12	Favorable

R-19-12 Restoration of the Maynard-Burgess House – For the purpose of designating the signatory for any State of Maryland grants or easements for the restoration of the Maynard-Burgess House; and all matters relating to said restoration of the Maynard-Burgess House.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
5/14/12	N/A	6/20/12	8/10/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	5/14/12	6/14/12	Favorable
Rules and City Gov't	5/14/12	6/14/12	Favorable

R-29-12 Reducing the Annual Fee For Trash Collection From Dwelling Units – For the purpose of reducing the annual fee for trash collection from dwelling units.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
6/18/12	N/A	6/13/12	9/14/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	6/18/12	7/2/12	Favorable

RESOLUTIONS – 1st READER

R-30-12 Formation of a Task Force on the Police and Fire Pension Plan and Other Post Employment Benefits (OPEB) – For the purpose of implementing the Finance Committee's FY 2013 budget recommendation by forming a task force to study cost containment and recommend solutions to fund the Police and Fire Pension Plan and Other Post Employment Benefits (OPEB) for City of Annapolis employees.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	7/9/12		

R-31-12 The Approval of a Community Legacy Application – For the purpose of approving the application and receipt of financing for Community Legacy Projects(s) at the City of Annapolis' Bates Heritage Youth Development Park to be financed either directly by the Department of Housing and Community Development (the Department) of the State of Maryland or through other departments or agencies of the State of Maryland.

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Housing and Human Welfare	7/9/12		

R-32-12 **Establishing the Hillman Garage Advisory Committee** – For the purpose of establishing the Hillman Garage Advisory Committee and specifying the process for appointing members of the Committee.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Transportation	7/9/12		

R-34-12 **Establishing a Fine for Violations of Distributing Unsolicited Materials** – For the purpose of establishing a fine for violations of distributing unsolicited materials.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	7/9/12		
Public Safety	7/9/12		

R-35-12 **Correcting the FY 2013 Fee for Reserved Dockage** – For the purpose of correcting the FY 2013 fee for reserved dockage per the City of Annapolis Harbormaster.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	7/9/12		

R-37-12 **Authorizing the Annual Kunta Kinte Festival as an Official City of Annapolis Co-Sponsored Event** – For the purpose of authorizing the annual Kunta Kinte festival as an official

co-sponsored City of Annapolis event due to its importance and significance as a central element in our City's history and the unique connection that Annapolis shares with Kunta Kinte.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	7/9/12		

BUSINESS and MISCELLANEOUS

1. Approval of contract for the Chief of Police

UPCOMING CITY COUNCIL EVENTS

Work Session; Thursday, July 19, 2012 1:30-4:30 p.m. City Council Chambers
Special Meeting; Monday, July 23, 2012 7:00 p.m. City Council Chambers

Jessica Cowles
Legislative and Policy Analyst
City of Annapolis Office of Law
E) JCCowles@annapolis.gov
P) 410-263-1184
F) 410-268-3916

July 3, 2012

TO: The Capital Legal Notices: legalad@capgaz.com
FROM: Jessica Cowles, Legislative and Policy Analyst
RE: Notice of Public Hearing
PUBLISH: Please publish on: **Sunday, July 8, 2012 and Monday, July 9, 2012**

Please send bill and certificate of publication to the City of Annapolis Office of Law, 93 Main Street, 3rd Floor, Annapolis, MD 21401.

NOTICE OF ANNAPOLIS CITY COUNCIL WORK SESSION

Notice is hereby given that the Annapolis City Council will hold a work session on Monday, July 9, 2012 from 6:00-7:00 p.m., in City Council Chambers, 160 Duke of Gloucester Street, Annapolis, for a discussion and quarterly update from the Housing Authority of the City of Annapolis. The public may attend, observe, and listen to the presentations and discussion, but may not ask questions since this is a work session for the Council members.

NOTICE OF ANNAPOLIS CITY COUNCIL PUBLIC HEARING

Notice is hereby given that the Annapolis City Council will hold a public hearing on Monday, July 9, 2012 at 7:30 p.m., in City Council Chambers, 160 Duke of Gloucester Street, Annapolis, to consider:

O-25-12 The Time for Beginning Regular Meetings of the City Council – For the purpose of changing the beginning time for regular meetings of the City Council from 7:30 p.m. to 7:00 p.m.

The above legislation on the City Council agenda for public hearing can be viewed on the City's website at: <http://www.annapolis.gov/Government/Departments/LawOffice/PendingLegis.aspx>

DRAFT
SPECIAL MEETING
June 4, 2012

The Special Meeting of the Annapolis City Council was held on June 4, 2012 in the Council Chamber. Mayor Cohen called the meeting to order at 7:11p.m.

Present on Roll Call: Mayor Cohen, Alderwomen Hoyle, Finlayson, Aldermen Israel, Paone, Silverman, Kirby, Pfeiffer, Arnett

Staff Present: City Attorney Hardwick, City Manager Mallinoff, Finance Director Miller, Human Resources Director Rensted, Fire Chief Stokes, Senior Planner Posey, Chief of Comprehensive Planning Burke

PETITIONS, REPORTS AND COMMUNICATIONS

Comments by the General Public

Margaret Winters, 824 Chester Avenue, Annapolis, Maryland 21403 spoke on the FY2013 Budget in favor of the Finance Committee Recommendations

Joel Bunker, 198 Woods Drive, Annapolis, Maryland 21403 representing Grow Annapolis spoke on R-9-12 and in favor of Kingsport Park Project

Gretchen Benz, 189 Green Street, Suite # 2, Annapolis, Maryland 21401 spoke in support of R-9-12 the Kingsport Park Project

Hilari Klingman, 696 Rosedale Street, Annapolis, Maryland 21401 spoke in favor of the Community Gardens

Joe Rubino, 3133 Starboard Drive, Annapolis, Maryland 21409 representing Historic Annapolis spoke in favor of the grant funding to non-profits

Bill Kardash, 1 Acton Place, Annapolis, Maryland 21401 representing Annapolitians for a Better Community spoke in favor of the Finance Committee Recommendations

Deborah Lakowicz-Dramby, 8701 Green Clover Court, Odenton, Maryland 21113 representing Grow Annapolis spoke in favor of the Kingsport Park Project

Aliceteen Mangum, 24 Silverwood Circle, Annapolis, Maryland 21401 representing Ed Green and OIC spoke in support of grant funding to non-profits

John Guild, 1210 Bay Ridge Avenue, Annapolis, Maryland 21403 representing Historic Annapolis Foundation spoke on TRI Rock and the closing of Randall Street

Barbara Salazar Torreon, 724 Crisfield Way, Annapolis, Maryland 21401 spoke in favor of the Kingsport Park Project

Richard Frankle, 302 Meares Court, Annapolis, Maryland 21401 spoke on the budget

Doug Smith, 5 Revell Street, Annapolis, Maryland 21401 spoke in favor of the Finance Committees Recommendations

Stuart Cohen, 123 Spa View Avenue, Annapolis, Maryland 21401 representing the Annapolis Economic Development Corporation spoke in favor of the Mayor's budget allocation to the AEDC

Maria Musler, 828 Chester Avenue, Annapolis, Maryland 21403 spoke in favor of the Finance Committees Recommendations

A Reza Jafari, 10 Little Harbor Way, Annapolis, Maryland 21403 representing the Annapolis Economic Development Corporation spoke on the budget.

- Mayor Cohen declared petitions, reports and communications closed.

BUSINESS and MISCELLANEOUS

1. **Ratification of Collective Bargaining Agreements**

Human Resources Director Rensted was present and answered questions from Council.

Union Negotiator Eric Paltell, Esq., Kollman & Saucier, P.A. 1823 York Road, Timonium, Maryland 21093 gave a brief presentation and answered questions from Council.

- Mayor Cohen accepted into the record The City of Annapolis Financial Advisory Commission letter dated June 1, 2012, c/o Frederick C. Sussman, Esq., Chair, P.O. Box 2289, Annapolis, Maryland 21404-2289 regarding the Annapolis 2012 Collective Bargaining Agreements.
- Alderwoman Hoyle moved to ratify the Memorandum of agreement between the City of Annapolis and International Association of Firefighters, Local 1926, Memorandum of agreement between the City of Annapolis and UFCW, Local 400, Final proposals of the City of Annapolis to AFSCME Local 3406 and Final Proposals of the City of Annapolis AFSCME Local 3162. Seconded. CARRIED on voice vote.

2. **Proposed to be Withdrawn**

R-13-12 Re-Organization of City Government – For the Merger of the Department of Neighborhood and Environmental Programs and the Department of Planning and Zoning.

- Without objection, Mayor Cohen withdrew R-13-12.

LEGISLATIVE ACTIONS

ORDINANCES and RESOLUTIONS – 2ND READING

R-17-12 Position Classifications and Pay Plan – For the purpose of approving the FY 2013 position classification and pay plan.

Human Resources Director Rensted gave a brief presentation and answered questions from Council.

The Rules and City Government and Finance Committees reported favorable on R-17-12.

- Alderman Arnett moved to adopt R-17-12 on second reading. Seconded.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Arnett, Israel, Alderwomen Hoyle, Finlayson, Aldermen Kirby, Pfeiffer

NAYS Aldermen Paone

ABSTAIN: Alderman Silverman

CARRIED: 7/1/1

O-10-12 Positions Added to the Exempt Service – For the purpose of adding the positions of Assistant City Attorney, Community Relations Specialist, Development/Events Specialist, Human Services Officer, Administrative Assistant, Assistant City Manager, and Public Information Officer and Quartermaster, to the exempt service and changing the position title from Public Information Officer to Communications Officer.

Human Resources Director Rensted gave a brief presentation and answered questions from Council.

- Alderman Arnett moved to adopt O-10-12 on second reading. Seconded.

The Rules and City Government and the Finance Committees reported favorably on O-10-12.

- Alderman Arnett moved to amend O-10-12 as follows:

Amendment # 1

On page 1, delete lines 12, and 34-36 “8. Development/ Events Specialist; 9. Human Services Officer; 10. Administrative Assistant;” and delete pages “11 and 12” Seconded. CARRIED on voice vote.

Amendment # 2

On page 1, in line 29, and on page 2, in line 11, delete “Administrator” and replace with “Manager” Seconded. CARRIED on voice vote.

- Alderman Pfeiffer moved to amend O-10-12 as follows:

Amendment # 1

On page 1, in line 35, restore “9. Human Services Officer” and insert “and Ombudsman” after “Human Services Officer”
 On page 2, in Chart: insert “and Ombudsman” after “Human Services Officer”
 On page 13, in Title: insert “and Ombudsman” after Human Services Officer”
 Seconded. CARRIED on voice vote.

Amendment # 2

On page 1, in line 36, restore “10. Administrative Assistant” Seconded. CARRIED on voice vote.

The main motion as amended CARRIED on voice vote.

- Alderwoman Hoyle moved to adopt O-10-12 amended on third reading. Seconded.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Arnett, Israel, Alderwomen Hoyle, Finlayson, Aldermen Silverman, Kirby, Pfeiffer

NAYS: Aldermen Paone

CARRIED: 8/1

R-11-12 Updated Job Descriptions – For the purpose of approving the new job descriptions for the GIS Coordinator (MIT), GIS Technician (MIT), MIT Administrative Support Analyst (MIT), Facilities Maintenance Engineer I and II (Public Works), Fleet Maintenance/Asset Forfeiture (Police), Mobility and Parking Specialist (Transportation), Facility Supervisor (Recreation and Parks), Front Desk Supervisor (Recreation and Parks), Marketing/Membership Coordinator (Recreation and Parks), Dance and Fitness Coordinator (Recreation and Parks), Harbormaster (Recreation and Parks), Fire Administrative Specialist (Fire), City Council Associate (City Clerk), and Facilities Maintenance Supervisor (Public Works).

Human Resources Director Rensted gave a brief presentation and answered questions from Council.

- Alderman Arnett moved to adopt R-11-12 on second reading. Seconded.

The Rules and City Government Committee reported favorable with amendments on R-11-12.

- Alderwoman Hoyle moved to amend R-11-12 as follows:

Amendment # 1

To accept the Civil Service Board Amendment in the nature of a substitute:

**CITY COUNCIL OF THE
City of Annapolis
Resolution No. R-11-12**

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY <i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
3/12/12			6/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	3/12/12		

A RESOLUTION concerning

Updated Job Descriptions

FOR the purpose of approving the new job descriptions for the GIS Coordinator (MIT), GIS Technician (MIT), MIT Administrative Support Analyst (MIT), Facilities Maintenance Engineer I and II (Public Works), Fleet Maintenance/Asset Forfeiture (Police), Mobility and Parking Specialist (Transportation), Facility Supervisor (Recreation and Parks), Front Desk Supervisor (Recreation and Parks), Marketing/Membership Coordinator (Recreation and Parks), Dance and Fitness Coordinator (Recreation and Parks), Harbormaster (Recreation and Parks), Fire Administrative Specialist (Fire), City Council Associate [(City Clerk)] (CITY MANAGER), Administrative Enforcement Associate (Police), and Facilities Maintenance Supervisor (Public Works) RISK ANALYST (OEPRM), DEPUTY DIRECTOR (OEPRM), TRANSPORTATION SUPERINTENDENT (ADOT), TRANSPORTATION PLANNING/ADMINISTRATION DIVISION CHIEF (ADOT)

WHEREAS, Section 3.12.020 of the Annapolis City Code provides that the City Council shall adopt job descriptions by Resolution after consideration of the recommendations of the Civil Service Board; and

WHEREAS, the Annapolis City Council has received minutes from the Civil Service Board (copies attached) which favorably approved the job descriptions; and

WHEREAS, pursuant to Resolution R-03-08 Revised approved January 28, 2008, the City Council adopted the official Job Description Manual providing specifications for each position of employment with the City; and

WHEREAS, it is necessary to incorporate job descriptions for any new positions adopted by the City Council into the current Job Description.

NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that the following new job descriptions are hereby adopted and included as part of the current Job Description Manual for the City of Annapolis; and are hereby approved and are effective on the date of adoption of this resolution:

- GIS Coordinator (MIT);
- GIS Technician (MIT);
- MIT Administrative Support Analyst (MIT);
- Facilities Maintenance Engineer I and II (Public Works);
- Fleet Maintenance/Asset Forfeiture (Police);

Mobility and Parking Specialist (Transportation);
 Community Health/Aquatics Supervisor (Recreation and Parks);
 Facility Supervisor (Recreation and Parks);
 Front Desk Supervisor (Recreation and Parks);
 Marketing/Membership Coordinator (Recreation and Parks);
 Dance and Fitness Coordinator (Recreation and Parks);
 Harbormaster (Harbormaster);
 Fire Administrative Specialist (Fire);
 City Council Associate [(City Clerk)] (CITY MANAGER);
 Administrative Enforcement Associate (Police); and
 Facilities Maintenance Supervisor (Public Works).
RISK ANALYST (OEPRM)
DEPUTY DIRECTOR (OEPRM)
TRANSPORTATION SUPERINTENDENT (ADOT)
TRANSPORTATION PLANNING/ADMINISTRATION DIVISION CHIEF
(ADOT)

ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY _____

Regina C. Watkins-Eldridge, MMC, City
 Clerk

Joshua J. Cohen, Mayor

EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.
 [brackets] indicate matter stricken from existing law.
Underlining indicates amendments.

Seconded. CARRIED on voice vote.

- Alderman Arnett move to amend R-11-12 as follows:

Amendment # 2

To amend the legislation to remove the following positions: Facilities Maintenance Engineer I, Fleet maintenance / Asset Forfeiture, Fire Administrator Specialist, Transportation Superintendent, Transportation Planning/ Administration Division Chief.

- On page 1, in line 13, delete "1and"
- On page 1, in line 13, delete "fleet Maintenance / Asset Forfeiture" (police)
- On page 1, in line 17, delete "Fire Administrative Specialist" (fire)
- On page 1, in line 20, delete "Transportation Superintendent" (ADOT)
- On page 1, in line 21, delete "Transportation Planning / Administration Division Chief" (ADOT)
- On page 2, in line 6, "1 and"
- On page 2, delete lines 7, 15, 21 and 22
- On page 14, delete "1 and" from the title and delete the "examples of work section for "Facilities Maintenance Engineer I"
- On page 15, delete items in the Required Knowledge, Skills and Abilities section that only apply to Facilities Maintenance Engineer I
- On page 15, delete the heading "Additional Required Knowledge, Skills and Abilities or Facilities Maintenance Engineer II
- Delete pages 17 and 18
- Delete pages 31 and 32
- Delete pages 45 and 46

Delete pages 47, 48 and 49
Seconded. CARRIED on voice vote.

The main motion amended *A ROLL CALL vote was taken:*

*YEAS: Mayor Cohen, Aldermen Arnett, Israel, Alderwomen Hoyle, Finlayson,
Aldermen Silverman, Kirby, Pfeiffer*

NAYS: Aldermen Paone

CARRIED: 8/1

O-19-12 Assistance for Aldermen and Alderwomen – For the purpose of establishing the civil service position of City Council Associate reporting to the City Manager.

Human Resources Director Rensted gave a brief presentation and answered questions from Council.

- Alderman Arnett moved to adopt O-19-12 on second reading. Seconded.

The Rules and City Government Committee reported favorably on O-19-12.

The main motion CARRIED on voice vote.

- Alderman Arnett moved to adopt O-19-12 on third reading. Seconded.

A ROLL CALL vote was taken:

*YEAS: Mayor Cohen, Aldermen Arnett, Israel, Paone, Alderwomen Hoyle,
Finlayson, Aldermen Silverman, Kirby, Pfeiffer*

NAYS:

CARRIED: 9/0

O-14-12 The Department of Emergency Preparedness and Risk Management – For the purpose of establishing the Office of Emergency Preparedness and Risk Management in the Annapolis City Code; authorizing the Mayor to declare and terminate a local state of emergency; defining the powers granted to the Mayor and City Council during a local state of emergency; classifying violations as a misdemeanor punishable by fine and imprisonment; and, codifying the duties of the Office of Emergency Preparedness and Risk Management.

City Manager Mallinoff gave a brief presentation and answered questions from Council.

Fire Chief Stokes and Senior Planner Posey were present and answered questions from Council.

- Alderman Arnett moved to adopt O-14-12 on second reading. Seconded.

The Environmental Matters and the Public Safety Committees reported favorably on O-14-12.

- Alderman Arnett moved to amend O-14-12 as follows:

Amendment # 1

On page 1, in line 10, strike "Department" and insert "Office" Seconded.
CARRIED on voice vote.

Amendment # 2

On page 6, in line 39, remove the space between "HARBOR MASTER"
Seconded. CARRIED on voice vote.

- Alderman Israel moved to postpone until the Regular Meeting on July 9, 2012. Seconded. DEFEATED on voice vote.

The main motion as amended CARRIED on voice vote.

- Alderwoman Finlayson moved to adopt O-14-12 amended on third reading. Seconded.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Israel, Paone, Alderwomen Hoyle, Finlayson, Aldermen Silverman, Kirby, Pfeiffer

NAYS: Aldermen Arnett

CARRIED: 8/1

R-16-12 Amending Fines Schedule for Emergency Preparedness Violations – For the purpose of revising the fines schedule for emergency preparedness violations.

- Alderman Paone moved to adopt R-16-12 on second reading. Seconded.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Israel, Paone, Alderwomen Hoyle, Finlayson, Aldermen Silverman, Kirby, Pfeiffer

NAYS: Aldermen Arnett

CARRIED: 8/1

O-8-12 Annual Operating Budget: FY 2013 – For the purposes of adopting an operating budget for the City of Annapolis for the Fiscal Year 2013; appropriating funds for expenditures for the Fiscal Year 2013; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and, specifying a rate of interest to be charged upon overdue property taxes.

City Manager Mallinoff and Finance Director Miller were present and answered questions from Council.

- Alderman Arnett moved to adopt O-8-12 on second reading. Seconded.

The Finance Committee and the Financial Advisory Commission reported favorably with amendments on O-8-12.

- Mayor Cohen accepted into the record The City of Annapolis Financial Advisory Commission letter dated May 11, 2012, c/o Frederick C. Sussman, Esq., Chair, P.O. Box 2289, Annapolis, Maryland 21404-2289 regarding Ordinance No. O-8-12 (Annual Operating Budget: FY 2013) and Resolution No. R-9-12 (capital Improvement Budget and Program FY 2013 to FY 2018).

- Alderman Arnett moved to amend O-8-12 as follows:

Amendment # 1

To accept the amended FY 2013 Budget Report of The Finance Committee to the Annapolis City Council May 29, 2012:



**FY 2013 Budget Report of the Finance Committee
of the Annapolis City Council, May 29, 2012
*As Amended 6/4/12 by the Finance Committee at 5:00 p.m.***

Finance Committee Members

Alderman Ross Arnett III, Ward 8, Chairman

Alderman Sheila Finlayson, Ward 4

Alderman Richard E. Israel, Ward 1



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Executive Summary

The Finance Committee has reviewed the Mayor's Proposed Budget and, with extensive and invaluable help from the Finance Director, his staff, the City Manager, the Director of Human Resources, all of the Department Heads, Virginia Burke, and especially Hilary Raftovich and Maria Muñiz; we make the following summary recommendations to our colleagues on the City Council.

Our primary recommendations are as follows:

- No increase in property tax revenues over the fiscal year 2012 level
- Only parking revenues and transit revenues (to include grants) will be used to support Department of Transportation expenses. No subsidies of transit operations from the General Fund (\$861,438). To include the transfer in parking revenues by \$540,000.00 to the general fund and further to move those funds from the general fund to the transportation budget.
- Contract out solid waste collection and redeploy or otherwise compensate affected staff
- A City contribution to the Police and Fire Pension of 8.5% of salaries (\$1,575,000)
- An appropriation of \$875,000 to the OPEB Fund
- An appropriation of \$600,000 to the Sidewalk Improvement Fund from bond funds and \$277,444 from the General Fund.
- Elimination of furlough days (pending agreement to contract by police)
- Approve one new hire and the expansion of an existing part time position, of the twelve new positions proposed by the Mayor. (reducing proposed new spending by \$664,770.00)
- An enhancement of \$414,540.61 to the Fleet Replacement Fund (\$321,431 less than in the Mayor's proposed budget).
- 21 Contract Employee conversions to begin on January 1, 2013 (\$142,623) (delaying these proposed conversions by six months will save \$132,377)
- An increase of funding for AEDC of \$15,000 (\$75,000.00 less than proposed)
- Allow excess revenue from speed cameras to fall to General Fund balance including the support of Pension Funds.
- Operating enhancements to departmental budgets as recommended in the table in Section One of this Report (\$637,352.00 versus the \$851,076 proposed in the Mayor's budget yielding \$213,715.00 in reduced spending)
- The committee recommends some changes in the organizational chart to better facilitate city business under the guidance of the City Manager.

The Committee supports the Fee Schedule as proposed in R-7-12. We support the administration's ongoing efforts to make the fees commensurate to the expenses in the enterprise funds as required by Code. As this Committee is recommending the contracting out of solid waste services, the fees should be amended to reflect the new lower costs. These cost savings will increase over time and thus the fees should decrease with them.

Finally, there is some question about the priority of the projects in the Capital Improvement Program (CIP). With the new emphasis on City Dock Revitalization, the committee believes more immediate action should be taken with the replacement of the Hillman Garage and control of the monthly flooding on Compromise and Dock Streets.

Finance Committee Budget Statement

Budgets are by their nature a balancing act between competing objectives. Budgeters must satisfy the need to keep taxes and fees low, while maintaining service levels acceptable to constituents. In addition, prudence dictates that a surplus of revenues over spending be achieved. For the fiscal year 2013 Budget the surplus must be big enough to both provide a hedge against unforeseen expenses and to continue to restore the general fund reserve. In addition, for fiscal year 2013 the budget must begin to address, in a serious way, several long-term liabilities that have been left unattended for too long and which threaten in a very real way the financial viability of the City finances.

In his State of the City address the Mayor noted three fiscal priorities: a structurally balanced budget; restored fund balance[s]; and fully funded long-term liabilities. He noted that in fiscal 2011 and 2012 there was a balanced approach, using spending cuts and revenue increases. In his view, both types of actions "were necessary to stop deficit spending, and restore structural balance to the budget." For fiscal year 2013 the Mayor proposes to maintain a balanced budget, continue to restore fund balances, and increase funding for long-term liabilities; all while still providing value and quality service for constituents.

The Finance Committee concurs with the Mayor's budget objectives, but proposes a somewhat different approach. We recommend holding property tax revenues to the fiscal 2012 level, a modest increase in some fees, and some reductions in current operating costs to enable a significant increase in monies devoted to the reduction of long term liabilities such as pension, retiree health, and infrastructure (including sidewalk repair) all of which have been underfunded for many years. All of these recommendations are consistent with the Mayor's Budget, but with a different emphasis.

The City Council Finance Committee has met 22 times since the introduction of the Mayor's Budget on March 12, 2012. We have met with all of the City Departments, some more than once, and have been provided with a large volume of information by the Finance and Human Resources Departments.

In terms of recommendations, the Finance Committee has decided to start with Budget Ordinance O-8-12, as introduced by the Mayor that calls for a tax rate of fifty-six cents (\$.56) on each one hundred dollars (\$100.00) of assessable property in the City of Annapolis as of the end of June 30, 2013. The Mayor's Budget calls for a property tax increase of approximately \$.10 on each one hundred dollars. This includes \$.07 to bring tax revenue to level due to decreased property tax assessments and an additional property tax increase of \$.0283 to cover proposed increases in spending over fiscal 2012 levels.

The Committee is concerned about increasing the tax rate up to levy, and does not recommend the additional \$.0283 of additional tax increase, but the Committee does favor several spending increases in the Mayor's budget, as will follow.

In general the Committee finds favor with any spending that addresses restoring fund balances, reducing debt, and funding liabilities. The Mayor proposes new spending for fleet replacement, creating a revolving fund for such replacement rather than borrowing to purchase new vehicles. Sidewalk repair is a long standing liability for the City and a public safety issue for residents, business and visitors (we need to begin the process of bringing our sidewalks up to code). The City has been negligent in its obligation to the Police and Fire Pension Plan. The pension is underfunded by over \$21+ million and we must restart payments into the pension fund. Even more egregious is our unfunded liability for retiree health benefits (OPEB), now estimated by our actuaries as a deficit of \$46+ million and growing steadily. Finally, the Committee supports the Administration's plans to address the huge unfunded liability for City infrastructure such as water, sewer pipe and storm drain systems, buildings and roads -- a liability estimated to be \$120 million.

Further, the Administration proposes to raise several fees this year, to introduce a new parking ticket system [automated license plate recognition], and new speeding cameras in school zones that will issue automatic fines. The Committee has mixed opinions on the cost benefit of these new fees and fines.

Report Structure

This report contains the Finance Committee's proposed changes to the Mayor's budget. The changes in expenses and revenues are contained in the attached proforma (equaling a balanced budget as required by law). Proposed changes to the text of the Budget Ordinance, CIP Ordinance or Fee Resolution are stated as "proposed amendments" throughout the document.

The proforma as submitted has been reviewed and approved by the Finance Department and the proposed legislative amendments reviewed by the Office of Law.

With the exception of recommendations noted in the following report, the Committee accepts the Mayor's Budget as presented in O-8-12 and the Proforma Budget Analysis as of March 12, 2012.

New Spending

The Finance Committee reviewed the Mayor's proposed \$5,160,943.55 of new spending. The Committee supported \$3,423,812.09 of that spending including the restoration of furlough days (as outlined in the pending union contracts), funding for sidewalks, fleet replacement, and some fire department upgrades that have been long deferred. The committee believes that the Mayor did not allocate enough new spending to OPEB (Other Post Employment Benefits, or retiree medical coverage) and Police and Fire pension. These are long term issues that need to be dealt with for the sake of our employees as well as the City's long term financial health. The Committee recommends \$834,000.00 in additional new spending towards the pension and \$675,000.00 in additional new spending towards OPEB. This brings the recommended new spending of the committee to almost level with the Mayors suggestions but prioritizes programs that will contribute to the financial health of the City and in the long term will save the city money. The new spending recommendations of the Mayor and the Committee are detailed below:

Item	Mayor's Budget	Committee Recommends	Difference
General Fund			
New Hires (12)			\$0.00
Finance (2)	\$182,250.00	\$91,125.00	(\$91,125.00)
Deputy prop maint	\$57,880.00	\$0.00	(\$57,880.00)
Stormwater Eng.	\$86,820.00	\$0.00	(\$86,820.00)
Police*	\$0.00	\$0.00	\$0.00
Harbormaster	\$76,685.00	\$0.00	(\$76,685.00)
ADOT Deputy	\$138,690.00	\$0.00	(\$138,690.00)
Law (2)	\$152,820.00	\$0.00	(\$152,820.00)
City Manager Asst.*	\$0.00	\$0.00	\$0.00
REC acct clerk	\$60,750.00	\$0.00	(\$60,750.00)
Camera Operator	\$16,200.00	\$16,200.00	\$0.00
Total New Staff	\$772,095.00	\$107,325.00	(\$664,770.00)
Fleet Replacement			
General Fund	\$593,350.61	\$493,350.61	(\$100,000.00)
Water Fund	\$93,425.09	\$93,425.00	(\$0.09)
Sewer Fund	\$77,360.25	\$77,360.00	(\$0.25)
Transportation Fund	\$182,180.90	\$36,000.00	(\$146,180.90)
Dock Fund	\$11,905.37	\$11,905.00	(\$0.37)
Refuse Fund	\$77,750.00	\$2,500.00	(\$75,250.00)
Stormwater Fund	\$0.00	\$0.00	\$0.00
Total (less 300k level-funded)	\$735,972.22	\$414,540.61	(\$321,431.61)
Furlough by Fund			
General Fund Employees	\$662,773.67	\$662,773.67	\$0.00
Enter. Fund Employees	\$103,035.66	\$105,753.81	\$2,718.15
Total by Fund	\$765,809.33	\$768,527.48	\$2,718.15
Conversions	\$275,000.00	\$142,623.00	(\$132,377.00)
Pension	\$741,000.00	\$1,575,000.00	\$834,000.00
OPEB	\$200,000.00	\$875,000.00	\$675,000.00
AEDC	\$90,000.00	\$15,000.00	(\$75,000.00)
MBE			
Main St. & Arts Dist.	\$25,000.00	\$25,000.00	\$0.00
Community Grants	\$45,000.00	\$45,000.00	\$0.00
Sidewalks	\$600,000.00	\$277,444.00	(\$322,556.00)
Whitmore Park	\$10,000.00	\$0.00	(\$10,000.00)
Maryland Hall	\$25,000.00	\$25,000.00	\$0.00
Sailing Hall of Fame	\$25,000.00	\$25,000.00	\$0.00
Mayor's Office			\$0.00
Boards & Comm.	\$1,000.00	\$1,000.00	\$0.00
Legal Ads	\$2,000.00	\$2,000.00	\$0.00
Law training	\$8,500.00	\$0.00	(\$8,500.00)
Finance			
(Services)	\$50,000.00	\$50,000.00	\$0.00
MIT (MUNIS)	\$56,630.00	\$56,630.00	\$0.00

Item	Mayor's Budget	Committee Recommends	Difference
HR			
exams & Services	\$40,500.00	\$40,500.00	\$0.00
P&Z			\$0.00
Pro. Cert	\$2,060.00	\$2,060.00	\$0.00
CDBG Legal	\$1,000.00	\$1,000.00	\$0.00
Hist. Markers	\$5,000.00	\$0.00	(\$5,000.00)
HPA Inventory	\$1,000.00	\$0.00	(\$1,000.00)
Police			\$0.00
Maint. & Supply	\$35,000.00	\$0.00	(\$35,000.00)
R&M	\$10,500.00	\$0.00	(\$10,500.00)
Fire			\$0.00
EMS supplies	\$71,500.00	\$71,500.00	\$0.00
cell phones/wireless	\$4,000.00	\$4,000.00	\$0.00
Air cards/laptops	\$1,200.00	\$1,200.00	\$0.00
fleet maintenance	\$45,000.00	\$45,000.00	\$0.00
Vehicle Repeater	\$53,000.00	\$53,000.00	\$0.00
Tiburon	\$43,500.00	\$43,500.00	\$0.00
Public Works			\$0.00
radios	\$5,986.00	\$5,986.00	\$0.00
roadways PT emp.	\$102,515.00	\$0.00	(\$102,515.00)
flags/curb paint	\$12,500.00	\$0.00	(\$12,500.00)
water dist. OT	\$25,376.00	\$25,376.00	\$0.00
wastewater OT	\$3,700.00	\$3,700.00	\$0.00
Water Plant Maint.	\$200,000.00	\$200,000.00	\$0.00
Recs & Parks			\$0.00
radios	\$3,900.00	\$3,900.00	\$0.00
Transportation			\$0.00
training (req)	\$12,700.00	\$2,000.00	(\$10,700.00)
passenger survey	\$20,000.00	\$0.00	(\$20,000.00)
marketing	\$25,000.00	\$25,000.00	\$0.00
ALPR	\$8,000.00	\$0.00	(\$8,000.00)
total of proposed new spending	\$5,160,943.55	\$4,932,812.09	(\$228,131.46)

* new positions that are approved but require no new funding

a. *New Spending detail: Grants and other Not-for-Profit Donations*

The Committee supports the recommendations of the advisory committee on allocations of the Community Grant funds with the adjustments outlined in the following chart.

<i>Shaded Grants Are Required Matching Funds</i>		FY 2013 Funds Requested	Committees Suggested Allocations	Finance Committee Suggested Allocations
Four Rivers Heritage Area	91	\$25,000	\$25,000	\$25,000
Annap. Youth Services Bureau	84	\$50,000	\$50,000	\$50,000
St. Philips Family Life Center	96.6	\$10,000	\$6,800	\$5,000
Heritage Baptist Church	94.3	\$5,000	\$3,400	\$2,500
Art Walk	94	\$9,000	\$6,120	\$5,000
Anne Arundel County Volunteer Center	93.3	\$5,000	\$3,400	\$2,500
Box of Rain	93	\$5,000	\$3,400	\$2,500
Creating Communities	91.6	\$2,500	\$1,700	\$1,500
Paint Annapolis 2013/ Plein Air	91.3	\$2,700	\$1,835	\$1,500
The Arc	91	\$5,000	\$3,400	\$2,500
Seeds 4 Success	90.3	\$16,000	\$10,880	\$9,000
Maritime Museum	90.3	\$30,000	\$20,400	\$15,000
Gems & Jewels	88.3	\$20,000	\$13,600	\$10,000
Boys & Girls Club	87.6	\$5,962	\$4,185	\$4,500
Bay Theater Company	85.6	\$3,500	\$2,380	\$2,000
Light House	85.3	\$10,000	\$6,800	\$8,000
Arts Council	80	\$30,000	\$20,400	\$15,000
Historic Annapolis Foundation	77.6	\$10,000	\$6,800	\$5,000
We Care and Friends	75.6	\$40,000	\$27,200	\$30,500
Chesapeake Children's Museum	74.6	\$10,000	\$6,800	\$5,000
Center of Help	73	\$15,000	\$10,200	\$5,000
Kunte Kinte-Alex Haley Foundation	68.3	\$7,500	\$5,100	\$7,000
OIC Job Readiness	68	\$15,000	\$10,200	\$11,000
Archeology in Annapolis	66.6	\$35,000	\$0	\$16,000
Mt. Olive Community Dev. Corp	46.6	\$12,000	\$0	\$9,000
Total Dollars Awarded		\$379,162	\$250,000	\$250,000

New Spending Detail: Conversions

The Committee concurs with the findings of the 2010 Contract Employment Commission. We believe that contract positions should be reviewed and if deemed to be critical long term positions be converted to either Civil Service or Exempt positions. There is a cost to these conversions and in these challenging times we recommend converting 21 employees (of 71 candidates) half way through this fiscal year. The selections were made both on the basis of longevity and of critical nature of the work function. The Committee also recommends that the list will be reviewed annually by the Finance Committee for additional candidates for conversion over the next 2 fiscal years.

The Civil Service conversions have been reviewed and accepted by the Civil Service Board as well. The Civil Service positions we recommend for conversion in FY 2013 are:

4429 MIT Specialist
4541 GIS Coordinator
4610 MIT Administrative Support Analyst
4650 GIS Technician
4782 Parking Meter Collection
5008 Mobility and Parking Specialist
5063 Front Desk Supervisor
5064 Facility Supervisor
5065 Marketing/Membership Coordinator
5083 Council Associate
4971 Facilities Maintenance Engineer II
2685 Dance and Fitness Coordinator
4887 Administrative Office Associate
4895 Office Associate III
5198 Facilities Maintenance Supervisor
0000 Deputy Director of Emergency Preparedness and Risk Management
4925 Hispanic Liaison
0000 Risk Analysts

The recommended conversions to the Exempt Service are as follows:

3177 Community Relations Specialist
3856 PIO and Quartermaster
4921 Assistant City Attorney

Proposed Offsets

The Finance Committee discussed a variety of ways to offset the proposed spending and lighten the burden on the tax payer. There was discussion of the privatization of various city functions. This committee is recommending the privatization of refuse collection. This recommendation is contingent on finding new positions for all the employees that would be displaced, either with by filling jobs with the City or through employment with the refuse contractor. This recommendation will result in significant annual savings in the refuse fees paid by residents amounting to almost \$1.8 million in each year of the 7 year contract. There will likely be some offsetting new spending in the general fund and slightly smaller savings in the refuse fee in FY2013 budget as there will be expenses associated with the transition. The Committee thanks the Human Resources Director, the City Manager, the Director of Public Works, and AFSCME for their work to make this a successful outcome for both the City workers and the fee pays residents.

We are recommending that the city review other operational efficiencies as appropriate but the Committee is not recommending any other functions for privatization this fiscal year.

This Committee is recommending a surplus of revenues over expenditures in the General Fund of \$4,882,053, slightly larger than that in the Mayor's budget. This surplus is need to continue to restore the General Fund reserve balance and reduce the city's dependence on short-term borrowing to maintain cashflow for day to day operations. We also recommend the Enterprise Fund surplus of just over \$1,013,747 in the Mayor's budget. That surplus will be used largely to finalize the restoration of reserve balances for these Funds.

The committee is recommending the cutting of the \$861,437.77 proposed subsidy to the transportation department from the general fund, including the transfer in parking revenues by \$540,000.00 to the general fund and further to move those funds from the general fund to the transportation budget. The Transportation Department is confident that it can function solely on transit and parking receipts and revenues and grant funding.

Fee Schedule

The Committee supports the administration's ongoing efforts to make the fee charges to users commensurate to the expenses in the enterprise funds.

As this Committee is recommending the contracting out of solid waste services the fees should be amended to reflect the new lower costs. These savings will increase after the first transition year and thus the fees should decrease with them.

The committee offers the following amendment to the Fee Resolution:

R-7-12, Fee Schedule

Page 1, Line 16, after fees, insert: "as modified by the amendments of the City Council."

The Committee requests that staff review the current Package Goods Liquor License fees to see if there can be a graduated fee based on the percentage of the store dedicated to alcohol sales. The committee requests a fiscal impact be assessed for this proposed change.

The Committee also requests a review of the "overnight" charges and times for Knighton and Park Place garage and the consideration of changing the start time from 8:00 pm to 4:00 pm either for all users or only for hospitality industry employees.

These two fee changes will be revisited and voted on by the Committee in October.

Capital Improvement Program

With regard to the Capital Improvement Program (CIP), the Committee has the following overarching recommendations. At the beginning of the process the City Council should be consulted on the projects to be included in the CIP before the Capital Working Committee and Capital Programming Committee meet to evaluate and score the project priorities. Also, though dramatic improvements have been made in the CIP project rating system, it still needs more improvement, especially so that scoring is financially meaningful. The Committee also found that the evaluation and design costs as budgeted in the CIP seem excessively high, and these cost estimates should be reevaluated with an eye towards reduction.

In terms of this year's proposed CIP the Committee recommends three changes. First the committee recommends reconsideration of the timing for the Hillman Garage replacement. The committee recommends that the assessment should begin as soon as possible to assist with City Dock Revitalization planning. We are recommending moving the study and design phases in to the FY2013 and FY2014 budgets to enable construction to begin in FY2015

The committee recommends funding \$600,000 in sidewalk repairs in FY2013 from bond funds and adding \$218,000 in funding from the general fund to cover the costs of staff moved from the Refuse fund.

