

**CITY OF ANNAPOLIS  
SPECIAL MEETING OF THE CITY COUNCIL**

June 4, 2012 7:00 p.m.

Call to Order  
Invocation  
Pledge of Allegiance  
Roll Call

Mayor Cohen  
Alderman Israel  
Mayor Cohen  
City Clerk Watkins-Eldridge

**PETITIONS, REPORTS AND COMMUNICATIONS**

Reports by Committees  
Comments by the General Public

*A person appearing before the City Council with a petition, report or communication shall be limited to a presentation of not more than three minutes.*

**BUSINESS and MISCELLANEOUS**

1. Approval of collective bargaining agreements
2. Proposed to be withdrawn: R-13-12, Re-Organization of City Government: Merger of the Department of Neighborhood and Environmental Programs and the Department of Planning and Zoning

**LEGISLATIVE ACTIONS**

**ORDINANCES and RESOLUTIONS – 2<sup>ND</sup> READING**

- R-17-12**      **Position Classifications and Pay Plan** – For the purpose of approving the FY 2013 position classification and pay plan.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
4/23/12	4/30/12	4/25/12	7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	4/23/12	6/4/12	
Finance	4/23/12	6/4/12	

- O-10-12**      **Positions Added to the Exempt Service** – For the purpose of adding the positions of Assistant City Attorney, Community Relations Specialist, Development/Events Specialist, Human Services Officer, Administrative Assistant, Assistant City Manager, and Public Information Officer and Quartermaster, to the exempt service and changing the position title from Public Information Officer to Communications Officer.

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Rules and City Gov't	3/12/12	6/4/12	
Finance	3/12/12	6/4/12	

**R-11-12 Updated Job Descriptions** – For the purpose of approving the new job descriptions for the GIS Coordinator (MIT), GIS Technician (MIT), MIT Administrative Support Analyst (MIT), Facilities Maintenance Engineer I and II (Public Works), Fleet Maintenance/Asset Forfeiture (Police), Mobility and Parking Specialist (Transportation), Facility Supervisor (Recreation and Parks), Front Desk Supervisor (Recreation and Parks), Marketing/Membership Coordinator (Recreation and Parks), Dance and Fitness Coordinator (Recreation and Parks), Harbormaster (Recreation and Parks), Fire Administrative Specialist (Fire), City Council Associate (City Clerk), and Facilities Maintenance Supervisor (Public Works).

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Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	3/12/12	6/4/12	
Finance	3/12/12	6/4/12	
Civil Service Board	3/12/12	5/9/12	Amendment in the nature of a substitute

**O-19-12 Assistance for Aldermen and Alderwomen** – For the purpose of establishing the civil service position of City Council Associate reporting to the City Manager.

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First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
5/14/12	5/29/12	5/23/12	8/10/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	5/14/12	6/4/12	

**O-14-12 The Department of Emergency Preparedness and Risk Management** – For the purpose of establishing the Office of Emergency Preparedness and Risk Management in the Annapolis City Code; authorizing the Mayor to declare and terminate a local state of emergency; defining the powers granted to the Mayor and City Council during a local state of emergency; classifying violations as a misdemeanor punishable by fine and imprisonment; and, codifying the duties of the Office of Emergency Preparedness and Risk Management.

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4/23/12	4/30/12	4/25/12	7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Environmental Matters	4/23/12		
Public Safety	4/23/12	5/21/12	Favorable

**R-16-12 Amending Fines Schedule for Emergency Preparedness Violations** – For the purpose of revising the fines schedule for emergency preparedness violations.

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4/23/12	4/30/12	4/27/12	7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Environmental Matters	4/23/12		
Public Safety	4/23/12	5/21/12	Favorable

**O-8-12 Annual Operating Budget: FY 2013** – For the purposes of adopting an operating budget for the City of Annapolis for the Fiscal Year 2013; appropriating funds for expenditures for the Fiscal Year 2013; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and, specifying a rate of interest to be charged upon overdue property taxes.

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3/12/12	4/30/12	3/16/12	6/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	3/12/12	Various March-May 2012	5/29/12 Report
Financial Advisory Commission	3/12/12	5/11/12	Comments

**R-7-12 FY 2013 Fees Schedule Effective July 1, 2012** – For the purpose of specifying fees that will be charged for the use of City services for FY 2013.

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4/23/12	4/30/12	4/30/12	7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	4/23/12	Various March-May 2012	5/29/12 Report
Financial Advisory Commission	4/23/12	5/11/12	Comments

**R-9-12 Capital Improvement Budget and Program: FY 2013 to FY 2018** – For the purposes of adopting a capital improvement budget for the Fiscal Year 2013, and a capital improvement program for the six-year period from July 1, 2012, to June 30, 2018.

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3/12/12	4/30/12	3/16/12	6/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	3/12/12	Various March-May 2012	5/29/12 Report
Planning Commission	3/12/12	5/3/12	Comments
Financial Advisory Commission	3/12/12	5/11/12	Comments

**O-20-12**     **Issuance of Bonds** – For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, general obligation bonds in the aggregate principal amount not to exceed Seven Million Six Hundred Ninety Thousand Dollars (\$7,690,000), pursuant to Sections 31 through 39, inclusive, of Article 23A of the Annotated Code of Maryland (2011 Replacement Volume), as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended, to be designated as “Public Improvements Bonds, 2012 Series” and said bonds to be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of said bonds; determining the method of sale of said bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of said bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on said bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of all said bonds.

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5/14/12	5/29/12	5/29/12	8/10/12
Referred to	Referral Date	Meeting Date	Action Taken
Economic Matters	5/14/12	5/31/12	Favorable
Finance	5/14/12	6/4/12	
Financial Advisory Commission	5/14/12	5/30/12	Favorable w/ amd.

**UPCOMING CITY COUNCIL EVENTS**

Regular Meeting; Monday, June 11, 2012 7:30 p.m. City Council Chambers  
 Special Meeting; Monday, June 18, 2012 7:00 p.m. City Council Chambers  
 Waterside Tour with the Annapolis Maritime Advisory Board; Thursday, June 21, 2012