

REGULAR MEETING

May 13, 2013

The Regular Meeting of the Annapolis City Council was held on May 13, 2013 in the Council Chamber. Mayor Cohen called the meeting to order at 7:11 p.m.

Present on Roll Call: Mayor Cohen, Aldermen Paone, Alderwomen Hoyle, Finlayson, Aldermen Littmann, Kirby, Pfeiffer, Arnett

Staff Present: City Attorney Hardwick, City Manager Mallinoff, Development and Special Project Coordinator LeFurge, Finance Director Miller, Planning and Zoning Director Arason, Deputy Chief & Director of Emergency Preparedness and Risk Management Simmons

*Closed Session*

*Statement: Pursuant to the requirement of Maryland Annotated Code, State Government Article Section 10-508(a) (3) (7) this statement is included in these minutes:*

*A closed session of the City Council was held at 5:46 p.m., Monday, May 13, 2013 in the City Council Chamber.*

*Present: Mayor Cohen, Alderman Paone, Alderwomen Hoyle, Finlayson, Aldermen Littmann, Kirby, Pfeiffer, Arnett*

*Staff Present: City Attorney Hardwick, City Manager Mallinoff, Planning and Zoning Director Arason, Finance Director Miller, Accountant Eaker, City Clerk Watkins-Eldridge, Harbormaster Walters, Communications Officer Wardlaw, Planning and Zoning Director Arason, Joseph Budge, EDC President Lara Fritts*

*A roll call vote was taken by the members present, and the session was closed. The authority under which the session was closed was Maryland Annotated Code, State Government Article, Section 10-508(a) (3) (7). The purpose of the meeting was to consider the acquisition of real property for a public purpose and matters directly related thereto, and to consult with counsel to obtain legal advice on legal matters.*

*Discussion Topic:*

*Potential transaction involving 110 Compromise Street and certain adjoining City Property.*

*~ No Actions were taken in closed session.*

*Upon motion duly made, seconded and adopted, the closed session was adjourned at 6:51 p.m.*

Approval of Agenda

- Alderwoman Finlayson moved to approve the Regular Meeting Agenda as amended to include the following business and miscellaneous items budget revision requests GT-18-13, GT-19-13 and GT-20-13. Seconded. CARRIED on voice vote.

SPECIAL ORDER of BUSINESS

Pursuant to Charter Article II, Sec. 7 (a) (5)

For the purpose of filling the Ward 1 vacancy the Democratic Central Committee's selected candidate Joseph H. Budge was sworn in by Mayor Cohen and immediately seated.

## CITY COUNCIL CITATIONS

### Martha Wood Leadership Award

Mayor Cohen invited Alderwoman Hoyle to present to Deborah Odum the City Council Citation in recognition of being honored by the Housing Authority of the City of Annapolis as the thirty-fifth recipient of the prestigious Martha Wood Leadership Award.

## PETITIONS, REPORTS AND COMMUNICATIONS

### Approval of Journal Proceedings

- Alderman Littmann moved to approve the Journal of Proceedings for the Regular Meeting April 8, 2013 and the Special Meeting of April 22, 2013. Seconded. CARRIED on voice vote.

### Pursuant to Article II, Sec. 2.16.190 (a) (1)

Finance Committee Chair Finlayson gave a presentation on the report and made several recommendations to the City Council.

Mayor Cohen accepted into the record on behalf of the City Council the Finance Committee Report on the Mayor's Proposed FY 2014 Operating and Capital Budgets dated May 13, 2013, and a letter from the Financial Advisory Commissions dated May 10, 2013.

### Comments by the General Public

Bill Kardash, 1 Acton Place, Annapolis, Maryland 21401 spoke in opposition to CA-2-12 and thanked Alderman Budge for serving as the Ward 1 Alderman.

Doug Smith, 5 Revell Street, Annapolis, Maryland 21401 spoke in opposition to CA-2-12 and thanked Alderman Budge for serving as the Ward 1 Alderman.

Jessica Pachler, 506 President Street, Annapolis, Maryland 21401 spoke on CA-2-12.