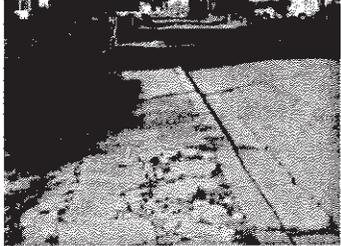
Finally, the committee recommends that project 728, Flood Control Infrastructure be placed on the schedule but not funded in the FY2013 Budget to allow staff time to complete internal evaluations before committing new funding amounts. This project should also be considered in cooperation with the City Dock Revitalization planning.

The amended CIP pages are attached and will be submitted as amendments to R-9-12 FY2013 CIP.

Capital Improvement Program – Proposed

Project Detail

FY13 – FY18

Project Title General Sidewalks	Project Number TBD	Initiating Department Public Works
Asset Category Roadways-Sidewalks	Asset Number Numerous asset numbers are assigned to sidewalks	Priority Score Project not scored to date
Project Description Project is designed as an ongoing infrastructure repair program for the sidewalks in Amesopolis. In the summer of 2009, DPW conducted a comprehensive city-wide sidewalk condition assessment. Sidewalks were inspected for cracking, faulting and scaling. Based upon this first inspection, a list of priorities for repair and reconstruction was developed taking into account not only sidewalk condition, but location of sidewalk in terms of its importance to citywide pedestrian traffic. In 2004, a three-tier sidewalk hierarchy was developed with resident and business participation. This hierarchy and the condition rating of individual sidewalk segments will determine the sequence of specific replacement projects.		
Funding for this project is contingent on the identification of a funding source for sidewalk repairs.		
Regulatory or Legal Mandates		Operational Necessity Allows continued safe use of the existing sidewalk network.
Prize Funding Name		Non-City sources of funding
FY13 Budget commitment allows project stage: Construction		Project Years Recurring
		Total Project Budget \$600,000 annually

Appropriation Schedule	Budget	5-Year Capital Plan					FY13 - FY18 Total
	Proposed FY13	Proposed FY14	Proposed FY15	Proposed FY16	Proposed FY17	Proposed FY18	
Land Acquisition							
Design Costs	10,000	10,000	10,000	10,000	10,000	10,000	60,000
Construction Costs	584,000	584,000	584,000	584,000	584,000	584,000	3,504,000
Construction Project Mgmt	8,000	8,000	8,000	8,000	8,000	8,000	36,000
IT Costs							
Furniture/Fixtures/Equipm							
Legal Fees							
Salaries: Supplement	218,770						218,770
Total	\$18,770	600,000	600,000	600,000	600,000	600,000	3,818,770
Funding Schedule							
Bond funds	600,000						600,000
Operating funds	218,770	600,000	600,000	600,000	600,000	600,000	3,600,000-218,770
Other							
Total	\$18,770	600,000	600,000	600,000	600,000	600,000	3,818,770
Debt analysis: no debt to be incurred for this project.							

Capital Improvement Program – Proposed

Project Detail

FY13-FY18

Project Title Hillman Garage	Project Number: T4/MUNIS 732 / TRD	Initiating Department Central Services, Mayor's Office, Transportation
Asset Category Off Street Parking Facility	Asset Number 50026	Priority Score Project not scored to date
Project Description Replacement of the deteriorating 435-space garage with a new facility, with state of the art controls, ADA compliant pedestrian access, elevators, and appearance more compatible with the surrounding community. Structural repairs completed in 2010 extended the life of this facility. The facility is operated and maintained by the City Transportation Department. Project planning & design is recommended to begin in 2014. First year project planning would determine the project scope and could include a conditions assessment, geo-technical explorations, and a parking study. (Budget estimates prepared by per Department of Central Services in 2009)		
Regulatory or Legal Mandates	Operational Necessity	
Prior Funding Approximately \$700,000 spent in 2009 and 2010 on structural repairs.	Non-City sources of funding	
FY13 Budget commitment allows project stage: No funds requested in FY13 planning	Project Years FY13-FY17 - anticipated FY13-FY15	Total Project Budget

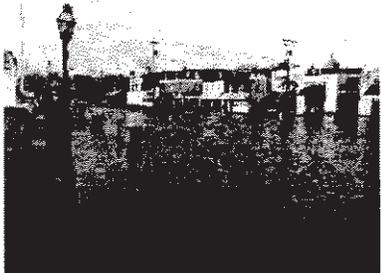
Appropriation Schedule	Budget		5-Year Capital Plan				FY13 - FY18 Total
	Proposed FY13	Proposed FY14	Proposed FY15	Proposed FY16	Proposed FY17	Proposed FY18	
Land Acquisition							
Design Costs	300,000	785,190	300,000 1,530,360	765,190	1,530,360		2,596,550
Construction Costs			16,723,150		16,723,150		16,723,150
Construction Project Mgmt							0
IT Costs							
Furniture/Fixtures/Equipment					334,460		334,460
Legal Fees			334,460		334,460		334,460
Contingencies			2,200,000		2,200,000		2,200,000
Total	300,000	785,190	20,787,970	766,190	20,787,970	0	21,853,160
Funding Schedule							
Bond funds	300,000	785,190	20,787,970	766,190	20,787,970		21,853,160
Operating funds - O.S. Parking							
Other							
Total	300,000	785,190	20,787,970	766,190	20,787,970	0	21,853,160
Debt Analysis							
FY13-FY18 Total	Borrowing Term (Years)		Average Annual Debt Service		Average Tax Rate Impact		
21,853,160	30		1,283,873		0*		

*No tax rate impact; project is funded from Off Street Parking Fund. If expressed as a tax rate impact, debt service equates to 1.95.

Capital Improvement Program -- Proposed

Project Detail

FY13-FY18

Project Title Flood Control Infrastructure	Project Number: T&MUNIS 728 / TBD	Initiating Department DNEP
Asset Category	Asset Number	Priority Score
Project Description The study "Flood Mitigation Strategies for the City of Annapolis: City Dock and Eastport Area" was completed in 2011. The study identified structural options for protecting property in flood threatened areas and provided preliminary estimates of design and construction costs associated with structural protection measures. A framework for a regulatory response to flooding was completed in the same timeframe.		
Regulatory or Legal Mandates		Operational Necessity
Prior Funding		Non-City sources of funding
FY13 Budget commitment allows project stage: No funds requested in FY13.		Project Years Total Project Budget

Appropriation Schedule	Budget	5-Year Capital Plan					FY13 - FY18 Total
	Proposed FY13	Proposed FY14	Proposed FY15	Proposed FY16	Proposed FY17	Proposed FY18	
Land Acquisition							
Design Costs							
Construction Costs							
Construction Project Mgmt							
IT Costs							
Furniture/Fixtures/Equipment							
Legal Fees							
Contingencies							
Total							
Funding Schedule							
Bond funds							
Operating funds							
Other							
Total							
Debit Analysis							
FY13-FY18 Total		Borrowing Term (Years)	Average Annual Debt Service		Average Tax Rate Impact		

New Page
Proposed Finance Committee revision May 21, 2012

Project Detail

Project Title Kingsport Park	Project Number TBD	Initiating Department Recreation & Parks
Asset Category Parks/Rac. facilities/Open Space	Asset Number	Priority Score 44
Project Description This project will complete the development of the Kingsport Park, a 4.2-acre parcel donated to the City as part of the Kingsport residential development. The project will include a 10-car off-street parking area, pathways, small linear field, community garden plots, security lighting, water, landscaping and a park sign. Some preliminary design has been completed, but will need to be updated. First year project funds will finalize the park design and programming with input from residents of surrounding communities. Once finalized, grant funds are expected to defray or offset construction costs in subsequent years.		
Regulatory or Legal Mandates No	Operational Necessity Meets the essential recreation and park services for the community. Anticipate small increase in operating costs (~\$500 annually) after project is completed.	
Prior Funding None	Non-City sources of funding Application to Potential DNR will be made in summer of 2012 (Community Parks and Playground program). City match of \$25,000 (15% of total) is factored into project budget.	
FY13 Budget commitment allows project stage: Design, Construction	Project Years FY13 - FY14	Total Project Budget 172,875

Appropriation Schedule	Budget	5-Year Capital Plan					FY13 - FY18 Total
	Proposed FY13	Proposed FY14	Proposed FY15	Proposed FY16	Proposed FY17	Proposed FY18	
Land Acquisition							
Design Costs	2,500						2,500
Construction Costs	146,000	145,000					145,000
Construction Project Mgmt	7,250	7,250					7,250
IT Costs							
Furniture/Fixtures/Equipment							
Legal Fees							
Contingencies	48,426-12,500	5,825					18,125
Total	172,875-15,000	157,875	0	0	0	0	172,875

Funding Schedule							
Bond funds	25,931-15,000	10,931					25,931
Operating funds							
Other	146,944	146,944					146,944
Total	172,875-15,000	157,875					172,875

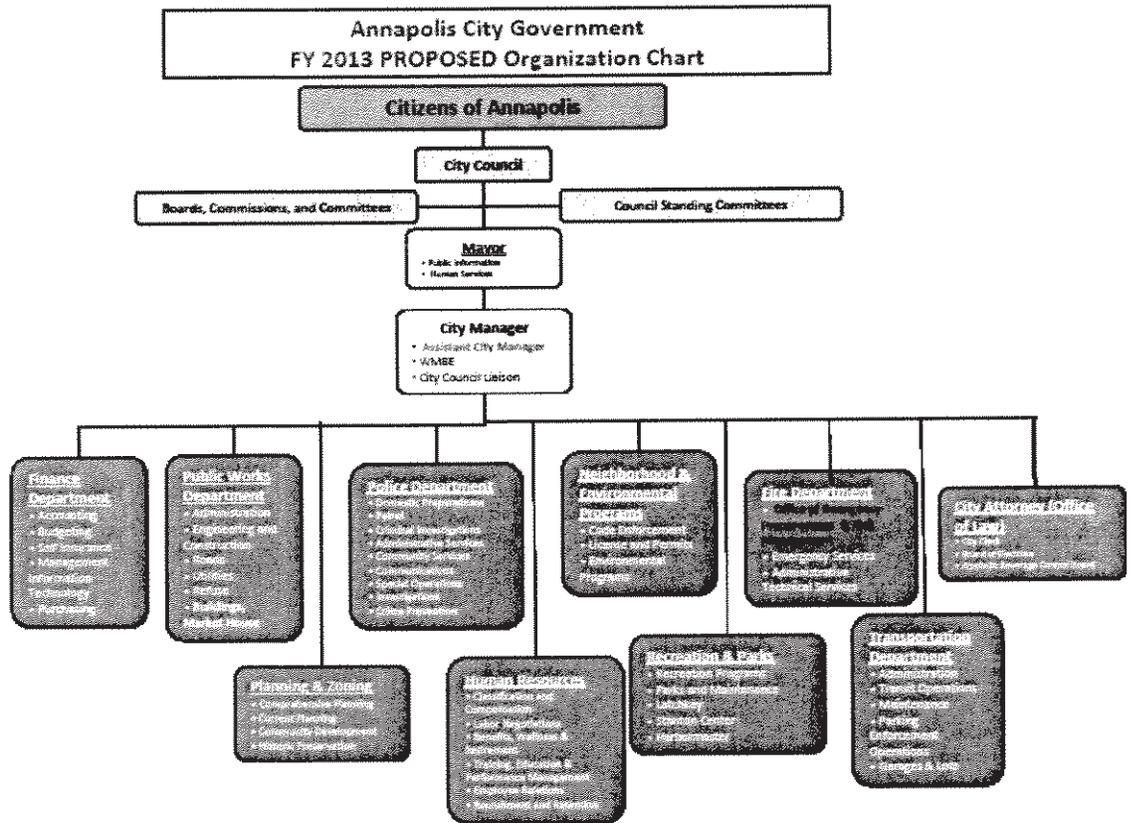
Debt Analysis			
FY13 Total	Borrowing Term (Years)	Average Annual Debt Service	Average Tax Rate Impact
25,931	5	5,915	0.01

Organizational Chart

The committee proposes the following changes in the Organizational chart.

We recommend moving the MBE function from the Mayors Office to the City Manager's office. We recommend adding the Assistant City Manager and City Council Liaison to the City Manager's office. Finally we recommend moving the Office of law from supervision of the Mayor to the Supervision of the City Manager to make it consistent with all the other city departments and to enable the City Manager to better direct interdepartmental work.

The amended chart is as follows:



Long Term Solutions and Other Report Issues

Financial Accounting: While the *proforma* certainly contains all of the detail needed to evaluate the budget, it lacks ease of understanding. Many important policy decisions are implied by the numbers rather than being made explicit. An example is the so called "Constant Levy" policy that can only be detected by noting that the property tax revenue for FY 12 and 13 are the same amount in each year. This is a huge policy change left to be inferred. While the committee commends the Finance Director and staff on their diligence and commitment to fiscal responsibility, we believe that additional information is needed to aid in making policy decisions. For example, the Committee and other members of the City council find a need for some summary level data and charts that precede the great level of budget detail in the *Proforma*. Also need for the future is a summary of policy decisions that are implicit in the budget detail.

For this year's budget, the Committee believes that the estimates for Automatic License Plate Recognition System and Speed Camera fines for the first year can be raised, based on the experience of other governmental entities in Maryland. Also, the practice of excluding grant money from the *proforma* is probably good accounting practice, but it hurts the ability to make policy evaluations of each Departments full revenue amounts and how well that covers their expenditures. Perhaps a second set of more aggregate accounts could be developed that shows by department, revenues and expenses including expected or traditional grants and other external sources of revenue. Finally, to set a context for the current year budget amounts, the Committee would like to see 2 or 3 year out projections of expected budget revenues and expenses by department.

Reserves Funds: The Committee would like to see an explicit accounting for all of the reserve funds, including fund balance history and projections. Also needed is a statement on the current condition and projected status of each reserve fund. As an example, the Water Fund still owes money to the General Fund. When will that debt be paid off? For the future, what amount of reserve, and hence impact on fees, will be needed once work begins on the new water purification plant begins?

Contingency Reserve: The Committee would like to have quantified the amount of money set aside for the Contingency Reserve and know the rules governing the amount going into and expenditures from that reserve.

Self Insurance: The city has been self-insured for several years for many liabilities, including health benefits. The Committee would like to see data and information of what liabilities are self-insured, including the amounts set aside for the liabilities, amounts paid out for losses, and any reinsurance coverage with the premiums paid and losses covered. We also recommended looking at cost and benefits of purchased insurance to see if we are really saving by being self-funded.

Other Long-term Issues: Some of the proposals put forward by members of the Committee that are not being recommended for this year's budget, but deserve further review by the Administration for next year's budget exercise.

- Further evaluate employee health benefits for both active and retired employees
- Endorse the formation of the Task Force on Police and Fire Pension Fund and OPEB
- Evaluate the benefits and cost savings of moving immediately to the use of SUVs or other light vehicles for carrying extra fire staff to EMS calls
- Examine and report on operational efficiencies throughout the city organization
- Complete all evaluations recommended in the Fiscal 2012 Report from the Finance Committee.

- Conduct an evaluation of all possible training and technologies available but not employed by the City that would enhance employee productivity and job satisfaction
- Initiate a comprehensive transportation evaluation to determine the extent to which transportation should be provided outside the City boundaries
- Review the idea of establishing a sidewalk enterprise fund
- Examine state code related to penalties for exceeding appropriated budget allocations for an operating component (department or office level)
- Evaluate the impact of demolishing and rebuilding the Hillman garage. The Committee recognizes that this project will cause several effects.
 1. The resulting parking shortage will have a major impact on downtown business and a decrease in parking revenue while also incurring new debt service for the City
 2. The Department of Transportation must prepare for the effects on their budget and operations
- A proper funding source should be determined for the City's parking availability signage. Expenditures for the program will be matched to revenue generation, most probably benefiting the Parking Fund.
- The City should enact formal impasse protocol for union contract negotiations.
- It is recognized that a significant number of Police Department civilian employee salaries are solely grant-funded. The department's General Fund personnel expenditures should be amended / reduced to accurately reflect only those salary/benefits which are funded by the General Fund. Accordingly, when grants are approved by the Finance Committee and City Council, the grant-funded positions will be charged to the appropriate grant accounts.
- The Police Department's general fund personnel expenditures will allow for the attrition of one Record Specialist position.
- The City Council should review the continuance of the Community Grant Program before the next funding cycle begins

The Committee recommends moving Four Rivers, Annapolis Youth Services Bureau and The Kunta Kinte Foundation to line item funding in the next budget cycle

Appendix 1: letters from Financial Advisory Commission. Seconded. CARRIED on voice vote.

Amendment # 2

On page 2, in Lines 7, 11 and 13: strike "fifty-six (\$0.56)" and insert "sixty-four (\$0.64)". Seconded. CARRIED on voice vote.

On page 2, in line 13, insert "the tax rate is set at sixty-four (\$.64) on each one hundred dollars (\$100.00) of assessable property in order to generate a constant yield equal to the FY2012 tax rate." Seconded. CARRIED on voice vote.

Amendment #3

To accept the Finance Committee Proforma as an amendment in the form of a substitution:

	A	B	H	I	R	Z	AA	AB	AC	AD	AE
	Budget Request EX 2013	FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	City of Annapolis	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	GENERAL FUND										
5	Revenues										
6	Taxes										
7	Real Estate	37,221,346.00	37,221,346.00			1,698,000.00	38,919,346.00		(1,698,000.00)		37,221,346.00
8	Park Place TIF	(800,000.00)	(800,000.00)		To maintain Capital City		(800,000.00)				(800,000.00)
9	New Growth	38,000.00	38,000.00				26,480.87				26,480.87
10	Personal Property- Unincorp.	1,000,000.00	1,000,000.00				1,015,000.00				1,015,000.00
11	Pers Property- Public Utilities	1,500,000.00	1,500,000.00				1,500,000.00				1,500,000.00
12	Penalties and Interest- Uninc.	20,000.00	20,000.00				20,000.00				20,000.00
13	Penalties and Interest- Corp.	145,000.00	145,000.00				145,000.00				145,000.00
14	Penalties and Interest- Real	39,136,346.00	39,136,346.00				40,829,826.87		(1,698,000.00)		39,136,346.87
15	Subtotal:										
16	Licenses and Permits	212,500.00	270,000.00				40,000.00				270,000.00
17	Street Use	35,000.00	40,000.00				30,000.00				40,000.00
18	Residential Parking 1	25,000.00	20,000.00				20,000.00				20,000.00
19	Residential Parking 2	14,500.00	3,000.00				3,000.00				3,000.00
20	Residential Parking 3	3,500.00	1,000.00				1,000.00				1,000.00
21	Residential Parking 4	9,000.00	12,000.00				12,000.00				12,000.00
22	Residential Parking 5	9,000.00	350,000.00				350,000.00				350,000.00
23	Sidewalk Cales	435,000.00	75,000.00				75,000.00				75,000.00
24	Traders	80,000.00	50,000.00				8,000.00				50,000.00
25	Alcoholic Beverages	80,000.00	8,000.00				3,000.00				8,000.00
26	Traders	4,000.00	800,000.00				6,000.00				800,000.00
27	Building	10,000.00	6,000.00				10,000.00				6,000.00
28	Occupancy	10,000.00	10,000.00				18,000.00				10,000.00
29	Use	880,000.00	750,000.00				750,000.00				750,000.00
30	Cable TV	80,000.00	0.00		For recycling fund		0.00				0.00
31	Teg Fees	100,000.00	100,000.00				100,000.00				100,000.00
32	Chist	2,530,000.00	2,530,000.00				2,530,000.00				2,530,000.00
33	Subtotal:										
34											
35											
36											
37											
38											
39											

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
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	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
2												
3												
113	Bank Loans											
114	BOA			0.00				0.00				0.00
115	SunTrust			0.00				0.00				0.00
116	Subtotal		0.00	0.00	0.00		0.00	0.00				0.00
117	crossfoot error / source fee											
118	Bonds											
119	Proceeds							0.00				0.00
120	Premiums							0.00				0.00
121	Subtotal		0.00	0.00	0.00		0.00	0.00				0.00
122	crossfoot error / source fee											
123	Total Sources of Funds		66,681,964.00	66,742,164.80	0.00		1,624,000.00	68,366,164.80	200,000.00	(1,358,000.00)	53,820.00	67,291,984.80
124	crossfoot error / source fee							0.00				
125												

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	EXHIBITURES											
126	Mayor and City Council											
127	Boards and Commissions											
128	Salaries and Benefits	55,144.00	56,181.60	56,181.60	1,000.00	Boards & Comm. Secretary Rate	0.00	56,181.60				56,181.60
129	Salaries	22,538.25	24,792.22	24,792.22			0.00	24,792.22				24,792.22
130	Benefits	77,482.25	80,943.82	80,943.82	1,000.00		0.00	80,943.82				80,943.82
131	Salaries/Benefits Total											
132	Operating											
133	Supplies/Travel	15,850.00	15,850.00	15,850.00	4,060.00		0.00	16,850.00				16,850.00
134	Contract Services			0.00				0.00				0.00
135	Operating Total	15,850.00	15,850.00	15,850.00	4,060.00		0.00	16,850.00				16,850.00
136	Department Total	93,532.25	96,793.82	96,793.82	5,060.00		1,000.00	16,850.00	0.00	0.00	0.00	16,850.00
137	TOTAL: BOARDS & COMMISSIONS	93,532.25	96,793.82	96,793.82	5,060.00		1,000.00	16,850.00	0.00	0.00	0.00	16,850.00
138	Operating											
139	Supplies	24,420.00	19,320.00	19,320.00	0.00		0.00	19,320.00				19,320.00
140	Telephone			3,100.00				3,100.00				3,100.00
141	Professional Services - Other			796,300.00				796,300.00				796,300.00
142	Special Projects	55,000.00	77,500.00	77,500.00	0.00		0.00	77,500.00				77,500.00
143	Training and Education	19,500.00	27,000.00	27,000.00				27,000.00				27,000.00
144	Adm'n's Expenses	12,800.00	12,000.00	12,000.00				12,000.00				12,000.00
145	Mayor Expenses			0.00				0.00				0.00
146	Repair and Maintenance			20,000.00				20,000.00				20,000.00
147	Contract Services											
148	Fleet Replacement / Allowance											
149	Fleet Replacement / Allowance	130,000.00	144,920.00	144,920.00	6,000.00	Fleet Replacement Program	6,000.00	146,920.00	0.00	0.00	0.00	146,920.00
150	Operating Total	130,000.00	144,920.00	144,920.00	6,000.00		6,000.00	146,920.00	0.00	0.00	0.00	146,920.00
151	Department Total	1,181,591.29	1,364,256.22	1,364,256.22	6,000.00		6,000.00	1,372,256.22	0.00	0.00	0.00	1,372,256.22
152	crossfoot error / source test											
153												
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	A	B	H	L	R	City of Ambrois	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
161	Public Information											
162	Salaries and Benefits		135,658.49	111,252.40	45,000.00	Additional contract operator	15,000.00	126,252.40				126,252.40
163	Salaries		61,821.47	49,262.73	8,100.00	associated benefits/BCA	1,200.00	50,462.73				50,462.73
164	Benefits		196,679.96	160,989.67	53,100.00		16,200.00	176,715.13	0.00	0.00		176,715.13
165	Operating											
166	Supplies		5,000.00	1,050.00	6,000.00	Print BCS training video	3,050.00	3,050.00				3,050.00
168	Telephone		70,000.00	1,950.00	22,000.00	City Marketing	70,000.00	70,000.00	0.00	0.00		70,000.00
169	Contract Services		75,000.00	75,000.00	75,000.00		0.00	75,000.00	0.00	0.00		75,000.00
170	Operating Total		271,679.96	238,515.13	81,100.00		16,200.00	251,715.13	0.00	0.00		251,715.13
171	Department Total											
172	Economic Development											
173	City Contributions		385,000.00	385,000.00	115,000.00		90,000.00	475,000.00				475,000.00
175	City Attorney											
176	Salaries and Benefits											
177	Salaries		561,017.17	508,425.31	40,500.00	Contract Employee for Finance - 1/2 per	20,250.00	609,075.31				609,075.31
178	Benefits		196,981.06	230,936.14	33,950.00	Asst. City Attorney	35,570.00	266,506.14	0.00	0.00		266,506.14
180	Operating											
181	Supplies		11,430.00	9,630.00	0.00		0.00	9,630.00				9,630.00
183	Legal		195,630.00	125,000.00	0.00		0.00	125,000.00				125,000.00
184	Telephone		2,500.00	2,500.00	0.00	Additional Training	8,500.00	11,000.00				11,000.00
185	Training and Education		0.00	24,630.00	2,000.00	Additional Service legal advertisements	2,000.00	26,630.00	0.00	0.00		26,630.00
187	Miscellaneous Services and Charges		209,560.00	183,560.00	10,500.00		18,500.00	174,060.00	0.00	0.00		174,060.00
188	Operating Total		968,558.23	903,331.45	181,950.00		163,320.00	1,166,651.45	0.00	0.00		1,166,651.45
189	Department Total											
190	Total Mayor		2,900,361.73	3,066,916.62	389,110.00		276,520.00	3,343,436.62	0.00	0.00		3,343,436.62
191	crossfoot error / source not											
192	crossfoot error / source not											

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
193	Finance											
194	Financial Administration											
195	Salaries and Benefits	1,070,745.00		1,098,014.75	215,000.00	Additional Staff appointment	135,000.00	1,231,014.75		(67,500.00)		1,163,514.75
197	Salaries				5,000.00		0.00	0.00				0.00
198	Overtime	423,100.30		445,647.72	77,000.00	Staff Accountant Benefits	47,250.00	512,997.52		(73,635.00)		489,312.52
199	Benefits	1,993,845.30		1,940,780.27	297,000.00		182,350.00	1,743,952.27		(91,325.00)		1,652,627.27
200	Operating											
201	Supplies	44,470.00		43,400.00			0.00	43,470.00				43,470.00
202	Prof. Services - Accounting	162,000.00		162,000.00	150,000.00		50,000.00	412,000.00				412,000.00
203	Telephone	6,000.00		6,000.00			0.00	6,000.00				6,000.00
204	Training and Education	8,700.00		8,700.00			0.00	8,700.00				8,700.00
205	R & M - Equipment						0.00	0.00				0.00
206	Community Grants						50,000.00	471,170.00				471,170.00
207	Operating Total	421,170.00		421,170.00	150,000.00		232,250.00	2,215,122.27		(91,125.00)		2,123,997.27
208	Department Total	1,910,915.30		1,962,972.27	447,000.00							
209	MIU											
210	MIU											
211	Salaries and Benefits											
212	Salaries	622,219.33		636,811.19			0.00	636,811.19				636,811.19
213	Benefits	230,898.87		253,768.03			0.00	253,768.03				253,768.03
214	Operating	853,118.20		890,582.22	0.00		0.00	890,582.22				890,582.22
215	Supplies	8,620.00		8,620.00			0.00	8,620.00				8,620.00
217	Telephone						0.00	3,000.00				3,000.00
218	Training and Education	2,200.00		2,200.00	3,300.00	MBRMS Capital Equip. maintenance (M/T-3)	3,300.00	5,800.00				5,800.00
219	R & M - Equipment	81,000.00		81,000.00	27,950.00	Network services (M/T-3)	0.00	81,000.00				81,000.00
220	Contact Services	274,380.00		274,380.00	53,330.00	Police Training (M/T-3)	53,330.00	324,710.00				324,710.00
221	Operating Total	1,469,918.20		1,507,382.22	149,625.00	Police Training (M/T-3) and MBRMS office support (M/T-3)	56,630.00	1,564,012.22		0.00		1,564,012.22
222	Fixed Assets and Capital Outlay											
223	Capital Outlay Total	250,000.00		250,000.00	149,625.00	2011-12 for breakdown	0.00	250,000.00				250,000.00
224	Department Total	1,469,918.20		1,507,382.22	233,205.00	Tech operating enhancement (M/T-3)	56,630.00	1,564,012.22		0.00		1,564,012.22
225												
226												

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
2												
227	Central Purchasing											
228	Salaries and Benefits	232,228.00	232,228.00	232,228.00			0.00	232,228.00				232,228.00
229	Salaries	92,748.96	92,748.96	89,291.43			0.00	89,291.43				89,291.43
230	Benefits	139,479.04	139,479.04	142,936.57			0.00	142,936.57				142,936.57
231	Salaries/Benefits Total	232,228.00	232,228.00	232,228.00	0.00		0.00	232,228.00	0.00	0.00	0.00	232,228.00
232	Operating	12,020.00	12,020.00	4,075.00			0.00	4,075.00				4,075.00
233	Supplies			450.00			0.00	450.00				450.00
234	Telephone			1,125.00			0.00	1,125.00				1,125.00
235	Advertising			2,500.00			0.00	2,500.00				2,500.00
236	Training and Education			3,670.00			0.00	3,670.00				3,670.00
237	R & M - Equipment			400.00			0.00	400.00				400.00
238	Operating Total	11,920.00	11,920.00	14,820.00	0.00		0.00	14,820.00	0.00	0.00	0.00	14,820.00
239	Department Total	339,896.96	339,896.96	336,439.43	0.00		0.00	336,439.43	0.00	0.00	0.00	336,439.43
241		<i>crossfoot error / source not</i>										
242	Total, Finance	3,724,830.46	3,724,830.46	3,628,498.92	680,205.00		288,880.00	4,115,579.92	0.00	191,125.00	0.00	4,024,454.92
243		<i>crossfoot error / source not</i>										

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
244	Human Resources											
245	Salaries and Benefits	430,830.00	504,237.46				0.00	504,237.46				504,237.46
246	Salaries	135,273.14	199,480.96				0.00	199,480.96				199,480.96
247	Benefits	576,303.14	703,718.42				0.00	703,718.42				703,718.42
248	Salaries/Benefits Total											
249	Operating	0.00	57,000.00				0.00	57,000.00				57,000.00
250	Employee Physicals	0.00	0.00				0.00	0.00				0.00
251	Tuition	0.00	0.00				0.00	0.00				0.00
252	Supplies	29,500.00	29,500.00				0.00	29,500.00				29,500.00
253	Legal - Negotiate	0.00	20,000.00				0.00	20,000.00				20,000.00
254	Legal - Other	0.00	27,000.00				0.00	27,000.00				27,000.00
255	Prof. Services - Other	113,000.00	113,000.00				0.00	113,000.00				113,000.00
256	Employee Award/Incentive	0.00	0.00				0.00	0.00				0.00
257	Telephone	6,000.00	6,000.00				0.00	6,000.00				6,000.00
258	Special Projects	0.00	5,000.00				0.00	5,000.00				5,000.00
259	Training and Education	2,500.00	2,500.00				0.00	2,500.00				2,500.00
260	R & M - Equipment	200.00	200.00				0.00	200.00				200.00
261	Contract Services	0.00	0.00				0.00	0.00				0.00
262	Operating Total	151,200.00	151,200.00				0.00	151,200.00				151,200.00
263	Department Total	727,303.14	854,918.42				40,500.00	915,418.42				915,418.42
264	<i>crossfoot error / source list</i>											
265	Planning and Zoning											
266	Salaries and Benefits											
267	Salaries	985,195.00	985,195.00				0.00	985,195.00				985,195.00
268	Benefits	0.00	0.00				0.00	0.00				0.00
269	Operating Total	985,195.00	985,195.00				0.00	985,195.00				985,195.00
270	Salaries - Comm. Devel. Administrator											
271	Salaries	0.00	102,036.65				0.00	102,036.65				102,036.65
272	Benefits	0.00	350,468.84				0.00	350,468.84				350,468.84
273	Operating Total	0.00	452,505.49				0.00	452,505.49				452,505.49

	A	B	H	I	R	City of Annapolis	2	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
274	Operating											
275	Supplies		23,620.00	22,620.00	2,800.00	Printer Supplies	0.00	22,620.00				21,620.00
276	MD Historical Trust		-	650.00	0.00		0.00	650.00				650.00
277	Telephone		-	4,068.00	2,060.00	Intl. Long-Distance (Cont'l 1 of 1)	2,060.00	10,110.00				10,110.00
278	Training and Education		9,050.00	4,988.00	2,060.00		0.00	2,190.00				2,190.00
279	R & M - Equipment		2,190.00	2,190.00	1,000.00		1,000.00	1,000.00				1,000.00
280	Advertising		50,000.00	50,000.00	12,442.00	CDG College Adm. (CD 3 of 3)	0.00	50,000.00				50,000.00
281	Special Programs			0.00	5,000.00	High School Student Comm. (Fyr 3 of 3)	0.00	5,000.00				5,000.00
282	Contract Services		65,500.00	28,000.00	85,000.00	High School Student Comm. (Fyr 3 of 3)	0.00	28,000.00				28,000.00
283				0.00	1,000.00	High School Student Comm. (Fyr 3 of 3)	1,000.00	1,000.00				1,000.00
284				0.00	12,900.00	Additional Funding Act, 27.5, Mass Streets, 125	25,000.00	25,000.00				25,000.00
285			150,340.00	113,910.00	151,302.00		34,060.00	145,570.00				139,570.00
286	Operating Total		1,478,079.61	1,482,296.36	255,452.00		34,060.00	1,494,356.36				1,498,356.36
287	Department Total											
288												
289												
290	Central Services											
291	Salaries and Benefits											
292	Salaries											
293	Benefits											
294	Salaries/Benefits Total						0.00	-				
295	Opening											
296	Supplies											
297	Education and Travel											
298	Contract Services											
299	Energy Efficiency											
300	Operating Total		0.00	0.00	0.00		0.00	0.00				0.00
301	Department Total		0.00	0.00	0.00		0.00	0.00				0.00
302												
303												
304	TOTAL: GENERAL GOVERNMENT		8,830,571.96	9,218,821.33	1,369,267.00		639,940.00	9,898,785.33				9,560,340.33
305												
306												

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013	FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget	
307												
308	PUBLIC SAFETY AND HEALTH											
309	Police											
310	Salaries and Benefits											
311	Salaries	10,725,194.15	10,772,167.72	45,000.00	Assistant Administrator Manager Prof Standards net change	45,000.00	10,798,167.72		(45,000.00)		10,753,167.72	
312	Attrition (-Contn E-penditure)	(700,000.00)	34,477.00	0.00	Manager Prof Standards net change	0.00	(700,000.00)		(700,000.00)		(700,000.00)	
313				5,000.00	Special Projects Director (\$50,000 \$45,000)	0.00	0.00				0.00	
314					Admin Asst for Comp & Client for grant & fund	0.00	0.00				0.00	
315				2,400.00	PCS-11	0.00	0.00				0.00	
316					Pharmac Liaison (to comp & client for grant \$ ann)	0.00	0.00				0.00	
330	Overtime	790,050.00	790,050.00	(135,000.00)	Productivity Incentive from 118 to 113	(135,000.00)	(135,000.00)		(135,000.00)		(135,000.00)	
331	Differential	99,200.00	99,200.00	0.00	Salaries reduced / Overtime increased	0.00	790,050.00		790,050.00		790,050.00	
332	Double-time	3,920.00	3,920.00	0.00	Dep - Deputy Brig. Maint. Temporarily - 10/1/07	(10,000.00)	99,200.00		99,200.00		99,200.00	
344	Benefits	3,290,944.05	3,290,944.05	0.00	Benef will increase per salary enhancements	(31,500.00)	3,920.00		3,920.00		3,920.00	
348	Non-Salary Ins			0.00		0.00	0.00				0.00	
349	Operating	14,209,308.20	14,209,308.20	13,895,689.95		(41,300.00)	13,764,540.89	0.00	(45,000.00)	0.00	13,719,540.89	
350	Supplies			65,000.00	Materials and Supplies - General	35,000.00	198,400.00		(65,000.00)		163,400.00	
351	Supplies	446,710.00	446,710.00	27,000.00	Printing Supplies	0.00	27,000.00		27,000.00		27,000.00	
352	Range/Armsry			15,000.00	Kit Btg	0.00	0.00				0.00	
353				21,000.00		0.00	0.00				0.00	
354	Clothing			190,000.00		0.00	190,000.00				190,000.00	
355	Fuel and Oil			168,750.00		0.00	168,750.00				168,750.00	
356	Prof Spec - Other	95,000.00	95,000.00	0.00		0.00	18,550.00		18,550.00		18,550.00	
357	Telephone	107,000.00	107,000.00	0.00		0.00	107,000.00		107,000.00		107,000.00	
358	Electricity	42,100.00	42,100.00	0.00		0.00	42,100.00		42,100.00		42,100.00	
359	Training and Education	191,720.00	191,720.00	0.00		0.00	8,000.00		8,000.00		8,000.00	
361	R & M - Bldgs and Structures			10,500.00	UTS	0.00	194,220.00				194,220.00	
362	R & M - Equipment			0.00		0.00	0.00				0.00	
363	Special Programs	27,500.00	27,500.00	0.00		0.00	29,600.00		29,600.00		29,600.00	
364	Rents and Leases	39,600.00	39,600.00	0.00		0.00	183,875.99		183,875.99		183,875.99	
365	Contract Services	250,530.00	250,530.00	495,751.97	Plant Performance Program	229,375.99	1,523,105.99	0.00	(77,495.00)	0.00	1,445,608.19	
370	Fleet Replacement			1,200,180.00		97,875.99	15,287,646.87	0.00	(122,499.80)	0.00	15,165,147.07	
371	Operating Total	15,409,488.20	15,409,488.20	15,187,770.89		97,875.99	15,287,646.87	0.00	(122,499.80)	0.00	15,165,147.07	
372	Department Total			15,187,770.89		97,875.99	15,287,646.87	0.00	(122,499.80)	0.00	15,165,147.07	
373												
374												

	A	B	H	I	R	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	City of Annapolis Enhancement Explanation	Mayor's Changes Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
375	Line										
376	Salaries and Benefits	9,201,736.00		9,186,168.72	134,000.00		9,186,168.72				9,186,168.72
377	Salaries			47,742.00	47,742.00	PY2012 Comp & Cost	0.00				0.00
378				(36,106.40)	53,962.00	(3) - OT reduced to training positions	(36,106.40)				(36,106.40)
379	Overtime - (Conf. Employees)	450,000.00		450,000.00	4,400.00	(7) - Reduction in overtime position	450,000.00				450,000.00
380	Overtime			2,738,553.18	91,057.40	Benefit at 25% of salary	2,738,553.18				2,738,553.18
381	Benefits			65,000.00			65,000.00				65,000.00
382	Disability Insurance										
383	Salaries/Benefits Total	11,896,992.86		12,073,615.56	351,221.40		12,073,615.56		0.00	0.00	12,073,615.56
384	Operating			200,000.00	9,600.00		271,500.00				271,500.00
385	Supplies			0.00	0.00	(1) Uniforms & equipment for revenue	0.00				0.00
386	Fire Protection Grant			40,730.00	53,000.00	(4) Provisor Veh. Repair System	60,730.00				60,730.00
387	Clothing										
388	Fuel and Oil			143,000.00	143,000.00	(6) EMS & Fire supplies, maintain server level	71,500.00				150,000.00
389	Telephone			43,500.00	43,500.00	(8) Cell phones & wireless internet	30,000.00				30,000.00
390	Electricity			134,300.00	4,000.00	(10) Air-raid, Fire, Markal Hydrants	129,200.00				129,200.00
391	Training and Education			96,270.00	1,200.00	(5) Secondary training	31,370.00				31,370.00
392	R & M - Bldgs and Structures			146,640.00	20,000.00	(2) Fuel maintenance	15,400.00				15,400.00
393	R & M - Equipment			146,540.00	90,000.00		251,740.00				251,740.00
394	Rents and Leases			13,000.00	48,000.00		13,000.00				13,000.00
395	Appropriation to Volunteer Fire						0.00				0.00
396	Capital Outlay						53,000.00				53,000.00
397	Capital Outlay										
398	Contract Services			108,100.00	26,000.00	(3) Equipment to meet Tiburon Dispatch reqs	43,300.00				114,100.00
399	Fleet Replacement			48,100.00	26,000.00	(7) Fire Protection Engineer	192,025.95				159,665.82
400	Fleet Replacement			67,540.00	82,351.89	Fleet Replacement Program	438,225.95				1,279,705.82
401	Operating Total			875,540.00	823,351.89		438,225.95				1,279,705.82
402	Department Total			12,772,832.86	1,173,573.29		13,385,681.51				13,385,319.38
403				12,599,455.56							
404				(4,100)							

