

**CITY OF ANNAPOLIS
SPECIAL MEETING OF THE CITY COUNCIL**

April 30, 2012 7:00 p.m.

Call to Order
Invocation
Pledge of Allegiance
Roll Call

Mayor Cohen
Alderman Pfeiffer
Mayor Cohen
City Clerk Watkins-Eldridge

PRESENTATION

Comprehensive Financial Report (CAFR)

Finance Director Bruce Miller

PUBLIC HEARING

The public hearing for all legislation below will be conducted at the same time so the public may speak on any item of legislation on the agenda for public hearing during their testimony.

- O-8-12 **Annual Operating Budget: FY 2013**** – For the purposes of adopting an operating budget for the City of Annapolis for the Fiscal Year 2013; appropriating funds for expenditures for the Fiscal Year 2013; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and, specifying a rate of interest to be charged upon overdue property taxes.

LEGISLATIVE HISTORY			
<i>Legislative referrals are subject to City Council action at the time of introduction and are reflected in the City Council's adopted minutes</i>			
First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
3/12/12	4/30/12	3/16/12	6/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	3/12/12		
Financial Advisory Commission	3/12/12		

- R-9-12 **Capital Improvement Budget and Program: FY 2013 to FY 2018**** – For the purposes of adopting a capital improvement budget for the Fiscal Year 2013, and a capital improvement program for the six-year period from July 1, 2012, to June 30, 2018.

LEGISLATIVE HISTORY			
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First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
3/12/12	4/30/12	3/16/12	6/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	3/12/12		
Planning Commission	3/12/12		
Financial Advisory Commission	3/12/12		

- R-7-12 **FY 2013 Fees Schedule Effective July 1, 2012**** – For the purpose of specifying fees that will be charged for the use of City services for FY 2013.

LEGISLATIVE HISTORY			
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First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
4/23/12	4/30/12	Expected 4/30/12	7/9/12
Referred to	Referral Date	Meeting Date	Action Taken
Finance Committee	4/23/12		
Financial Advisory Commission	4/23/12		

R-17-12 Position Classifications and Pay Plan – For the purpose of approving the FY 2013 position classification and pay plan.

LEGISLATIVE HISTORY			
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First Reading	Public Hearing	Fiscal Impact Note	90 Day Rule
4/23/12	4/30/12	Expected 4/30/12	7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	4/23/12		
Finance	4/23/12		

O-10-12 Positions Added to the Exempt Service – For the purpose of adding the positions of Assistant City Attorney, Community Relations Specialist, Development/Events Specialist, Human Services Officer, Administrative Assistant, Assistant City Manager, and Public Information Officer and Quartermaster, to the exempt service and changing the position title from Public Information Officer to Communications Officer.

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3/12/12	4/30/12	4/3/12	6/12/12
Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	3/12/12		
Finance	3/12/12		

R-11-12 Updated Job Descriptions – For the purpose of approving the new job descriptions for the GIS Coordinator (MIT), GIS Technician (MIT), MIT Administrative Support Analyst (MIT), Facilities Maintenance Engineer I and II (Public Works), Fleet Maintenance/Asset Forfeiture (Police), Mobility and Parking Specialist (Transportation), Facility Supervisor (Recreation and Parks), Front Desk Supervisor (Recreation and Parks), Marketing/Membership Coordinator (Recreation and Parks), Dance and Fitness Coordinator (Recreation and Parks), Harbormaster (Recreation

and Parks), Fire Administrative Specialist (Fire), City Council Associate (City Clerk), and Facilities Maintenance Supervisor (Public Works).

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Rules and City Gov't	3/12/12		
Finance	3/12/12		

R-13-12 Re-Organization of City Government: Merger of the Department of Neighborhood and Environmental Programs and the Department of Planning and Zoning – For the purpose of expressing the sense of the Annapolis City Council regarding the merger of the Department of Neighborhood and Environmental Programs and the Department of Planning and Zoning into the new Department of Planning, Environment and Permits (PEP).

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Referred to	Referral Date	Meeting Date	Action Taken
Rules and City Gov't	4/23/12		

O-14-12 The Department of Emergency Preparedness and Risk Management – For the purpose of establishing the Office of Emergency Preparedness and Risk Management in the Annapolis City Code; authorizing the Mayor to declare and terminate a local state of emergency; defining the powers granted to the Mayor and City Council during a local state of emergency; classifying violations as a misdemeanor punishable by fine and imprisonment; and, codifying the duties of the Office of Emergency Preparedness and Risk Management.

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4/23/12	4/30/12	Expected 4/30/12	7/27/12
Referred to	Referral Date	Meeting Date	Action Taken
Environmental Matters	4/23/12		
Public Safety	4/23/12		

R-16-12 Amending Fines Schedule for Emergency Preparedness Violations – For the purpose of revising the fines schedule for emergency preparedness violations.

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Environmental Matters	4/23/12		
Public Safety	4/23/12		

BUSINESS and MISCELLANEOUS

1. Approval of Community Development Block Grants

UPCOMING CITY COUNCIL EVENTS

Regular Meeting; Monday, May 14, 2012 7:30 p.m. City Council Chambers
Work Session; Thursday, May 17, 2012 1:30-4:30 p.m. City Council Chambers
Special Meeting; Monday, May 21, 2012 7:00 p.m. City Council Chambers