The Gentleman who referred to himself as "God"

- Mayor Cohen declared petitions, reports and communication closed.

## PUBLIC HEARINGS

- O-4-13**      **Establishing Chapter 14.18 of the City Code on Special Events – For the purpose of establishing Chapter 14.18 of the City Code regarding the process for authorizing special events within the City of Annapolis; requiring a permit and permit fee for special events; providing parameters for approving a special event permit; authorizing exemptions for a special event permit and permit fee; establishing conditions for special events at City Dock; and for all other purposes related to special events.**

Development and Special Events Coordinator LeFurge gave a brief presentation on the ordinance and answered questions from Council.

Spoke on the ordinance:

Elvia Thompson, 1346 Washington Drive, Annapolis, Maryland 21403 representing Annapolis Green.

Doug Smith, 5 Revell Street, Annapolis, Maryland 21401 representing the Main Street Program and the Main Street Tug of War against Eastport.

Sveinn Storm, 130 Dock Street, Annapolis, Maryland 21401

Lee Anderson, 107 Annapolis Street, Annapolis, Maryland 21401 representing

Filmsters and the Annapolis Film Festival.

Susan Walker, 107 Annapolis Street, Annapolis, Maryland 21401.

Jeff Schaub, 110 Dock Street, Annapolis, Maryland 21401 representing The Annapolis Marine Art Gallery.

Tom Dekornfeld, 307 Dewey Drive, Annapolis, Maryland 21401 representing The Annapolis Striders.

Matt Grubbs, 31 Decature Avenue, Annapolis, Maryland 21403.

Sean O'Neil, 423 Halsey Road, Annapolis, Maryland 21401 representing The Annapolis Business Association.

Bevin Buchheister, 5 Wagner Street, Annapolis, Maryland 21401 representing The Ward One Residents Association.

Mark Trauguni, 826 Chester Avenue, Annapolis, Maryland 21403 representing The Maritime Republic of Eastport.

Brian Miller, 114 Market Street, Annapolis, Maryland 21401 congratulated Ward One Alderman Budge for serving.

Jessica Pachler, 506 President Street, Annapolis, Maryland 21401

Pete Chamblis, 119 Prince George Street, Annapolis, Maryland 21401 representing 118 & 120 Dock Street.

- Mayor Cohen accepted into the record a letter from Debbie H. Gosselin, P.O. Box 3350, Annapolis, Maryland 21403, Co-Chair of the Annapolis Business Association dated May 13, 2013.

No one else from the general public spoke in favor of or in opposition to the ordinance.

- Alderman Arnett requested O-4-13 be referred to the Rules and City Government Committee.
- Mayor Cohen declared the public hearing closed.

**O-10-13 Compensation of Mayor, Aldermen/Alderwomen, and City Manager – For the purpose of specifying compensation and allowances to be paid to the Mayor and Aldermen/Alderwomen for the term of office commencing on the first Monday in December, 2013; and for specifying compensation and allowances to be paid to the City Manager.**

Dale Kelberman Chair of the Compensation Commission gave a brief presentation on the ordinance and answered questions from Council.

Spoke on the ordinance:

Scott Bowling, 1979 Fairfax Road, Annapolis, Maryland 21401.

No one else from the general public spoke in favor of or in opposition to the ordinance.

- Mayor Cohen declared the public hearing closed.

CONTINUATION of PUBLIC HEARINGS from APRIL 8, 2013

\*\*For the purpose of receiving the findings of the Planning Commission\*\*

**O-9-13 Capital Improvement Budget: FY 2014 – For the purpose of adopting a capital improvement budget for the Fiscal Year 2014.**

- Mayor Cohen accepted into the record a Memorandum to the Annapolis City Council from the Planning Commission dated 5/2/13.
- Mayor Cohen declared the public hearing closed.

**R-12-13 Capital Improvement Program: FY 2014 to FY 2019 – For the purposes of adopting a capital improvement program for the six-year period from July 1, 2013, to June 30, 2019.**

- Mayor Cohen accepted into the record a Memorandum to the Annapolis City Council from the Planning Commission dated 5/2/13.
- Mayor declared the public hearing closed.