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
405	Emergency Preparedness and Risk Management											
406	Salaries and Benefits			167,785.47	2,387.88		0.00	167,785.47				184,940.00
407	Salaries		157,729.11		70,634.00	(1) Appropriate for 2013 for Director	0.00	0.00		17,154.53		0.00
411					47,757.00	(4) Appropriate for 2013 for Trng. Oper. Coord	0.00	0.00				0.00
412	Benefits				30,000.00	(5) Part-time contract IT Specialist	0.00	0.00				0.00
414	Benefits		64,784.66	74,107.76		Best will increase per sales enhancements	0.00	74,107.76		3,087.82		77,195.58
415	Salaries/Benefits Total		217,513.77	241,893.23	203,551.99		0.00	241,893.23		20,242.35		262,135.58
416	Operating											
417	Supplies		0.00	0.00	48,220.00	(1) Appropriate Op Budget in General Fund	0.00	0.00				0.00
418	Terrorism XXVIII						0.00	0.00				0.00
419	Terrorism XLVI						0.00	0.00				0.00
420	Terrorism LVI						0.00	0.00				0.00
421	Terrorism LVII						0.00	0.00				0.00
422	Terrorism LVIII						0.00	0.00				0.00
423	Terrorism LXX						0.00	0.00				0.00
424	Terrorism LXXII						0.00	0.00				0.00
425	Terrorism LXXIV						0.00	0.00				0.00
426	Terrorism LXXVIII						0.00	0.00				0.00
427	Terrorism LXXX						0.00	0.00				0.00
428	Terrorism LXXXIII						0.00	0.00				0.00
429	Terrorism LXXXV						0.00	0.00				0.00
430	Training and Education						0.00	0.00				0.00
431	Training and Education						0.00	0.00				0.00
445	Contract Services						0.00	0.00				0.00
450	Capital Outlay						0.00	0.00				0.00
461			0.00	0.00	48,230.00		0.00	0.00		0.00		0.00
462												
463	Department Total		217,513.77	241,893.23	251,771.49		0.00	241,893.23		20,242.35		262,135.58
464	crossfoot error / salary pay											

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	DNEP - (Department of Neighborhood and Environmental Programs)											
465	Salaries and Benefits	1,322,610.51		1,391,134.48	4,344.00	Nonreside-Engineer	60,000.00	1,607,339.41			60,000.00	1,607,339.41
467	Salaries				47,185.93	Temp Prog Maint Imple- 308 Team Police	47,185.93	5,000.00		(107,185.93)	47,185.93	5,000.00
469	Overtime			5,000.00	0.00		0.00	657,226.88		0.00	37,515.08	657,226.88
471	Benefits	564,792.59		619,711.91	51,651.48	Part Time Operations	37,515.08	0.00		(57,515.18)	37,515.08	657,226.88
472	Non-Salary Ins						0.00	0.00			144,701.01	2,289,566.29
473	Salary/Benefits Total	2,087,393.10		2,124,865.29	161,181.41		144,701.01	2,269,566.29	0.00	(144,701.01)	144,701.01	2,289,566.29
474	Operating											
475	Supplies	66,570.00		26,570.00	0.00		0.00	35,570.00				35,570.00
477	Fuel and Oil			13,000.00	0.00		0.00	13,000.00				13,000.00
478	Telephone			18,000.00	0.00		0.00	18,000.00				18,000.00
479	Training and Education	7,500.00		7,500.00	0.00		0.00	7,500.00				7,500.00
480	R & M - Equipment	3,600.00		3,600.00	0.00		0.00	3,600.00				3,600.00
481	Rents and Leases	5,450.00		5,450.00	0.00		0.00	5,450.00				5,450.00
482	Contract Services	83,000.00		83,000.00	0.00		0.00	35,050.00				35,050.00
483	Urban Forestry			38,000.00	0.00		0.00	38,000.00				38,000.00
484	Trussle Structure Dem			10,000.00	0.00	Transfer to revolving fund	0.00	10,000.00				10,000.00
485	Energy Efficiency			0.00	0.00		0.00	0.00				0.00
486	Sea Level Rise/II			0.00	0.00		0.00	0.00				0.00
487	Fleet Replacement			166,170.00	48,480.00	Fleet Replacement Program	24,240.00	24,240.00		(4,088.17)	144,701.01	20,151.83
488	Operating Total	166,170.00		166,170.00	48,480.00		24,240.00	190,410.00	0.00	(4,088.17)	144,701.01	186,321.83
489	Department Total	2,253,563.10		2,291,035.29	211,661.41		168,941.01	2,459,976.29	0.00	(138,706.18)	144,701.01	2,455,891.12
491	crossfoot error / source list											
492	TOTAL: PUBLIC SAFETY & HEALTH											
493		30,653,397.93		30,672,154.97	2,113,662.10		703,042.94	31,375,197.91	0.00	(283,405.76)	144,701.01	31,296,493.15
494	crossfoot error / source list											

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	PUBLIC WORKS											
495	Administration											
496	Salaries and Benefits											
497	Salaries	498,677.00	498,677.00	498,677.00			0.00	498,677.00				498,677.00
498	Benefits	172,616.78	172,616.78	186,645.32	0.00	Rate will increase per salary enhancements	0.00	186,645.32				186,645.32
499	Benefits	671,293.78	671,293.78	685,319.98	0.00		0.00	685,319.98				685,319.98
500	Salaries/Benefits Total				0.00							
501	Operating											
502	Supplies	9,280.00	9,280.00	8,280.00	0.00		0.00	8,280.00				8,280.00
503	Fuel and Oil											
504	Telephone				800.00	Admin. Expense (ADMIN)	0.00	3,600.00				3,600.00
505	Training and Education	2,500.00	2,500.00	2,500.00	0.00		0.00	2,500.00				2,500.00
506	R & M - Equipment	1,300.00	1,300.00	800.00	0.00		0.00	800.00				800.00
507	Contract Services	11,510.00	11,510.00	9,210.00	0.00		0.00	9,210.00				9,210.00
508	Fleet Replacement				296,018.16	Fleet Replacement Program	148,809.08	148,009.08				121,065.11
509	Fleet Replacement				296,818.16		148,809.08	173,999.08				148,855.11
510	Operating Total	24,590.00	24,590.00	24,590.00	296,818.16		148,809.08	838,719.06				833,773.09
511	Administration Total	695,883.78	695,883.78	709,909.98	296,818.16		148,809.08		0.00	(24,983.97)		
512	Engineering & Construction											
513	Salaries and Benefits											
514	Salaries	508,112.00	508,112.00	543,551.26	81,550.00	City of Georgetown, City Council part of CP - Transition CP	0.00	543,551.26				543,551.26
515	Benefits	184,971.16	184,971.16	208,713.91	28,542.50	Rate will increase per salary enhancements	0.00	208,713.91				208,713.91
516	Non-Salary Insurance						0.00	0.00				0.00
517	Salaries/Benefits Total	693,083.16	693,083.16	752,265.17	110,092.50		0.00	752,265.17				752,265.17
518	Operating											
519	Supplies	21,970.00	21,970.00	19,170.00	0.00		0.00	19,170.00				19,170.00
520	Fuel and Oil						0.00	2,800.00				2,800.00
521	Telephone				4,000.00		0.00	4,000.00				4,000.00
522	Training and Education	2,500.00	2,500.00	2,500.00	0.00		0.00	2,500.00				2,500.00
523	R & M - Equipment	4,500.00	4,500.00	52,660.00	0.00		0.00	52,660.00				4,500.00
524	Contract Services	56,660.00	56,660.00	65,660.00	0.00		0.00	65,660.00				52,660.00
525	Contract Services	85,660.00	85,660.00	85,660.00	0.00		0.00	85,660.00				85,660.00
526	Operating Total	778,713.16	778,713.16	837,925.17	110,092.50		0.00	837,925.17				837,925.17
527	Engineering & Construction Total											
528	Engineering & Construction Total											
529	Engineering & Construction Total											

	A	B	H	L	R	City of Annapolis	Z	AA	A8	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Fech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
530	Highways											
531	Salaries and Benefits											
532	Salaries	1,233,466.00		1,223,100.64	50,000.00	PT employees paid based on historical activity	81,099.36	1,304,200.00		(81,099.36)		1,223,100.64
533	Overtime			75,900.00			0.00	75,900.00		(75,900.00)		(75,900.00)
534	Attrition (Contra Expenditure)	(50,000.00)		(50,000.00)			0.00	(50,000.00)		(50,000.00)		(50,000.00)
535	Benefits	550,740.02		603,718.56	10,000.00	Net cost increase per salary enhancements	21,416.44	627,135.00		(21,416.44)		605,718.56
536	Non-Salary Insurance						0.00	0.00		0.00		0.00
537	Salaries/Benefits Total	1,734,206.02		1,854,729.20	60,000.00		102,515.80	1,957,255.00	0.00	(102,515.80)		1,854,729.20
538	Operating			0.00			0.00	99,730.00				99,730.00
539	Supplies	162,010.00		60,000.00			0.00	60,000.00				60,000.00
540	Fuel and Oil						0.00	2,280.00				2,280.00
541	Telephone			2,280.00			0.00	582,500.00				582,500.00
542	Electricity - Street Light	582,500.00		2,500.00			0.00	2,500.00				2,500.00
543	Training and Education	2,500.00		110,010.00			0.00	97,560.00				110,010.00
544	R & M - Street	207,570.00		77,560.00			0.00	30,600.00				77,560.00
545	R & M - Equipment						0.00					
546	Contract Services	30,600.00					0.00					
547	Capital				51,700.00	Contract: Mowatz via fleet replacement/repair	0.00	0.00				0.00
548	Operating Total	985,180.00		985,180.00	51,700.00		0.00	985,180.00	0.00			985,180.00
549	Roadways Total	2,715,586.02		2,899,919.20	114,700.00		102,515.80	2,942,435.00	0.00	(102,515.80)		2,839,919.20
551	Traffic Control and Maintenance											
552	Salaries and Benefits	188,183.00		143,076.16			0.00	143,076.16				143,076.16
553	Salaries			2,410.00			0.00	68,947.94				2,410.00
554	Overtime			68,947.94			0.00	214,834.10				68,947.94
555	Benefits	72,683.47		114,834.10	0.00	Rate will increase per salary enhancements	0.00					114,834.10
556	Operating	260,866.47		219,910.00	0.00		0.00	219,910.00				219,910.00
558	Supplies	28,840.00		6,500.00			0.00	6,500.00				6,500.00
559	Fuel and Oil			460.00			0.00	5,800.00				460.00
561	Telephone			5,800.00			0.00	19,480.00				5,800.00
562	Training and Education	18,890.00		0.00			0.00	0.00				0.00
563	R & M - Equipment			0.00			0.00	12,300.00				0.00
564	Capital Outlay			61,100.00			0.00	78,940.00				61,100.00
565	Contract Services	65,830.00		62,830.00			0.00					62,830.00
566	Operating Total	326,696.47		280,564.10	61,100.00		13,100.00	293,764.10	0.00	(12,300.00)		281,264.10
567	Traffic Control Total											
568	Operating Total											
569	Operating Total											

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	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
570	Snow & Ice Removal											
571	Salaries and Benefits		38,350.00	0.00			0.00	0.00				0.00
572	Salaries		-	38,350.00			0.00	38,350.00				38,350.00
573	Overtime		8,544.05	0.00			0.00	0.00				0.00
574	Benefits		46,894.05	0.00			0.00	0.00				0.00
575	Salaries/Benefits Total		93,788.10	38,350.00	0.00		0.00	38,350.00	0.00	0.00	0.00	38,350.00
576	Operating		20,889.00	12,980.00			0.00	15,980.00				15,980.00
577	Supplies		-	5,000.00			0.00	5,000.00				5,000.00
578	Fuel and Oil		-	2,990.00			0.00	5,980.00				5,980.00
579	R & M - Equipment		12,970.00	22,970.00			0.00	22,970.00				22,970.00
580	Contract Services		49,800.00	49,800.00			0.00	49,800.00	0.00	0.00	0.00	49,800.00
581	Operating Total		96,694.05	88,150.00	0.00		0.00	88,150.00	0.00	0.00	0.00	88,150.00
582	Snow and Ice Total		-	-			0.00	-				-
583	Fleet Maintenance Center		-	-			0.00	-				-
584	Fleet Maintenance Center		-	-			0.00	-				-
585	Salaries		192,001.00	287,822.21			0.00	287,822.21				287,822.21
586	Overtime		-	15,360.00			0.00	15,360.00				15,360.00
587	Benefits		94,039.38	129,059.28			0.00	129,059.28				129,059.28
588	Non-Salary Insurance		-	0.00			0.00	0.00				0.00
589	Salaries/Benefits Total		286,040.38	432,241.49	0.00		0.00	432,241.49	0.00	0.00	0.00	432,241.49
590	Operating		21,930.00	11,710.00			0.00	11,710.00				11,710.00
591	Supplies		-	9,500.00			0.00	9,500.00				9,500.00
592	Fuel and Oil		-	6,820.00			0.00	6,820.00				6,820.00
593	Electricity		55,000.00	55,000.00			0.00	55,000.00				55,000.00
594	Training and Education		500.00	500.00			0.00	500.00				500.00
595	R & M - Bldgs and Structures		14,930.00	10,780.00			0.00	10,780.00				10,780.00
596	R & M - Equipment		-	4,750.00			0.00	4,750.00				4,750.00
597	Contract Services		8,170.00	8,170.00			0.00	8,170.00				8,170.00
598	Fixed Asset Purchases		106,630.00	107,230.00			0.00	107,230.00	0.00	0.00	0.00	107,230.00
599	Operating Total		392,670.38	539,471.49	0.00		0.00	539,471.49	0.00	0.00	0.00	539,471.49
600	Fleet Maintenance Total		-	-			0.00	-				-
601	Operating Total		392,670.38	539,471.49	0.00		0.00	539,471.49	0.00	0.00	0.00	539,471.49
602	Fleet Maintenance Total		-	-			0.00	-				-
603	Operating Total		392,670.38	539,471.49	0.00		0.00	539,471.49	0.00	0.00	0.00	539,471.49
604	Fleet Maintenance Total		-	-			0.00	-				-
605	Operating Total		392,670.38	539,471.49	0.00		0.00	539,471.49	0.00	0.00	0.00	539,471.49
606	Fleet Maintenance Total		-	-			0.00	-				-

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
607	General Govt Buildings (Bldgs & Maint)											
608	Salaries and Benefits											
609	Salaries											
		221,919.70		198,749.21	(33,000.00)	Reduction in Work Hours	0.00	198,749.21		36,051.11		234,800.32
610				0.00	8,315.00	From 10 Full Maint Team 2 & Full Maint Team 3	0.00	0.00				0.00
611				0.00	2,000.00	Emergency Services	0.00	0.00		19,489.20		0.00
612				81,403.31	(7,919.75)	Decrease in benefits due to payroll reallocation	0.00	81,403.31				100,892.51
613				0.00			0.00	0.00				0.00
614				302,119.42	(40,624.55)		0.00	261,494.87		55,540.31	0.00	335,035.83
615	Operating											
616				12,180.00			0.00	10,180.00				10,180.00
617				2,000.00			0.00	2,000.00				2,000.00
618				144,000.00			0.00	66,000.00				66,000.00
619				0.00			0.00	78,000.00				78,000.00
620				262,060.00			0.00	279,060.00				279,060.00
621				461,414.00			0.00	3,000.00				3,000.00
622				461,414.00			0.00	461,414.00				461,414.00
623				284,270.00			200.00	344,646.85		0.00	0.00	344,646.85
624				1,164,234.00			200.00	1,194,300.85		0.00	0.00	1,194,300.85
625				1,466,343.42			200.00	1,474,453.37		58,540.31		1,532,993.68
626	Government Buildings Total											
627				6,476,487.35			266,234.88	7,034,918.18		(84,419.46)		6,950,498.72
628	TOTAL PUBLIC WORKS											
629				6,476,487.35			(0.00)	7,034,918.18		(84,419.46)		6,950,498.72

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	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request	FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget	
657	NON-ALLOCA TED EXPENDITURES											
658	Contributions	205,000.00	205,000.00	95,000.00	Increase to \$10K	0.00	205,000.00	45,000.00			250,000.00	
659	Main Street and Arts District			25,000.00	Part 1 of \$K of General Fund Revenues	0.00	20,000.00				20,000.00	
691	Private Capital Projects			20,000.00	Mayor's Fund Hill #24 Salary Forfeiture (2X)	50,000.00	50,000.00				50,000.00	
692	Debt Service	4,021,627.00	0.00	0.00		0.00	0.00				0.00	
693	Long-Term Debt		1,171,000.00	0.00		0.00	1,171,000.00				1,171,000.00	
694	Interest Expense		2,850,627.00	0.00		0.00	2,850,627.00				2,850,627.00	
695	Principle Paydown		0.00	0.00		0.00	0.00				0.00	
696	Short-Term Debt		0.00	0.00		0.00	0.00				0.00	
697	Interest Expense	60,208.33	0.00	0.00		0.00	60,000.00				60,000.00	
698	Principle Paydown		0.00	0.00		0.00	0.00				0.00	
699	Other Financing Uses, subsidies and transfers		0.00	0.00		0.00	0.00				0.00	
700	To Water Enterprise Fund		0.00	0.00		0.00	0.00				0.00	
701	To Wastewater Enterprise Fund		0.00	0.00		0.00	0.00				0.00	
702	To Deck Fund		0.00	0.00		0.00	0.00				0.00	
703	To Stormwater Fund		0.00	0.00		0.00	0.00				0.00	
704	To Refuse Fund		0.00	0.00		0.00	0.00				0.00	
705	To Off-Street Parking Fund		0.00	0.00		0.00	0.00				0.00	
706	To Transportation Fund	1,797,683.54	4,577,562.77	0.00		0.00	4,577,562.77	(1,216,125.00)			2,774,437.92	
707	To Market House Fund	142,581.74	0.00	0.00		0.00	0.00				0.00	
708	To Capital Projects Fund		0.00	0.00		0.00	0.00				0.00	
710	To Sidewalk Fund		0.00	0.00		0.00	0.00				0.00	
711	Contingency Reserve	250,000.00	400,000.00	600,000.00		0.00	600,000.00				277,443.92	
712	Fuel Contingency	200,000.00	0.00	0.00		0.00	0.00				0.00	
713	Fleet Replacement Program	300,000.00	0.00	0.00		0.00	0.00				0.00	
714	General Liability Insurance	654,042.04	828,819.42	741,000.42		0.00	828,819.42				828,819.42	
715	Police and Fire Pension Contribution		0.00	0.00		0.00	0.00				0.00	
716	CPFB		0.00	0.00		0.00	0.00				0.00	
717	Employee Conversions		0.00	0.00		0.00	0.00				0.00	
718	Futough Impact		0.00	0.00		0.00	0.00				0.00	
719	Transfers to Restricted Fund Balances	3,635,860.00	2,453,734.98	662,773.67	Increase fund balance	0.00	662,773.67				662,773.67	
720	TOTAL: NON-ALLOCA TED	11,267,002.65	9,842,082.20	6,682,668.27		2,328,774.98	11,979,856.28	(1,171,125.00)			11,351,665.01	
721	TOTAL: GENERAL FUND	61,252,870.79	61,386,879.55	6,682,668.27		4,050,851.48	64,436,981.03	(1,171,125.00)			63,230,936.91	
724	PROJECTED SURPLUS	5,429,983.21	6,186,895.25	16,682,668.27		12,426,851.48	3,929,233.77	1,371,125.00			4,081,638.89	
725							0.00					
727												

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE										
	Budget Request FY 2013		FY 12 Approved Budget		FY 13 Proposed Service - Level		Proposed Enhancements		Enhancement Explanation		Mayor's Changes Mayor's Budget		Tech Changes- Finance Department		Finance Committee Changes		Proposed City Council Changes		City Council Budget			
3	WATER FUND																					
729	Revenue																					
730	Water Charges																					
731		7,280,900.00		7,444,918.00			0.00	7,444,918.00				7,444,918.00								7,444,918.00		
732		55,000.00		56,100.00			0.00	56,100.00				56,100.00								56,100.00		
733		40,800.00		40,800.00			0.00	40,800.00				40,800.00								40,800.00		
734		50,000.00		51,000.00			0.00	51,000.00				51,000.00								51,000.00		
735		50,000.00		49,818.00			0.00	7,492,818.00				7,492,818.00								7,492,818.00		
736		7,445,900.00		7,492,818.00			0.00	7,492,818.00				7,492,818.00								7,492,818.00		
737		Capital Facilities																				
738		Current Year	265,000.00	265,000.00			0.00	265,000.00				265,000.00								265,000.00		
739		Interest	3,000.00	3,000.00			0.00	3,000.00				3,000.00								3,000.00		
740		Capital Facility Charges	132,000.00	132,000.00			0.00	132,000.00				132,000.00								132,000.00		
741		Subtotal	400,000.00	400,000.00			0.00	400,000.00				400,000.00								400,000.00		
742		Money and Property																				
743		Interest Earnings (CO Bonds)	0.00	0.00			0.00	0.00				0.00								0.00		
744		Rents & Concessions (rental income)	50,000.00	50,000.00			0.00	50,000.00				50,000.00								50,000.00		
745		Subtotal	50,000.00	50,000.00			0.00	50,000.00				50,000.00								50,000.00		
746		Other Financing Sources																				
747		Non-Operating Revenue Adj.	0.00	0.00			0.00	0.00				0.00								0.00		
748		Trans from Sewer	-	-			0.00	0.00				0.00								0.00		
749		Trans from Capital Projects	-	-			0.00	0.00				0.00								0.00		
750		Subtotal	0.00	0.00			0.00	0.00				0.00								0.00		
752		Total Water Fund Revenues	7,795,900.00	7,947,818.00			0.00	7,947,818.00				7,947,818.00								7,947,818.00		
753			-	-			0.00	-				-								-		

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
754	Water Plant											
755	Expenditures											
756	Salaries and Benefits	756,926.00		768,813.45			0.00	768,813.45				768,813.45
757	Salaries	84,103.00		84,000.00			0.00	84,000.00				84,000.00
758	Overtime	0.00		0.00			0.00	0.00				0.00
759	Double-time	0.00		355,473.00		Grant will increase per salary enhancements	0.00	355,473.00				355,473.00
760	Benefits	320,668.35		320,668.35			0.00	320,668.35				320,668.35
761	Salaries/Benefits Total											
762	Operating	1,161,887.35		1,228,286.45			0.00	1,228,286.45				1,228,286.45
763	Supplies	212,610.00		228,110.00			0.00	228,110.00				228,110.00
764	Fuel and Oil	-		4,500.00			0.00	4,500.00				4,500.00
765	Telephone	3,800.00		3,800.00			0.00	3,800.00				3,800.00
766	Electricity	321,200.00		321,200.00			0.00	321,200.00				321,200.00
767	Training and Education	2,500.00		2,500.00			0.00	2,500.00				2,500.00
768	R & M - Bldgs and Structures	152,579.00		152,579.00			0.00	152,579.00				152,579.00
769	R & M - Equipment	-		86,979.00		Grant Total (Grant 09P1) - 86,979	0.00	86,979.00				86,979.00
770	Contract Services	54,050.00		54,050.00			0.00	54,050.00				54,050.00
771	Operating Total											
772		766,730.00		766,730.00			0.00	766,730.00				766,730.00
773	Total Water Plant											
774		1,928,417.35		1,996,016.45			0.00	1,996,016.45				1,996,016.45
775	Water Distribution											
776	crossfoot error / source lost											
777	Salaries and Benefits	821,993.00		769,216.96			0.00	769,216.96				769,216.96
778	Overtime	336,922.56		348,479.39			0.00	348,479.39				348,479.39
779	Benefits	1,158,915.38		1,168,072.35			0.00	1,168,072.35				1,168,072.35
780	Salaries/Benefits Total											
781	Operating	118,270.00		91,270.00			0.00	91,270.00				91,270.00
782	Supplies	-		27,000.00			0.00	27,000.00				27,000.00
783	Fuel and Oil	1,000.00		1,000.00			0.00	1,000.00				1,000.00
784	Telephone	8,000.00		8,000.00			0.00	8,000.00				8,000.00
785	Electricity	2,380.00		2,380.00			0.00	2,380.00				2,380.00
786	Training and Education	208,660.00		208,660.00			0.00	208,660.00				208,660.00
787	R & M - Bldgs and Structures	-		68,740.00			0.00	68,740.00				68,740.00
788	R & M - Equipm	-		86,270.00			0.00	86,270.00				86,270.00
789	R & M - Utility Lines	-		51,030.00			0.00	51,030.00				51,030.00
790	R & M - Maintenance Program	-		12,802.00			0.00	12,802.00				12,802.00
791	Contract Services	9,200.00		9,425.09			0.00	9,425.09				9,425.09
792	Fuel Replenishment	-		444,537.09			0.00	444,537.09				444,537.09
793	Operating Total											
794		1,066,943.58		1,612,699.44			0.00	1,612,699.44				1,612,699.44
795	Total Water Distribution											
796		1,996,016.45		1,996,016.45			0.00	1,996,016.45				1,996,016.45
797	crossfoot error / source lost											

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Errance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
798	Non-Allocated Expenses											
799	Debt											
800	Bond Principal (GO Bonds)	365,066.00		361,100.00			0.00	361,100.00				361,100.00
801	Bond Interest (GO Bonds)	359,340.00		504,400.00			0.00	504,400.00				504,400.00
802	GO Bond Interest Cap	-		0.00			0.00	0.00				0.00
803	Capital Costs Refunding	-		0.00			0.00	0.00				0.00
804	Subtotal	724,406.00		865,500.00			0.00	865,500.00				865,500.00
805	Other Expenditures											
806	Depreciation & Adjustments		474,010.00	474,010.00			0.00	474,010.00				474,010.00
807	Depreciation											
808	Non-Oper Exp Adjust											
809	Subtotal		474,010.00	474,010.00			0.00	474,010.00				474,010.00
810	Interfund Allocations											
811	Administrative Indirect Charges		510,000.01	880,495.12			0.00	880,495.12				880,495.12
812	Admin Charges - Direct						0.00	0.00				0.00
813	Admin Charges (CR)						0.00	0.00				0.00
814	Interfund Interest						0.00	0.00				0.00
815	General Liability Insurance		164,960.35	108,426.31			0.00	108,426.31				108,426.31
816	General Liability Insurance						34,096.12	34,096.12				34,096.12
817	Fundbought Impact			0.00			0.00	0.00				0.00
818	Test to General		1,700,000.00	1,631,512.92			0.00	1,631,512.92				1,631,512.92
819	Test to Capital Projects			120,000.00			0.00	120,000.00				120,000.00
820	Subtotal		2,380,960.36	2,774,530.47			34,096.12	2,774,530.47				2,774,530.47
821	Non-Allocated Total											
822			3579,376.36	4079,944.36			34,096.12	4,114,080.47				4,114,080.47
823	<i>crossfoot error / source list</i>											
824	Total Water Fund Expenditures		7,014,239.29	7,904,978.15			355,688.21	7,922,666.36				7,922,666.36
825	<i>crossfoot error / source list</i>											
826	Projected Surplus (2) Budget		781,660.71	300,839.66			1,355,688.21	25,151.64		0.00		25,151.64
827	<i>crossfoot error / source list</i>											
828			0					0.00				
829	<i>crossfoot error / source list</i>											

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2012		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	WASTEWATER FUND											
830	Revenue											
831	Licenses and Permits			75,000.00				75,000.00				75,000.00
832	Other Non-Bus (Wastewater Dischrg)		0.00									
833	Sewer Charges		6,487,400.00	7,057,148.00		New Academy??		7,057,148.00				7,057,148.00
834	Service Charges		60,000.00	60,000.00				60,000.00				60,000.00
835	Penalties		10,000.00	10,000.00				10,000.00				10,000.00
836	Miscellaneous		50,000.00	50,000.00				50,000.00				50,000.00
837	New Connections		6,607,400.00	7,177,148.00				7,177,148.00				7,177,148.00
838	Subtotal											
839	Capital Facilities			240,000.00				240,000.00				240,000.00
840	Current Year			3,000.00				3,000.00				3,000.00
841	Interest		400,000.00	400,000.00				400,000.00				400,000.00
842	Capital Facility Charges			137,000.00				137,000.00				137,000.00
843	Subtotal		400,000.00	400,000.00				400,000.00				400,000.00
844	Majority and Property			0.00				0.00				0.00
845	Interest (GO Bonds)			0.00				0.00				0.00
846	Contributions Other			0.00				0.00				0.00
847	Subtotal			0.00				0.00				0.00
848	Other Financing Sources			0.00				0.00				0.00
849	Internal Admin Accts			0.00				0.00				0.00
850	Traff from Capital Projects			0.00				0.00				0.00
851	Subtotal			0.00				0.00				0.00
852	Total Sewer Fund Revenue		7,007,400.00	7,652,148.00				7,652,148.00				7,652,148.00
853												
854												
855												

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	Expenditures											
856	Water Reclamation Facility											
857	Contract Services		3,100,000.00	3,100,000.00				3,100,000.00				3,100,000.00
858	Water Reclamation Facility											
859	Contract Services											
860	Wastewater Collection											
861	Salaries and Benefits			328,557.00			0.00	328,557.00				328,557.00
862	Salaries		315,005.00	315,000.00			3,700.00	318,700.00				318,700.00
863	Overtime		-	11,500.00			0.00	11,500.00				11,500.00
864	Double-time		-	0.00			0.00	0.00				0.00
865	Benefits		121,443.61	125,984.83			0.00	125,984.83				125,984.83
866	Salaries/Benefits Total		436,448.61	514,884.83			3,700.00	517,744.83				517,744.83
867	Operating											
868	Supplies		56,430.00	56,430.00			0.00	56,430.00				56,430.00
869	Fuel and Oil		-	18,000.00			0.00	18,000.00				18,000.00
870	Telephone		29,800.00	29,800.00			0.00	29,800.00				29,800.00
871	Electricity		190,000.00	190,000.00			0.00	190,000.00				190,000.00
872	Training and Education		2,500.00	2,500.00			0.00	2,500.00				2,500.00
873	R & M - Bldgs and Structures		211,520.00	211,520.00			0.00	211,520.00				211,520.00
874	R & M - Utility Lines		-	67,020.00			0.00	67,020.00				67,020.00
875	R & M - Equipment		-	11,420.00			0.00	11,420.00				11,420.00
876	R & M - Maintenance Program		-	51,680.00			0.00	51,680.00				51,680.00
877	Contract Services		90,990.00	90,990.00			995.00	91,985.00				91,985.00
878	Fleet Replacement		-	995.00			995.00	995.00				995.00
879			540,440.00	540,440.00			77,360.25	617,800.25				617,800.25
881	Total Wastewater Collection		976,888.61	1,059,481.83			82,085.25	1,141,567.08				1,141,567.08
883	Non-Allocated Expenses											
884	Debt											
885	Bond Principal (GO Bonds)		359,638.50	379,946.96			0.00	379,946.96				379,946.96
886	Capital Leases		51,289.57	52,000.00			0.00	52,000.00				52,000.00
887	State Loan		96,403.81	100,000.00			0.00	100,000.00				100,000.00
888	GO Bond Interest (GO Bonds)		472,674.12	319,739.62			0.00	219,739.62				219,739.62
889	GO Bond Interest Cap		-	0.00			0.00	0.00				0.00
890	Capital Leases		4,670.00	4,700.00			0.00	4,700.00				4,700.00
891	State Loan		12,670.00	12,700.00			0.00	12,700.00				12,700.00
892	Debt Admin. (Misc Svcs & Chrgs)		5,940.00	5,500.00			0.00	5,500.00				5,500.00
893	Capital Loss Refunding		-	0.00			0.00	0.00				0.00
894	Debt Total		1,003,326.00	774,576.58			0.00	774,576.58				774,576.58

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Change	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
2												
3												
895	Other Expenditures											
896	Depreciation & Adjustments											
897	Depreciation	631,970.00	631,970.00	631,970.00			0.00	631,970.00				631,970.00
898	Non-Oper Exp Adjust	-	-	-			0.00	0.00				0.00
899	Subtotal	631,970.00	631,970.00	631,970.00	0.00		0.00	631,970.00	0.00			631,970.00
900	Interest Allocations											
901	Administrative Indirect Charges	610,859.22	610,859.22	670,816.67	7,284.24	(Interest on Fund B)	0.00	670,816.67				670,816.67
902	Furlough Impact	-	-	0.00	7,284.24		0.00	7,284.24				7,284.24
903	Admin Charges-Direct	-	-	0.00	0.00		0.00	0.00				0.00
904	Admin Charges (CR)	-	-	0.00	0.00		0.00	0.00				0.00
905	Interest	-	-	124,840.34	0.00		0.00	124,840.34				124,840.34
906	General Liability Insurance	165,271.74	165,271.74	165,271.74	0.00		0.00	165,271.74				165,271.74
907	Inst to Water	-	-	300,000.00	0.00		0.00	300,000.00				300,000.00
908	Inst to General	451,600.00	451,600.00	451,600.00	0.00		0.00	451,600.00				451,600.00
909	Subtotal	1,227,730.96	1,227,730.96	1,270,657.01	7,284.24		0.00	1,302,941.24	0.00			1,302,941.24
910	Non-allocated Total											
911		2,864,026.96	2,864,026.96	2,702,283.39	7,284.24		0.00	2,709,487.82	0.00			2,709,487.82
912	Total Sewer Fund Expenditures	6,339,915.57	6,339,915.57	6,656,065.41	89,339.49		0.00	6,846,024.90	0.00			6,846,024.90
913	Projected Surplus -/Deficit	67,844.43	67,844.43	793,462.29	189,339.49		0.00	706,123.10	0.00			706,123.10
915												
916			(0.00)									

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
		Budget Request FY 12 Approved Budget	FY 12 Approved Budget	FY 13 Proposed Budget - Lawd Service	Proposal Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
918												
919												
920												
921												
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	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request D 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Change	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	Expenditures											
943	944	Parking Garages										
	945	Supplies	2,000.00	2,000.00			0.00	2,000.00				2,000.00
	946	Prof Svc - Other	388,000.00	388,000.00		Change per new agreement	0.00	388,000.00	73,579.00			461,579.00
	947	Electricity	47,000.00	47,000.00			0.00	47,000.00				47,000.00
	948	R & M - Bldgs and Structures	41,510.00	41,510.00			0.00	41,510.00				41,510.00
	949	Subtotal	478,510.00	478,510.00			0.00	478,510.00	73,579.00			552,089.00
	950	Subtotal										
	951	Gotta Court										
	952	Supplies	1,450.00	1,450.00			0.00	1,450.00				1,450.00
	953	Prof Svc - Other	326,870.00	326,870.00		Change per new agreement	0.00	326,870.00	100,834.00			427,704.00
	954	Electricity	49,300.00	49,300.00			0.00	49,300.00				49,300.00
	955	R & M - Bldgs and Structures	16,910.00	16,910.00			0.00	16,910.00				16,910.00
	956	Subtotal	394,530.00	394,530.00			0.00	394,530.00	100,834.00			495,364.00
	957	Subtotal										
	958	Supplies	1,500.00	1,500.00			0.00	1,500.00				1,500.00
	959	Prof Svc - Other	262,710.00	262,710.00		Change per new agreement	0.00	262,710.00	27,310.00			290,020.00
	960	Electricity	37,600.00	37,600.00			0.00	37,600.00				37,600.00
	961	Capital Outlay					0.00					
	962	R & M - Bldgs and Structures	5,000.00	5,000.00			0.00	5,000.00				5,000.00
	963	Subtotal	306,810.00	306,810.00			0.00	306,810.00	27,310.00			334,120.00
	964	Park Place										
	965	Electricity					0.00	0.00				0.00
	966	Subtotal	0.00	0.00			0.00	0.00	0.00			0.00
	967	Parking Lots										
	968	Supplies	840.00	840.00			0.00	840.00				840.00
	969	Prof Svc - Other	45,490.00	45,490.00		Change per new agreement	0.00	45,490.00	96,299.00			141,789.00
	970	Electricity	8,300.00	8,300.00			0.00	8,300.00				8,300.00
	971	Capital Outlay					0.00	0.00	96,299.00			96,299.00
	972	Subtotal	54,630.00	54,630.00			0.00	54,630.00	96,299.00			150,929.00
	973	Total OSP Operating	1,234,480.00	1,234,480.00		Based on proposed fees new garage management vendor	0.00	1,234,480.00	298,022.00			1,532,502.00
	974											

	A	B	H	L	R	City of Anthonis	2	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - 1 level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	Non Allocated Expenses											
975	Debt											
976	Bond Principal (GO Bonds)	179,327.50		98,184.11			0.00	98,184.11				98,184.11
978	Bond Interest (GO Bonds)	359,412.50		298,465.44			0.00	298,465.44				298,465.44
979	Bond Interest Cap			0.00			0.00	0.00				0.00
980	Capitalizes refunding			0.00			0.00	0.00				0.00
981	Subtotal	538,740.00		396,649.55	0.00		0.00	396,649.55	0.00			396,649.55
982	Other Expenditures											
983	Depreciation & Adjustments		413,940.00	413,940.00			0.00	413,940.00				413,940.00
984	Depreciation						0.00	0.00				0.00
985	Non-Oper Exp Adjust						0.00	0.00				0.00
986	Subtotal		413,940.00	413,940.00	0.00		0.00	413,940.00	0.00			413,940.00
987	Interfund Allocations											
988	Administrative Indirect Charges		184,882.02	257,487.84			0.00	257,487.84				257,487.84
989	Admin Charge-Direct			0.00			0.00	0.00				0.00
990	Admin Charges (CR)			0.00			0.00	0.00				0.00
991	Interfund Interest			0.00			0.00	0.00				0.00
992	General Liability Insurance		140,408.64	77,119.50			0.00	77,119.50				77,119.50
993	Vehicle Replace and Maint.			0.00			0.00	0.00				0.00
994	Subsidy to transport			0.00			0.00	0.00				0.00
995	Tot to General		1,100,000.00	2,300,000.00			0.00	2,300,000.00	200,000.00	340,000.00		2,840,000.00
996	Subtotal		1,425,288.66	2,634,607.34	0.00		0.00	2,634,607.34	200,000.00	340,000.00		3,174,607.34
997	Total Non Allocated		2,577,970.66	4,679,676.89	0.00		0.00	4,679,676.89	498,022.00	340,000.00	0.00	5,517,698.89
998	Total Parking Expenditures		3,612,400.66		0.00		0.00					
999	Projected Surplus (D/Facts)		1,562,549.34	15,583.11	1,289,600.00		0.00	15,583.11	1,978.00	0.00	0.00	17,561.11
1000	crossed over / source fed											
1001	crossed over / source fed											
1002	crossed over / source fed											