LEGISLATIVE ACTION

CHARTER AMENDMENT AND ORDINANCE – 2<sup>ND</sup> READER

**CA-2-12 Municipal Elections Coinciding with State of Maryland Elections in 2018 and Onward – For the purpose of amending the Charter of the City of Annapolis to establish the dates of the primary and general elections to coincide with the State of Maryland in 2018 and extending the length of time in office for the incoming City Council in December 2013 an additional year to December 2018 in order to facilitate this transition period.**

- Alderman Pfeiffer moved to adopt CA-2-12 on second reading. Seconded.

The Rules and City Government Committee reported no action on CA-2-12.

Planning and Zoning Director Arason was present and answered questions from Council.

- Alderman Littmann moved to amend CA-2-12 as follows:

On page 1, Line 9: Insert “Article II, Section 7.”

On page 2, Line 14: Insert as follows, below:

Sec. 7. - Vacancies.

(a) EXCEPT AS SET FORTH IN SUBSECTIONS (C) AND (D) OF THIS SECTION, the following procedure for the filling of vacancies shall apply whenever a vacancy shall occur with less than fifteen (15) months remaining until the next general election at which members of the city council shall be elected.

(1) In case of the death, resignation, refusal to serve, disqualification of the mayor or of any alderman, or removal out of the city by the mayor, or out of the ward, by any alderman, the mayor or acting mayor shall give written notice of the vacancy, within five (5) business days, to the chairman of the city central committee of the political party to which the person vacating was registered with the board of supervisors of elections at the time of election.

(2) Not more than five (5) business days after being notified by the mayor or acting mayor, the central committee shall announce the time and place of a public hearing to be held for the purpose of selecting candidates to fill the vacancy. Such announcement shall consist of, but not be limited to, a prominent notice in a local daily newspaper. The hearing shall be held not less than ten (10) business days, nor more than fifteen (15) business days; from the date the announcement first appears in the newspaper.

(3) Not less than five (5) business days before the hearing date, the central committee shall announce the qualified candidates of its political affiliation to be considered at the hearing. If any otherwise qualified person is not selected by the central committee, that person shall be considered at the hearing upon presentation of a petition, in the case of a vacancy in the office of alderman, signed by at least fifty (50) registered voters of the appropriate political party who live in the affected ward. If the vacancy is in the office of mayor, the petition shall bear the signatures of at least two hundred fifty (250) registered voters of the

appropriate political party, with not less than thirty (30) signatures being those of registered voters from each of the city's wards.

(4) At the hearing, each qualified candidate shall have an opportunity to address the central committee. After all candidates have been heard, the central committee shall select one (1) candidate and the chairman of the committee shall notify the mayor or acting mayor, in writing, of the choice, not more than three (3) business days after the hearing.

(5) At the next regularly scheduled meeting of the city council, or at a special session convened before then by the mayor or acting mayor for the purpose of filling the vacancy, the selected candidate shall be sworn in and seated immediately.

(6) If the person vacating office was not registered in a political party at the time of election, the city council shall follow as closely as possible the candidate selection and election procedure above prescribed for a central committee to follow, but without regard to the political affiliation of any candidate.

(b) EXCEPT AS SET FORTH IN SUBSECTIONS (C) AND (D) OF THIS SECTION, the following procedure for the filling of vacancies shall apply whenever a vacancy shall occur with fifteen (15) months or more remaining until the next general election at which members of the city council shall be elected.

(1) In case of the death, resignation, refusal to serve, disqualification of the mayor or of any alderman, or removal out of the city by the mayor, or out of the ward by any alderman, the mayor or acting mayor shall issue a proclamation directing that a special primary election and a special general election be held to fill the vacancy. The mayor or acting mayor shall issue this proclamation within five (5) days after the vacancy occurs.

(2) The proclamation shall specify the date for the special primary election and special general election, provided that the special primary election shall be held on any weekday other than a state or religious holiday which is at least twenty-three (23) days but no longer than thirty (30) days from the date of the proclamation and that the special general election shall be held on any weekday other than a state or religious holiday which is at least twenty-one (21) days but not longer than thirty (30) days from the date of the special primary election.

(3) Except as otherwise specifically provided herein, and except where such construction would be unreasonable, the provisions of this Charter and of Title 4 of the Code of the City of Annapolis shall be applicable to the special elections provided for herein and the city shall annually budget an amount for that purpose.

(4) Certificates of candidacy shall be filed with the office of the board of supervisors of elections not later than 9:00 p.m. on the Monday which is three (3) weeks before the day on which the special primary election is scheduled to be conducted. If the filing date occurs on a legal holiday, the certificates shall be filed not later than 9:00 p.m. on the next regular business day which is not a legal holiday.

(5) The candidate who has been declared elected by the board of supervisors of elections shall be sworn in and seated at the next regular or special meeting of the city council following the special general election.

(C) FOR THE CITY COUNCIL TERM BEGINNING ON THE FIRST MONDAY OF DECEMBER 2013 AND EXTENDED AN ADDITIONAL YEAR TO THE FIRST MONDAY OF DECEMBER 2018 ONLY, THE FOLLOWING PROCEDURE FOR THE FILLING OF VACANCIES SHALL APPLY WHENEVER A VACANCY SHALL OCCUR WITH LESS THAN TWENTY-SEVEN (27) MONTHS REMAINING UNTIL THE NEXT GENERAL ELECTION AT WHICH MEMBERS OF THE CITY COUNCIL SHALL BE ELECTED.

(1) IN CASE OF THE DEATH, RESIGNATION, REFUSAL TO SERVE, DISQUALIFICATION OF THE MAYOR OR OF ANY ALDERMAN, OR REMOVAL OUT OF THE CITY BY THE MAYOR, OR OUT OF THE WARD, BY ANY ALDERMAN, THE MAYOR OR ACTING MAYOR SHALL GIVE WRITTEN NOTICE OF THE VACANCY, WITHIN FIVE (5) BUSINESS DAYS, TO THE CHAIRMAN OF THE CITY CENTRAL COMMITTEE OF THE POLITICAL PARTY TO WHICH THE PERSON VACATING WAS

REGISTERED WITH THE BOARD OF SUPERVISORS OF ELECTIONS AT THE TIME OF ELECTION.

(2) NOT MORE THAN FIVE (5) BUSINESS DAYS AFTER BEING NOTIFIED BY THE MAYOR OR ACTING MAYOR, THE CENTRAL COMMITTEE SHALL ANNOUNCE THE TIME AND PLACE OF A PUBLIC HEARING TO BE HELD FOR THE PURPOSE OF SELECTING CANDIDATES TO FILL THE VACANCY. SUCH ANNOUNCEMENT SHALL CONSIST OF, BUT NOT BE LIMITED TO, A PROMINENT NOTICE IN A LOCAL DAILY NEWSPAPER. THE HEARING SHALL BE HELD NOT LESS THAN TEN (10) BUSINESS DAYS, NOR MORE THAN FIFTEEN (15) BUSINESS DAYS, FROM THE DATE THE ANNOUNCEMENT FIRST APPEARS IN THE NEWSPAPER.

(3) NOT LESS THAN FIVE (5) BUSINESS DAYS BEFORE THE HEARING DATE, THE CENTRAL COMMITTEE SHALL ANNOUNCE THE QUALIFIED CANDIDATES OF ITS POLITICAL AFFILIATION TO BE CONSIDERED AT THE HEARING. IF ANY OTHERWISE QUALIFIED PERSON IS NOT SELECTED BY THE CENTRAL COMMITTEE, THAT PERSON SHALL BE CONSIDERED AT THE HEARING UPON PRESENTATION OF A PETITION, IN THE CASE OF A VACANCY IN THE OFFICE OF ALDERMAN, SIGNED BY AT LEAST FIFTY (50) REGISTERED VOTERS OF THE APPROPRIATE POLITICAL PARTY WHO LIVE IN THE AFFECTED WARD. IF THE VACANCY IS IN THE OFFICE OF MAYOR, THE PETITION SHALL BEAR THE SIGNATURES OF AT LEAST TWO HUNDRED FIFTY (250) REGISTERED VOTERS OF THE APPROPRIATE POLITICAL PARTY, WITH NOT LESS THAN THIRTY (30) SIGNATURES BEING THOSE OF REGISTERED VOTERS FROM EACH OF THE CITY'S WARDS.