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
1044	Administration											
1045	Salaries and Benefits											
1046	Salaries	435,214.76		435,214.76	100,500.00	Weekly Scheduler	100,500.00	428,350.00				327,850.00
1049					3,700.00	Reduce transportation planner	0.00	0.00				0.00
1049					4,527.00	Reduce parking specialist	0.00	0.00				0.00
1050					51,135.00	Grant Manager	0.00	0.00				0.00
1051							0.00	0.00				0.00
1052	Benefits	158,477.94		158,477.94	62,267.56	Real-World increases per salary enhancement's	62,267.56	143,336.35				183,346.35
1053					226,129.56		226,129.56	569,686.35	0.00			430,296.35
1054	Salaries/Benefits Total	593,692.70		593,692.70								
1055	Operating											
1056	Supplies	12,500.00		12,500.00	10,000.00	Furniture for new staff	0.00	12,500.00				12,500.00
1057	Telephone	5,900.00		5,900.00	0.00		0.00	5,900.00				5,900.00
1058	Electricity	53,400.00		53,400.00	0.00		0.00	53,400.00				53,400.00
1059	Training and Education	2,500.00		2,500.00	12,700.00	Training Requirement per FTA	12,700.00	15,200.00				0.00
1060	R & M - Equipment	1,800.00		1,800.00	0.00		0.00	1,800.00				1,800.00
1061	Contract Services	24,100.00		24,100.00	20,000.00	Programming andamp; Support per FTA	20,000.00	44,100.00				22,656.00
1062	Contract Servs. - BNC Plan Grant				50,000.00	Printing	25,000.00	25,000.00				25,000.00
1063	Operating Total	100,200.00		100,200.00	92,700.00		57,700.00	157,900.00				121,256.00
1064	Total Administration			693,892.70	318,829.56		196,390.00	727,586.35	(3,924.00)			552,252.35
1065	Special Vehicle Operations											
1066	Salaries and Benefits											
1067	Salaries	1,332,870.00		1,273,119.44	55,000.00	Transport Super Station II. Temporary Currently at	0.00	1,273,119.44	(83,100.00)			619,430.34
1068					47,600.00	Customer Service Rep	0.00	0.00				0.00
1069	Overtime			50,000.00	0.00		0.00	50,000.00				50,000.00
1070	Doubletime				0.00		0.00	0.00				0.00
1071	Arbitration (Grant Expenditure)			150,000.00	0.00		0.00	(150,000.00)				(150,000.00)
1072	Benefits	777,562.98		919,369.49	38,988.00	Grant will increase per salary enhancement's	0.00	919,369.49	(281,921.00)			637,448.49
1073	Operating	2,060,432.98		1,892,488.83	111,588.00		0.00	1,892,488.83	(2,526.10)			956,879.83
1074	Salaries/Benefits Total											
1075	Supplies	113,000.00		144,000.00	85,929.00	Equipment Local Meals	0.00	64,000.00				64,000.00
1077	Equipment	152,500.00		163,000.00	0.00		0.00	86,000.00	(96,123.00)			27,877.00
1078	Fuel and Oil	0.00		163,000.00	0.00		0.00	163,000.00	(6,184.00)			99,839.00
1079	Vehicles	0.00		152,500.00	344,361.80	Fuel Replacement	0.00	152,500.00	(1,591,189.00)			119,689.00
1080	Fuel Replacement	465,500.00		465,500.00	450,290.80		182,180.00	647,680.00	(206,473.00)			36,000.00
1081	Operating Total	2,535,932.98		2,437,208.83	591,878.80		182,180.00	2,540,169.73	(1,226,583.00)			1,667,016.83
1082	Total Vehicle Operations											
1083												

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Teach Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
1084	Maintenance											
1085	Salaries and Benefits	187,965.00	187,965.00	185,212.80	70,720.00	Pay Maint. Manager (Conversion to 2.00)	0.00	315,212.80	(113,096.00)			202,122.80
1086	Salaries	33,170.00	33,170.00	44,600.00			0.00	34,600.00				34,600.00
1087	Overtime	90,277.54	90,277.54	174,621.05	26,873.60	Point will increase per salary and incentives	0.00	174,621.05	(45,120.00)			129,501.05
1088	Benefits			53,433.85	97,593.60		0.00	53,433.85	(138,210.00)	0.00		86,223.85
1089	Salaries/Benefits Total	311,412.54	311,412.54	513,433.85								
1090	Operating			3,000.00			0.00	5,000.00	(2,000.00)			(17,692.00)
1091	Supplies	15,000.00	15,000.00	10,000.00			0.00	10,000.00				10,000.00
1092	Fuel and Oil			0.00			0.00	0.00				0.00
1093	Contract Services	16,810.00	16,810.00	6,250.00			0.00	8,250.00				8,250.00
1094	R & M - Buildings & Structures			8,560.00	162,000.00	Inventory - Repair and Maint of older vehicles	0.00	390,000.00	(3,196.00)			386,804.00
1095	R & M - Equipment			390,000.00	162,000.00		0.00	421,810.00	(25,888.00)	0.00		395,922.00
1096	Vehicle Maintenance			421,810.00	162,000.00		0.00					
1097	Operating Total	390,000.00	421,810.00	946,243.85	259,593.60		0.00		(189,098.00)	0.00		762,145.85
1098	Total Maintenance	733,222.54	733,222.54	946,243.85								
1100	Parking Operations											
1101	Salaries and Benefits	343,337.78	343,337.78	343,337.78			0.00	343,337.78				343,337.78
1102	Salaries	169,040.57	169,040.57	184,620.40			0.00	184,620.40				184,620.40
1103	Overtime			527,958.18		Bene. will increase per salary enhancements	0.00	527,958.18	0.00			527,958.18
1104	Benefits			0.00			0.00					
1105	Salaries/Benefits Total	313,608.57	313,608.57	527,958.18								
1106	Operating	19,540.00	19,540.00	4,250.00			0.00	23,790.00	(4,250.00)			19,540.00
1107	Supplies			0.00		ALP program	0.00	0.00				0.00
1108	Clothing			0.00			0.00	0.00				0.00
1109	Fuel and Oil			0.00			0.00	0.00				0.00
1110	Capital Outlay			7,500.00	400,000.00	Pay and Display - Capital Program?	0.00	11,750.00				8,000.00
1111	R & M - Equipment	8,000.00	8,000.00	563,498.18	416,000.00	ALP program - Martin Pfg. refinc. Dist	0.00	563,498.18	0.00			27,510.98
1112	Operating Total	27,540.00	27,540.00	416,000.00			0.00					
1113	Total Parking Operations	541,148.57	541,148.57	563,498.18	416,000.00		0.00					563,498.18
1114												
1115												
1116												

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	Non-Allocated Expenses											
1117	Debt											
1118	Bond Principal (GO Bonds)	11,624.00		11,406.48			0.00	11,406.48				11,406.48
1119	Bond Interest (GO Bonds)	7,571.80		2,015.62			0.00	2,015.62				2,015.62
1120	Call/Loss Refunding						0.00	0.00				0.00
1121							0.00	13,422.10				13,422.10
1122	Debt Total	19,195.80		13,422.10			0.00	13,422.10				13,422.10
1123	Depreciation & Adjustments											
1124	Depreciation		335,570.00	335,570.00			0.00	335,570.00				335,570.00
1125	F/A Disposition-Loss						0.00	0.00				0.00
1126	Non-Oper Exp Adjust						0.00	0.00				0.00
1127	Depreciation & Adjustments Total		335,570.00	335,570.00			0.00	335,570.00				335,570.00
1128	Interfund Allocations											
1129	Administrative Indirect Charges		607,563.07	672,906.18			0.00	672,906.18				672,906.18
1130	Admin Charge-Direct						0.00	0.00				0.00
1131	Admin Charges (CR)						0.00	0.00				0.00
1132	Interfund Interest						0.00	0.00				0.00
1133	General Liability Insurance		22,336.53	52,782.92			0.00	52,782.92				52,782.92
1134	Parlough Impact			0.00			0.00	55,383.47				55,383.47
1135	FSA to Capital Projects						0.00	0.00				0.00
1136	Tot to General Fund		0.00				0.00	0.00				0.00
1137			629,899.60	725,689.10			55,383.47	781,072.57				781,072.57
1138	Interfund Total						0.00	0.00				0.00
1139	Contingency-General											
1140							0.00	0.00				0.00
1141	Total Non Allocated Expenses		984,664.60	1,474,661.20			55,383.47	1,330,064.67				1,330,064.67
1142	Total Transportation Expenditures											
1143			5,979,861.39	5,460,698.40			441,984.37	5,907,562.77				4,167,866.87
1144												
1145	Projected Surplus <Deficit		216,822.13	441,984.37			441,984.37	0.00				2,133.13
1146								0.00				(0.00)
1147												
1149												

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Charges	Proposed City Council Changes	City Council Budget
3	DOCK FUND											
1150	Revenue											
1151												
1152	Dock Charges		1,076,660.00	1,129,000.00			0.00	1,129,000.00				1,129,000.00
1153	Dock Charges			0.00			0.00	0.00				0.00
1154	Miscellaneous			67,000.00			0.00	67,000.00				67,000.00
1155	Chandler Dock			1,196,000.00			0.00	1,196,000.00	0.00	0.00		1,196,000.00
1156			1,076,660.00	1,196,000.00			0.00					
1157	Fees: Total											
1158	Intergovernmental											
1159	Federal Operating		0.00				0.00	0.00				0.00
1160	Credit Repower MARAMA						0.00		0.00			0.00
1161	Subtotal											
1162	State Operating Grants		188,650.00				0.00	0.00				0.00
1163	State Operating Grants						0.00	0.00				0.00
1164	Defunct Boat Removal						0.00	0.00				0.00
1165	DNR: Pump out Boat						0.00	0.00				0.00
1166	Subtotal		188,650.00				0.00	0.00				0.00
1167	State Capital Grants						0.00	0.00				0.00
1168	DNR City Facility						0.00	0.00				0.00
1169	Subtotal						0.00	0.00				0.00
1170	Intergovernmental Total		188,650.00				0.00					0.00
1171	Total Dock Revenue		1,265,310.00	1,196,000.00	0.00		0.00	1,196,000.00	0.00	0.00	0.00	1,196,000.00
1172												

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	Expenditures											
1172	City Dock											
1175	Salaries and Benefits											
1176	Salaries	256,283.00		256,467.26	56,884.00	Agreement Harbor view of City	56,884.00	313,171.26		(56,884.00)		256,283.26
1177	Derrick Boat Removal	-		-	0.00		0.00	0.00		0.00		0.00
1178	DNR Pump out Boat	-		-	0.00		0.00	0.00		0.00		0.00
1179	Overtime	-		-	0.00		0.00	0.00		0.00		0.00
1180	Benefits	98,776.58		95,484.23	19,881.40	State increase per salary reformation	19,881.40	115,131.65		(19,881.40)		95,450.25
1181	Salaries/Benefits Total	355,059.58		351,951.49	76,685.40		76,685.40	430,502.91	0.00	(76,685.40)	0.00	353,817.51
1182	Operating											
1183	Supplies		29,000.00	29,000.00			0.00	29,000.00				29,000.00
1184	DNR Pumpout Boat						0.00	0.00				0.00
1185	Fuel and Oil						0.00	0.00				0.00
1187	Fuel and Oil						0.00	0.00				0.00
1188	DNR Pumpout Boat						0.00	0.00				0.00
1189	Telephone		4,700.00	4,700.00			0.00	4,700.00				4,700.00
1190	Electricity		39,500.00	39,000.00			0.00	39,000.00				39,000.00
1191	Training and Education						0.00	0.00				0.00
1192	R & M - Bldgs and Structures		41,600.00	39,600.00			0.00	0.00				39,600.00
1193	R & M - Equipment						0.00	18,600.00				18,600.00
1194	R & M - Equipment						0.00	23,000.00				23,000.00
1195	Crab Repower MARIANA						0.00	0.00				0.00
1196	DNR Pumpout Boat						0.00	0.00				0.00
1197	DNR City Facility						0.00	0.00				0.00
1198	Programs and Activities		0.00	0.00			0.00	0.00				0.00
1199	Contract Services		15,000.00	15,000.00			0.00	15,000.00				15,000.00
1200	Contract Services						0.00	0.00				0.00
1201	Derrick Boat Removal						0.00	0.00				0.00
1202	Fuel Repayment						11,905.47	11,905.47	0.00			11,905.47
1203	Operating Total	129,800.00		129,340.00	23,818.74	Fuel Reimbursement	11,905.47	141,265.37	0.00	0.00		141,265.37

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	Non Allocated Expenses											
1204												
1205	Debt											
1206	Bond Principal (GO Bonds)	75,192.50		53,498.14			0.00	53,498.14				53,498.14
1207	Bond Interest (GO Bonds)	335,990.26		129,232.80			0.00	129,232.80				129,232.80
1208	Bond Interest Cap	-		0.00			0.00	0.00				0.00
1209	Gain/loss refunding	-		0.00			0.00	0.00				0.00
1210	Subtotal	401,182.76		182,730.94			0.00	182,730.94				182,730.94
1211	Other Expenditures											
1212	Depreciation & Adjustments											
1213	Depreciation	214,030.00		215,000.00			0.00	215,000.00				215,000.00
1214	Non-Oper Exp Adjust	-		0.00			0.00	0.00				0.00
1215	Subtotal	214,030.00		215,000.00			0.00	215,000.00				215,000.00
1216	Interfund Allocations											
1217	Administrative Indirect Charges	72,163.28		77,730.94			0.00	77,730.94				77,730.94
1218	Rundough Impact	-		0.00			6,271.93	6,271.93				6,271.93
1219	Admin Charge-Direct	-		0.00			0.00	0.00				0.00
1220	Admin Charges (CR)	-		0.00			0.00	0.00				0.00
1221	Inherited Interest	-		0.00			0.00	0.00				0.00
1222	Transfers to CF	-		0.00			0.00	0.00				0.00
1223	General Liability Insurance	80,888.97		100,000.00			0.00	100,000.00				100,000.00
1224	Subtotal	152,854.25		217,730.94			6,271.93	223,818.15				39,815.28
1225	Total Duck Fund Expenditures	768,067.01		613,277.16			6,271.93	621,549.09				621,549.09
1226	Projected Surplus <DeFicits>	1,258,926.59		1,098,204.67			94,862.70	1,193,257.37				1,116,571.97
1227	crossfoot error / source list											
1228	Projected Surplus <DeFicits>	9,283.41		47,605.43			194,882.70	2,742.63				79,425.03
1229	crossfoot error / source list							0.00				0.00
1231								0.00				0.00

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
		Budget Request FY 2013	FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3		MARKET FUND										
1232		MARKET FUND										
1233		Revenues										
1234		Market Charges										
1235		Rent	0.00	239,000.00		\$18,000.00 Cash and 2nd year savings	0.00	239,000.00				239,000.00
1236		Money & Property					0.00	0.00				0.00
1237		Interest Earnings					0.00	0.00				0.00
1238		Co Bonds					0.00	0.00				0.00
1239		Other Financing Sources										
1240		Operating Revenue					0.00	0.00				0.00
1241		Transfers from other sources	142,581.74				0.00	0.00				0.00
1242		Totl from General	142,581.74	229,000.00			0.00	229,000.00	0.00	0.00		229,000.00
1243		Total Revenue	142,581.74	229,000.00			0.00	229,000.00	0.00	0.00		229,000.00

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
1245	Expenditures											
1246	Market House											
1247	Salaries and Benefits											
1248	Salaries			6.00		Reduction from Fraternal Budget	0.00	0.00				0.00
1249	Benefits					Benefits will increase per salary enhancements	0.00	0.00				0.00
1250		Salaries/Benefits Total	0.00	6.00	0.00		0.00	0.00				0.00
1251	Operating											
1252	Misc. Services and Charges			0.00		Market fee and software service	0.00	0.00				0.00
1253	Supplies			2,000.00	2,000.00	Misc supplies in 2014	0.00	2,000.00				2,000.00
1254	Telephone			3,000.00	15,000.00	Vendor service	0.00	3,000.00				3,000.00
1255	Electricity and Utilities			40,700.00	24,700.00	ICE	0.00	30,700.00				30,700.00
1256	R & M - Bldgs and Structures			4,000.00	3,400.00	Fire H/M/C security, genl repairs, glass doors	0.00	7,400.00				7,400.00
1257	R & M - Equipment			0.00	0.00	Contract Services	0.00	93,600.00				93,600.00
1258	Contract Services			0.00	93,600.00		0.00	93,600.00				93,600.00
1259		Operating Total	10,000.00	186,700.00	186,700.00		0.00	186,700.00	0.00	0.00		186,700.00
1260	Non Allocated Expenses											
1261	Debt											
1262	Bond Principal (GO Bonds)		8,588.00	3,231.92			0.00	3,231.92				3,231.92
1263	Bond Interest (GO Bonds)		86,342.00	46,089.59			0.00	36,089.59				36,089.59
1264	Payable to City (\$300)			15,000.00			0.00	15,000.00				15,000.00
1265	Gain/Loss Refunding			0.00			0.00	0.00				0.00
1266		Debt Total	94,930.00	54,321.51	0.00		0.00	54,321.51	0.00	0.00		54,321.51
1267	Other Expenditures											
1268	Depreciation & Adjustments											
1269	Depreciation		24,890.00	25,000.00			0.00	25,000.00				25,000.00
1270	Non-Oper Exp Adjust			0.00			0.00	0.00				0.00
1271	Interfund Allocations			0.00			0.00	0.00				0.00
1272	Admin Charges - Indirect			0.00			0.00	(0.00)				(0.00)
1273	Admin Charges (CR)			0.00			0.00	0.00				0.00
1274	Intertfund Interest			0.00			0.00	0.00				0.00
1275	Intergovernmental Expenditures											
1276	CL Insurance		12,791.24	12,791.22			0.00	12,791.22				12,791.22
1277		Other Total	37,681.24	37,791.22	0.00		0.00	37,791.22	0.00	0.00		37,791.22
1278	Total Market Fund Expenditures											
1279			142,581.74	228,812.53	138,700.00		0.00	228,812.53	0.00	0.00		228,812.53
1280	<i>crossfoot error / source test</i>											
1281	Projected Surplus < Deficit		0.00	187.47	1538,700.88		0.00	187.47	0.00	0.00		187.47
1282	<i>crossfoot error / source test</i>											
1283												
1285												

6/7/2012

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service - Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
2												
3												
1286												
1287												
1288												
1289												
1290												
1291												
1292												
1293												
1294												
1295												
1296												
1297												
1298												
1299												
1300												
1301												
1302												
1303												
1304												
1305												
1306												
1308												
1309												

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Department	Finance Changes	Proposed City Council Changes	City Council Budget
3												
1310	Waste Collection											
1311	Residential											
1312	Expenditures											
1313	Salaries and Benefits											
1314	Salaries	919,193.00		906,691.92			(211,991.92)	773,700.00				421,571.46
1315	Overtime	-		49,830.00			(21,830.00)	28,000.00				10,000.00
1316	Benefits	450,851.71		497,534.30			(43,213.43)	355,500.00				187,673.94
1317	Salaries/Benefits Total	1,370,044.71		1,454,056.22			(65,036.22)	1,157,200.00	0.00			619,245.40
1318	Operating											
1319	Supplies	106,000.00		27,000.00			1,600.00	28,900.00				6,825.00
1320	Fuel and Oil	-		79,000.00			14,650.00	92,650.00				19,500.00
1321	Telephone	0.00		790.00			250.00	980.00				700.00
1322	Electricity	1,900.00		1,900.00			1,080.00	2,980.00				1,200.00
1323	Training and Education	400.00		400.00			0.00	400.00				259.99
1324	R & M - Equipment	53,640.00		53,640.00			4,780.00	58,420.00				13,418.00
1325	Misc Services and Charges	-		60,000.00			17,230.00	617,230.00				653,460.00
1326	Contract Services	632,750.00		42,790.00			(27,730.00)	30,030.00				503,820.00
1327	Fleet Replacement	-		144,288.66			77,750.00	77,750.00				2,500.00
1328	Operating Total	794,690.00		794,690.00			114,610.00	909,300.00	0.00			1,201,055.00
1329	Total Residential	2,164,734.71		2,427,746.22			(344,236.22)	2,063,500.00	0.00			1,520,710.40
1330	Yearly Waste Recycling											
1331	Salaries and Benefits											
1332	Salaries	-		-			0.00	0.00				0.00
1333	Overtime	-		-			0.00	0.00				0.00
1334	Benefits	-		-			0.00	0.00				0.00
1335	Salaries/Benefits Total	0.00		0.00			0.00	0.00				0.00
1336	Operating											
1337	Supplies	-		-			0.00	0.00				0.00
1338	Electricity	-		-			0.00	0.00				0.00
1339	Training and Education	-		-			0.00	0.00				0.00
1340	R & M - Equipment	-		-			0.00	0.00				0.00
1341	Leases	-		-			0.00	0.00				0.00
1342	Contract Services	-		-			0.00	0.00				0.00
1343	Operating Total	-		-			0.00	0.00				0.00
1344	Total Yearly Waste Recycling	-		-			0.00	0.00				0.00

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	General Revenue											
1349	Supplies	13,360.00	11,360.00	255,000.00			0.00	13,360.00		35,640.00		50,000.00
1350	Contract Services	255,000.00	255,000.00	255,000.00			0.00	255,000.00		7,566.75		262,566.75
1352	TOTAL Outside Recycling	269,360.00	269,360.00	269,360.00			0.00	269,360.00	0.00	43,206.75		312,566.75
1354	Non-Allocated Expenses											
1355	Debt Service											
1356	Bond Principal (GO Bonds)			231.54			0.00	231.54				231.54
1357	Bond Interest (GO Bonds)			9,704.14			0.00	9,704.14		0.00		9,704.14
1358	Total Debt	0.00	0.00	9,935.68			0.00	9,935.68	0.00	0.00		9,935.68
1359	Depreciation & Adjustments			35,905.24			0.00	35,905.24				35,905.24
1360	Depreciation			35,905.24			0.00	35,905.24				35,905.24
1361	Non-Oper Exp Adjust						0.00					
1362	Total Depreciation and Adjustments	1,000.00	33,905.24		0.00		0.00	35,905.24	0.00	0.00		35,905.24
1363	Interfund Allocations and Transfers											
1364	Administrative Indirect Charges	400,673.38	437,928.71	380,000.00			0.00	437,928.71				437,928.71
1365	Admin Charges - Direct			380,000.00			50,000.00	380,000.00				380,000.00
1366	Admin Charges (CR)						0.00					
1367	Interfund Interest						0.00					
1368	General Liability Insurance			28,076.03			0.00	28,076.03				28,076.03
1369	Inst to General			550,000.00			0.00					
1370	Total Interfund and Transfers	950,673.38	766,004.75		0.00		50,000.00	816,004.75	0.00	0.00		816,004.75
1371	Total Non-Allocated	954,673.38	811,845.67				50,000.00	861,845.67	0.00	0.00		861,845.67
1372	crossfoot error / source not											
1373	Total Refuse Expenditures	3,388,268.29	3,408,981.98	145,681.66			(214,246.23)	3,194,735.75	0.00	(1,397,582.88)	0.00	2,997,152.87
1374	crossfoot error / source not											
1375	Projected Surplus <Deficit	279,431.71	238,548.13	114,681.66			(206,388.78)	52,362.33	0.00	249,582.85	0.00	301,945.18
1376	crossfoot error / source not											
1377	crossfoot error / source not											
1378	crossfoot error / source not											
1380	crossfoot error / source not											

	A	B	H	L	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	STORMWATER MANAGEMENT											
1381		Revenue										
1382		Stormwater Management Charges										
1383		Revenue										
1384		Service Charges	934,000.00	934,000.00			0.00	934,000.00				934,000.00
1385		Money and Property										
1386		GO Bonds Interest Earnings					0.00	0.00				0.00
1387		Internal Admin Accounts					0.00	0.00				0.00
1388		Transfers and Other Sources					0.00	0.00				0.00
1389		Transfers from General Fund					0.00	0.00				0.00
1390		Transfers from Capital Projects					0.00	0.00				0.00
1391		Subtotal					0.00	-	0.00			-
1392		Total Revenue	934,000.00	934,000.00			0.00	934,000.00	0.00	0.00		934,000.00
1393		Expenditures										
1394		Stormwater Management										
1395		Salaries and Benefits										
1396		Salaries	130,923.00	132,584.73	60,000.00	Stormwater Engineer - to ERP	0.00	132,584.73	2,718.15			135,272.88
1397		Overtime	-	65,806.85	21,000.00	Benefits	0.00	65,806.85				65,806.85
1400		Benefits	59,926.44	194,361.58	81,000.00		0.00	194,361.58	2,718.15			201,079.73
1401		Salaries/Benefits Total	190,849.44	392,552.16			0.00					
1402		Operating										
1403		Supplies		7,500.00			0.00	7,500.00				7,500.00
1404		Fuel and Oil		7,500.00			0.00	7,500.00				7,500.00
1405		Telephone		1,800.00		Additional Contract Services	0.00	1,800.00				1,800.00
1406		R. & M. Equipment		10,000.00		Equipment	0.00	10,000.00				10,000.00
1407		Contract Services		52,200.00		Permit	0.00	52,200.00				52,200.00
1408		Heat Replacement		17,348.29		Permit Replacement	0.00	17,348.29				17,348.29
1409		Operating Total	79,000.00	79,000.00	54,348.29		0.00	79,000.00	0.00			79,000.00
1410		Non-Allocated Expenses										
1411		Debt										
1412		Bond Principal (GO Bonds)	4,881.50	1,126.34			0.00	1,126.34				1,126.34
1413		Bond Interest (GO Bonds)	32,301.50	7,958.67			0.00	7,958.67				7,958.67
1414		Subtotal	37,183.00	9,085.01			0.00	9,085.01	0.00			9,085.01
1415		Other Expenditures										
1416		Depreciation & Adjustments		1,638.52			0.00	1,638.52				1,638.52
1417		Depreciation		1,638.52			0.00	1,638.52				1,638.52
1418		Non-Oper Exp Adjust		0.00			0.00	0.00				0.00
1419		Subtotal	1,630.00	1,638.52			0.00	1,638.52	0.00			1,638.52

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service Level	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
3	Interfund Allocations											
1420	Administrative Indirect Charges	40,578.07	43,217.55	0.00	2,718.15	(revenue of fund R)	0.00	43,217.55				43,217.55
1422	Furlough Impact	-	0.00	0.00			0.00	0.00				0.00
1423	Admin Charges-Direct	-	-	0.00			0.00	0.00				0.00
1424	Admin Charges (CK)	-	-	0.00			0.00	0.00				0.00
1425	Interfund Interest	-	-	0.00			0.00	0.00				0.00
1426	General Liability Insurance	500,000.00	828.97	590,000.00			0.00	2,828.97				2,828.97
1427	Traf to General	500,000.00	590,000.00	590,000.00			0.00	590,000.00				590,000.00
1428	Subtotal	540,578.07	636,046.52	636,046.52	2,718.15		0.00	636,046.52	0.00	0.00	-	636,046.52
1429	Non Allocated Total	579,291.07	644,260.15	644,260.15	2,718.15		0.00	646,750.05	0.00	0.00	-	646,750.05
1430	Total Stormwater Expenditures	549,240.51	924,121.63	924,121.63	138,066.44		0.00	924,121.63	2,718.15	0.00	-	926,839.78
1432	Projected Surplus < Deficit	-	-	-	138,066.44		0.00	-				-
1433	Projected Surplus < Deficit	84,759.49	9,878.47	9,878.47	(138,066.44)		0.00	9,878.47	12,718.15	0.00	0.00	7,160.22
1434	Projected Surplus < Deficit	-	-	-	-		0.00	-				(0.00)
1435												
1436												

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE
		Budget Request FY 2013	FY 12 Approved Budget	FY 13 Proposed Budget - Level Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget
1437		Sidewalk Revolving Fund										
1438		Revenues										
1439		Sidewalk Management Charges										
1440		Service Charges		0.00			0.00	0.00				0.00
1441		Interest and Other Sources										
1442		Internal Admin Accounts		0.00			0.00	0.00				0.00
1443		Traf from General Fund		0.00	600,000.00		0.00	600,000.00		1,322,536.08		277,443.92
1444		Traf from Capital Projects		0.00			0.00	0.00				0.00
1445		Subtotal		-	600,000.00		0.00	600,000.00	0.00	1,322,536.08	-	277,443.92
1446		Total Revenue		-	600,000.00		0.00	600,000.00	0.00	(702,536.08)		277,443.92
1447												
1448												

	A	B	H	I	R	City of Annapolis	Z	AA	AB	AC	AD	AE										
	Budget Request FY 2013		FY 12 Approved Budget		FY 13 Proposed Budget - Level Service		Proposed Enhancements		Enhancement Explanation		Mayor's Changes Mayor's Budget		Tech Changes- Finance Department		Finance Committee Changes		Proposed City Council Changes		City Council Budget			
1449																						
1450	Sidewalk Revolving Fund																					
1451	Salaries and Benefits																					
1452																						
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1469	Other Expenditures																					
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	Budget Request FY 2013		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Department	Finance Changes	Proposed City Council	City Council Budget
3	Summary by Fund											
1489	General Fund											
1491	Total Revenues	66,681,964.00	66,742,164.88	66,742,164.88	0.00	1,624,000.00	66,364,164.88	230,000.00	(1,586,000.00)	53,820.00	67,261,984.88	
1492	Total Expenditures	61,253,970.79	60,960,079.56	60,960,079.56	6,687,698.27	4,590,861.48	64,346,931.03	(1,171,125.00)	(246,001.13)	210,526.01	63,230,330.91	
1493	Net Surplus - Deficit	5,427,993.21	5,782,085.35	5,782,085.35	(6,687,698.27)	(2,420,851.48)	3,929,233.77	1,571,125.00	(1,111,998.87)	(156,706.01)	4,031,653.89	
1494												
1495	Water Fund											
1496	Total Revenues	7,795,900.00	7,947,818.00	7,947,818.00	0.00	0.00	7,947,818.00	0.00	0.00	0.00	7,947,818.00	
1497	Total Expenditures	7,014,219.29	7,566,978.15	7,566,978.15	455,688.21	385,688.21	7,922,666.36	0.00	0.00	0.00	7,922,666.36	
1498	Net Surplus - Deficit	781,680.71	380,839.85	380,839.85	(455,688.21)	(155,688.21)	25,151.64	0.00	0.00	0.00	25,151.64	
1499												
1500	Wastewater Fund											
1501	Total Revenues	7,007,400.00	7,652,148.00	7,652,148.00	0.00	0.00	7,652,148.00	0.00	0.00	0.00	7,652,148.00	
1502	Total Expenditures	6,939,915.57	6,856,685.41	6,856,685.41	89,339.49	89,339.49	6,946,024.90	0.00	0.00	0.00	6,946,024.90	
1503	Net Surplus - Deficit	67,484.43	795,462.59	795,462.59	(89,339.49)	(89,339.49)	706,123.10	0.00	0.00	0.00	706,123.10	
1504												
1505	Parking Fund											
1506	Total Revenues	5,175,000.00	4,695,000.00	4,695,000.00	1,389,600.00	0.00	4,695,000.00	500,000.00	340,000.00	0.00	5,335,000.00	
1507	Total Expenditures	3,612,330.66	4,579,676.89	4,579,676.89	0.00	0.00	4,579,676.89	498,022.00	340,000.00	0.00	5,117,698.89	
1508	Net Surplus - Deficit	1,562,669.34	1,115,323.11	1,115,323.11	1,389,600.00	0.00	1,115,323.11	1,978.00	160,000.00	0.00	1,717,301.11	
1509												
1510	Transportation Fund											
1511	Total Revenues	5,695,683.51	5,207,562.77	5,207,562.77	0.00	0.00	5,207,562.77	(1,216,125.00)	(321,137.73)	0.00	4,170,300.00	
1512	Total Expenditures	3,478,861.39	5,435,608.40	5,435,608.40	1,641,605.43	441,954.37	5,907,562.77	(1,416,125.00)	(323,570.90)	0.00	4,167,866.87	
1513	Net Surplus - Deficit	2,216,822.15	441,954.37	441,954.37	(1,641,605.43)	(441,954.37)	290,000.00	200,000.00	(192,866.87)	0.00	2,132.13	
1514												
1515	Dock Fund											
1516	Total Revenues	1,265,310.00	1,196,000.00	1,196,000.00	0.00	0.00	1,196,000.00	0.00	0.00	0.00	1,196,000.00	
1517	Total Expenditures	1,255,926.59	1,098,394.67	1,098,394.67	106,768.07	94,862.70	1,193,257.37	0.00	(7,685.40)	0.00	1,116,571.97	
1518	Net Surplus - Deficit	9,383.41	97,605.33	97,605.33	(106,768.07)	(94,862.70)	2,742.63	0.00	7,685.40	0.00	79,428.03	
1519												
1520	Market Fund											
1521	Total Revenues	142,581.74	229,000.00	229,000.00	0.00	0.00	229,000.00	0.00	0.00	0.00	229,000.00	
1522	Total Expenditures	142,581.74	228,812.53	228,812.53	138,700.00	0.00	228,812.53	0.00	0.00	0.00	228,812.53	
1523	Net Surplus - Deficit	0.00	187.47	187.47	(138,700.00)	0.00	187.47	0.00	0.00	0.00	187.47	
1524												
1525	Refuse Fund											
1526	Total Revenues	3,668,200.80	3,667,500.00	3,667,500.00	0.00	(420,332.30)	3,247,167.70	0.00	0.00	0.00	3,247,167.70	
1527	Total Expenditures	3,388,708.29	3,408,951.88	3,408,951.88	145,681.66	(211,230.23)	3,197,705.67	0.00	(195,582.85)	0.00	2,995,122.82	
1528	Net Surplus - Deficit	279,492.51	258,548.12	258,548.12	(145,681.66)	(209,102.50)	52,462.03	0.00	249,582.85	0.00	301,915.18	
1529												

	A	B	H	I	R	City of Annapolis					Z	AA	AB	AC	AD	AE
	Budget Request CY 2013		FY 12 Approved Budget	FY 13 Proposed Service	Proposed Enhancements	Enhancement Explanation	Mayor's Changes	Mayor's Budget	Tech Changes- Finance Department	Finance Committee Changes	Proposed City Council Changes	City Council Budget				
3	Stormwater Fund															
1530	Total Revenues	934,000.00	934,000.00	934,000.00	0.00	0.00	0.00	934,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	934,000.00
1532	Total Expenditures	849,240.51	924,121.63	924,121.63	138,066.44	0.00	0.00	924,121.63	2,718.15	0.00	0.00	0.00	0.00	0.00	926,839.78	
1533	Net Surplus - Deficit	84,759.49	9,878.37	9,878.37	(138,066.44)	0.00	0.00	9,878.37	(2,738.15)	0.00	0.00	0.00	0.00	0.00	7,160.22	
1534	Sidewalk Fund															
1535	Total Revenues	0.00	0.00	0.00	600,000.00	0.00	0.00	600,000.00	0.00	(222,586.09)	0.00	0.00	0.00	0.00	277,413.92	
1537	Total Expenditures	0.00	0.00	0.00	600,000.00	0.00	0.00	600,000.00	0.00	(322,586.09)	0.00	0.00	0.00	0.00	277,443.92	
1538	Net Surplus - Deficit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1539	Total City															
1540	Total Receipts and Sources	98,366,039.28	98,971,193.57	1,889,600.00	1,889,600.00	0.00	1,203,568.00	100,774,741.57	(516,125.00)	(1,811,993.85)	53,820.00	98,500,468.72				
1542	Total Expenditures and Uses	89,934,854.83	90,615,309.12	9,998,597.55	9,998,597.55	0.00	4,818,450.02	96,033,729.15	(2,886,509.85)	(828,386.46)	210,526.03	93,329,378.94				
1543	Net Surplus - Deficit	8,431,184.45	8,355,884.45	18,108,997.55	18,108,997.55	0.00	(4,614,882.02)	4,741,002.42	1,570,384.95	(983,597.49)	(158,766.03)	5,171,089.78				
1544			(0.00)	0.00	(0.00)		(0.00)	(0.00)	0.00	(0.00)	-	(0.00)				
1545																

Seconded. CARRIED on voice vote.

City Manager Mallinoff was present and answered questions from Council.

- Alderman Pfeiffer moved to amend O-8-12 as follows:

Amendment #1

In the pro forma budget, line 467, increase the appropriation in the FY 2013 operating budget as amended by the Finance Committee recommendations by \$47,185.93 to fund the Deputy Property Maintenance Inspector in the Department of Neighborhood and Environmental Programs (DNEP). Seconded. CARRIED on voice vote.

Amendment #2

In the pro forma budget, line 467, increase the appropriation in the FY 2013 operating budget as amended by the Finance Committee recommendations by \$60,000 to fund a Stormwater Engineer in the Department of Neighborhood and Environmental Programs. A current Civil Engineer in the Department of Public Works will consequently dedicate 50% of his or her time to Capital Improvement Program (CIP) duties, allowing 50% of the current Department of Public Works Civil Engineer's salary to be funded from the CIP budget.

In the pro forma budget, line 100, increase the revenue appropriation in the FY 2013 operating budget as amended by the Finance Committee recommendations by \$53,820. This accounts for the 50% of the above-mentioned Civil Engineer's salary which is to be funded from the CIP budget.

In the pro forma budget, line 471, increase the benefits appropriation in the FY 2013 operating budget as amended by the Finance Committee recommendations by \$37,515.08. This reflects the increased benefits associated with the Deputy Property Maintenance Inspector and Stormwater Engineer. Seconded. CARRIED on voice vote.

Amendment #3

In the pro forma budget, line 717, increase the appropriation in the FY 2013 operating budget as amended by the Finance Committee recommendations by \$15,825 for 3 additional contractual employee conversions beginning January 1, 2013. (Human Services Officer, to be renamed "Human Services Officer and Ombudsman, "Administrative Assistant, and Executive Office Associate.) Seconded. CARRIED on voice vote.

- Alderman Arnett moved to amend O-8-12 as follows:

Amendment # 5

To approve the Finance Committee Allocations for the Community Grant Funds. Seconded. CARRIED on voice vote.

- Alderwoman Finlayson moved to amend O-8-12 as follows:

Amendment #6

In the pro forma budget, in line 174, increase the appropriation in the FY 2013 Operating Budget as amended by the Finance Committee Recommendations by \$50,000 for the Annapolis Economic Development Corporation. Seconded. CARRIED on voice vote.

- Alderman Pfeiffer moved to amend O-8-12 as follows:

Amendment # 7

On page 10, in line 282, of pro forma restore the \$5,000.00 to the Heritage Markers Commission. Seconded. CARRIED on voice vote.

The main motion as amended CARRIED on voice vote.

- Alderman Arnett moved to adopt O-8-12 amended on third reading. Seconded.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Arnett, Israel, Paone, Alderwomen Hoyle, Finlayson, Aldermen Silverman, Kirby, Pfeiffer

NAYS:

CARRIED: 9/0

- Alderman Arnett moved to consider new business items after 11:00 p.m. Seconded. CARRIED on voice vote.

R-7-12 FY 2013 Fees Schedule Effective July 1, 2012 – For the purpose of specifying fees that will be charged for the use of City services for FY 2013.

Finance Director Miller was present and answered questions from Council.

The Finance Committee reported favorably on R-7-12.

- Mayor Cohen accepted into the record The City of Annapolis Financial Advisory Commission letter dated May 11, 2012, c/o Frederick C. Sussman, Esq., Chair, P.O. Box 2289, Annapolis, Maryland 21404-2289 regarding Resolution No. R-7-12 (FY 2013 Fees Schedule).
- Alderman Arnett moved to adopt R-7-12 on second reading. Seconded.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Arnett, Israel, Paone, Alderwomen Hoyle, Finlayson, Aldermen Kirby, Pfeiffer

NAYS:

CARRIED: 8/0

- *Alderman Silverman was out of the room during the vote.*

R-9-12 Capital Improvement Budget and Program: FY 2013 to FY 2018 – For the purposes of adopting a capital improvement budget for the Fiscal Year 2013, and a capital improvement program for the six-year period from July 1, 2012, to June 30, 2018.

Chief of Comprehensive Planning Burke was present and answered questions from Council.

The Finance Committee reported favorable with amendments on R-9-12.

- Alderman Arnett moved to adopt R-9-12 on second reading. Seconded.
- Mayor Cohen accepted into the record The City of Annapolis Financial Advisory Commission letter dated May 11, 2012, c/o Frederick C. Sussman, Esq., Chair, P.O. Box 2289, Annapolis, Maryland 21404-2289 regarding Ordinance No. O-8-12 (Annual Operating Budget: FY 2013) and Resolution No. R-9-12 (Capital Improvement Budget and Program FY 2013 to FY 2018).

- Alderman Arnett moved to amend R-9-12 as follows:

To approve FY2013 Budget Report of the Finance Committee of Annapolis City Council, Capital Improvement Program – Proposal, Project Detail, Project Titles, General Sidewalks, Hillman Parking Garage and Flood Control Infrastructure. Seconded. CARRIED on voice vote.

- Alderwoman Finlayson moved to amend R-9-12 as follows:

To approve the amendments to FY2013 Budget Report of the Finance Committee of Annapolis City Council, Capital Improvement Program – Proposal, Project Detail, Project Title, Kingsport Park. Seconded. CARRIED on voice vote.

- Alderman Israel moved to amend R-9-12 as follows:

Amendment # 1

On page 1, line 25, of the resolution, delete "2013" and insert "2018" Seconded. CARRIED on voice vote.

Amendment # 2

On page 1, in line 36, after approved insert "as amended by the Council." Seconded. CARRIED on voice vote.