(4) AT THE HEARING, EACH QUALIFIED CANDIDATE SHALL HAVE AN OPPORTUNITY TO ADDRESS THE CENTRAL COMMITTEE. AFTER ALL CANDIDATES HAVE BEEN HEARD, THE CENTRAL COMMITTEE SHALL SELECT ONE (1) CANDIDATE AND THE CHAIRMAN OF THE COMMITTEE SHALL NOTIFY THE MAYOR OR ACTING MAYOR, IN WRITING, OF THE CHOICE, NOT MORE THAN THREE (3) BUSINESS DAYS AFTER THE HEARING.

(5) AT THE NEXT REGULARLY SCHEDULED MEETING OF THE CITY COUNCIL, OR AT A SPECIAL SESSION CONVENED BEFORE THEN BY THE MAYOR OR ACTING MAYOR FOR THE PURPOSE OF FILLING THE VACANCY, THE SELECTED CANDIDATE SHALL BE SWORN IN AND SEATED IMMEDIATELY.

(6) IF THE PERSON VACATING OFFICE WAS NOT REGISTERED IN A POLITICAL PARTY AT THE TIME OF ELECTION, THE CITY COUNCIL SHALL FOLLOW AS CLOSELY AS POSSIBLE THE CANDIDATE SELECTION AND ELECTION PROCEDURE ABOVE PRESCRIBED FOR A CENTRAL COMMITTEE TO FOLLOW, BUT WITHOUT REGARD TO THE POLITICAL AFFILIATION OF ANY CANDIDATE.

(D) FOR THE CITY COUNCIL TERM BEGINNING ON THE FIRST MONDAY OF DECEMBER 2013 AND EXTENDED AN ADDITIONAL YEAR TO THE FIRST MONDAY OF DECEMBER 2018 ONLY, THE FOLLOWING PROCEDURE FOR THE FILLING OF VACANCIES SHALL APPLY WHENEVER A VACANCY SHALL OCCUR WITH TWENTY-SEVEN (27) MONTHS OR MORE REMAINING UNTIL THE NEXT GENERAL ELECTION AT WHICH MEMBERS OF THE CITY COUNCIL SHALL BE ELECTED.

(1) IN CASE OF THE DEATH, RESIGNATION, REFUSAL TO SERVE, DISQUALIFICATION OF THE MAYOR OR OF ANY ALDERMAN, OR REMOVAL OUT OF THE CITY BY THE MAYOR, OR OUT OF THE WARD BY ANY ALDERMAN, THE MAYOR OR ACTING MAYOR SHALL ISSUE A PROCLAMATION DIRECTING THAT A SPECIAL PRIMARY ELECTION AND A SPECIAL GENERAL ELECTION BE HELD TO FILL THE VACANCY. THE MAYOR OR ACTING MAYOR SHALL ISSUE THIS

PROCLAMATION WITHIN FIVE (5) DAYS AFTER THE VACANCY OCCURS.

(2) THE PROCLAMATION SHALL SPECIFY THE DATE FOR THE SPECIAL PRIMARY ELECTION AND SPECIAL GENERAL ELECTION, PROVIDED THAT THE SPECIAL PRIMARY ELECTION SHALL BE HELD ON ANY WEEKDAY OTHER THAN A STATE OR RELIGIOUS HOLIDAY WHICH IS AT LEAST TWENTY-THREE (23) DAYS BUT NO LONGER THAN THIRTY (30) DAYS FROM THE DATE OF THE PROCLAMATION AND THAT THE SPECIAL GENERAL ELECTION SHALL BE HELD ON ANY WEEKDAY OTHER THAN A STATE OR RELIGIOUS HOLIDAY WHICH IS AT LEAST TWENTY-ONE (21) DAYS BUT NOT LONGER THAN THIRTY (30) DAYS FROM THE DATE OF THE SPECIAL PRIMARY ELECTION.

(3) EXCEPT AS OTHERWISE SPECIFICALLY PROVIDED HEREIN, AND EXCEPT WHERE SUCH CONSTRUCTION WOULD BE UNREASONABLE, THE PROVISIONS OF THIS CHARTER AND OF TITLE 4 OF THE CODE OF THE CITY OF ANNAPOLIS SHALL BE APPLICABLE TO THE SPECIAL ELECTIONS PROVIDED FOR HEREIN AND THE CITY SHALL ANNUALLY BUDGET AN AMOUNT FOR THAT PURPOSE.

(4) CERTIFICATES OF CANDIDACY SHALL BE FILED WITH THE OFFICE OF THE BOARD OF SUPERVISORS OF ELECTIONS NOT LATER THAN 9:00 P.M. ON THE MONDAY WHICH IS THREE (3) WEEKS BEFORE THE DAY ON WHICH THE SPECIAL PRIMARY ELECTION IS SCHEDULED TO BE CONDUCTED. IF THE FILING DATE OCCURS ON A LEGAL HOLIDAY, THE CERTIFICATES SHALL BE FILED NOT LATER THAN 9:00 P.M. ON THE NEXT REGULAR BUSINESS DAY WHICH IS NOT A LEGAL HOLIDAY.

(5) THE CANDIDATE WHO HAS BEEN DECLARED ELECTED BY THE BOARD OF SUPERVISORS OF ELECTIONS SHALL BE SWORN IN AND SEATED AT THE NEXT REGULAR OR SPECIAL MEETING OF THE CITY COUNCIL FOLLOWING THE SPECIAL GENERAL ELECTION. Seconded. CARRIED on voice vote

A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Littmann, Kirby, Pfeiffer  
NAYS: Aldermen Arnett, Budge, Paone, Alderwomen Hoyle, Finlayson  
DEFEATED: 4/5

- Alderman Kirby moved to postpone CA-2-12 until the Regular Meeting on June 10, 2013. Seconded. DEFEATED on voice vote.
- Alderman Arnett moved to link the City of Annapolis Election with the Presidential Election Cycle. Seconded. DEFEATED on voice vote.

A ROLL CALL vote was taken:

YEAS: Aldermen Littmann, Arnett, Alderwomen Hoyle, Finlayson  
NAYS: Mayor Cohen, Aldermen Kirby, Pfeiffer, Budge, Paone  
DEFEATED: 4/5

The main motion DEFEATED on voice vote. A ROLL CALL vote was taken:

YEAS: Mayor Cohen, Aldermen Kirby, Arnett  
NAYS: Aldermen Littmann, Pfeiffer, Budge, Paone, Alderwomen Hoyle, Finlayson  
DEFEATED: 3/6

**O-28-12 Amending the Procedures for the Sale and Rental of Moderately Priced Dwelling Units – For the purpose of amending the procedures for the sale and rental of moderately priced dwelling units.**

- Mayor Cohen removed the referral of O-28-13 to the Environmental Matters Committee.
- Alderman Arnett moved to postpone O-28-12 on second reading until the Special Meeting on May 20 2013. Seconded. CARRIED on voice vote.

ORDINANCES AND RESOLUTIONS – 1<sup>st</sup> READER

**O-7-13 Establishment of a New Zoning District: Waterfront City Dock, Phase One – For the purpose of implementing Phase One of the recommendations of the City Dock Master Plan by establishing a new zoning district - the Waterfront City Dock Zone.**

- Alderman Arentt moved to adopt O-7-13 on first reader. Seconded. CARRIED on voice vote

Referred to the Rules and City Government and Economic Matters Committees, Planning Commission and the Historic Preservation and Committee.

**O-22-13 Heritage Commission – For the purpose of changing the name of the City of Annapolis’ Historical Markers Commission to the Heritage Commission in order to better reflect the Commission’s duties and responsibilities.**

- Alderwoman Finlayson moved to adopt O-22-13 on first reader. Seconded. CARRIED on voice vote

Referred to the Rules and City Government Committee.