The main motion amended A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Arnett, Israel, Alderwomen Hoyle, Finlayson, Aldermen Silverman, Kirby, Pfeiffer

NAYS: Aldermen Paone

CARRIED: 8/1

- O-20-12 Issuance of Bonds – For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, general obligation bonds in the aggregate principal amount not to exceed Seven Million Six Hundred Ninety Thousand Dollars (\$7,690,000), pursuant to Sections 31 through 39, inclusive, of Article 23A of the Annotated Code of Maryland (2011 Replacement Volume), as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended, to be designated as “Public Improvements Bonds, 2012 Series” and said bonds to be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of said bonds; determining the method of sale of said bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of said bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on said bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of all said bonds.**

Finance Director Miller was present and answered questions from Council.

- Alderman Arnett moved to adopt O-20-12 on second reading. Seconded.

The Economic Matters and the Finance Committees reported favorably and the Financial Advisory Commission reported favorably with amendments on O-20-12.

- Mayor Cohen accepted into the record The City of Annapolis Financial Advisory Commission letter dated June 1, 2012, c/o Frederick C.

Sussman, Esq., Chair, P.O. Box 2289, Annapolis, Maryland 21404-2289
regarding Ordinance No. O-20-12 (Issuance of Bonds).

- Alderman Arnett moved to amend O-20-12 as follows:

Amendment #1

On page 3, of the project list, strike "Capital Grants and the associated \$260,000 in funding". Seconded. CARRIED on voice vote.

The main motion as amended CARRIED on voice vote.

- Alderman Arnett moved to adopt O-20-12 amended on third reading. Seconded.

A ROLL CALL vote was taken:

*YEAS: Mayor Cohen, Aldermen Arnett, Israel, Alderwomen Hoyle, Finlayson,
Aldermen Silverman, Kirby, Pfeiffer*

NAYS: Aldermen Paone

CARRIED: 8/1

Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:27 p.m.

Regina C. Watkins-Eldridge, MMC
City Clerk

DRAFT
REGULAR MEETING
June 11, 2012

The Regular Meeting of the Annapolis City Council was held on June 11, 2012 in the Council Chamber. Mayor Cohen called the meeting to order at 7:33 p.m.

Present on Roll Call: Mayor Cohen, Alderwomen Hoyle, Finlayson, Aldermen Israel, Paone, Kirby, Arnett

Absent on Roll Call: Alderman Pfeiffer, Alderman Silverman arrived at 7:35 p.m.

Staff Present: City Attorney Hardwick, Finance Director Miller, DNEP Director Broadbent, Planning and Zoning Director Arason, Chief of Code Enforcement Shanks, Development & Special Projects Coordinator LeFurge, APD Sgt Spearman

Approval of Agenda

- Alderwoman Hoyle moved to approve the Regular Meeting Agenda. Seconded. CARRIED on voice vote.

HONORARY MAYORAL CITATIONS

Martha Wood Leadership Award

Mayor Cohen invited Alderman Paone to present to Ernest Nutter, 37 Bates Street, Annapolis, Maryland 21401 the Mayoral Citation in recognition of being honored by the Housing Authority of the City of Annapolis as the twenty fifth recipient of the prestigious Martha Wood Leadership Award.

PETITIONS, REPORTS AND COMMUNICATIONS

Approval of Journal of Proceedings

- Alderman Arnett moved to approve the Journal of Proceedings for the Regular Meeting May 14, 2012, A Special Meeting May 17, 2012 and the Special Meeting of May 29, 2012. Seconded. CARRIED on voice vote.

Comments by the General Public

John Guild, 18 Pinkney Street, Annapolis, Maryland 21401 representing Historic Annapolis spoke on 21.56.090 Maintenance, Repair, and Demolition by Neglect and 26 Market Space.

DNEP Director Broadbent was present and answered questions from Council. Chief of Code Enforcement Shanks was also present and answered questions from Council.

Stephen Toman, 1814 Margaret Avenue, Annapolis, Maryland 21401 representing Capital Teas LLC spoke on the Fleet Street Closure
Judy Jones, 10 Fleet Street, Annapolis, Maryland 21401 spoke on 26 Market Space and her sidewalk

- Mayor Cohen declared petitions, reports and communication closed.

PUBLIC HEARINGS

O-7-12 Variances for Subdivisions – For the purpose of moving the authority for granting subdivision variances from the Planning Commission to the Board of Appeals to comply with the Annotated Code of

Maryland and a recent court decision; and all matters relating to variances for subdivisions.

Planning and Zoning Director Arason gave a brief presentation on the ordinance and answered questions from Council.

Spoke on the ordinance:

Michael Jackson, 420 Chesapeake Avenue, Annapolis, Maryland 21401

No one else from the general public spoke in favor of or in opposition to the ordinance.

- Mayor Cohen accepted into the record a Memorandum to the Annapolis City Council from the Planning Commission dated 4/5/12, and Memoranda from Jon Arason, Director, to the Planning Commission dated 3/28/12 and 10/8/10.
- Mayor Cohen declared the public hearing closed.

O-16-12 Distribution of Unsolicited Materials – For the purpose of establishing Section 11.36.025 of the Code of the City of Annapolis regarding the distribution of unsolicited materials.

- Alderman Paone recused himself from the discussion of O-16-12.

Spoke on the ordinance:

Jack Murphy, 2000 Capital Drive, Annapolis, Maryland 21401 representing MDDC Press Association

Frank Bradley, 815 Parkwood Avenue, Annapolis, Maryland 21403

Spoke in opposition to the ordinance:

Cory Bonney, 430 First Street, Annapolis, Maryland 21403

No one else from the general public spoke in favor of or in opposition to the ordinance.

- Alderman Arnett requested his name be added as a sponsor to O-16-12.

Referred to the Rules and City Government Committee.

- Mayor Cohen declared the public hearing closed.

LEGISLATIVE ACTION

RESOLUTION – 2nd READER

R-21-12 Chesapeake Bay Yacht Racing Association (CBYRA) Race Week 2012 – For the purpose of designating September 1-3, 2012 as dates for the sale of merchandise in the Historic District at the Chesapeake Bay Yacht Racing Association (CBYRA) Race Week 2012 event; authorizing City Council approval of the event; and the reimbursement of full fees to the City for the cost associated with the event.

Development & Special Projects Coordinator LeFurge was present and answered questions from Council.

- Without objection, Mayor Cohen postponed R-21-11 on second reading until the Special Meeting on June 18, 2012.

ORDINANCES and RESOLUTIONS – 1st READER

O-23-12 **Revisions to Title 17, Buildings and Construction – For the purpose of amending Title 17, Buildings and Construction to adopt the most recent codes published by the International Code Council and to comply with the provisions of the Maryland Performance Building Standards.**

- Alderman Arnett moved to adopt O-23-12 on first reader. Seconded. CARRIED on voice vote.

Referred to the Economic Matters Committee.

O-24-12 **Adoption of the Maryland Model Floodplain Management Ordinance as Chapter 17.11, Floodplain Management, of the City of Annapolis Code – For the purpose of adopting the Maryland Model Floodplain Management Ordinance as Chapter 17.11, Floodplain Management, of the City of Annapolis Code.**

- Alderman Arnett moved to adopt O-24-12 on first reader. Seconded. CARRIED on voice vote.

Referred to the Economic Matters Committee.

R-23-12 **Supporting City of Annapolis Participation in the Sustainable Maryland Certified Municipal Certification Program – For the purpose of expressing the sense of the Annapolis City Council to register and pursue the Sustainable Maryland state certification program for local municipalities.**

- Alderman Arnett moved to adopt R-23-12 on first reader. Seconded. CARRIED on voice vote.

Referred to the Environmental Matters Committee.

R-26-12 **Establishing a Forest Conservation Act Working Group – For the purpose of establishing a Forest Conservation Act Working Group to review and make recommendations on the City of Annapolis' legislation and policies pertaining to the implementation of the Forest Conservation Act.**

- Alderman Arnett moved to adopt R-26-12 on first reading. Seconded. CARRIED on voice vote.

Referred to the Economic Matters and Environmental Matters Committees.

R-27-12 **Establishing Policies and Procedures for Mayor and City Council Approval of Grant Revenue Appropriations – For the purpose of establishing policies and procedures for Mayor and City Council approval of grant revenue appropriations.**

- Alderman Arnett moved to adopt R-27-12 on first reader. Seconded. CARRIED on voice vote.
- Mayor requested R-27-12 on second reading be added to the Special Meeting Agenda for June 18, 2012.

Referred to the Finance Committee.

BUSINESS and MISCELLANEOUS

1. **FY 2013 Towing Licenses**

Sgt Spearman representing the Annapolis Police Department was present and answered questions from Council.

- Alderman Silverman moved to approve the FY2013 Towing Licenses for JP Towing Service, LLC t/a JP Towing Service, and For Spa, Inc t/a Mason's Auto Repair. Seconded. CARRIED on voice vote.

2. Appointments

- Alderman Arnett moved to approve the Mayor's appointments of the following individuals:

06/11/12.....Adam G. Cohen
Seconded. CARRIED on voice vote.

Upon motion duly made, seconded and adopted, the meeting was adjourned at 9:11 p.m.

Regina C. Watkins-Eldridge, MMC
City Clerk

draft
SPECIAL MEETING
June 18, 2012

The Special Meeting of the Annapolis City Council was held on June 18, 2012 in the Council Chamber. Mayor Cohen called the meeting to order at 7:11 p.m.

Present on Roll Call: Mayor Cohen, Alderwomen Hoyle, Finlayson, Aldermen Israel, Paone, Silverman, Pfeiffer, Arnett

Absent on Roll Call: Alderman Kirby arrived at 7:45 p.m.

Staff Present: City Attorney Hardwick, City Manager Mallinoff, DNEP Director Broadbent, Planning and Zoning Director Arason, Development / Special Projects Coordinator LeFurge, Human Resources Director Rensted, Chief of Historic Preservation Craig, Chief of Code Enforcement Shanks

PETITIONS, REPORTS AND COMMUNICATIONS

City Council Citation

Mayor Cohen invited Alderwoman Finlayson to present to Trevor Queen the City Council Citation in recognition of being named a member of the Gates Millennium Scholars Class of 2012.

Comments by the General Public

Anastaisa Hopkinson, 1036 Palmer Drive, Annapolis, Maryland 21401 representing Save Your Annapolis Neck spoke on the Forrest Conservation Act
Earl Bradley, 1705 Broadlee Trail, Annapolis, Maryland 21401 spoke on the Forrest Conervation Act
Barbara Price, 7026 Channel Village Court, T-2, Annapolis, Maryland 21403 spoke on Quiet Waters Park
David Prosten, 3121 Munz Drive, Annapolis, Maryland 21403 representing the Sierra Club spoke on the process and the procedures of the Forrest Conservation Working Group
Susan Pogell, 137 Conduit Street, Annapolis, Maryland 21401 spoke on the Reserve at Quite Waters Park
Marshall Breines, 90 Post Road West, Westport, CT 06880 representing Crystal Springs Annapolis Project spoke on support the Forest Conservation Act Process
Janet Richardson Pearson, 2625 Mas Que Farm Road, Annapolis, Maryland 21403 spoke in favor of the Crystal Springs Project
Larry Bradshaw, 19336 Cissel Manor Drive, Poolesville, MD 20837 representing the National Lutheran Communities and Senior Services spoke in favor of the Crystal Springs Project
Pam Cole Finlay, 1005 Sherwood Forest Drive, Annapolis, Maryland 21403 representing Wellness House of Annapolis Team spoke in favor of the Crystal Springs Project
Reverend Walter Middlebrooks, 820 Ritchie Highway, Severna Park, Maryland 21146 representing the Chamber of Commerace spoke in favor of the Crystal Springs Project and the Forest Conservation Act Working Group
Raymond Sullivan, 119 Meade Road, Annapolis, Maryland 21401 spoke on the Forrest Conservation Act
Diane Butler, 407 Third Street, Annapolis, Maryland 21403 spoke on the important environmental and natural resource areas in the proposed Crystal Springs Project
Andrew Bing, 509 Little John Hill, Annapolis, Maryland 21401 spoke on the Crystal Springs Project

- Mayor Cohen declared petition, reports and communications closed.

BUSINESS and MISCELLANEOUS

1. Confirmation of Exempt Level Appointment

Brian J. Woodward – Recreation and Parks Director, A20/step 9, \$128,831.30

City Manager Mallinoff gave a brief presentation on Mr. Woodward's qualification and answered questions from Council.

Human Resources Director Rensted was also present and answered questions from council.

Candidate Brian J. Woodward was present and answered questions from Council.

- Alderman Pfeiffer moved the confirmation of the exempt level appointment of Brian J. Woodward as Recreation and Parks Director – A20/step 9, \$128,831.30. Seconded. CARRIED on voice vote.

2. Budget Revision Requests

Finance Director Miller gave brief presentations on the budget revision requests and answered questions from Council.

The Finance Committee reported favorably on the budget revision requests.

Control Number GT-51-12, Department: Finance/Purchasing, Date: 6/13/12, Department justification for the request: To transfer funds to cover necessary repairs to WYRE Tower lighting system on tower must be replaced as soon as possible to meet FAA/FCC Compliance.

Control Number GT-1-13, Department: Finance, Date: 6/13/12, Departmental justification for request: To move funds to give back to contractual employees their 5% pay cut which was enacted during the furloughs.

Control Number GT-2-13, Department: Finance, Date: 6/13/12, Departmental justification for request: To increase FY13 A&E District funding to appropriate a total of \$25,000 for FY13.

- Alderwoman Finlayson moved to approve budget revision requests control numbers GT-51-12, GT-1-13 and GT-2-13. Seconded. CARRIED on voice vote.

3. Contract Approval / Chief of Police

- Mayor Cohen referred the contract to the Public Safety and Finance Committees
- Mayor Cohen postponed action on the contract for the Chief of Police until the Regular Meeting of July 9, 2012.

PUBLIC HEARINGS

O-11-12 Eliminating the Sick Leave Bank for Employees – For the purpose of eliminating the sick leave bank authorized in Section 3.20.140 of the City Code for City of Annapolis Employees.

Human Resources Director Rensted gave a brief presentation on the ordinance and answered questions from Council.

No one from the general public spoke in favor of or in opposition to the ordinance.

- Mayor Cohen declared the public hearing closed.

O-17-12 Central Services – For the purpose of amending the City Code to conform to the City organization Chart adopted as part of the FY 2012 operating budget in regards to the Central Services functions.

City Manager Mallinoff gave a brief presentation on the ordinance and answered questions from Council.

No one else from the general public spoke in favor of or in opposition to the ordinance.

- Mayor Cohen declared the public hearing closed.

O-21-12 Tolling Approval and Permit Expiration Dates – For the purpose of temporarily tolling expiration dates of zoning approvals and permits granted by the Board of Appeals, the Department of Planning and Zoning, the Historic Preservation Commission, and the Department of Neighborhood and Environmental Programs until June 30, 2014 provided that the zoning approvals and permits are active and valid as of June 30, 2012.

DNEP Director Broadbent gave a brief presentation on the ordinance and answered questions from Council.

Chief of Historic Preservation Craig was present and answered questions from Council.

Spoke on the ordinance:

Chuck Walsh, 12 Southgate Avenue, Annapolis, Maryland 21403 representing AEDC

Spoke in favor of the ordinance:

Alan Hyatt, 200 Westgate Circle, Suite 500, Annapolis, Maryland 21401

No one else from the general public spoke in favor of or in opposition to the ordinance.

- Mayor Cohen accepted into the record a Memorandum to the Annapolis City Council from the Planning Commission dated 6/12/12.
- Mayor Cohen declared the public hearing closed.

O-23-12 Revisions to Title 17, Buildings and Construction – For the purpose of amending Title 17, Buildings and Construction to adopt the most recent codes published by the International Code Council and to comply with the provisions of the Maryland Performance Building Standards.

Chief of Code Enforcement Shanks gave a brief presentation on the ordinance and answered questions from Council.

Spoke on the ordinance:

Timothy Leahy, 110 Archwood Avenue, Annapolis, Maryland 21401 representing the HPC

No one else from the general public spoke in favor of or in opposition to the ordinance.

At 8:56 p.m., Mayor Cohen requested Alderman Arnett preside over the meeting during his absence.

- Alderman Arnett acting as chair referred O-23-12 to the Historic Preservation Commission.
- At 9:04 p.m., Mayor Cohen resumed the duties of the Chair.
- Mayor Cohen declared the public hearing closed.

O-24-12 Adoption of the Maryland Model Floodplain Management Ordinance as Chapter 17.11, Floodplain Management, of the City of Annapolis Code – For the purpose of adopting the Maryland Model Floodplain Management Ordinance as Chapter 17.11, Floodplain Management, of the City of Annapolis Code.

Chief of Code Enforcement Shanks gave a brief presentation on the ordinance and answered questions from Council.

DNEP Director Broadbent was present and answered questions from Council.

No one from the general public spoke in favor of or in opposition to the ordinance.

- Mayor Cohen declared the public hearing closed.

LEGISLATIVE ACTIONS
ORDINANCE and RESOLUTIONS – 2ND READING

O-21-12 Tolling Approval and Permit Expiration Dates – For the purpose of temporarily tolling expiration dates of zoning approvals and permits granted by the Board of Appeals, the Department of Planning and Zoning, the Historic Preservation Commission, and the Department of Neighborhood and Environmental Programs until June 30, 2014 provided that the zoning approvals and permits are active and valid as of June 30, 2012.

City Manager Mallinoff gave a brief presentation and answered questions from Council.

- Alderman Arnett moved to adopt O-21-12 on second reading. Seconded.

The Finance and Rules and City Government Committees and the Historic Preservation Commissions reported favorable with amendments, and the Planning Commission reported favorably on O-21-12.

- Alderman Arnett moved to amend O-21-12 as follows:

On Page 1, line 34 add a new Whereas clause as follows:

"Whereas, the purpose of this ordinance is to toll the deadlines for those property owners, builders and developers who have proceeded diligently with their projects, but not to confer the benefits upon those property owners who have been subject to a final determination that they engaged in demolition by neglect of an historic property."

On Page 2 line 44 after "such" delete "permits and".

On Page 5 line 37 after "30, 2014" delete the period and add ", provided that this shall not apply to a historic property that has been a subject of a final determination of demolition by neglect as defined under section 21.56.020

On page 5, line 39 add a new Section C:

"C. Any changes to plans previously approved under an issued certificate of approval that are required in response to Section 17.04.630(B)1 referencing the City of Annapolis Code in force at the time construction commences, must be referred to the HPC for re-evaluation if there is a necessary change to the exterior as approved."

Seconded. CARRIED on voice vote.

The main motion as amended CARRIED on voice vote.

- Alderman Arnett moved to adopt O-21-12 amended on third reading. Seconded.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Israel, Paone, Alderwomen Hoyle, Finlayson,
Aldermen Silverman, Kirby, Pfeiffer, Arnett

NAYS:

CARRIED: 9/0

R-21-12 Chesapeake Bay Yacht Racing Association (CBYRA) Race Week 2012 – For the purpose of designating September 1-3, 2012 as dates for the sale of merchandise in the Historic District at the Chesapeake Bay Yacht Racing Association (CBYRA) Race Week 2012 event; authorizing City Council approval of the event; and the reimbursement of full fees to the City for the cost associated with the event.

Development/ Special Projects Coordinator LeFurge gave a brief presentation and answered questions from Council.

- Alderman Arnett recused himself from the discussion and the vote on R-21-12.
- Alderman Paone moved to adopt R-21-12 on second reading. Seconded.

The Finance and Economic Matters Committee reported favorable on R-21-12.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Israel, Paone, Alderwomen Hoyle, Finlayson,
Aldermen Silverman, Kirby, Pfeiffer

NAYS:

ABSTAIN: Alderman Arnett

CARRIED: 8/0/1

R-26-12 Establishing a Forest Conservation Act Working Group – For the purpose of establishing a Forest Conservation Act Working Group to review and make recommendations on the City of Annapolis' legislation and policies pertaining to the implementation of the Forest Conservation Act.

City Manager Mallinoff was present and answered questions from Council.

- Alderman Arnett moved to adopt R-26-12 on second reading. Seconded.

The Economic Matters and Environmental Matters Committees reported favorably on R-26-12.

- Mayor Cohen accepted into the record a email sent to Alderman Mathew Silverman from Beth Bannan dated 6/18/12 regarding Hunt Meadow's opposition statement for the Reserve at Quiet Waters.

At 11:05 p.m., Mayor Cohen requested Alderman Arnett preside over the meeting during his absence.

- At 11:07 p.m., Mayor Cohen resumed the duties of the Chair.
- Alderman Paone moved to call the question to end debate. Seconded. CARRIED by simple majority.

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Alderman Israel, Alderwoman Finlayson, Aldermen Pfeiffer, Arnett

NAYS: Alderman Paone, Alderwoman Hoyle, Aldermen Silverman, Kirby

CARRIED: 5/4

- Alderman Arnett moved to consider new items of business beyond 11:00 p.m. Seconded. CARRIED on voice vote.

R-27-12 Establishing Polices and Procedures for Mayor and City Council Approval of Grant Revenue Appropriations – For the purpose of establishing policies and procedures for Mayor and City Council approval of grant revenue appropriations.

Finance Director Miller gave a brief presentation and answered questions from Council.

- Alderman Arnett moved to adopt R-27-12 on second reading. Seconded.

The Finance Committee reported favorable with amendments on R-27-12.

- Alderman Finlayson moved to amend R-27-12 as follows:

On page 1, in line 13, strike "Mayor and City Council approval of"

On page 1, in line 14, after the word "grant" add "applications and"

On page 1, in lines 19, 20 and 29, in all places where it occurs strike "Mayor and City Council" and insert "City Council" Seconded. CARRIED on voice vote.

The main motion amended A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Alderman Israel, Alderwomen Hoyle, Finlayson, Aldermen Silverman, Kirby, Pfeiffer, Arnett

NAYS: Alderman Paone

CARRIED: 8/1

RESOLUTION and ORDINANCES – 1st READING

O-18-12 The Process for Approving City Employee Job Descriptions – For the purpose of shifting the authority to approve City of Annapolis civil service employee job descriptions from the City Council to the Civil Service Board and creating a job description approval process for exempt service positions.

- Alderman Arnett moved to adopt O-18-12 on first reader. Seconded. CARRIED on voice vote.

Referred to the Rules and City Government Committee.

O-25-12 The Time for Beginning Regular Meetings of the City Council – For the purpose of changing the beginning time for regular meetings of the City Council from 7:30 p.m. to 7:00 p.m.

- Alderman Arnett moved to adopt O-25-12 on first reader. Seconded. CARRIED on voice vote

Referred to the Rules and City Government Committee.

R-29-12 Reducing the Annual Fee For Trash Collection From Dwelling Units – For the purpose of reducing the annual fee for trash collection from dwelling units.

- Alderman Arnett moved to adopt R-29-12 on first reader. Seconded. CARRIED on voice vote.

Referred to the Finance Committee.

Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:18 p.m.

Regina C. Watkins-Eldridge, MMC
City Clerk

1 CITY COUNCIL OF THE
2 City of Annapolis

3
4 Ordinance No. O-25-12

5 Introduced by: Alderman Israel and Mayor Cohen

6
7 Co-Sponsored by: Alderwoman Finlayson

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9

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
6/18/12			9/14/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	6/18/12		

10
11 **AN ORDINANCE** concerning

12 **The Time for Beginning Regular Meetings of the City Council**

13 **FOR** the purpose of changing the beginning time for regular meetings of the City Council from
14 7:30 p.m. to 7:00 p.m.

15 **BY** repealing and re-enacting with amendments the following portions of the Code of the
16 City of Annapolis, 2011 Edition
17 Section 2.16.010
18

19 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
20 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

21 **CHAPTER 2.16 – CITY COUNCIL**

22 **Article I - Rules of Procedure**

23 **2.16.010 - Time of meetings.**

24 The regular monthly meeting of the City Council shall take place at seven[-thirty] p.m. on the
25 second Monday in each month except that the City Council shall have no regular monthly
26 meeting during the month of August. Special meetings may be called by the Mayor. No public
27 hearing before the council shall commence after ten-thirty p.m. No item of business shall be
28 taken up or acted upon by the council unless that item is under consideration by eleven p.m.
29 The times specified in this rule may be changed at any time by a majority vote.

30
31
32 **2.16.020 - Place of meeting.**

33 The place of meeting of the City Council shall be the room known as the council chamber of the
34 municipal building and no meeting shall be held elsewhere except by a majority vote of all
35 members.
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2.16.030 - Order of business.

A. The order of business at all regular meetings of the City Council shall be as follows:

1. Roll call;
2. Approval of journal of proceedings of prior meetings;
3. Petitions, reports and communications;
4. Action on applications and appeals;
5. Legislative action;
6. Public hearings;
7. Monthly reports and bills;
8. Business and miscellaneous.

B. The order of business at all special meetings of the City Council shall be as established by the Mayor.

2.16.035 - Time limitation—Petitions, reports and communications.

A person appearing before the City Council with a petition, report or communication shall be limited to a presentation of not more than five minutes. The time specified in this rule may be changed at any time by a majority vote.

2.16.040 - Suspending order of business.

The order of business may be suspended at any time by a majority vote.

2.16.050 - Calling meeting to order—Roll call—Reading and approval of journal of last meeting.

At the hour designated, the Mayor shall take the chair and call the council to order. The Mayor shall then direct the City Clerk to call the roll, and if a quorum is present, the journal of the last meeting shall be read and approved, after correction of any errors.

2.16.060 - Dispensing with reading of journal.

The journal shall be read only at regular meetings and at any time the reading may be dispensed with by unanimous consent.

2.16.070 - Reducing motions, etc., to writing—Stating or reading motion before debate.

Every motion or proposition shall be reduced to writing on the call of any member and a motion made and seconded shall be in the possession of the City Council and shall be stated by the presiding officer or read by the City Clerk before debate.

2.16.080 - Demanding previous question—Limiting or extending debate.

Any two members may demand the previous question and the previous question may be ordered by a majority vote. Debate may be limited or extended by a majority vote.

2.16.090 - Reading, amendment and passage of ordinances, etc.

A. All laws shall be enacted by ordinance. Every ordinance and every charter amendment shall be read three times by its title before a final vote is taken for its passage. However, by

1 unanimous consent of the council in session, this procedure may be waived and the ordinance
2 read two times by title only and the third reading shall not be held. No ordinance or charter
3 amendment shall be amended except upon its second reading. Every ordinance and every
4 charter amendment shall be read the first time at the meeting at which it is introduced, and the
5 ordinance or charter amendment shall then lie on the table, after which it shall be read the
6 second and third time and final action taken. All three readings of an ordinance and charter
7 amendment shall occur during the same term of the Council.
8

9 B. With the exception of referrals to the Planning Commission, all ordinances, resolutions and
10 charter amendments shall be discharged without the necessity of a motion from any committee
11 or commission to which it has been referred ninety days after first reading. The ordinance or
12 charter amendment shall thereafter be placed on the agenda of the next regular City Council
13 meeting and all subsequent Council meetings until the Council votes to postpone consideration
14 for a specific amount of time not to exceed ninety days, or votes to adopt or defeat the
15 legislation. All legislation referred to the Planning Commission shall be by way of the
16 Department of Planning and Zoning which shall complete its review, make recommendations,
17 and place the legislation on the agenda of the Planning Commission meeting that is to take
18 place within sixty days of the first reading by the City Council. An ordinance that proposes to
19 amend the zoning of any piece of property shall be referred to the Planning Commission and
20 may not be placed upon a City Council agenda until the findings and recommendations of the
21 Planning Commission have been received consistent with Chapter 21.34. Other legislation
22 referred to the Planning Commission shall be discharged without the necessity of a motion from
23 the Planning Commission one hundred eighty days after first reading by the City Council. The
24 legislation shall thereafter be placed on the agenda of the next meeting and all subsequent
25 regular meetings until the City Council votes to postpone consideration for a specific amount of
26 time not to exceed ninety days, or votes to adopt or defeat the legislation.
27

28 C. All resolutions shall be read twice by title and may be passed after the second reading.
29 Every resolution shall be read the first time at the meeting at which it is introduced, and the
30 resolution shall then lie on the table after which it shall be read a second time and final action
31 taken. Both readings of a resolution shall occur during the same term of the Council.
32

33 D. The foregoing notwithstanding, by a unanimous consent of the council in session, any
34 ordinance or resolution may be passed at the meeting of the introduction.
35

36 E. A fiscal impact note shall be submitted by the Finance Director on every ordinance, charter
37 amendment, and resolution no later than the date such ordinance, charter amendment, or
38 resolution is to be heard at public hearing. Any ordinance or resolution waiving or reducing City
39 fees shall be referred to the Finance Committee and then lie on the table after which shall be
40 read the second time and final action taken.
41

42 F. The member or members of the City Council who have requested the drafting and
43 introduction of a charter amendment, ordinance, or resolution shall be identified by title and
44 name following the heading "Introduced by." The first member requesting the drafting of a
45 specific piece of legislation may make a determination as to whether any other members of the
46 City Council may be listed under "Introduced by" and the order in which those members are to
47 be introduced. Any other member of the City Council who requests identification on the
48 legislation shall be listed under the heading "Co-sponsored by" in the chronological order in
49 which that member's request is made to the Office of Law or on the floor of the City Council.

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2.16.100 - Order of voting.

All votes by the City Council on the third reader for ordinances and charter amendments and on the second reader for resolutions shall be recorded by roll call vote. All other votes shall be by voice vote unless any member of the City Council requires a recorded roll call vote. When a recorded vote is taken, the vote of each alderman/alderwoman shall be taken in rotating sequence, with the vote of the Mayor taken first. Rotation shall occur on each calendar day the Council meets to conduct business. The order specified in this rule may be changed at any time by majority vote.

2.16.110 - Appeal from decision of chair.

An appeal may be made from any decision of the chair. When the question is taken on sustaining the decision of the chair, if there is a majority in the affirmative, or if the vote is a tie, the decision of the chair shall be sustained. If there is a majority in the negative, the decision of the chair shall be reversed.

2.16.120 - Committees.

- A. Following the recommendation by the Mayor made pursuant to Chapter 2.12 of this code, aldermen shall be confirmed to serve on a committee by a majority vote of the City Council.
- B. No committee shall have more than three aldermen as members.
- C. Each committee shall elect its chairman from its own membership.

2.16.130 - Declaring chair vacant.

The City Council by a majority vote may declare the chair vacant at any meeting if the presiding officer refuses to function in the chair's official capacity in accordance with the provisions of the Charter or this code or these rules of procedure. If the chair is declared vacant the City Council may elect a chairman pro tem who shall act as presiding officer for the duration of the meeting. This action shall not abridge the privileges of the presiding officer as a member of the body.

2.16.140 - Protest of member against action of body.

It shall be a matter of right and privilege to have received and entered upon the journal a protest of a member against the action of the City Council.

2.16.150 - Suspension of rules.

These rules may be suspended at any time for any purpose during a meeting by a unanimous vote of the members present.

2.16.160 - Robert's Rules of Order.

When no provision is made in this article, the rules of parliamentary practice comprised in the current edition of Robert's Rules of Order, Newly Revised, shall govern the City Council in all cases to which they are applicable and in which they are not inconsistent with the Charter, this code, or these rules of procedure.

1 **2.16.170 - Reconsideration.**

2 The City Council may reconsider any action it has taken, provided it is done at the same
3 meeting or at the next succeeding meeting, and provided further that there have been no
4 intervening vested rights. For purposes of this section, a meeting closed pursuant to Maryland
5 State Government Article, Section 10-501, et seq. (Open Meetings Act), its substantial
6 equivalent or successor, shall not be considered in determining the "next succeeding meeting."
7
8

9 **2.16.180 - Public hearings.**

10 A. Public Hearing Required. The Mayor shall schedule a public hearing on each ordinance
11 passed on first reading by the City Council and on any resolution passed on first reading for
12 which a member requests a public hearing. The hearing shall be advertised as required by law
13 and shall be held within forty-eight days following its passage on first reading. If the City Council
14 subsequently substantively amends an ordinance or resolution on which a hearing has been
15 held, final action shall be postponed until a second hearing has been held, no later than forty-
16 eight days following the initial hearing. For purposes of this subsection, the City Council shall
17 determine by a vote of the majority of its members whether or not an amendment is substantive.
18

19 B. Appearance and Practice. An individual may appear in that person's own behalf; a member
20 of a partnership may represent the partnership; a bona fide officer or representative of a
21 corporation, trust or association may represent the corporation, trust or association; and an
22 officer or employee of a political subdivision or body or department may represent the political
23 subdivision, body or department. A person, firm or corporation may be represented in any
24 proceedings by an attorney at law admitted to practice before the Court of Appeals of this State.
25

26 C. Conduct of Hearings.

27 1. The Mayor shall regulate the course of the hearing and shall rule upon procedural
28 matters and objections made during the course of the hearing.

29 2. All witnesses shall testify under oath to be administered by the Mayor.

30 3. A hearing may be recessed or continued from time to time.

31 4. Testimony and evidence shall be presented in the following order:

32 a. Staff reports, if any;

33 b. Findings and recommendations of boards or commissions, if any;

34 c. Applicants;

35 d. Persons in favor of the application;

36 e. Persons in opposition to the application; and

37 f. Rebuttal.

38 5. In addition to the applicant, evidence and testimony either in favor of or in opposition
39 to the application may be presented by:

40 a. Owners of property within the City;

41 b. Taxpayers of the City;

42 c. Residents of the City;

43 d. Any other persons not identified above whose personal or property interests may
44 be specially affected by the granting or denial of the application; and

45 e. Attorneys at law and experts appearing on behalf of those persons listed above.

46 6. Any person whose personal or property interests may be specially affected by the
47 granting or denial of the application may participate and have the same rights in the
48 hearing as are afforded to the applicant.

49 7. The use of any visual display or exhibit shall be conducted in such a manner as to be
50 viewed by the City Council and, to the extent practicable, by the audience.
51

1 D. Evidence.

2 1. The Mayor may admit evidence which possesses probative value commonly
3 accepted by reasonable and prudent persons in the conduct of their affairs. The Mayor
4 shall give effect to the rules of privilege recognized by law. The Mayor may exclude
5 incompetent, irrelevant, immaterial and unduly repetitious evidence.

6 2. Documentary evidence may be received in the form of copies or excerpts, or by
7 incorporation by reference. However, no documentary evidence may be received unless it
8 is presented to the City Clerk to be identified and marked as an exhibit in the proceedings.
9 Where possible, a copy of each item of documentary evidence shall be provided for public
10 inspection no later than the time of its introduction before the City Council.

11 3. A count of those in attendance who support or oppose an application shall not be
12 taken. A written listing or petition of those persons who state general support or opposition
13 to a pending application is not admissible.

14 4. With regard to an application for approval of a special exception, the City Council
15 shall provide a period of not more than seven days following the public hearing during
16 which any person may submit comments regarding the application. The comments shall be
17 in typewritten form and shall be filed with the City Clerk together with ten copies. The
18 person submitting the comments shall forward a copy to the applicant and shall certify the
19 date and manner of delivery. Following the comment period, the applicant shall have a like
20 amount of time to submit rebuttal comments. These comments shall also be in typewritten
21 form and filed with the City Clerk together with ten copies.

22
23 E. Decision. Action by the City Council with regard to any matter upon which a public hearing
24 has been conducted in the exercise of the City Council's authority to zone or rezone property, to
25 consider applications relating to the use of land, or to consider matters related to alcoholic
26 beverage licenses, shall not be taken sooner than at a special meeting called for that purpose or
27 at the next regular meeting of the City Council. Prior to acting upon an application for approval
28 of a special exception, and unless a majority objects, the City Council shall resolve itself into a
29 committee of the whole to consider the findings, conditions and other matters related to the
30 application.

31
32 F. As used in this section, the term "applicant" includes a "petitioner," "appellant," or a
33 "licensee" as the case may be, and the other provisions of this section shall be interpreted
34 accordingly in consideration of the type of matter being heard.

35
36
37 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
38 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its passage.

39
40 **ADOPTED** this _____ day of _____, _____.

41
42
ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

43
44
45 **EXPLANATION**

46 CAPITAL LETTERS indicate matter added to existing law.

1
2

[brackets] indicate matter stricken from existing law.
Underlining indicates amendments.

Policy Report

Ordinance O-25-12

The Time for Beginning Regular Meetings of the City Council

The proposed ordinance would change the beginning time for regular meetings of the City Council from 7:30 p.m. to 7:00 p.m. for consistency with Special Meetings of the City Council since they generally begin at 7:00 p.m.

Prepared by Jessica Cowles, Legislative and Policy Analyst, Office of Law;
JCCowles@annapolis.gov and 410-263-1184.

FISCAL IMPACT NOTE

Legislation No: O-25-12

First Reader Date: 6-18-12

Note Date: 6-20-12

Legislation Title: **The Time for Beginning Regular Meetings of the City Council**

Description: For the purpose of changing the beginning time for regular meetings of the City Council from 7:30 p.m. to 7:00 p.m.

Analysis of Fiscal Impact:

This legislation produces no significant fiscal impact.

1 CITY COUNCIL OF THE
2 City of Annapolis

3
4 Ordinance No. O-51-11

5 Introduced by: Mayor Cohen Alderwoman Finlayson,
6 Alderwoman Hoyle and Alderman Kirby
7
8

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
11/14/11			5/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	11/14/11		
Planning Commission	11/14/11		

9
10 **A ORDINANCE** concerning

11 **Use and Redevelopment of Property in C2 Zoning Districts**

12
13 **FOR** the purpose of adding certain provisions governing use and redevelopment of property
14 located in a C2 Zoning District.

15 **BY** repealing and re-enacting with amendments the following portions of the Code of the
16 City of Annapolis, 2011 Edition
17 Section 21.42.080
18

19 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
20 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

21 **Chapter 21.42 – COMMERCIAL AND INDUSTRIAL DISTRICTS**

22 **21.42.080 - C2 Conservation Business district.**

23 A. Purpose. The C2 Conservation Business district is designed to encourage the preservation
24 of the old City by allowing a compatible mixture of business and home crafts and shops, unique
25 to the early development of the City.

26 B. Uses. Uses that may be permitted in the C2 district are set forth in the table of uses for
27 commercial and industrial districts in Chapter 21.48

28 C. Development Standards. Chapter 21.50 contains the bulk regulations table for the C2
29 district.

30 D. Additional Standards.

31 1. All business, servicing or processing in the C2 district, except for off-street parking or
32 loading, shall be conducted within completely enclosed buildings.

33 2. Food service establishment restrictions apply in the C2 district, see Section 21.64.300

3. Off-street loading spaces are not required in the C2 district.

4. Waterfront properties designated as part of the C2 Conservation Business District shall provide a public pedestrian access across the waterway frontage of the property.

5. Upon redevelopment of a site in the C2 Zoning District, those scenic views recognized in the Annapolis Comprehensive Plan or other plans adopted as amendments thereto by the Annapolis City Council must be restored or preserved. For purposes of this section, redevelopment shall mean new construction, alterations or renovations to the exterior of the structure(s) on the site, not including decks, windows, doors and façade treatments or other improvements within the existing footprint and building envelope, in excess of fifty percent (50%) of the value of the improvements on the site as of the date of permit requests.

SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that this Ordinance shall take effect from the date of its passage.

ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

EXPLANATION:

Highlighting indicates matter added to existing law.
~~Strikeout indicates matter deleted from existing law.~~
Underlining indicates amendments.

**Proposed Amendments to O-51-11
Use and Redevelopment of Property in C2 Zoning Districts**

Page 1, Line 13: After word “adding” insert “AN ADDITIONAL PERMITTED USE AND ADDING”

Page 1, Line 18: Insert “SECTION 21.48.020”

Page 2, Line 12: Add: **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the Code of Annapolis shall be amended to read as follows:

Amend the Use Table found at Section 21.48.020:

21.48 – USE TABLES

21.48.020 – Table of Uses – Commercial and Industrial Zoning Districts

P = Permitted Use; S = Special Exception Use; -Std = Use Subject to Standards (Chapter 21.64); A = Accessory Use; Blank = Not Permitted

A use, including a special exception use, that is not normally permissible as a permitted use or use subject to standards in a zoning district may be permitted in that district as a planned development use pursuant to Section 21.24.020.

Important. The notes at the end of the table are as much a part of the law as the table itself.

USES	District B1	District B2	District B3	District B3-CD	District BCE	District BR	District C2	District C2A	District PM2	District I1
Boat Showrooms			P	P	P					
<u>BOAT SHOWS AND RELATED ACTIVITIES INCLUDING VENDOR BOOTHS AND DISPLAY AREAS</u>							P ⁵			
<u>DOCKS, SLIPS, PIERS AND OTHER FACILITIES FOR IN-WATER STORAGE OF BOATS AND WATERCRAFT</u>							P			

Notes:

A. Uses in the PM2 district are subject to the following provisions as indicated in the table:

1. This use is permitted as a principal use only in districts that do not adjoin (along non-street frontage) property zoned R1, R1A, R1B or R2.
2. This use is permitted as an incidental use in a structure that contains business, professional or governmental offices provided that gross floor area of all incidental uses does not exceed the amount of space devoted to the first floor of a multistory structure; except, that in no case shall it exceed 33 percent of the total gross floor area. This use is considered a neighborhood convenience use and is subject to standards given in 21.64.420
3. If the principal use with which the drive-thru facility is associated is a special exception use, then the drive-thru facility requires special exception approval
4. ATMs are permitted as walkups subject to all other applicable regulations. In the C2 and C2A districts, drive-through facilities are not permitted.

B. USES IN THE C2 DISTRICT ARE SUBJECT TO THE FOLLOWING PROVISIONS AS INDICATED IN THE TABLE:

5. THIS USE IS PERMITTED ONLY ON LOTS WITH WATERFRONT FRONTAGE.

Page 2, Line 13: Strike "SECTION II" and insert "SECTION III"

FISCAL IMPACT NOTE

Legislation No: O-51-11

First Reader Date: 11-14-11

Note Date: 11-27-11

Legislation Title: Use and Redevelopment of Property in C2 Zoning Districts

Description:

For the purpose of adding certain provisions governing use and redevelopment of property located in a C2 Zoning District.

Analysis of Fiscal Impact:

This legislation will provide for a waterfront pedestrian access across the waterway frontage of property in the C2 Zoning District as well as restore and preserve scenic views. While the legislation produces no significant direct fiscal impact, it could lead to an increase in the tax base, thereby increasing tax revenues.

Policy Report

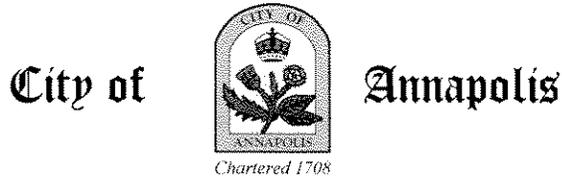
Ordinance O-51-11

Use and Redevelopment of Property in C2 Zoning Districts

The proposed ordinance would add two provisions governing the use and redevelopment of property located in the C2 Zoning District. The first provision of O-51-11 would require public pedestrian access across the waterway frontage of property in the C2 Conservation Business District.

The second provision of the proposed ordinance would require restoration or preservation of scenic views recognized in the Comprehensive Plan (or amendments to it) upon the redevelopment of a site in the C2 Zoning District. The proposed ordinance defines redevelopment to mean new construction, alterations or renovations to the exterior of the structure(s) on the site in excess of 50% of the value of the improvements on the site as of the date of permit requests, excluding decks, windows, doors and façade treatments, or other improvements within the existing footprint and building envelope.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at 410.263.1184 or JCCowles@annapolis.gov.



PLANNING COMMISSION

(410)263-7961

145 GORMAN STREET, 3RD FLOOR
ANNAPOLIS, MARYLAND 21401

March 1, 2012

MEMORANDUM

To: Annapolis City Council

From: Planning Commission

Re: Findings on Ordinance O-51-11 concerning standards for the development and redevelopment of property in the C2, Conservation Residence District

Summary of Ordinance

This ordinance would require that development in the C2 district incorporate the following design characteristics:

1. If it is a waterfront property, it would be required to provide a pedestrian access along the waterway frontage of the property as illustrated on the next page.
2. Upon redevelopment of a site, those scenic views recognized in the Annapolis Comprehensive Plan or other plans adopted as amendments thereto must be restored or preserved.

Redevelopment means new construction, alterations or renovations to the exterior of a structure in excess of fifty percent of the value of the improvements on the site as of the date of permit requests. Decks, windows, doors or other improvements within the existing footprint are excluded.

This ordinance grew out of the Planning Commission's recommendation on the rezoning request for 110 Compromise Street (aka Fawcett's). Neither of these considerations can be attached to a rezoning of the property. Nevertheless, general amendments to the C2 zoning district will be proposed to address these considerations in conjunction with this rezoning request.

Since the original recommendation to the City Council, the CDAC did recommend the enhancement and maintenance of views from downtown across the harbor.

Public Hearing

At its regular meeting on March 1, 2012 the Planning Commission conducted a public hearing on this ordinance.

Recommendation

The Planning Commission recommends approval of Ordinance O-51-11 with the following amendments. The Planning Commission recommends two important amendments to the language of the suggested ordinance. As to paragraph 4, the Commission recommends:

“shall provide uninterrupted and unimpeded public pedestrian access...”

As to paragraph 5, the Commission recommends: “...redevelopment shall mean new construction, alterations or exterior renovations to the structures...”

The Commission retaining the scenic view now obstructed by 110 Compromise street is an important condition to progress towards a rejuvenated City Dock.

Eleanor M. Harris

Dr. Eleanor M. Harris, Chair *gmh*



City of Annapolis
DEPARTMENT OF PLANNING AND ZONING

145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401
Annapolis 410-263-7961 • FAX 410-263-1129 • MD Relay (711)

JON ARASON, AICP
DIRECTOR

March 1, 2012

MEMORANDUM

To: Planning Commission

From: Jon Arason *JA*
Planning Director

Re: Ordinance O-51-11 concerning standards for the development and redevelopment of property in the C2, Conservation Residence District

Attachments: 1. Ordinance O-51-11
2. Planning Commission findings from 110 Compromise zoning map amendment request

Summary of Ordinance

This ordinance would require that development in the C2 district incorporate the following design characteristics:

1. If it is a waterfront property, it would be required to provide a pedestrian access along the waterway frontage of the property as illustrated on the next page.
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Redevelopment means new construction, alterations or renovations to the exterior of a structure in excess of fifty percent of the value of the improvements on the site as of the date of permit requests. Decks, windows, doors or other improvements within the existing footprint are excluded.

This ordinance grew out of the Planning Commission recommendation on the rezoning request for 110 Compromise Street (aka Fawcett's). The staff report on the rezoning request contained the following:

There are two important considerations in the development/redevelopment of this site. A longstanding consideration is to maintain pedestrian access around City Dock. This is a key parcel for this pedestrian access.

Pedestrian access is not permitted by the Fleet Reserve Club, but the walkway adjacent to subject property links up to the Fleet Street street-end right-of-way avoiding a dead-end and creating pedestrian opportunities.

The second consideration has been brought up from time-to-time but not in the context of city policy. This has become an important consideration for the City Dock Advisory Committee (CDAC) and will probably be a part of their final report—the enhancement of the view down Main Street, across City Dock to the mouth of the Severn River and beyond. The structure now on subject property blocks a portion of this view and it is proposed that any significant redevelopment of this site be done in a manner that this view shed is restored.

Neither of these considerations can be attached to a rezoning of the property. Nevertheless, general amendments to the C2 zoning district will be proposed to address these considerations in conjunction with this rezoning request.

Since the writing of this report the CDAC did recommend the enhancement and maintenance of views from downtown across the harbor.

The Planning Commission agreed with this assessment and recommended code changes to address pedestrian access and enhanced views. The language of O-51-11 is the language recommended by the Planning Commission. It has been referred back to the Planning Commission because it was introduced as a new ordinance.

This amendment was recommended by staff and the Planning Commission and is consistent with City plans and policies. Staff recommends approval of Ordinance O-51-11.



City of Annapolis
DEPARTMENT OF PLANNING AND ZONING

145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401
Annapolis 410-263-7961 • FAX 410-263-1129 • MD Relay (711)

JON ARASON, AICP
DIRECTOR

March 1, 2012

MEMORANDUM

To: Planning Commission

From: Jon Arason *JA*
Planning Director

Re: Ordinance O-51-11 concerning standards for the development and redevelopment of property in the C2, Conservation Residence District

Attachments: 1. Ordinance O-51-11
2. Planning Commission findings from 110 Compromise zoning map amendment request

Summary of Ordinance

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The second consideration has been brought up from time-to-time but not in the context of city policy. This has become an important consideration for the City Dock Advisory Committee (CDAC) and will probably be a part of their final report—the enhancement of the view down Main Street, across City Dock to the mouth of the Severn River and beyond. The structure now on subject property blocks a portion of this view and it is proposed that any significant redevelopment of this site be done in a manner that this view shed is restored.

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Since the writing of this report the CDAC did recommend the enhancement and maintenance of views from downtown across the harbor.

The Planning Commission agreed with this assessment and recommended code changes to address pedestrian access and enhanced views. The language of O-51-11 is the language recommended by the Planning Commission. It has been referred back to the Planning Commission because it was introduced as a new ordinance.

This amendment was recommended by staff and the Planning Commission and is consistent with City plans and policies. Staff recommends approval of Ordinance O-51-11.

**CITY COUNCIL OF THE
City of Annapolis**

Ordinance No. O-51-11

**Introduced by: Mayor Cohen Alderwoman Finlayson,
Alderwoman Hoyle and Alderman Kirby**

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
11/14/11			5/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't Planning Commission	11/14/11 11/14/11		

A ORDINANCE concerning

Use and Redevelopment of Property in C2 Zoning Districts

FOR the purpose of adding certain provisions governing use and redevelopment of property located in a C2 Zoning District.

BY repealing and re-enacting with amendments the following portions of the Code of the City of Annapolis, 2011 Edition
Section 21.42.080

SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the Code of the City of Annapolis shall be amended to read as follows:

Chapter 21.42 – COMMERCIAL AND INDUSTRIAL DISTRICTS

21.42.080 - C2 Conservation Business district.

A. Purpose. The C2 Conservation Business district is designed to encourage the preservation of the old City by allowing a compatible mixture of business and home crafts and shops, unique to the early development of the City.

B. Uses. Uses that may be permitted in the C2 district are set forth in the table of uses for commercial and industrial districts in Chapter 21.48

C. Development Standards. Chapter 21.50 contains the bulk regulations table for the C2 district.

D. Additional Standards.

1. All business, servicing or processing in the C2 district, except for off-street parking or loading, shall be conducted within completely enclosed buildings.

2. Food service establishment restrictions apply in the C2 district, see Section 21.64.300



City of Annapolis
DEPARTMENT OF PLANNING AND ZONING

Chartered 1708

145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401
Annapolis 410-263-7961 • FAX 410-263-1129 • MD Relay (711)

JON ARASON, AICP
DIRECTOR

October 19, 2011

MEMORANDUM

TO: City Council of Annapolis
FROM: Planning & Zoning Commission
RE: Zoning map amendment of 110 Compromise from WMC, Waterfront Maritime Conservation to C2, Conservation Business District. ZMA2011-001

SUMMARY

Subject property is the site of the former Fawcett's marine supply store. The property had been zoned C2, Conservation Business District until the adoption of the Waterfront Maritime Districts in 1987, at which time the property was zoned WMC. Before the property's use as a retail store specializing in marine hardware and operating under the Fawcett's name, the subject property had been used for general retail, including a grocery store. The WMC zone is more restrictive in that non-maritime retail and office uses are severely limited.

C2 is the prevalent zone downtown and is the only general commercial zone used in the historic district. Until 1987 this property had a C2 designation. Adjacent, developed properties affected by the 1987 rezoning had been zoned M1, Light Maritime before being rezoned to WMC.

The zoning map amendment rezones the property back to C2, Conservation Business District consistent with the non-waterfront properties downtown and consistent with the non-conforming uses of several of the neighboring waterfront properties.

STAFF RECOMMENDATION

At a regularly scheduled meeting on July 21, 2011, the Planning and Zoning staff presented their analysis and recommended approval of the rezoning request.

Staff reviewed the background of the request and analyzed the request based upon State law and the requirements of the City Code. In addition, staff analyzed the request based upon the Annapolis Comprehensive Plan recommendations and the recommendations of the City Dock Advisory Committee.

Staff found that there had been a change in the social and economic character of the area that would warrant approval of the request for rezoning. Staff also recommended additional legislative changes to the C2 zone. One change would require the provision of a pedestrian access along the water for waterfront properties. The other would require adherence to view cones for redeveloped properties.

REQUIRED FINDINGS

Article 66b is the State enabling legislation that grants local governments to power to regulate the use of land through zoning. Art. 66b, Section 4.05 establishes the 'change or mistake' rule wherein a zoning map amendment can only be granted based on a finding that there was a substantial change in the character of the neighborhood where the property is located, or that there was a mistake in the original zoning. Chapter 21.34 of the Annapolis City code sets forth the six criteria and findings that must be made in order to make the finding for change or mistake in considering a rezoning. They are as follows:

- A. Existing uses and zoning classification of properties within the general area of the property

that is the subject of the application.

In the vicinity of the property there are three zoning classifications. Subject property abuts land zoned C2 and WMC. In the area, but not abutting subject property there is land zoned C1, Conservation Residence District. The WMC zone on the other side of the water consists of the Natural Resources Police building, the Annapolis Harbormaster building, and a large car parking lot. The WMC zone on the side of the subject property consists of the Fleet Reserve building – which is essentially a social and dining club, the Marriott Hotel building – which has no maritime uses and includes a popular waterfront restaurant, the Annapolis Yacht marina, and the Annapolis Yacht Club – both of which are maritime. The Fleet Reserve and the Marriott Hotel are both nonconforming uses though both are in the WMC. The City of Annapolis also owns two small car parking lots in this portion of the WMC zone.

The C-1 zone contains the Annapolis Elementary School, an Anne Arundel Board of Education administration building, a car parking lot, and a playground. The school has coexisted for decades with the surrounding commercial activity. The entire area, known generally as the City Dock area, is intensively commercial.

The Commission finds that a general commercial zone for this will not be discordant with the general commercial tenor of the general area.

B. The suitability of the property in question to the uses permitted under the existing zoning classification compared to the uses permitted under the proposed zoning classification.

As mentioned earlier, the property was zoned from C2, Conservation Business to WMC, Waterfront Maritime Conservation in 1987, no doubt due, at least in part, to the presence of Fawcett's as a tenant. At the time of the WMC zoning, all of the properties abutting City Dock were zoned WMC irrespective of the extant use or whether the properties were or would be rendered nonconforming by the change.

For the non-maritime uses listed there are additional standards that must be met and size limitations for the use to be allowed in the WMC District.

The Planning & Zoning Commission heard testimony and had the benefit of staff expertise. The Commission finds that the nature of City Dock has changed dramatically from supporting the Chesapeake Bay seafood industry to becoming a destination for recreational boaters, land-based day trippers, and local and regional customers of the restaurant and retail establishments. These users of City Dock are not arriving downtown with the specific intent to purchase maritime-related goods. The Maritime Zones were created to concentrate maritime uses so each could take advantage of proximity to another. Current downtown maritime use consists of a marina and a yacht club, which do not create the synergies contemplated. A survey by BBP, LLC found that respondents felt there was a need for specialty food, sporting goods/hobby, clothing and limited service restaurants but not for maritime services and goods.

C. The trend of development in the general area, including any changes in zoning classification of the subject property or other properties in the area and the compatibility with existing and proposed development for the area.

As noted above area properties were rezoned in 1987 from C2 to WMC with the adoption of the maritime economic and land use strategy. As noted above the nature of City Dock has changed over time from watermen related uses to a visitor destination—both land based and water based. The mix of retail goods sold downtown has changed as well. The C2 zoning designation proposed for the property is consistent with zoning in the area since C2 is the predominant commercial zoning district downtown. City Dock is viewed as the focal point of Annapolis and trends in thinking envision the City Dock area as a gathering place for local residents, regional residents, state employees, county employees, City employees, and visitors who may or may not have business in the City. None of these populations support a maritime business. The mix of uses allowed in the C2 zoning can support visitor, resident and employment populations.

The Commission finds that the trend in development, including the proposed zoning change, will be compatible with current and proposed development in the general area.

D. Whether there has been a substantial change in the character of the neighborhood where the property is located or that there was a mistake in the existing zoning classification.

The Commission finds that since the adoption of the WMC zoning twenty-four years ago, the business mix and functions in the downtown have undergone change. The so-called hard maritime uses have become concentrated on the Eastport side of Spa Creek and on both sides of Back Creek. Other than the AYC (and the proposed National Sailing Hall of Fame) there are no maritime uses in the WMC zone. As noted above, uses around City Dock are changing to reflect its emerging role as a visitor destination. The Commission finds there has been a substantial change in the character of the neighborhood where the property is located.

E. The availability of public facilities, present and future transportation patterns.

The Commission finds there are adequate public facilities in place to support the requested rezoning. The Commission further finds the requested rezoning will have no impact on present or future transportation patterns.

F. The relationship of the proposed amendment to the City's Comprehensive Plan.

The Annapolis Comprehensive Plan recommends mixed-use development for this site. The proposed C2 zoning classification is consistent with the comprehensive plan recommendation. The Commission finds that the proposed zoning amendment is compatible with the Comprehensive Plan.

Other Considerations

As noted above, staff identified two additional and important considerations in the development/redevelopment of this site. Both can be resolved if the Council adopts two changes to Code requirements.

The first is a longstanding responsibility to maintain pedestrian access around City Dock. This goal is key to the primary recommendation of the City Dock Advisory Committee to make the general City Dock area a pedestrian-friendly place with as much pedestrian access to the water as possible. This parcel is a key parcel for pedestrian access. Pedestrian access is not permitted by the Fleet Reserve Club, but the walkway adjacent to subject property links up to the Newman Street street-end right-of-way, thereby avoiding a dead-end and creating some pedestrian opportunities.

Consequently, the Planning & Zoning Commission finds the following change to the zoning code is a necessary addition to its recommendation of approval of the zoning map amendment:

New Subsection 21.42.080 D.4.:

"Waterfront properties designated as part of the C2 Conservation Business District shall provide a pedestrian access across the waterway frontage of the property."

The second consideration has been brought up from time-to-time but not in the context of city policy. This is an important goal identified by the City Dock Advisory Committee (CDAC) and is a part of their final report—namely, the enhancement of the view down Main Street, across City Dock to the mouth of the Severn River and beyond. The structure now on the subject property blocks an important portion of this view. Any significant redevelopment of this site must be done in a manner that restores this significant viewshed.

Hence, the Planning & Zoning Commission finds the following change to the zoning code is a necessary addition to its recommendation of approval of the zoning map amendment:

New Subsection 21.42.080 D.5.:

Upon redevelopment of a site in the C2 Zoning District, those scenic views recognized in the Annapolis Comprehensive Plan or other plans adopted as amendments thereto by the Annapolis City Council must be restored or preserved. For purposes of this section, redevelopment shall mean new construction, alterations or renovations to the exterior

of the structure(s) on the site, not including decks, windows, doors and façade treatments or other improvements within the existing footprint and building envelope, in excess of fifty percent (50%) of the value of the improvements on the site as of the date of permit requests.

Neither of these considerations can be attached to a rezoning of the property. Nevertheless, general amendments to the C2 zoning district must be proposed to address these considerations in conjunction with this rezoning request.

Additionally, the Planning Commission voted to amend the rezoning map change request to include the city-owned parking lot adjacent to Newman Street, between 110 Compromise and the Fleet Reserve Club, parcel 1248.

PUBLIC HEARING AND DELIBERATION

The Planning Commission found that proper notification of the application and hearing was given. In accordance with the Annapolis City Code a public hearing was held and the public was invited to comment on the rezoning request. Additionally, the owner of the property and his agents made a presentation to the Planning Commission.

Upon the close of the public hearing the Planning Commission entered into deliberations. Based on the staff analysis, applicants' presentation and comments received from the public, the Commission found that the requisite findings were met. The Commission further found that the recommended code changes noted above were appropriate in furthering the normal and orderly development of the City and consistent with the Comprehensive Plan.

RECOMMENDATION

The Planning & Zoning Commission on July 21, 2011 by a vote of 6-0 held that the requirements of 21.34.040 have been met, that there has been a change in the social and economic character of the area that warrants approval of this request, and that the change in zoning classification will be compatible with current and proposed uses. The Commission by the same vote further recommends that the proposed code changes be enacted coincident with the zoning change.

Chair: 

David DiQuinzio



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 5/31/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Rules and City Government Committee has reviewed 0-5/-11 and
has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Israel, Chair NO

Ald. Hoyle YES

Ald. Arnett NO

Meeting Date 5/31/12

Signature of Chair Richard E. Israel



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 5/31/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Economic Matters Committee has reviewed 0-51-11 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Paone, Chair YES

Ald. Finlayson Yes

Ald. Pfeiffer YES

Meeting Date 5/31/12 Signature of Chair Frederick M. Paone

**CITY COUNCIL OF THE
City of Annapolis**

Ordinance No. O-52-11

Introduced by: Alderwoman Finlayson, Alderwoman Hoyle and Alderman Kirby

LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
11/14/11			5/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't Planning Commission	11/14/11 11/14/11		

A ORDINANCE concerning

Rezoning Parcels 1244 and 1255, Grid 20, Tax Map 52A

FOR the purpose of rezoning parcels 1244 and 1255, Grid 20, Tax Map 52A to C2, "Conservation Business" Zoning District.

BY repealing and re-enacting with amendments the Zoning District Map contained in Section 21.06.020 of the Code of the City of Annapolis 2011 Edition, to reflect the rezoning of parcels 1244 and 1255, Grid 20, Tax Map 52A to C2 "Conservation Business" Zoning District.

SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the Code of the City of Annapolis shall be amended to read as follows:

Chapter 21.06 – ZONING DISTRICTS AND MAPPING

21.06.020 - Zoning District Map.

The location and boundaries of the zoning districts of this Zoning Code are established as shown on the zoning map entitled "City of Annapolis Zoning District Map," which is incorporated in this section and made a part of this Zoning Code. The map, together with everything shown on the map and all amendments to the map, is as much a part of this Zoning Code as though fully set forth and described in this Zoning Code. (Amended during 2007 edition: Ord. O-30-05 Revised Attach., 2006: Ord. O-11-05 Revised Amended § 1 (part), 2005: Ord. O-1-04 Revised (part), 2005). The zoning reflected on the Zoning District Map is amended to reflect the zoning of parcels 1244 and 1255, Grid 20, Tax Map 52A as C2 "Conservation Business" Zoning District located at 110 Compromise Street in Annapolis as contained in Exhibit A attached to this ordinance.

SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that having considered the application, testimony and evidence presented, and the report and recommendations of the Planning Commission, and having

1 weighed the evidence and judged the credibility of witnesses appearing before it, the City
2 Council in accordance with Section 4.05, Article 66B of the Annotated Code of Maryland, and
3 Section 21.34.040 of the City Code of Annapolis, makes the following findings of fact concerning
4 the rezoning of the parcels located at 110 Compromise Street.

5
6 **FINDINGS**
7

8 Article 66B is the State enabling legislation that grants local governments to power to regulate
9 the use of land through zoning. Article 66B, Section 4.05 establishes the 'change or mistake'
10 rule wherein a zoning map amendment can only be granted based on a finding that there was a
11 substantial change in the character of the neighborhood where the property is located, or that
12 there was a mistake in the original zoning. Chapter 21.34 of the Annapolis City code sets forth
13 the six criteria and findings that must be made in order to make the finding for change or
14 mistake in considering a rezoning. They are as follows:
15

16 **A. Existing uses and zoning classification of properties within the general area of the
17 property that is the subject of the application.**

18 In the vicinity of the property there are three zoning classifications. Subject property abuts land
19 zoned C2 and WMC. In the area, but not abutting subject property there is land zoned C1,
20 Conservation Residence District. The WMC zone on the other side of the water consists of the
21 Natural Resources Police building, the Annapolis Harbormaster building, and a large car parking
22 lot. The WMC zone on the side of the subject property consists of the Fleet Reserve building -
23 which is essentially a social and dining club, the Marriott Hotel building - which has no maritime
24 uses and includes a popular waterfront restaurant, the Annapolis Yacht marina, and the
25 Annapolis Yacht Club - both of which are maritime. The Fleet Reserve and the Marriott Hotel
26 are both nonconforming uses though both are in the WMC. The City of Annapolis also owns two
27 small car parking lots in this portion of the WMC zone.
28

29 The C-1 zone contains the Annapolis Elementary School, an Anne Arundel Board of Education
30 administration building, a car parking lot, and a playground. The school has coexisted for
31 decades with the surrounding commercial activity. The entire area, known generally as the City
32 Dock area, is intensively commercial.
33

34 The Commission finds that a general commercial zone for this will not be discordant with the
35 general commercial tenor of the general area.
36

37 **B. The suitability of the property in question to the uses permitted under the existing
38 zoning classification compared to the uses permitted under the proposed zoning
39 classification.**

40 As mentioned earlier, the property was zoned from C2, Conservation Business to WMC,
41 Waterfront Maritime Conservation in 1987, no doubt due, at least in part, to the presence of
42 Fawcett's as a tenant. At the time of the WMC zoning, all of the properties abutting City Dock
43 were zoned WMC irrespective of the extant use or whether the properties were or would be
44 rendered nonconforming by the change.
45

46 For the non-maritime uses listed there are additional standards that must be met and size
47 limitations for the use to be allowed in the WMC District.
48

49 The Planning & Zoning Commission heard testimony and had the benefit of staff expertise. The
50 Commission finds that the nature of City Dock has changed dramatically from supporting the
51 Chesapeake Bay seafood industry to becoming a destination for recreational boaters, land-

1 based day trippers, and local and regional customers of the restaurant and retail
2 establishments. These users of City Dock are not arriving downtown with the specific intent to
3 purchase maritime-related goods. The Maritime Zones were created to concentrate maritime
4 uses so each could take advantage of proximity to another. Current downtown maritime use
5 consists of a marina and a yacht club, which do not create the synergies contemplated. A
6 survey by BBP, LLC found that respondents felt there was a need for specialty food, sporting
7 goods/hobby, clothing and limited service restaurants but not for maritime services and goods.
8

9 **C. The trend of development in the general area, including any changes in zoning
10 classification of the subject property or other properties in the area and the compatibility
11 with existing and proposed development for the area.**

12 As noted above area properties were rezoned in 1987 from C2 to WMC with the adoption of the
13 maritime economic and land use strategy. As noted above the nature of City Dock has changed
14 over time from watermen related uses to a visitor destination--both land based and water based.
15 The mix of retail goods sold downtown has changed as well. The C2 zoning designation
16 proposed for the property is consistent with zoning in the area since C2 is the predominant
17 commercial zoning district downtown. City Dock is viewed as the focal point of Annapolis and
18 trends in thinking envision the City Dock area as a gathering place for local residents, regional
19 residents, state employees, county employees, City employees, and visitors who may or may
20 not have business in the City. None of these populations support a maritime business. The mix
21 of uses allowed in the C2 zoning can support visitor, resident and employment populations.
22

23 The Commission finds that the trend in development, including the proposed zoning change, will
24 be compatible with current and proposed development in the general area.
25

26 **D. Whether there has been a substantial change in the character of the neighborhood
27 where the property is located or that there was a mistake in the existing zoning
28 classification.**

29 The Commission finds that since the adoption of the WMC zoning twenty-four years ago, the
30 business mix and functions in the downtown have undergone change. The so-called hard
31 maritime uses have become concentrated on the Eastport side of Spa Creek and on both sides
32 of Back Creek. Other than the AYC (and the proposed National Sailing Hall of Fame) there are
33 no maritime uses in the WMC zone. As noted above, uses around City Dock are changing to
34 reflect its emerging role as a visitor destination. The Commission finds there has been a
35 substantial change in the character of the neighborhood where the property is located.
36

37 **E. The availability of public facilities, present and future transportation patterns.**

38 The Commission finds there are adequate public facilities in place to support the requested
39 rezoning. The Commission further finds the requested rezoning will have no impact on present
40 or future transportation patterns.
41

42 **F. The relationship of the proposed amendment to the City's Comprehensive Plan.**

43 The Annapolis Comprehensive Plan recommends mixed-use development for this site. The
44 proposed C2 zoning classification is consistent with the comprehensive plan commendation.
45 The Commission finds that the proposed zoning amendment is compatible with the
46 Comprehensive Plan.
47

48
49 **SECTION III: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE
50 ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect upon the date of adoption.
51

1
2
3
4

ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY _____

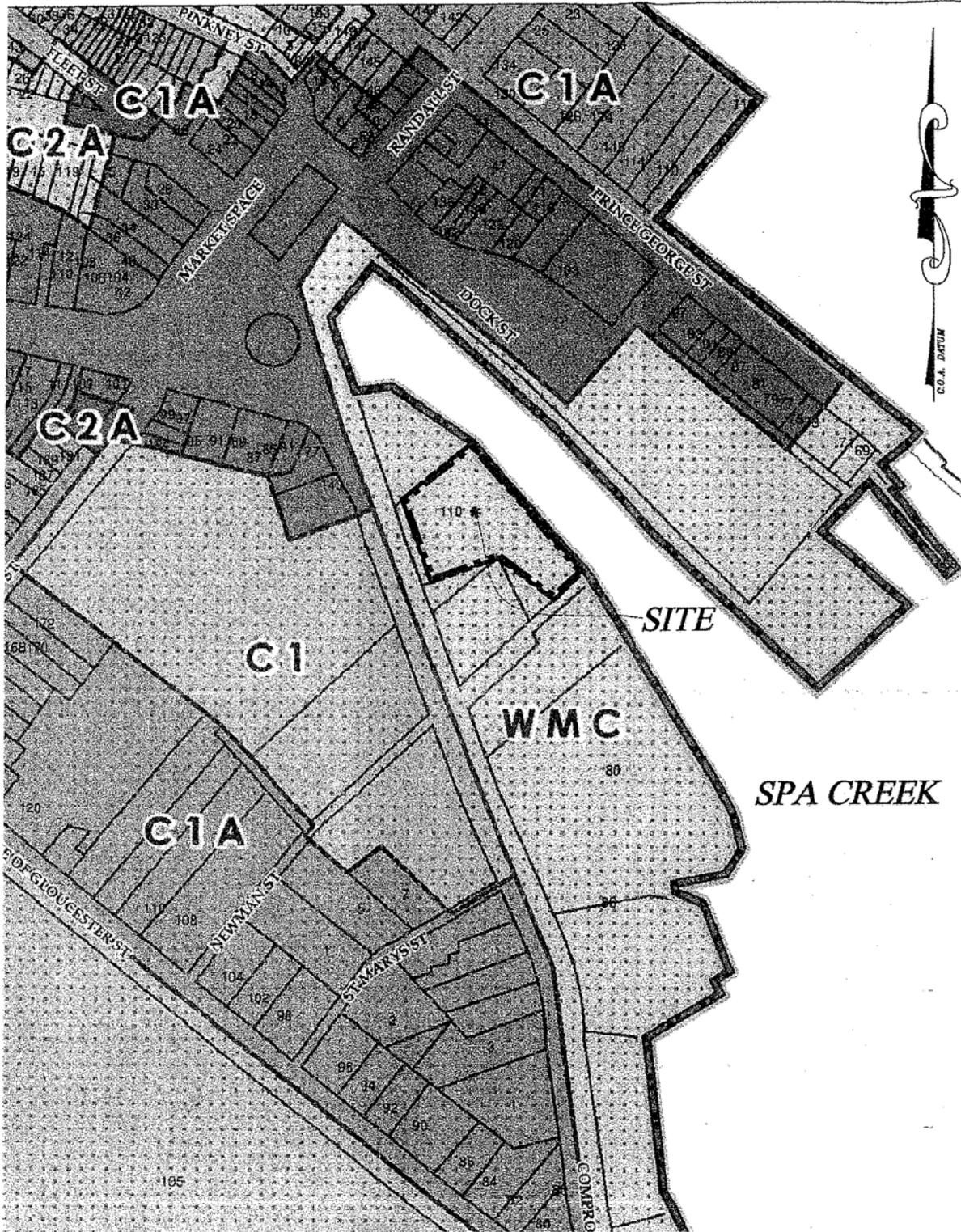
Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

5
6
7
8
9
10

<p style="text-align: center;">EXPLANATION: Highlighting indicates matter added to existing law. Strikeout indicates matter deleted from existing law. <u>Underlining indicates amendments.</u></p>

Exhibit A



**Proposed Amendments to O-52-11
Rezoning Parcels 1244 and 1255, Grid 20, Tax Map 52A**

Page 1, Line 10: Strike "1244" and insert "1247"

Page 1, Line 12: Strike "1244" and insert "1247"

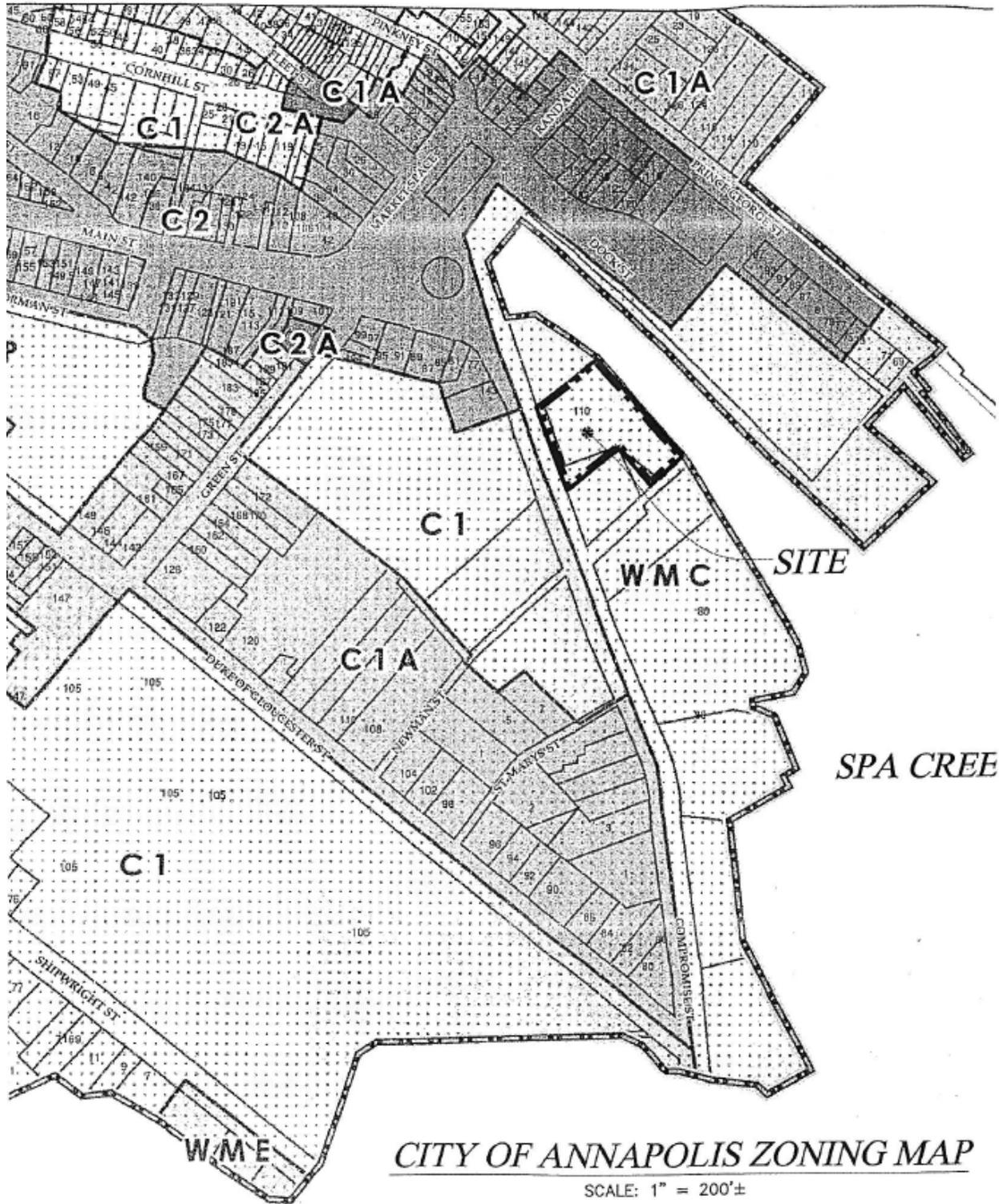
Page 1, Line 16: Strike "1244" and insert "1247"

Page 1, Line 30: Strike "1244" and insert "1247"

Page 5: Strike existing "Exhibit A" and insert new "Exhibit A" on Page 5

EXHIBIT A (Revised)

O-52-11
Page 5



FISCAL IMPACT NOTE

Legislation No: O-52-11

First Reader Date: 11-14-11

Note Date: 11-27-11

Legislation Title: **Rezoning Parcels 1244 and 1255, Grid 20, Tax Map 52A**

Description:

For the purpose of rezoning parcels 1244 and 1255, Grid 20, Tax Map 52A

Analysis of Fiscal Impact:

This legislation changes the zoning for this vacant commercial property, currently zoned Waterfront Maritime Conservation, to C2, " Conservation Business" Zoning District. The effect of the zoning change will allow non-maritime use of the property. According to the report and recommendations of the Planning Commission, the zoning change is not discordant with the general commercial tenor of the area and most users of the area are not arriving there with the intention of purchasing maritime-related goods. While the legislation produces no significant direct fiscal impact, by adding to potential uses, the City's tax base could increase, thereby increasing tax revenues.

Policy Report

Ordinance O-52-11

Rezoning Parcels 1244 and 1255, Grid 20, Tax Map 52A

The proposed ordinance would rezone parcels 1244 and 1255, Grid 20, Tax Map 52A from WMC (Waterfront Maritime Conservation) to C2 (Conservation Business) Zoning District.

Article 66B is the State enabling legislation that grants local governments the authority to regulate the use of land through zoning. Article 66B, Section 4.05 establishes the 'change or mistake' rule wherein a zoning map amendment can only be granted based on a finding that there was a substantial change in the character of the neighborhood where the property is located, or that there was a mistake in the original zoning.

Chapter 21.34 of the Annapolis City Code sets forth the six criteria and findings that must be made in order to make the finding for change or mistake in considering a rezoning. They are as follows:

- A. Existing uses and zoning classification of properties within the general area of the property that is the subject of the application.
- B. The suitability of the property in question to the uses permitted under the existing zoning classification compared to the uses permitted under the proposed zoning classification.
- C. The trend of development in the general area, including any changes in zoning classification of the subject property or other properties in the area and the compatibility with existing and proposed development for the area.
- D. Whether there has been a substantial change in the character of the neighborhood where the property is located or that there was a mistake in the existing zoning classification.
- E. The availability of public facilities, present and future transportation patterns.
- F. The relationship of the proposed amendment to the City's Comprehensive Plan.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at 410.263.1184 or JCCowles@annapolis.gov.



Chartered 1708

City of Annapolis

DEPARTMENT OF PLANNING AND ZONING

145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401

Annapolis 410-263-7961 • FAX 410-263-1129 • MD Relay (711)

JON ARASON, AICP
DIRECTOR

October 19, 2011

MEMORANDUM

TO: City Council of Annapolis

FROM: Planning & Zoning Commission

RE: Zoning map amendment of 110 Compromise from WMC, Waterfront Maritime Conservation to C2, Conservation Business District. ZMA2011-001

SUMMARY

Subject property is the site of the former Fawcett's marine supply store. The property had been zoned C2, Conservation Business District until the adoption of the Waterfront Maritime Districts in 1987, at which time the property was zoned WMC. Before the property's use as a retail store specializing in marine hardware and operating under the Fawcett's name, the subject property had been used for general retail, including a grocery store. The WMC zone is more restrictive in that non-maritime retail and office uses are severely limited.

C2 is the prevalent zone downtown and is the only general commercial zone used in the historic district. Until 1987 this property had a C2 designation. Adjacent, developed properties affected by the 1987 rezoning had been zoned M1, Light Maritime before being rezoned to WMC.

The zoning map amendment rezones the property back to C2, Conservation Business District consistent with the non-waterfront properties downtown and consistent with the non-conforming uses of several of the neighboring waterfront properties.

STAFF RECOMMENDATION

At a regularly scheduled meeting on July 21, 2011, the Planning and Zoning staff presented their analysis and recommended approval of the rezoning request.