**O-23-13 Lease of City Property: Boat Shows in 2018 – For the purpose of authorizing a lease of certain municipal property located in the general harbor, Dock Street and Edgewood Road areas to United States Sailboat Shows, Inc. and United States Powerboat Shows, Inc., for a certain period of time in October 2018, to conduct boat shows.**

- Alderman Arnett moved to adopt O-23-13 on first reader. Seconded. CARRIED on voice vote

Referred to the Economic Matters and Environmental Matters Committee.

**R-24-13 City of Annapolis Natural Hazard Mitigation Plan – For the purpose of adopting the City of Annapolis Natural Hazard Mitigation Plan, as required by the Federal Emergency Management Agency, to maintain eligibility for disaster funding for large scale emergencies and disasters.**

Deputy Chief & Director of Emergency Preparedness and Risk Management Simmons was present and answered questions from Council.

- Alderwoman Finlayson moved to adopt R-24-13 on first reader. Seconded. CARRIED on voice vote.

Referred to the Public Safety Committee.

**R-25-13 National Preservation Month 2013 – For the purpose of proclaiming May 2013 as National Preservation Month in the City of Annapolis.**

- Alderman Pfeiffer moved to adopt R-25-13 on first reader. Seconded. CARRIED on voice vote.

Referred to Economic Matters Committee.

## BUSINESS AND MISCELLANEOUS

### 1. Standing Committee Assignments

*Updated 5/13/13*  
STANDING COMMITTEES  
2009 – 2013  
City Code Section 2.12.020D Powers and duties

The Mayor shall recommend to the City Council all appointments to aldermanic standing committees but all appointments shall be confirmed by a majority of the City Council.

#### **ECONOMIC MATTERS COMMITTEE**

The Economic Matters Committee shall consider matters affecting the economy of the City; make recommendations to the City Council on issues relating to the operation of the Market house and the regulation of the City Dock; study, independently and with private historic preservation organizations, issues concerning historic structures in the City; and study, consider and make recommendations regarding issues of cable television service to the City of Annapolis and its citizens. The Economic Matters Committee shall review all proposed amendments to Title 7 (Business Licenses, Taxes and Regulations) and Title 17 (Buildings and Construction) of this code.

Alderman Frederick M. Paone, Chair  
Alderman Sheila M. Finlayson  
Alderman Joseph H. Budge

#### **ENVIRONMENTAL MATTERS COMMITTEE**

The Environmental Matters Committee shall consider matters affecting the natural environment of the City. The Environmental Matters Committee shall review all proposed amendments to Title 14 (Streets, Sidewalks and Public Places), Title 15 (Harbors and Waterfront Areas), and Title 16 (Public Services) of this code.

Alderman Jared S. Littmann, Chair  
Alderman Frederick M. Paone  
Alderman Ian Pfeiffer

#### **FINANCE COMMITTEE**

The Finance Committee shall handle all matters relating to the review of the budget and continuous surveillance of the budget. The Finance Committee shall have power to review and make recommendations with regard to the Mayor's annual operating budget and shall submit recommendations with regard to the budget to the City Council not later than the second Monday in May of each year. The Finance Committee shall review all proposed amendments to Title 6 (Revenue and Finance) of this code.

Alderman Sheila M. Finlayson, Chair  
Alderman Ross H. Arnett, III  
Alderman Ian Pfeiffer

#### **HOUSING AND HUMAN WELFARE COMMITTEE**

The Housing and Human Welfare Committee shall consider issues of housing and matters affecting the general health, welfare and quality of life of the residents of the City. The Housing and Human Welfare Committee shall review all proposed amendments to Title 8 (Animals), Title 10 (Health and Safety), and Title 18 (Landlord and Tenant Relations) of this code.

Alderman Kenneth A. Kirby, Chair  
Alderman Classie G. Hoyle  
Alderman Jared S. Littmann

#### **PUBLIC SAFETY COMMITTEE**

The Public Safety Committee shall consider matters affecting public safety in the City. The Public Safety Committee shall review all proposed amendments to Title 11 (Public Peace, Morals and Welfare) and Title 12, (Vehicles and Traffic) of this code.