Staff reviewed the background of the request and analyzed the request based upon State law and the requirements of the City Code. In addition, staff analyzed the request based upon the Annapolis Comprehensive Plan recommendations and the recommendations of the City Dock Advisory Committee.

Staff found that there had been a change in the social and economic character of the area that would warrant approval of the request for rezoning. Staff also recommended additional legislative changes to the C2 zone. One change would require the provision of a pedestrian access along the water for waterfront properties. The other would require adherence to view cones for redeveloped properties.

REQUIRED FINDINGS

Article 66b is the State enabling legislation that grants local governments to power to regulate the use of land through zoning. Art. 66b, Section 4.05 establishes the 'change or mistake' rule wherein a zoning map amendment can only be granted based on a finding that there was a substantial change in the character of the neighborhood where the property is located, or that there was a mistake in the original zoning. Chapter 21.34 of the Annapolis City code sets forth the six criteria and findings that must be made in order to make the finding for change or mistake in considering a rezoning. They are as follows:

A. Existing uses and zoning classification of properties within the general area of the property

that is the subject of the application.

In the vicinity of the property there are three zoning classifications. Subject property abuts land zoned C2 and WMC. In the area, but not abutting subject property there is land zoned C1, Conservation Residence District. The WMC zone on the other side of the water consists of the Natural Resources Police building, the Annapolis Harbormaster building, and a large car parking lot. The WMC zone on the side of the subject property consists of the Fleet Reserve building – which is essentially a social and dining club, the Marriott Hotel building – which has no maritime uses and includes a popular waterfront restaurant, the Annapolis Yacht marina, and the Annapolis Yacht Club – both of which are maritime. The Fleet Reserve and the Marriott Hotel are both nonconforming uses though both are in the WMC. The City of Annapolis also owns two small car parking lots in this portion of the WMC zone.

The C-1 zone contains the Annapolis Elementary School, an Anne Arundel Board of Education administration building, a car parking lot, and a playground. The school has coexisted for decades with the surrounding commercial activity. The entire area, known generally as the City Dock area, is intensively commercial.

The Commission finds that a general commercial zone for this will not be discordant with the general commercial tenor of the general area.

B. The suitability of the property in question to the uses permitted under the existing zoning classification compared to the uses permitted under the proposed zoning classification.

As mentioned earlier, the property was zoned from C2, Conservation Business to WMC, Waterfront Maritime Conservation in 1987, no doubt due, at least in part, to the presence of Fawcett's as a tenant. At the time of the WMC zoning, all of the properties abutting City Dock were zoned WMC irrespective of the extant use or whether the properties were or would be rendered nonconforming by the change.

For the non-maritime uses listed there are additional standards that must be met and size limitations for the use to be allowed in the WMC District.

The Planning & Zoning Commission heard testimony and had the benefit of staff expertise. The Commission finds that the nature of City Dock has changed dramatically from supporting the Chesapeake Bay seafood industry to becoming a destination for recreational boaters, land-based day trippers, and local and regional customers of the restaurant and retail establishments. These users of City Dock are not arriving downtown with the specific intent to purchase maritime-related goods. The Maritime Zones were created to concentrate maritime uses so each could take advantage of proximity to another. Current downtown maritime use consists of a marina and a yacht club, which do not create the synergies contemplated. A survey by BBP, LLC found that respondents felt there was a need for specialty food, sporting goods/hobby, clothing and limited service restaurants but not for maritime services and goods.

C. The trend of development in the general area, including any changes in zoning classification of the subject property or other properties in the area and the compatibility with existing and proposed development for the area.

As noted above area properties were rezoned in 1987 from C2 to WMC with the adoption of the maritime economic and land use strategy. As noted above the nature of City Dock has changed over time from watermen related uses to a visitor destination—both land based and water based. The mix of retail goods sold downtown has changed as well. The C2 zoning designation proposed for the property is consistent with zoning in the area since C2 is the predominant commercial zoning district downtown. City Dock is viewed as the focal point of Annapolis and trends in thinking envision the City Dock area as a gathering place for local residents, regional residents, state employees, county employees, City employees, and visitors who may or may not have business in the City. None of these populations support a maritime business. The mix of uses allowed in the C2 zoning can support visitor, resident and employment populations.

The Commission finds that the trend in development, including the proposed zoning change, will be compatible with current and proposed development in the general area.

D. Whether there has been a substantial change in the character of the neighborhood where the property is located or that there was a mistake in the existing zoning classification.

The Commission finds that since the adoption of the WMC zoning twenty-four years ago, the business mix and functions in the downtown have undergone change. The so-called hard maritime uses have become concentrated on the Eastport side of Spa Creek and on both sides of Back Creek. Other than the AYC (and the proposed National Sailing Hall of Fame) there are no maritime uses in the WMC zone. As noted above, uses around City Dock are changing to reflect its emerging role as a visitor destination. The Commission finds there has been a substantial change in the character of the neighborhood where the property is located.

E. The availability of public facilities, present and future transportation patterns.

The Commission finds there are adequate public facilities in place to support the requested rezoning. The Commission further finds the requested rezoning will have no impact on present or future transportation patterns.

F. The relationship of the proposed amendment to the City's Comprehensive Plan.

The Annapolis Comprehensive Plan recommends mixed-use development for this site. The proposed C2 zoning classification is consistent with the comprehensive plan recommendation. The Commission finds that the proposed zoning amendment is compatible with the Comprehensive Plan.

Other Considerations

As noted above, staff identified two additional and important considerations in the development/redevelopment of this site. Both can be resolved if the Council adopts two changes to Code requirements.

The first is a longstanding responsibility to maintain pedestrian access around City Dock. This goal is key to the primary recommendation of the City Dock Advisory Committee to make the general City Dock area a pedestrian-friendly place with as much pedestrian access to the water as possible. This parcel is a key parcel for pedestrian access. Pedestrian access is not permitted by the Fleet Reserve Club, but the walkway adjacent to subject property links up to the Newman Street street-end right-of-way, thereby avoiding a dead-end and creating some pedestrian opportunities.

Consequently, the Planning & Zoning Commission finds the following change to the zoning code is a necessary addition to its recommendation of approval of the zoning map amendment:

New Subsection 21.42.080 D.4.:

"Waterfront properties designated as part of the C2 Conservation Business District shall provide a pedestrian access across the waterway frontage of the property."

The second consideration has been brought up from time-to-time but not in the context of city policy. This is an important goal identified by the City Dock Advisory Committee (CDAC) and is a part of their final report—namely, the enhancement of the view down Main Street, across City Dock to the mouth of the Severn River and beyond. The structure now on the subject property blocks an important portion of this view. Any significant redevelopment of this site must be done in a manner that restores this significant viewshed.

Hence, the Planning & Zoning Commission finds the following change to the zoning code is a necessary addition to its recommendation of approval of the zoning map amendment:

New Subsection 21.42.080 D.5.:

Upon redevelopment of a site in the C2 Zoning District, those scenic views recognized in the Annapolis Comprehensive Plan or other plans adopted as amendments thereto by the Annapolis City Council must be restored or preserved. For purposes of this section, redevelopment shall mean new construction, alterations or renovations to the exterior

of the structure(s) on the site, not including decks, windows, doors and façade treatments or other improvements within the existing footprint and building envelope, in excess of fifty percent (50%) of the value of the improvements on the site as of the date of permit requests.

Neither of these considerations can be attached to a rezoning of the property. Nevertheless, general amendments to the C2 zoning district must be proposed to address these considerations in conjunction with this rezoning request.

Additionally, the Planning Commission voted to amend the rezoning map change request to include the city-owned parking lot adjacent to Newman Street, between 110 Compromise and the Fleet Reserve Club, parcel 1248.

PUBLIC HEARING AND DELIBERATION

The Planning Commission found that proper notification of the application and hearing was given. In accordance with the Annapolis City Code a public hearing was held and the public was invited to comment on the rezoning request. Additionally, the owner of the property and his agents made a presentation to the Planning Commission.

Upon the close of the public hearing the Planning Commission entered into deliberations. Based on the staff analysis, applicants' presentation and comments received from the public, the Commission found that the requisite findings were met. The Commission further found that the recommended code changes noted above were appropriate in furthering the normal and orderly development of the City and consistent with the Comprehensive Plan.

RECOMMENDATION

The Planning & Zoning Commission on July 21, 2011 by a vote of 6-0 held that the requirements of 21.34.040 have been met, that there has been a change in the social and economic character of the area that warrants approval of this request, and that the change in zoning classification will be compatible with current and proposed uses. The Commission by the same vote further recommends that the proposed code changes be enacted coincident with the zoning change.

Chair:



David DiQuinzio



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 5/31/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Economic Matters Committee has reviewed B-52-11 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Paone, Chair NO

Ald. Finlayson Yes

Ald. Pfeiffer Yes

Meeting Date 5/31/12 Signature of Chair Richard M. Paone



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 5/31/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Rules and City Government Committee has reviewed 0-52-11 and
has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Israel, Chair Yes

Ald. Hoyle NO

Ald. Arnett Yes

Meeting Date 5/31/12

Signature of Chair Alderman Israel for th



City of Annapolis City Council
Committee & Commission Referral Action Report

Date: January 5, 2012

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Maritime Advisory Board has reviewed O-52-11, rezoning of Parcels 1244 and 1255 (Chandler, LLC) and has taken the following action:

Favorable

Favorable with amendments

Unfavorable (7-3)

No Action

Other

Comments:

The Board again recognized that substantive inconsistencies exist between the 4 maritime zoning districts which demonstrate the need for a comprehensive, not piecemeal, review of those zoning districts. Such a comprehensive review was recommended by the 1996 Comprehensive Plan¹ but not implemented. In the 2009 Comprehensive Plan, the Planning Commission and City Council in Land Use and Economic Development Policy 7 (p. 36) stated:

Acknowledging the importance of the Maritime Industry to Annapolis' character, identity and economy, strive to ensure the Maritime Industry's sustained health and viability.

¹ 7C-3, page 59: "Maintain The Existing Maritime Zones And Evaluate Whether Any Changes Are Needed To Strengthen The Maritime Industry"; [T]he existing maritime zones could be evaluated to identify whether any adjustments should be made to enhance maritime businesses without altering the intent of the zoning."

Piecemeal elimination of maritime zoning, particularly where it is directed to single properties, is inconsistent with the mandates of the Comprehensive Plan and adversely affects the "character, identity and economy" of Annapolis.

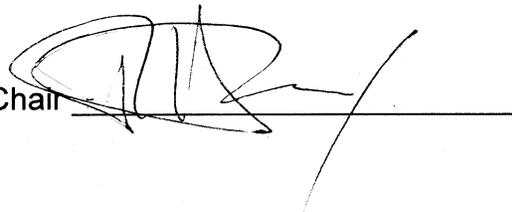
The Board also notes that Policy 6 of the 2009 Comprehensive Plan notes that a plan for the future of City Dock "must be developed with broad participation by the entire community". The City Dock Advisory Committee has not completed its recommendations and there is an on-going study of the Compromise Street corridor. Zoning changes to properties located along Compromise Street, and in the City Dock area, should only be done in conjunction with the implementation of broader plans for Compromise Street and the City Dock area.

The City must continue to act to preserve and promote the maritime industry, and the City's maritime character, so that it does not die by attrition. Accordingly, any change in the zoning (or a zoning text amendment) that affects properties in the maritime zones should only be undertaken in connection with a comprehensive review. The Board recommends that the appropriate City agencies commence that review within the next 120 days and make recommendations based upon that review to the Planning Commission and City Council within 180 days thereafter. Piecemeal changes should not be undertaken or approved.

cc: Members, Maritime Advisory Board

Legislative Referral - O-51-11 (Chandler rezoning)

Meeting Date: December 20, 2011 Signature of Chair

A handwritten signature in black ink, appearing to be "D. R. ...", is written over a horizontal line. The signature is stylized and somewhat illegible.

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**CITY COUNCIL OF THE
City of Annapolis**

Ordinance No. O-7-12

Introduced by: Alderwoman Finlayson and Alderman Arnett

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	180 Day Rule
Referred to	Referral Date	Meeting Date	Action Taken
2/27/12			8/24/12
Rules and City Gov't	2/27/12		
Planning Commission	2/27/12		

8
9 **A ORDINANCE** concerning

10 **Variances for Subdivisions**

11 **FOR** the purpose of moving the authority for granting subdivision variances from the Planning
12 Commission to the Board of Appeals to comply with the Annotated Code of Maryland
13 and a recent court decision; and all matters relating to variances for subdivisions.

14
15 **BY** repealing the following portions of the Code of the City of Annapolis, 2011 Edition:
16 Section 20.32.010
17 Section 20.32.020
18 Section 20.32.040
19 Section 20.32.050

20
21 **BY** repealing, renumbering, and re-enacting with amendments the following portions of the
22 Code of the City of Annapolis, 2011 Edition:
23 Section 20.32.030 to Section 20.32.010
24 Section 20.32.060 to Section 20.32.020
25 Section 20.32.080 to Section 20.32.030
26 Section 20.32.090 to Section 20.32.040
27 Section 20.32.100 to Section 20.32.050

28
29 **BY** repealing and re-enacting with amendments the following portions of the Code of the
30 City of Annapolis, 2011 Edition:
31 Section 21.08.040
32 Section 21.54.180

33
34
35 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
36 **COUNCIL** that the Code of the City of Annapolis shall read as follows:
37

1 **CHAPTER 20.32 – VARIANCES**
2

3 **[20.32.010 Planning Commission authority--Generally.**

4 The Planning Commission after a public hearing, may determine and vary the regulations of this
5 title where the commission makes findings of fact in accordance with the standards prescribed
6 in this chapter and further finds that, while extraordinary hardship may result from strict
7 compliance with this title, the variance authorized will not have the effect of nullifying the intent
8 and purpose of the comprehensive master plan, adopted land use plans for the area, or this
9 title.]
10

11
12 **[20.32.020 Planning Commission--Planned communities.**

13 The standards and requirements of this title may be modified as approved by the Planning
14 Commission in conjunction with the review of either the preliminary or final plats in the case of a
15 plan and program for a complete community or a neighborhood unit which, in the judgment of
16 the commission, provide adequate public spaces and improvements for the circulation,
17 recreation, light, air and service needs of the tract when fully developed and populated, and
18 which also provide covenants or other legal provisions as will assure conformity to and
19 achievement of the plan.]
20

21
22 **[20.32.030] 20.32.010 Application.**

23 An application for a variance shall be filed with the Planning and Zoning Director in the form and
24 accompanied by the information required by the director [who shall submit a written report and
25 recommendation to the Planning Commission.] FOLLOWING THE PROCESS IDENTIFIED IN
26 SECTIONS 21.28.020B AND 21.28.030 AND SHALL PROVIDE ADEQUATE EVIDENCE THAT
27 THE PROPOSED VARIANCE WILL CONFORM TO THE STANDARDS SET FORTH IN
28 TITLE 20.
29

30
31 **[20.32.040 Review by commission.**

32 A. A variance application, when complete, shall be placed upon the agenda of the Planning
33 Commission for consideration at its regular monthly meeting. The agenda shall be published in
34 a newspaper of general circulation in the City at least seven days prior to the meeting. The
35 applicant shall post a sign on the property for which the variance is being sought at least fifteen
36 days prior to the meeting. At this meeting the commission may accept whatever evidence and
37 testimony it judges to be relevant to the proper consideration of the case. The applicant shall be
38 responsible for the removal of the sign within seven days following the meeting.

39 B. At the meeting a report and recommendation from the Planning and Zoning Director shall be
40 received and the director shall be available to respond to inquiries from the members of the
41 Planning Commission.]
42

43
44 **[20.32.050 Commission findings and action.**

45 Within thirty days after the commission has completed its review of the application, but in no
46 case longer than ninety days after placing the application on the agenda of the commission, the
47 commission shall make written findings of fact.]
48

49
50 **[20.32.060] 20.32.020 Required findings.**

1 The [Planning Commission] BOARD OF APPEALS shall not vary the regulations of this title
2 unless findings are made based upon the evidence presented in each specific case that:
3 A. Because of the particular physical surroundings, shape or topographical conditions of the
4 specific project involved, a particular hardship to the owner would result as distinguished from a
5 mere inconvenience if the strict letter of the regulations were to be carried out;
6 B. The conditions upon which the petition for a variance is based are unique to the property for
7 which the variance is sought;
8 C. The purpose of the variance is not based exclusively upon a desire to increase financial gain;
9 D. The alleged difficulty or hardship is caused by this title and has not been created by any
10 persons presently having an interest in the property;
11 E. The granting of the variance will not be detrimental to the public welfare or injurious to other
12 property or improvements in the neighborhood in which the property is located;
13 F. The proposed variance will not impair an adequate supply of light and air to adjacent
14 property, or substantially increase the congestion of the public streets, or increase the danger of
15 fire, or endanger the public safety, or substantially diminish or impair property values within the
16 neighborhood;
17 G. With respect to proposed lots comprised of land which, as of January 1, 1981, was
18 unimproved by buildings or structures, the proposed variance will not authorize lot areas or lot
19 widths which are less than eighty percent of those required by the applicable zoning regulations
20 of the City. With respect to other proposed lots, the proposed variance may authorize any lot
21 areas or lot widths complying with subsections A through F of this section.
22
23

24 **[20.32.080] 20.32.030 Commission action.**

25 Prior to the granting of any variance, the [Planning Commission] BOARD OF APPEALS shall
26 stipulate conditions and restrictions as in their judgment will secure substantially the objectives
27 of the standards or requirements so varied or modified. In all cases in which variances are
28 granted, the [commission] BOARD shall require evidence and guarantees as it may deem
29 necessary as proof that the conditions stipulated in connection with the variance are being and
30 will be satisfied. No variance shall be granted under this chapter except by the affirmative vote
31 of a majority of all members of the [commission] BOARD.
32
33

34 **[20.32.090] 20.32.040 Resubmittal after denial.**

35 No application for a variance which has been denied by the [Planning Commission] BOARD OF
36 APPEALS shall be resubmitted for a period of one year from the date of the order of denial,
37 except on the grounds of new evidence or proof of change of conditions found to be valid by the
38 [Planning Commission] BOARD OF APPEALS.
39
40

41 **[20.32.100] 20.32.050 Appeals.**

42 Appeals from decisions of the [Planning Commission] BOARD OF APPEALS under this chapter
43 shall be made to the Circuit Court of Maryland for Anne Arundel County pursuant to Maryland
44 Rules, Title 7, Chapter 200, or its successors.
45

46 **Chapter 21.08 – DECISION MAKING BODIES AND OFFICIALS**

47
48 **21.08.040 - Board of Appeals.**

- 1 A. Establishment. The Board of Appeals is established pursuant to and has the authority to
2 execute all of the powers granted to Boards of Appeals by Article 66B of the Annotated Code of
3 Maryland.
- 4 B. Membership. The Board of Appeals shall consist of five members who shall be residents and
5 registered voters of the City of Annapolis and who shall serve without compensation. The
6 regular members and one alternate member shall be appointed by the Mayor and confirmed by
7 the City Council and be removable for cause, upon written charges, and after public hearing.
8 When an alternate member is absent, the Mayor with the confirmation of the City Council may
9 designate a temporary alternate.
- 10 C. Term. The term of office of each member of the Board of Appeals shall be for three years, as
11 provided in Article 66B of the Annotated Code of Maryland. Vacancies shall be filled for the
12 unexpired term of any member whose term becomes vacant.
- 13 D. Rules. The Board of Appeals shall adopt rules in accordance with the provisions of this
14 section and in accordance with the provisions of Article 66B of the Annotated Code of Maryland.
15 The Board shall adopt and amend rules as follows:
- 16 1. After a public session to consider the proposed rules or amendments, the Board shall
17 adopt and periodically amend rules of practice and procedure.
- 18 2. The Board shall give reasonable notice of the date, time, and place of the public
19 session and the category of rule or amendment to be considered at the session.
- 20 3. After approval by the Board, the rules of the Board of Appeals shall be published and
21 shall be available to the public through the Department of Planning and Zoning.
- 22 E. Duties. The Board of Appeals shall have the following powers and duties:
- 23 1. To hear and decide appeals, pursuant to the provisions of Zoning Code Chapter
24 21.30 where it is alleged there is error in any order, requirement, decision or
25 determination made by an administrative official or body in the enforcement of: (a) this
26 Zoning Code; or (b) any ordinance adopted pursuant to this Zoning Code.
- 27 2. To hear and decide applications for special exceptions pursuant to Chapter 21.26 of
28 this Zoning Code.
- 29 3. To hear and decide applications for variances from the terms of this Zoning Code,
30 pursuant to the provisions of Chapter 21.28 AND FROM THE TERMS OF TITLE 20 -
31 SUBDIVISIONS, PURSUANT TO THE PROVISIONS OF CHAPTER 20.32.
- 32 4. To hear and decide applications for zoning district boundary adjustments pursuant to
33 the provisions of Zoning Code Chapter 21.20
- 34 5. To hear and decide applications for physical alteration of a nonconforming use
35 pursuant to the provisions of Chapter 21.68
- 36 6. To hear and decide all matters referred to it or upon which it is required to decide by
37 this Zoning Code, and as prescribed by Article 66B of the Annotated Code of Maryland.
- 38 F. Tolling of Approvals. Approvals granted by the Board of Appeals pursuant to Section
39 21.08.040E of this Code and extensions thereof which are active and valid as of December 31,
40 2010, shall be tolled until June 30, 2012, so that all such approvals and extensions shall expire
41 on, or any applicable extension request shall have been requested by, June 30, 2012.
- 42 G. Meetings. The meetings of the Board of Appeals shall be held at the call of the chair and at
43 other time determined by the Board. The Board shall provide public notice of any meeting by
44 publication in at least one newspaper of general circulation in the City not less than seven days
45 prior to the meeting. The chair or the acting chair may administer oaths and compel the
46 attendance of witnesses. All meetings shall be open to the public. The Board shall make a
47 transcript of all proceedings, showing the vote of each member on each question, or the
48 member's absence or failure to vote. The board shall immediately file the transcript of its
49 proceedings in the Office of Planning and Zoning. Each transcript shall be a public record. If a
50 recording or a transcript of a recording is not prepared in the normal course of the Board's

1 proceedings, the party who requests a copy of the recording or its transcript shall pay the cost of
2 preparing the recording or transcript.
3

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5 **CHAPTER 21.54 – CRITICAL AREA OVERLAY**

6 **21.54.180 Variances in conjunction with subdivisions.**

7 A. In accordance with the regulations of Chapter 20, Subdivisions, if a subdivision requires
8 approval by the Planning Commission, the authority to approve a variance to the critical area
9 requirements shall be that of the [Planning Commission] BOARD OF APPEALS. The [Planning
10 Commission] BOARD OF APPEALS in considering the variance shall apply the standards or
11 conditions of review specified under Section 21.54.160.

12 B. Appeals from decisions of the [Planning Commission] BOARD OF APPEALS under Section
13 21.54.180 shall be made to the Circuit Court for Anne Arundel County.
14

15
16 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
17 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its passage.
18

19 **ADOPTED** this _____ day of _____, _____.
20
21

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

FISCAL IMPACT NOTE

Legislation No: O-7-12

First Reader Date: 2-27-12

Note Date: 5-4-12

Legislation Title: **Variances for Subdivisions**

Description: For the purpose of moving the authority for granting subdivision variances from the Planning Commission to the Board of Appeals to comply with the Annotated Code of Maryland and a recent court decision; and all matters relating to variances for subdivisions.

Analysis of Fiscal Impact:

This legislation produces no significant fiscal impact.

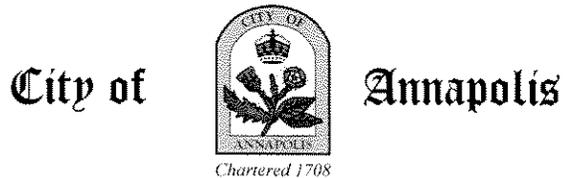
**O-7-12
Variances for Subdivisions
Staff Paper**

In a March 2, 2007 decision, the Circuit Court for Anne Arundel County held in Annapolis Roads Property Owners Assoc., Case No.: C-2006-114 597, that the Annapolis Planning Commission lacked the legal authority to grant a variance to minimum setback requirements in Title 21, Zoning Code of the Annapolis City Code. The Circuit Court further held that only the Board of Appeals possessed that power.

The Circuit Court advised that the Planning Commission could grant only variances under Title 20, Subdivisions, of the Annapolis City Code, to authorize deviations from a master subdivision and/or plat. The proposed ordinance, therefore, proposes a series of changes to the City Code to comply with the Circuit Court's decision and State law. In general, these changes are as follows:

Court Memorandum Opinion	Comments	Proposed Ordinance O-7-12
<p>“Commissioners (Planning Commission) lacked the statutory authority to grant variances to zoning regulations.”</p> <p>“The Commission’s authority to grant variance under...20.32.010 refers to its ability to deviate from the master subdivision plan and/or plat.”</p>	<p>Maryland Code 66B, §4.07 states that the Board of Appeals may “authorize on appeal in specific cases a variance from the terms of an ordinance.” §5.04 states that the Planning Commission may specify subdivision requirements or restrictions that “...have the same force of law...”</p>	<p>Planning Commission will continue to review and approve subdivision plats that are consistent with Title 20, Subdivisions.</p>
<p>To hold otherwise would create “...dual regulation of zoning regulations. ...single/small lot owners could only apply to the Board of Appeals for an area variance...while large property owners could choose to either go before the Board of Appeals or the Planning Commission...”</p>	<p>Process should be the same for everyone.</p>	<p>All zoning variances are decided by the Board of Appeals.</p>

Prepared by: Jessica Cowles, Law Office, JCCowles@annapolis.gov and 410-263-1184



PLANNING COMMISSION

(410)263-7961

145 GORMAN STREET, 3RD FLOOR
ANNAPOLIS, MARYLAND 21401

April 5, 2012

To: Annapolis City Council

From: Planning Commission

Re: Findings - O-07 -12

Summary

O-07-12 proposes to move the authority for granting subdivision variances from the Planning Commission to the Board of Appeals. Title 20 of the City Code creates a process for allowing the subdivision of land and authorizes the Planning Commission to grant variances in conjunctions with subdivisions. This process was in effect from the 1970 adoption of Title 20 until a 2007 court case which determined that the Planning Commission lacked the authority under article 66B of the state code to grant the variances to subdivisions. This legislation would rectify that problem by moving the subdivision variance process to the Board of Appeals. The Planning Commission would continue to approve subdivisions and in the case of a subdivision requiring a variance, the final approval of the subdivision would be contingent on the approval of the variance by the Board of Appeals.

Staff Recommendation

At a regularly scheduled meeting on April 5, 2012, the planning staff presented their analysis and recommendation for approval of the legislation as discussed in the staff report dated March 28, 2012.

Public Hearing and Deliberation

In accordance with Title 21 of the code of the City of Annapolis, the Planning Commission held a public hearing and invited the public to comment following the staff report presentation. One person spoke.

After the close of the public hearing, the commissioners questioned staff about the subdivision process and entered into deliberations. The Planning Commission concurred with the recommendation of staff.

Recommendation

Under section 21.32.010 Purpose and authority of the City Code, it states the following:

For the purpose of promoting the public health, safety, morals and general welfare, and conserving the value of property throughout the city, the city council, from time to time, in the manner set forth in this chapter, may amend the regulations imposed in the districts created by this title; provided, that in all amendatory ordinances adopted under the authority of this chapter, due allowance shall be made for existing conditions, the conservation of property values, the direction of building development to the best advantages of the entire city and the uses to which property is devoted at the time of the adoption of the amendatory ordinance.

The code further requires under section 21.32.020 that “Within thirty days after the commission has completed its review of the proposed amendment, but in no case longer than ninety days after the matter has been placed on the agenda of the commission, the commission shall submit its written recommendations to the city council”.

Following a review of the staff report and consideration of staff comments, the Commission by a vote of 6-0 recommends approval of the proposed amendments to the code.

Adopted this 5th day of April, 2011


Dr. Eleanor M. Harris, chair



City of Annapolis

DEPARTMENT OF PLANNING AND ZONING

145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401

Annapolis 410-263-7961 • FAX 410-263-1129 • TDD 410-263-7943

Chartered 1708

JON ARASON, AICP
DIRECTOR

March 28, 2012

MEMORANDUM

To: Annapolis Planning Commission

From: Jon L. Arason, ^{JA}AICP, Planning & Zoning Director

Re: O-07-12 Variances in Conjunction with Subdivisions

Attachments: Ordinance O-07-12
Circuit Court Memorandum - Opinion Regarding Planning Commission Authority to Grant Subdivision Variances

SUMMARY

O-07-12 proposes to move the authority for granting subdivision variances from the Planning Commission to the Board of Appeals.

BACKGROUND AND ANALYSIS

Title 20 of the City Code creates a process for regulating the subdivision of land within the City. Subdivisions with more than five lots or subdivisions regardless of the number of lots which require street right-of-way dedications, utility or drainage easements or where new or residual parcels (such as common open space) are created require approval of the Planning Commission.

Title 20 also contains provisions that allow the Planning Commission to grant variances in conjunction with subdivisions, as follows:

"The Planning Commission after a public hearing, may determine and vary the regulations of this title where the commission makes findings of fact in accordance with the standards prescribed in this chapter and further finds that, while extraordinary hardship may result from strict compliance with this title, the variance authorized will not have the effect of nullifying the intent and purpose of the comprehensive master plan, adopted land use plans for the area, or this title."

This had from the adoption of the code in 1970, interpreted to include variances to the bulk regulations of Title 21.

In 2007, the Circuit Court rendered an opinion with regard to a case involving the Annapolis Roads Property Owners Association v. Annapolis Planning Commission. The Planning Commission had approved the Bay Village subdivision at the intersection of Edgewood Road with Bay Ridge Road that included variances to the setback requirements. This approval had been appealed by the Annapolis Roads community and several

residents of the area. The Court found that the Annapolis Planning Commission did not have statutory authority to grant a variance in conjunction with a subdivision. The Court Opinion stated that the authority under Article 66B for the granting of variances is delegated to the Board of Appeals.

This had particular impact on the variances to lot area requirements. One of the provisions of Title 20 is to allow variances to lot size, as follows:

- *With respect to proposed lots comprised of land which, as of January 1, 1981, was unimproved by buildings or structures, the proposed variance will not authorize lot areas or lot widths which are less than eighty percent of those required by the applicable zoning regulations of the City.*
- *With respect to other proposed lots, the proposed variance may authorize any lot areas or lot widths complying with subsections A through F of this section (i.e. the variance standards)*

Title 21, specifically section 21.28.040 Permitted variances delineates the specific types of variances that the Board of Appeals may grant. It does not include any provisions to vary lot size. It does allow for setback variance – the issue with the Bay Village property and subsequent to the court decision, the Bay Village project to receive variances from the Board of appeals and the Planning Commission was then able to approve the subdivision plat.

This legislation would rectify the problem with regard to variances by modifying Title 20 to authorize the Board of Appeals to approve subdivision variances.

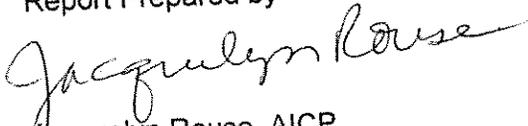
O-07-12 also proposes to modify the provision of Chapter 21.54 Critical Area Overlay which currently delegates to the Planning Commission the authority to grant a critical area variance when it is in conjunction with a subdivision. This would be changed to require Board of Appeals approval.

With these recommended changes, the City would be in compliance with the court opinion which had mandated that the variance process be consistent for all types of variances.

RECOMMENDATION

Staff recommends approval of O-07-12. With the changes proposed in O-07-12, the City would be in compliance with the court opinion which had mandated that the variance process be consistent for all types of variances.

Report Prepared by



Jacquelyn Rouse, AICP
Planning Administrator



City of Annapolis

DEPARTMENT OF PLANNING AND ZONING

145 Gorman Street, 3rd Floor, Annapolis, Maryland 21401

Annapolis 410-263-7961 • FAX 410-263-1129 • TDD 410-263-7943

Chartered 1708

JON ARASON, AICP
DIRECTOR

March 28, 2012

MEMORANDUM

To: Annapolis Planning Commission

From: Jon L. Arason, ^{JA}AICP, Planning & Zoning Director

Re: O-07-12 Variances in Conjunction with Subdivisions

Attachments: Ordinance O-07-12
Circuit Court Memorandum - Opinion Regarding Planning Commission Authority to Grant Subdivision Variances

SUMMARY

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Title 20 also contains provisions that allow the Planning Commission to grant variances in conjunction with subdivisions, as follows:

"The Planning Commission after a public hearing, may determine and vary the regulations of this title where the commission makes findings of fact in accordance with the standards prescribed in this chapter and further finds that, while extraordinary hardship may result from strict compliance with this title, the variance authorized will not have the effect of nullifying the intent and purpose of the comprehensive master plan, adopted land use plans for the area, or this title."

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This had particular impact on the variances to lot area requirements. One of the provisions of Title 20 is to allow variances to lot size, as follows:

- *With respect to proposed lots comprised of land which, as of January 1, 1981, was unimproved by buildings or structures, the proposed variance will not authorize lot areas or lot widths which are less than eighty percent of those required by the applicable zoning regulations of the City.*
- *With respect to other proposed lots, the proposed variance may authorize any lot areas or lot widths complying with subsections A through F of this section (i.e. the variance standards)*

Title 21, specifically section 21.28.040 Permitted variances delineates the specific types of variances that the Board of Appeals may grant. It does not include any provisions to vary lot size. It does allow for setback variance – the issue with the Bay Village property and subsequent to the court decision, the Bay Village project to receive variances from the Board of appeals and the Planning Commission was then able to approve the subdivision plat.

This legislation would rectify the problem with regard to variances by modifying Title 20 to authorize the Board of Appeals to approve subdivision variances.

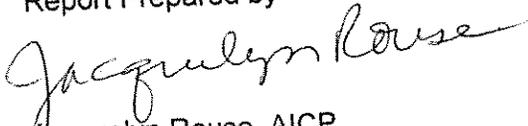
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With these recommended changes, the City would be in compliance with the court opinion which had mandated that the variance process be consistent for all types of variances.

RECOMMENDATION

Staff recommends approval of O-07-12. With the changes proposed in O-07-12, the City would be in compliance with the court opinion which had mandated that the variance process be consistent for all types of variances.

Report Prepared by



Jacquelyn Rouse, AICP
Planning Administrator



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 6/14/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Rules and City Government Committee has reviewed 0-7-12 and
has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Israel, Chair yes

Ald. Hoyle yes Ald. Arnett yes

Meeting Date 6/14/12

Signature of Chair Richard Graef

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**CITY COUNCIL OF THE
City of Annapolis**

Ordinance No. O-16-12

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
4/23/12			7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Public Safety	4/23/12		

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AN ORDINANCE concerning

Distribution of Unsolicited Materials

FOR the purpose of establishing Section 11.36.025 of the Code of the City of Annapolis regarding the distribution of unsolicited materials.

BY repealing and re-enacting with amendments the following portions of the Code of the City of Annapolis, 2011 Edition
Section 11.36.010

BY adding to the following portions of the Code of the City of Annapolis, 2011 Edition
Section 11.36.025

SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the Code of the City of Annapolis shall be amended to read as follows:

CHAPTER 11.36 – OFFENSES AGAINST PROPERTY.

11.36.010 - Advertising—Distribution in streets.

No person shall distribute, or cause to be distributed, any pamphlets, dodgers, papers or other advertising matter upon or about the streets or alleys, or fasten, or cause to be fastened, the advertising matter to poles, or place, or cause them to be placed in or on automobiles. [This section does not restrict the distribution of advertising matter from house to house; provided, that it is so distributed that it will not be blown or cast into the street.]

11.36.025 – LITTERING – UNSOLICITED MATERIALS.

NO PERSON SHALL DISTRIBUTE, OR CAUSE TO BE DISTRIBUTED, ANY UNSOLICITED MATERIALS UPON OR ABOUT THE STREETS, ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY. THIS SECTION DOES NOT RESTRICT THE DISTRIBUTION OF UNSOLICITED MATERIALS (A) DELIVERED THROUGH THE U.S. POSTAL SERVICE, (B) DEPOSITED ON RESIDENTIAL OR COMMERCIAL DOOR STEPS, PORCHES, STOOPS OR (C) SECURED OR FASTENED THROUGH THE USE OF A DOOR

1 HANGER SO THAT THE MATERIALS WILL NOT BE BLOWN OR CAST INTO THE STREETS,
2 ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY.
3

4 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
5 **ANNAPOLIS CITY COUNCIL** that this Ordinance shall take effect from the date of its passage.
6

7 **ADOPTED** this _____ day of _____, _____.
8
9

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

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Policy Report

O-16-12

Distribution of Unsolicited Materials

The proposed ordinance would prohibit the distribution of unsolicited materials upon or about the streets, alleys, residential or commercial property, or public rights of way. The proposed ordinance would not restrict the distribution of unsolicited materials (a) delivered through the U.S. Postal Service, (b) deposited on residential or commercial door steps, porches, stoops or (c) secured or fastened through the use of a door hanger so that the materials will not be blown or cast into the streets, alleys, residential or commercial property, or public rights of way.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

**Amendment to O-16-12
Distribution of Unsolicited Materials**

Amendment #1 – *in the nature of a substitution:*

Strike from Page 1, Line 31 through Page 2, Line 2:

[NO PERSON SHALL DISTRIBUTE, OR CAUSE TO BE DISTRIBUTED, ANY UNSOLICITED MATERIALS UPON OR ABOUT THE STREETS, ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY. THIS SECTION DOES NOT RESTRICT THE DISTRIBUTION OF UNSOLICITED MATERIALS (A) DELIVERED THROUGH THE U.S. POSTAL SERVICE, (B) DEPOSITED ON RESIDENTIAL OR COMMERCIAL DOOR STEPS, PORCHES, STOOPS OR (C) SECURED OR FASTENED THROUGH THE USE OF A DOOR HANGER SO THAT THE MATERIALS WILL NOT BE BLOWN OR CAST INTO THE STREETS, ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY.]

Insert on Page 1, Line 31:

UNSOLICITED MATERIALS MAY BE DISTRIBUTED TO RESIDENTIAL OR COMMERCIAL PROPERTY ONLY IF SUCH UNSOLICITED MATERIALS ARE: (A) DELIVERED THROUGH THE U.S. POSTAL SERVICE, (B) DEPOSITED ON DOOR STEPS, PORCHES, OR STOOPS PROVIDED THAT THE MATERIALS WILL NOT BE BLOWN OR CAST INTO STREETS, ALLEYS, RESIDENTIAL OR COMMERCIAL PROPERTY, OR PUBLIC RIGHTS OF WAY OR (C) SECURED OR FASTENED TO A DOOR, HANDLE, OR ENTRANCE GATE.

Amendment #2

Page 2, Line 3: insert “A PERSON WHO VIOLATES THIS SECTION IS GUILTY OF A MUNICIPAL INFRACTION AND IS SUBJECT TO A FINE AS ESTABLISHED BY RESOLUTION OF THE CITY COUNCIL.”

FISCAL IMPACT NOTE

Legislation No: O-16-12

First Reader Date: 4-23-12

Note Date: 5-4-12

Legislation Title: **Distribution of Unsolicited Materials**

Description: For the purpose of establishing Section 11.36.025 of the Code of the City of Annapolis regarding the distribution of unsolicited materials.

Analysis of Fiscal Impact:

This legislation produces no significant fiscal impact.



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 6/14/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Public Safety Committee has reviewed 0-16-12 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Finlayson, Chair yes

Ald. Paone Recused

Ald. Silverman JLS

Meeting Date 6/14/12

Signature of Chair Sheila M. Finlayson

1 CITY COUNCIL OF THE
2 City of Annapolis

3 Resolution No. R-19-12

4 Introduced by: Mayor Cohen
5
6
7

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
5/14/12			8/10/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	5/14/12		
Rules and City Gov't	5/14/12		

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10 **A RESOLUTION** concerning

11 **Restoration of the Maynard-Burgess House**

12 **FOR** the purpose of designating the signatory for any State of Maryland grants or easements
13 for the restoration of the Maynard-Burgess House; and all matters relating to said
14 restoration of the Maynard-Burgess House.