Alderman Sheila M. Finlayson, Chair  
Alderman Kenneth A. Kirby  
Alderman Frederick M. Paone

**RULES AND CITY GOVERNMENT COMMITTEE**

The Rules and City Government Committee shall review and consider all proposed amendments to the Charter and all proposed amendments to Title 1 (General Provisions), Title 2 (Administration), Title 3 (Personnel), Title 4 (Elections), Title 20 (Subdivisions), Title 21 (Planning and Zoning) and Title 22 (Adequate Public Facilities) of this code.

Alderman Joseph H. Budge  
Alderman Ross H. Arnett, III  
Alderman Classie G. Hoyle

**TRANSPORTATION COMMITTEE**

The Transportation Committee shall consider matters affecting parking, public transportation, and vehicular traffic. The Transportation Committee shall review all proposed amendments to Title 12 (Vehicles and Traffic), Title 14 (Streets, Sidewalks and Public Places), and Title 22 (Adequate Public Facilities) of this Code.

Alderman Ian Pfeiffer, Chair  
Alderman Joseph H. Budge  
Alderman Kenneth A. Kirby

- Alderman Pfeiffer moved to approve the STANDING COMMITTEES 2009 – 2013 pursuant to City Code Section 2.12.020 D Powers and duties. Seconded. CARRIED on voice vote.

**2. Memorandum: Deadlines for Introduction of Legislation**

No action taken for informational purposes only.



**City of Annapolis**

Regina C. Watkins-Eldridge, MMC., City Clerk  
93 Main Street, Suite 300  
Annapolis, MD 21401-2535

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May 13, 2013

MEMO

To: Mayor, Alderperson and City Manager

From: Regina C. Watkins-Eldridge, MMC  
City Clerk / Election Administrator

RE: Deadline for Introduction of Legislation

The purpose of this memorandum is to outline upcoming deadlines for the introduction of legislation before the City Council.

The deadlines follow from the requirement in the City Code that all readings of legislation occur during the same term of the Council. City Code § 2.16.090. The last scheduled City Council meeting during current term is set for October 28, 2013. Accordingly, for each type of legislation identified below, the deadlines are as follows:

Type of Legislation	Deadline for submission of complete, legally sufficient legislation and all supporting materials	Deadline for introduction before the City Council

Ordinances (no Planning Commission referral)	August 30, 2013	<i>September 9, 2013</i>
Ordinances referred to Planning Commission	June 7, 2013	<i>June 17, 2013</i>
Resolutions	October 4, 2013	<i>October 14, 2013</i>
Charter Amendments	August 30, 2013	<i>September 9, 2013</i>

In order to adhere to these deadlines, please note that the Office of Law will accept new requests for the drafting of legislation through and including *June 30, 2013*.

Cc: Department Directors

### 3. Budget Revision Requests

Finance Director Miller gave a brief presentation on the budget revision request and answered questions from Council.

The Finance Committee reported favorable on the budget revision request.

**Control Number GT-18-13, Department Office of Law, dated 4/16/13, Department justification for request: Reimbursement of Office of Law contractual services funds used to hire a temporary employee via Kelly Services during 3 month maternity leave of Legislative Policy Analyst.**

&

**Control number GT-19-13, Department Public Works, Department justification for request: To reallocate 2012 bond funds to cover cost of SCADA Radio system for sewer pump station.**

&

**Control Number GT-20-13, Department Law/ City Clerk & Elections, dated 5/9/13, and Department justification for request: To provide funds to cover costs of mailings and polling place rental for next city election.**

&

**Control Number GT-21-13, Department Planning and Zoning, Department justification for request: To adjust budget to provide funding for special projects to fund West Annapolis Program and 110 Compromise Street, funds available from vacant Comprehensive Planner Position.**

- Alderman Arnett moved to approve budget revision requests GT-18-13, GT-19-13, GT-20-13 and GT-21-13. Seconded. CARRIED on voice vote.

Upon motion duly made, seconded and adopted, the meeting was adjourned at 10:51 p.m.

Regina C. Watkins-Eldridge, MMC  
City Clerk