15
16 **WHEREAS,** the members of the City Council of the City of Annapolis have deemed it to be in
17 the best interest of the City of Annapolis to apply for and to accept funds through a
18 grant/loan/Maryland State bond bill or grants/loans/bond bills (respectively, the
19 "Grant(s)", "Loan(s)" or "Bond Bill(s)") to finance, in part, the costs of a specific
20 project or projects at the Maynard-Burgess House (the "Project(s)") from the
21 Maryland Department of Planning ("MDP") and or the Maryland Historical Trust
22 (the "Trust") of the Maryland Department of Planning, a principal department of the
23 State of Maryland; and

24
25 **WHEREAS,** the Grant/Loan/Bond Bill financing requires the City of Annapolis to convey an
26 easement to the Maryland Historical Trust (the Grant/Loan/Bond Bill Easement")
27 on the property which will benefit from the Project; and

28
29 **WHEREAS,** the City of Annapolis signed a deed of easement with the Trust in 1999 to promote
30 the preservation and maintenance of the Maynard-Burgess House and its historic,
31 cultural, scenic and aesthetic character.

32
33
34 **NOW THEREFORE, BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the Project
35 is hereby approved, and that the City of Annapolis is hereby authorized to apply for and, if
36 approved, enter into the Grant/Loan/Bond Bill Easement in accordance with the terms and
37 provisions of the documents evidencing the Grant/Loan/Bond Bill Easement including a

1 grant/loan/preservation agreement (hereinafter referred to collectively as the "Grant Documents",
2 "Loan Documents" or "Bond Bill Easement Documents") which may be required by MDP or the
3 Trust.
4

5 **AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the Mayor of the
6 City of Annapolis is hereby separately authorized and directed to execute, attest to and deliver the
7 Grant/Loan/ Bond Bill Easement Documents and other documents related thereto, substantially in
8 the forms submitted to the City Council, which forms are hereby approved, in the name and on
9 behalf of the City of Annapolis and under its corporate seal.

10
11 **AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the
12 Mayor of the City of Annapolis is separately authorized and directed to make or cause to be made
13 and to execute and deliver on behalf of the City of Annapolis, such certificates and statements
14 and any and all other papers, instruments, or documents which may be necessary, convenient, or
15 desirable to complete the Grant/Loan/Bond Bill Easement transaction.
16

17 **AND BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the following
18 person in the capacity indicated, or is otherwise authorized to execute and deliver documents
19 on behalf of the City of Annapolis for purposes of binding the City of Annapolis; and the
20 signature set forth below after his name and office is the true and genuine signature.
21

22 Joshua J. Cohen, Mayor _____
23 Signature
24

25
26 **ADOPTED** this _____ day of _____, _____.
27
28

ATTEST: THE ANNAPOLIS CITY COUNCIL

BY _____
Regina C. Watkins-Eldridge, MMC, City Clerk Joshua J. Cohen, Mayor

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31 **EXPLANATION**

32 CAPITAL LETTERS indicate matter added to existing law.
33 [brackets] indicate matter stricken from existing law.
34 Underlining indicates amendments.
35

Staff Report

R-19-12

Restoration of the Maynard-Burgess House

The proposed resolution would designate the Mayor as the signatory for any State of Maryland grants or easements for the restoration of the Maynard-Burgess House. The Maryland Historical Trust (MHT) requires that local governing bodies adopt a resolution designating the signatory for grants or easements before proceeding with the grant or easement. The subject of the proposed R-19-12 is a MHT grant to assist with the restoration of the Maynard-Burgess House. The grant funding was presented before the Annapolis City Council on May 14, 2012 as a budget transfer GT-50 from the Department of Planning and Zoning.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the Office of Law at JCCowles@annapolis.gov

FISCAL IMPACT NOTE

Legislation No: R-19-12

First Reader Date: 5-14-12

Note Date: 6-20-12

Legislation Title: Restoration of the Maynard-Burgess House

Description: For the purpose designating the signatory for any State of Maryland grants or easements for the restoration of the Maynard-Burgess House; and all matters relating to said restoration of the Maynard-Burgess House.

Analysis of Fiscal Impact:

The fiscal impact of this legislation cannot be determined at this time because a loan or bond subject to repayment of interest may be necessary.



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 6/14/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Finance Committee has reviewed R-19-12 and has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Israel, Chair YES

Ald. Arnett YES

Ald. Finlayson YES

Meeting Date 14 June 12

Signature of Chair Ross H. Arnett



City of Annapolis City Council
Standing Committee Referral Action Report

Date: 6/14/12

To: Jessica Cowles,
City of Annapolis Office of Law,
Legislative and Policy Analyst

The Rules and City Government Committee has reviewed R-19-12 and
has taken the following action:

Favorable

Favorable with amendments

Unfavorable

No Action

Other

Comments:

Roll Call Vote:

Ald. Israel, Chair yes

Ald. Hoyle yes

Ald. Arnett yes

Meeting Date 6/14/12

Signature of Chair Richard Israel

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**CITY COUNCIL OF THE
City of Annapolis**

Resolution No. R-29-12

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
6/18/12			9/14/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	6/18/12		

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A RESOLUTION concerning

Reducing the Annual Fee For Trash Collection From Dwelling Units

FOR the purpose of reducing the annual fee for trash collection from dwelling units.

WHEREAS, the Annapolis City Council has decided to contract the dwelling unit trash collection service in order to achieve cost savings; and

WHEREAS, the anticipated cost savings associated with the City of Annapolis' contracting effort are expected to be substantial enough to allow the FY 2013 fee for dwelling unit trash collection to be reduced.

NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that the FY 2013 fee schedule is amended as follows:

Section	Type of Fee	Amount of Fee FY 2013
10.16.160	Annual fee for trash collection from dwelling units within the city	[\$426.00] \$380.00

22
23
24
25
26

ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY _____

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

Policy Report

R-29-12

Reducing the Annual Fee For Trash Collection From Dwelling Units

The proposed resolution would reduce the annual fee for trash collection from dwelling units from \$426.00 to \$380.00 as a result of the cost savings the City of Annapolis anticipates as a result of the contracting of this function.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

FISCAL IMPACT NOTE

Legislation No: R-29-12

First Reader Date: 6-18-12

Note Date: 6-13-12

Legislation Title: Reducing the Annual Fee For Trash Collection From Dwelling Units

Description:

For the purpose of reducing the annual fee for trash collection from dwelling units.

Analysis of Fiscal Impact:

This legislation is expected to reduce City revenues by \$420,432 in FY2013. This reduction will be offset by a reduction in expenditures.

1 CITY COUNCIL OF THE
2 City of Annapolis

3 Resolution No. R-30-12

4 Introduced by: Alderman Israel
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LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	7/9/12		

8
9 **A RESOLUTION** concerning

10 **Formation of a Task Force to Study the Police and Fire Pension Plan and Other Post**
11 **Employment Benefits (OPEB)**

12 **FOR** the purpose of implementing the Finance Committee's FY 2013 budget recommendation
13 by forming a task force to study cost containment and recommend solutions to fund the
14 Police and Fire Pension Plan and Other Post Employment Benefits (OPEB) for City of
15 Annapolis employees.

16 **WHEREAS,** the City of Annapolis must re-double its efforts to meet its obligation to the
17 Police and Fire Pension Plan, currently under-funded by over \$21 million; and
18

19 **WHEREAS,** the City of Annapolis' actuaries estimate a \$46 million deficit in funding Other
20 Post Employment Benefits (OPEB) for City of Annapolis employees; and
21

22 **WHEREAS,** the City's Financial Advisory Commission stated in a May 11, 2012 letter to the
23 Mayor and City Council, "Short of converting to defined contribution plans,
24 which would be optimal, the only changes that are likely to fix the structural
25 problems with the existing pensions are to increase retirement ages and to
26 push out eligibility for beginning payments to retirees. Adjusting funding levels
27 for employees and the City within realistic ranges, changing assumptions on
28 forward looking rates of return and making small changes in the plan structure
29 will only slightly defer the problem; and
30

31 **WHEREAS,** the City's Financial Advisory Commission urged the formation of a task force
32 with knowledgeable individuals to address these systemic and structural
33 problems and the Finance Committee endorsed the recommendation in its FY
34 2013 budget report.
35

36 **NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that a task force
37 to study cost containment and recommend solutions to fund the Police and Fire Pension Plan

1 and Other Post Employment Benefits (OPEB) for City of Annapolis employees is hereby
2 established with the following membership:

3
4 City Council:

5 Alderman Matthew Silverman
6 Alderman Ross Arnett

7
8 Administration:

9 Michael Mallinoff, City Manager
10 Lee Finney, Financial Advisory Commission

11
12 Public Safety Unions:

13 Representative from IAFF Local 1926
14 Representative from UFCW Local 400

15
16 Chairperson:

17 Paul Rensted, Human Resources Director
18
19

20 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the task force
21 shall commence its work in July 2012 and submit its findings and recommendations on the
22 Police and Fire Pension Plan to the City Council in October 2012, after which the task force
23 shall then study Other Post Employment Benefits (OPEB) and prepare its findings and
24 recommendations for submittal to the City Council.
25

26
27 **ADOPTED** this _____ day of _____, _____.
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ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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34 **EXPLANATION**

35 CAPITAL LETTERS indicate matter added to existing law.

36 [brackets] indicate matter stricken from existing law.

37 Underlining indicates amendments.

Policy Report

R-30-12

Formation of a Task Force to Study the Police and Fire Pension Plan and Other Post Employment Benefits (OPEB)

The proposed resolution would implement the Finance Committee's FY 2013 budget recommendation by forming a task force to study cost containment and recommend solutions to fund the Police and Fire Pension Plan and Other Post Employment Benefits (OPEB) for City of Annapolis employees. The proposed resolution would provide for the task force to begin its work in July 2012 and submit its findings and recommendations on the Police and Fire Pension Plan to the City Council in October 2012, after which the task force would then study Other Post Employment Benefits (OPEB) and prepare its findings and recommendations for submittal to the City Council.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

1 CITY COUNCIL OF THE
2 City of Annapolis

3 Resolution No. R-31-12

4 Introduced by: Alderwoman Finlayson
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LEGISLATIVE HISTORY			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Housing and Human Welfare	7/9/12		

8
9 **A RESOLUTION** concerning

10 **The Approval of a Community Legacy Application**

11
12 **FOR** the purpose of approving the application and receipt of financing for Community Legacy
13 Projects(s) at the City of Annapolis' Bates Heritage Youth Development Park to be
14 financed either directly by the Department of Housing and Community Development (the
15 Department) of the State of Maryland or through other departments or agencies of the
16 State of Maryland.

17
18 **WHEREAS,** the City of Annapolis recognizes that there is a significant need for
19 reinvestment in and revitalization of communities in the City of Annapolis; and
20

21 **WHEREAS,** the Department, either through the Community Legacy Program or through
22 other Programs of the Department, or in cooperation with other state
23 departments or agencies, may provide some or all of the financing
24 redevelopment at the Bates Heritage Youth Development Park in order to
25 assist in making it financially feasible; and
26

27 **WHEREAS,** the Bates Heritage Youth Development Park is located within a priority funding
28 area under Section 5-7B-02 of the Smart Growth Act and the Project will
29 conform to the local zoning code; and
30

31 **WHEREAS,** the applicable law, regulations require approval of the Community Legacy
32 Project for the Bates Heritage Youth Development Park and the Project
33 financing by the City of Annapolis City Council.
34

35
36 **NOW, THEREFORE, BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the City of
37 Annapolis hereby endorses Bates Heritage Youth Development Park project and hereby
38 approves the request in the form of a grant, up to the amount of \$100,000.
39

1 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the City Clerk
2 shall send copies of this Resolution to the Secretary of Housing and Community Development
3 of the State of Maryland.

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ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.
[brackets] indicate matter stricken from existing law.
Underlining indicates amendments.

Staff Report

R-31-12

Approval of a Community Legacy Application

The proposed resolution would approve the application and receipt of financing for Community Legacy Projects(s) at the City of Annapolis' Bates Heritage Youth Development Park to be financed either directly by the Department of Housing and Community Development (the Department) of the State of Maryland or through other departments or agencies of the State of Maryland.

Community Legacy, a program of the Department of Housing and Community Development (DHCD), is designed to assist urban neighborhoods, suburban communities, and small towns that are experiencing decline and disinvestment, but have the potential, with modest public and private investment, to be vibrant places to live and work. All Community Legacy applications require a local government resolution. The City has applied to Community Legacy for the Clay Street neighborhood since 2002 and has received \$1,500,000 since then to revitalize that neighborhood.

Besides the Clay Street neighborhood, the city also designated the Bates neighborhood as a Community Legacy Area. The "Bates Neighborhood Community Legacy Plan" was adopted by the City Council on October 10, 2005. The City is requesting \$100,000 in Community Legacy funding for the "Bates Heritage Youth Development Park," as the project is in the Bates Community Legacy Area and is thus eligible for funding.

The Boys and Girls Club has been working with the Cal Ripken Foundation and the Anne Arundel County Department of Recreation and Parks to refurbish the current recreation area at the Wiley H. Bates Legacy Center. Improvements to the current athletic fields will include a new baseball diamond with dugout, soccer, a field for football, lacrosse, and field hockey, a roof for the outdoor basketball court, concession stand, and boardwalk.

The total project cost is \$1.2 million dollars. The design is complete and the Boys and Girls Club has already received \$350,000 in State Bond funds and \$350,000 from the Cal Ripken Foundation. The County will provide a long-term lease. DHCD requires a local contribution, not a prescribed match. The local contribution for this project will come from the Boys and Girls Club and includes the \$350,000 from the Cal Ripken Foundation. The City's contribution will be in-kind staff time for submitting the proposal, processing payments and submitting reports if the project is funded.

Prepared by Theresa Wellman, Chief of Community Development in Planning and Zoning at TCW@annapolis.gov and Jessica Cowles, Legislative and Policy Analyst in the Office of Law at JCCowles@annapolis.gov

1 CITY COUNCIL OF THE
2 City of Annapolis

3 Resolution No. R-32-12

4 Introduced by: Alderman Israel
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LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Transportation	7/9/12		

8
9 **A RESOLUTION** concerning

10 **Establishing the Hillman Garage Advisory Committee**

11 **FOR** the purpose of establishing the Hillman Garage Advisory Committee and specifying the
12 process for appointing members of the Committee.

13 **WHEREAS,** the Noah Hillman Parking Garage is a City-owned facility which was
14 constructed in 1972; and

15
16 **WHEREAS,** the Noah Hillman Parking Garage is vital to the business community, the faith
17 community and the general public; and

18
19 **WHEREAS,** the City of Annapolis has been advised that the Noah Hillman Parking Garage
20 is nearing the end of its useful life; and

21
22 **WHEREAS,** it is essential that the users of this garage be consulted about the least
23 disruptive alternative while the garage is being reconstructed, about the
24 possibility of parking more vehicles in the reconstructed facility, and the best
25 arrangement for managing the garage.
26

27 **NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that there is
28 established the Hillman Garage Advisory Committee to provide recommendations to the City of
29 Annapolis on the reconstruction of the Noah Hillman Parking Garage.
30

31
32 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the Committee
33 shall consist of nine members who have a demonstrated interest in the reconstruction of the
34 Noah Hillman Parking Garage.
35

36
37 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the Mayor
38 shall appoint the members of the Committee subject to confirmation by the City Council.

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ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.
[brackets] indicate matter stricken from existing law.
Underlining indicates amendments.

Policy Report

R-32-12

Establishing the Hillman Garage Advisory Committee

The proposed resolution would establish the Hillman Garage Advisory Committee and the process for appointing members to the Committee.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

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**CITY COUNCIL OF THE
City of Annapolis**

Resolution No. R-34-12

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	7/9/12		
Public Safety	7/9/12		

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A RESOLUTION concerning

Establishing a Fine for Violations of Distributing Unsolicited Materials

FOR the purpose of establishing a fine for violations of distributing unsolicited materials.

13

WHEREAS, proposed ordinance O-16-12 amends the Code of the City of Annapolis by regulating litter caused by the distribution of unsolicited materials; and

16

WHEREAS, O-16-12 authorizes the City Council to establish a fine for violating the ordinance.

18

NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that that the Fines Schedule is hereby amended as follows:

21

Section in Code	Section Name	Fine for Initial Offense	Fine for Repeat or Continuous Violations
11.36.025	LITTERING – UNSOLICITED MATERIALS	\$250 PER VIOLATION PER DAY.	\$250 PER VIOLATION PER DAY.

22
23

AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL that this resolution shall take effect on the date of adoption.

26
27

ADOPTED this _____ day of _____, _____.

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ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

Policy Report

R-34-12

Establishing a Fine for Violations of Distributing Unsolicited Materials

The proposed resolution would establish a fine for violations of distributing unsolicited materials. Proposed ordinance O-16-12 amends the Code of the City of Annapolis by regulating litter caused by the distribution of unsolicited materials and O-16-12 authorizes the City Council to establish a fine for violating the ordinance.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

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**CITY COUNCIL OF THE
City of Annapolis**

Resolution No. R-35-12

Introduced by: Mayor Cohen

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance	7/9/12		

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A RESOLUTION concerning

Correcting the FY 2013 Fee for Reserved Dockage

FOR the purpose of correcting the FY 2013 fee for reserved dockage per the City of Annapolis Harbormaster.

WHEREAS, the FY 2013 fee schedule was adopted on June 4, 2012 and inadvertently did not include the proposed fee change for reserved dockage as requested by the Harbormaster's Office.

NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that the FY 2013 fee schedule shall be revised as follows:

Section	Type of Fee	Amount of Fee FY 2013
15.10.020	Fees—No Prorating (checkout 12 noon or upon departure, whichever comes first). 3 hour minimum after 5:00 p.m.	
	Docking Fee	
	Hourly	
	Up to 3 hours, up to 40 feet LOA, includes showers and electricity, per hour	\$8.00
	Up to 3 hours, over 40 feet LOA, up to 60 feet LOA, includes showers and electricity, per hour	\$10.00
	Up to 3 hours, 60 or greater feet LOA, includes showers and electricity, per hour	\$15.00
	Over 3 hours or after 2000 (8:00 p.m.)	Daily fee or balance thereof

	Daily (over 3 hours or after 8 p.m.) Includes showers, and limited e-mail, per foot LOA, minimum \$40	\$2.25
	Reserved Dockage- (west side only) per foot per day	[\$3.00] \$3.25
	Paid in advance	
	Dock Utilities	
	Transient:	
	Each 15 Amp Outlet(per day)	\$5.00
	Each 30 Amp Outlet(per day)	\$8.00
	Each 50 Amp Outlet(per day)	\$15.00
	Winter Monthly:	
	Each 15 Amp Outlet(per month)	\$75.00
	Each 30 Amp Outlet(per month)	\$120.00
	Each 50 Amp Outlet(per month)	\$225.00
	Public Mooring Fee (showers and limited e-mail. Moorings limited to maximum boat size 35').	
	St. Mary's Cove:	
	Hourly	\$25.00
	Daily	\$25.00
	Weekly	\$150.00
	Monthly	\$375.00
	Public Mooring Fee (showers and limited e-mail. Moorings limited to maximum boat size 55').	
	Hourly	\$35.00
	Daily	\$35.00
	Weekly	\$210.00
	Monthly	\$525.00
	Public Mooring Fee – All Others (showers and limited e-mail. Moorings limited to maximum boat size 45').	
	Hourly	\$30.00
	Daily	\$30.00
	Weekly	\$180.00
	Monthly	\$450.00
	Winter Fees	
	Winter Docking Fees (May be prorated at Harbormaster's Option)	

	Storage per month, per foot LOD	\$7.00
	Fees—Vessels up to 17 LOA, and less than 25 horsepower, at all public City Facilities except (1)City Dock slips and bulkheads, and (2)City Public Moorings Dinghies to 17 feet. Must demonstrably be in use as tender to larger vessel to obtain permission to dock.	
	Transient (no more than 48 hours consecutive docking)	no charge
	At City Dinghy Dock and all public street endings and park docks per foot per year	
	At any City public mooring, see Summer and Winter Public Mooring Fees, above	
	Storage (more than 48 hours consecutive docking)	
	Dinghies up to 12 feet at all public street endings, bulkheads, and park docks per foot per year in advance for sticker (included in private mooring fee)	no charge
	Dinghies greater than 12 feet and up to 17 feet at all public street endings, bulkheads, and park docks per foot per year in advance for sticker (included in private mooring fee)	no charge
	Fees—Commercial Operations—Year Round	
	Passenger Carrying—Slips may be reserved in advance, moorings shall not be used:	
	Leased operations, minimum per foot per year at assigned spaces	
	Occasional charter, subject to terms of Charter Policy, per foot LOD per trip at charter dock or other space assigned by Harbormaster	\$2.50
	After 90 minutes, per foot per hour	\$0.25
	Commercial Fishing, Crabbing, or Oystering—no reserved slips	
	Workboat actively engaged with certificate, current receipts, and current DNR number, per month, moorings shall not be used	\$60.00
	Buyboat actively engaged with certificate, current receipts, and current DNR number, per month, moorings shall not be used	\$110.00
	Fees—Private Moorings—May not be prorated:	
	Waiting List Application	\$50.00
	Private mooring application fee	\$50.00
	Private mooring permit fee, resident, per year	\$750.00
	Private mooring permit fee, non-resident, or commercial per year	\$1,500.00
	Street end dinghy permit (available only on medical hardship), annual	\$50.00
	Fees—Miscellaneous Services:	
	FAX incoming, first page	\$2.00
	FAX incoming, after first page	\$1.00
	FAX Outgoing, first page	\$3.00

	FAX Outgoing, after first page	\$2.00
	FAX international surcharge in addition to above fees	\$5.00
	Copies per page	\$0.25
	Showers for anchored boaters per person (Not provided for non-boaters)	\$1.00
	Holding Tank Pumpouts, up to first 50 gallons	\$5.00
	Holding Tank Pumpouts, after 50 gallons, per gallon	\$0.10
	Doubled Fees for vessels found in violation of Title 15 of the City Code, other delinquency fees	
	In addition to prescribed fines, and applicable towing / storage fees, any accrued fees named herein shall be doubled for any vessel found in violation of any provision of Title 15.	accrued fees doubled
	Late payment of winter storage fees (after 5th of the month)	\$50.00
	Late payment of private mooring fees (after March 20th)	\$150.00
	Note: Exceptions to fees named herein may only be granted per City Code 15.10.020 and 6.04.210	

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AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL that this resolution shall be effective on the date of adoption.

ADOPTED this _____ day of _____, _____.

ATTEST:

THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk

Joshua J. Cohen, Mayor

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EXPLANATION

CAPITAL LETTERS indicate matter added to existing law.

[brackets] indicate matter stricken from existing law.

Underlining indicates amendments.

Policy Report

R-35-12

Correcting the FY 2013 Fee for Reserved Dockage

The proposed resolution would correct the FY 2013 fee for reserved dockage per the City of Annapolis Harbormaster. The FY 2013 fee schedule was adopted on June 4, 2012 and inadvertently did not include the proposed fee change for reserved dockage as requested by the Harbormaster's Office.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

1 CITY COUNCIL OF THE
2 City of Annapolis

3
4 Resolution No. R-37-12

5 Introduced by: Alderwoman Finlayson

6
7 Co-Sponsored by: Mayor Cohen

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LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
7/9/12			10/8/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	7/9/12		

10
11 **A RESOLUTION** concerning

12 **Authorizing the Annual Kunta Kinte Festival as an Official City of Annapolis Co-**
13 **Sponsored Event**

14 **FOR** the purpose of authorizing the annual Kunta Kinte festival as an official co-sponsored
15 City of Annapolis event due to its importance and significance as a central element in
16 our City's history and the unique connection that Annapolis shares with Kunta Kinte.

17 **WHEREAS,** Kunta Kinte has become a local, national and international symbol of African
18 American family history grounded in the slave trade of which Annapolis was a
19 location of importation and sale; and

20
21 **WHEREAS,** Kunta Kinte and many of his descendents were themselves slaves and their
22 history as slaves in Annapolis and Anne Arundel County is an integral part of
23 who we are as a City, a County and a State; and

24
25 **WHEREAS,** Kunta Kinte's legacy is unique to Annapolis, a legacy begun at City Dock
26 where slaves were sold at market and where African Americans have worked
27 and lived for generations—free and slave; and

28
29 **WHEREAS,** Kunta Kinte-Alex Haley Memorial located at City Dock is visited by one million
30 people a year from all over the world and has become a vibrant part of our
31 historic City's attraction to residents and visitors alike; and

32
33 **WHEREAS,** Kunta Kinte-Alex Haley Memorial is the site of an annual ceremony held on
34 the anniversary date of Kunta Kinte's arrival in Annapolis as a slave, honoring
35 the memory of our City's African American ancestors and celebrating the
36 struggle of many ethnic groups to keep strong their culture and heritage; and
37

1 **WHEREAS,** Kunta Kinte-Alex Haley Memorial is, this year, celebrating the 10th
2 Anniversary of the completion of the Memorial, a process begun in 1981 with
3 the dedication of a plaque commemorating Kunta Kinte’s arrival in 1767; and
4

5 **WHEREAS,** Kunta Kinte Festival is held every year to celebrate African American family
6 roots and the diversity of culture in our community; and
7

8 **WHEREAS,** Keeping the Kunta Kinte Festival as a vital part of City community life and
9 culture is a central element in City Government’s acknowledgement and
10 celebration of our City’s historic and cultural significance; and
11

12 **WHEREAS,** Section 7.40.090 of the City Code allows the City Council to designate certain
13 days when peddlers, hawkers and itinerant merchants may sell in the Historic
14 District or a nonresidential area.
15

16 **NOW THEREFORE BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the Kunta
17 Kinte Festival shall be co-sponsored by the City as an annual event to be held at City Dock in
18 recognition of the significance and enduring legacy of Kunta Kinte to the City of Annapolis.
19

20 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the City may
21 waive full fees associated with this event at its discretion.
22

23 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the Kunta
24 Kinte festival, or its designee, is required to obtain all City permits determined necessary for the
25 safe execution of the event when those elements are required for the execution of the festival’s
26 activities.
27

28 **AND, BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that this resolution
29 authorizes the annual Kunta Kinte festival as a time when vendors may sell merchandise in the
30 Historic District that is consistent with the mission and purpose of the Kunta Kinte festival.
31

32
33 **ADOPTED** this _____ day of _____, _____.
34
35

ATTEST: THE ANNAPOLIS CITY COUNCIL

BY

Regina C. Watkins-Eldridge, MMC, City Clerk Joshua J. Cohen, Mayor

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38 **EXPLANATION**
39 CAPITAL LETTERS indicate matter added to existing law.
40 [brackets] indicate matter stricken from existing law.
41 Underlining indicates amendments.

Policy Report

R-37-12

Authorizing the Annual Kunta Kinte Festival as an Official City of Annapolis Co-Sponsored Event

The proposed resolution would authorize the annual Kunta Kinte festival as an official co-sponsored City of Annapolis event due to its importance and significance as a central element in our City's history and the unique connection that Annapolis shares with Kunta Kinte. The proposed resolution would also authorize vendors in the Historic District that are consistent with the Kunta Kinte festival's mission and purpose and waive full fees associated with the festival at the City's discretion.

Prepared by Jessica Cowles, Legislative and Policy Analyst in the City of Annapolis Office of Law at JCCowles@annapolis.gov or 410.263.1184.

City of Annapolis Police Department
Employment Agreement
(Police Chief)

This employment agreement ("Agreement"), made this ____ day of _____, 2012, is between the City of Annapolis ("Employer"), a municipal corporation of the State of Maryland, and Michael A. Pristoop ("Police Chief").

WITNESSETH:

WHEREAS, on or about July 25, 2008, Police Chief was appointed by the Mayor, and his appointment was confirmed by the City Council on July 28, 2008 as then required by City Charter; and

WHEREAS, Employer desires that Police Chief continue performing certain work and services on the terms and conditions hereinafter set forth, and Police Chief represents that he is qualified, ready, willing and able to perform such work and services; and

WHEREAS, under the terms of this Agreement, Police Chief continues to be employed as an exempt employee and department head of the City not subject to the City's civil service system; and

WHEREAS, this Agreement reduces to writing an employment agreement between the Employer and Police Chief; and

WHEREAS, this Agreement governs the terms and conditions of employment of Chief of Police, notwithstanding any provision to the contrary in the Pay Plan of the City of Annapolis.

NOW THEREFORE, in consideration of the mutual premises contained herein above and the mutual exchange of promises set forth below, the parties agree as follows:

Section 1: Duties

- A. Police Chief is hereby employed by Employer as Chief of Police. Employee shall perform the following duties:
 - 1. Continue to serve as the Chief of the Annapolis Police Department and perform the duties assigned to that position pursuant to the City Code, City Charter, and job description.
 - 2. In addition to the foregoing, Police Chief shall perform such other and further duties as maybe assigned from time to time by the City Manager.

- B. In the performance of the work and services hereunder, Police Chief shall act under the direction of the City Manager.

Section 2: Term

- A. Police Chief is currently employed by the City of Annapolis and all terms provided in this Agreement shall be effective commencing July 9, 2012 and termination on May 15, 2015, unless such termination date is revised pursuant to paragraph B of this Section or Section 3(A) of this Agreement.
- B. In the event written notice of termination of Police Chief is not given by the Employer at least 45 days prior to the termination date referred to in the preceding paragraph, or any subsequent termination dates based on subsequent one-year extensions of this Agreement, this Agreement shall be extended on the same terms and conditions as herein provided for additional one-year terms commencing on May 15, 2015 and thereafter for additional and successive one-year terms commencing on May 15 of each successive year.

Section 3: Termination and Severance Pay

- A. Pursuant to the City Charter, the Police Chief may be removed from office by the City Manager with approval of the Mayor. Employer may terminate Police Chief with or without cause, for any reason or no reason, with forty-five (45) days written notice to Police Chief. In addition, Employer may terminate Police Chief, for cause, without prior notice for any act or omission by Police Chief that constitutes gross misconduct. Notice under this paragraph shall be deemed to have occurred when hand-delivered to Police Chief or when mailed to Police Chief at his last known address.
- B. In the event Police Chief is terminated without cause pursuant to the preceding paragraph, or this Agreement is not extended pursuant to Section 2, he may be placed on administrative leave at the Employer's discretion with full pay and benefits in lieu of performing the work and services hereunder. Upon separation of service at the conclusion of the forty five (45) days described in paragraph A of this Section, Police Chief shall be paid six (6) months of salary plus payout of accrued annual leave (minus the payroll deductions applicable to him and all applicable federal and state withholding) and continued family health insurance coverage for six (6) months from date of termination. Payment shall be made in equal bi-weekly payroll installments over the six (6) months or as a lump sum payment within 30 days of termination at Employer's sole discretion,.
- C. In the event Police Chief is terminated for gross misconduct under paragraph A of this section, then Police Chief shall not be entitled to any pay, benefits or other remuneration beyond the termination date. In

the event Police Chief resigns or is terminated for any reason, Police Chief shall be paid for any accrued Annual Leave that Police Chief possesses.

Section 4: Resignation

- A. In the event Police Chief voluntarily resigns his position with Employer before the termination date set forth in this Agreement, then Police Chief shall give Employer thirty (30) days notice of such resignation in advance, unless the parties agree otherwise. If Police Chief voluntarily resigns his position he shall not be entitled to any salary benefits, severance payments pursuant to Section 3(B) of this agreement, or other remuneration after the resignation date except as provided by the City Code, state or federal law.

Section 5: Disability

- A. If Police Chief is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of four (4) successive weeks beyond any accrued sick leave, Employer shall have the option to terminate this Agreement subject to the severance pay requirements of Section 3.
- B. In addition to the foregoing, Police Chief shall be entitled to any disability benefits provided to exempt service employees pursuant to Chapter 3.08 of the City Code.

Section 6: Salary

- A. Employer agrees to pay Police Chief for his services at his current salary of \$141,800.00 payable in installments at the same time as exempt employees of the Employer are paid. Police Chief is entitled to COLA's and Salary Step increases the same as other department heads and any future salary increase at the discretion of the Mayor and City Manager.
- B. Employer shall withhold from payments to Police Chief under this Agreement, deductions for federal, state, and local income taxes, and social security tax, and shall pay standard Employer's share of social security tax and cost of worker's compensation insurance.
- C. Compensation due Police Chief shall be paid upon the submission to City's Finance Department of such statements and payroll documents required by the Employer. Payment shall not be more often than once bi-weekly. Payment shall be made according to the provisions of Employer's direct deposit program.

Section 7: Automobile

- A. Police Chief's duties require that he shall have use during his employment of a vehicle provided to him by the Employer. Police Chief shall abide by all City rules and regulations related to the safety and operation of City vehicle. Employer shall provide insurance coverage for the vehicle. Employer shall also be responsible for the maintenance and repair of the City vehicle provided. Police Chief's use and operation of the vehicle shall be subject to established rules and regulations pertaining to conduct.

Section 8: Annual, Sick, Military and Other Leave

- A. Police Chief shall accrue and receive annual leave as provided for exempt employees pursuant to the City Code. Accrued annual leave may be used subject to the provisions in Section 3 of this Agreement and the approval of the City Manager..
- B. Police Chief shall accrue sick leave, and shall receive funeral, holiday, jury service, court leave, and military leave, as well as leave without pay as provided for exempt employees pursuant to the City Code. Accumulated leave may be used at any time as approved by the City Manager.

Section 9: Disability, Health, and Life Insurance

- A. Police Chief shall be entitled to disability, health and life insurance benefits as provided for exempt employee pursuant to the City Code.

Section 10: Retirement and Deferred Compensation

- A. Police Chief shall be eligible to participate in any of the Employer's 457 deferred compensation plans, and also has the option to continue participation in the Employer's 401(a) Money Purchase Plan subject to the terms and conditions of the Plan. Police Chief shall be eligible to participate in any prospective retirement plan or deferred compensation plan which may be implemented at a later date for which he is deemed eligible. Police Chief's current investments and valuation shall not be reduced or affected by this Agreement.

Section 11: Dues and Subscriptions

- A. Subject to the availability of funds, Employer agrees to pay for professional dues and subscriptions of Police Chief necessary for his continuation and full participation in national, regional, state, local

associations, and organizations necessary and desirable for his continued professional, growth, and advancement, and for the good of City.

Section 12: Travel

Subject to the availability of funds, Employer agrees to pay reasonable travel and expenses of Police Chief for work-related travel, meetings, and conferences adequate to pursue necessary official functions of the City.

Section 13: No Reduction of Benefits

Employer shall not at any time during the term of this Agreement reduce the salary, compensation, medical benefits or other financial benefits of Police Chief except to the degree of such a reduction across the board for other employees of the Employer.

Section 14: Indemnification

The Employer shall defend, save, hold harmless and indemnify Police Chief against any and all civil claims, causes of action, demand or other civil legal actions arising out of any alleged act or omission occurring within the scope of Police Chief's duties as Police Chief of Annapolis. The Employer shall pay the amount of any defense, settlement or judgment arising out of claims or causes of action for conduct within the scope of Police Chief's duties.

Section 15: Other Terms and Conditions of Employment

The work and duties to be performed shall be performed personally by Police Chief except as may be delegated in his discretion as a manager. Neither this Agreement nor any rights, duties or interests herein, nor any claim hereunder, shall be assigned or transferred by Police Chief to any party.

Section 16: Notices

Notices pursuant to this Agreement shall be in writing and delivered by hand delivery or by the United States Postal Service, postage prepaid, to the following address:

Employer: Mayor, City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

Copy to: City Manager
160 Duke of Gloucester Street
Annapolis, Maryland 21401

Director of Human Resources
145 Gorman Street, 3rd Floor
Annapolis, Maryland 21401

Police Chief: Michael A. Pristoop
2504 Lyon Drive
Annapolis, Maryland 21403

- A. Such notices shall be deemed given as of the date of delivery by hand or the date postmarked by the United States Postal Service.

Section 17: General Provisions

- A. This Agreement contains the entire agreement of the parties and no modification or alteration of the terms and conditions herein shall have any force or effect unless the same shall be reflected by a written amendment to this Agreement. Failure of either party to enforce any of its rights hereunder shall not constitute a waiver of such rights or of any other rights hereunder.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Police Chief.
- C. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- D. This Agreement shall be construed according to the laws of Maryland.
- E. In the event of any conflict between any provision of this Agreement and any mandatory provision of the City Code, the provisions set forth in this Agreement shall control.

IN WITNESS WHEREOF, the City of Annapolis has caused this Agreement to be signed and executed in its behalf by the Mayor and City Manager, and duly attested by the City Clerk, and the Police Chief has signed and executed this Agreement to, both in duplicate, the day and year first above written. WITNESS the hands and seals of the parties hereto on the date first above written.

ATTEST:

EMPLOYEE: Michael A. Pristoop

Witness: _____
Address: _____

Signature: _____
Address: _____

ATTEST:

CITY OF ANNAPOLIS:

Regina C. Watkins Eldridge, MMC
City Clerk

BY: _____
Joshua J. Cohen, Mayor

BY: _____
Michael D. Mallinoff, City Manager

Approved as to funds and encumbrance of same:

Date:
Bruce Miller, Director, Finance Department

Reviewed by:

Date:
Paul Rensted, Director, Human Resources

Reviewed as to form and legal sufficiency:

Date:
Karen M. Hardwick, City Attorney

Form approved by Office of Law,
pristoop_2013.doc

Police Chief

Job Class Code: 4001

Pay Grade: P20

FLSA: Exempt

Updated: 3/05

GENERAL STATEMENT OF DUTIES: Plans and directs the activities of the Police Department in the enforcement of laws and ordinances, the prevention of crime, and the protection of life and property; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is an administrative one-position class, involving immediate responsibility for the planning, organizing, development and direction of a complete program of police administration. The City Charter and Mayor prescribe general policies, plans and objectives for the department, and the Police Chief has complete internal control over police activities and personnel, and exercises wide discretion in the administration of the department.

EXAMPLES OF WORK: (Illustrative only)

- ▶ Plans, directs and exercises general supervision over the work of the entire Police Department;
- ▶ Enforces departmental rules and regulations, and work methods and procedures;
- ▶ Investigates and resolves civilian complaints against individual officers and service rendered by department;
- ▶ Advises Mayor and City Council regarding law and ordinance enforcement;
- ▶ Assists in determining testing procedures for selection or promotion processes;
- ▶ Recommends new or revised ordinances;
- ▶ Represents City as liaison with all other agencies and branches of the criminal justice system;
- ▶ Meets with the public, both individually and collectively, concerning problems, police actions, hazardous conditions, etc.;
- ▶ Prepares rules and regulations, policies, and special and general orders for the day-to-day operation of the department;
- ▶ Tours the City to observe conditions, traffic and activities of police personnel;
- ▶ Makes recommendations for the appointment, promotion and dismissal of officers;
- ▶ Enforces disciplinary measures when necessary;
- ▶ Ascertains that recruits and regular officers receive adequate training in police methods and procedures;
- ▶ Directs the investigation of major criminal offenses;
- ▶ Sees that reports are prepared for the Mayor and Council, National Safety Council and Federal Bureau of Investigation;

- ▶ Prepares budget estimates and controls the expenditure of all departmental funds;
- ▶ Attends State and National police conventions.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Broad knowledge of police administration and of police methods; comprehensive knowledge of scientific methods of crime detection, criminal identification and radio communication; comprehensive knowledge of controlling laws and ordinances; good knowledge of the geography of the City; demonstrated ability to lead and direct the activities of police officers; ability to maintain cooperative relationships with other City officials and with the general public; high social intelligence; resourcefulness and sound judgment in emergencies; demonstrated integrity; tact; physical fitness.

ACCEPTABLE EXPERIENCE AND TRAINING: Extensive successful experience as a police officer, several years of which shall have been at the level of Police Lieutenant or Police Captain and graduation from a college or university of recognized standing with major work in police administration, public administration or business administration; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

AMERICANS WITH DISABILITIES ACT:

Physical ability: ability to work at desk in office and to observe police activities in the field: ability to with stand working outside in all extreme weather conditions.

Visual ability: sufficient to operate a police vehicle both day and night, to observe criminal actions taking place, to observe traffic violations taking place, to read/write reports, correspondence, etc.

Hearing ability: sufficient to understand radio transmission, conversation with other individuals both in person and over a telephone.

Speaking ability: sufficient to communicate effectively with other individuals in person, over a telephone and over a radio.

Freedom from mental disorders which would interfere with performance of duties as described.